

Agenda

Planning and Strategy Committee

Notice is hereby given that a meeting of the Planning and Strategy Committee of Council will be held at Council Chambers, 1 Belgrave Street, Manly, on:

Monday 2 May 2016

Commencing at 7.30pm for the purpose of considering items included on the Agenda.

Persons in the gallery are advised that the proceedings of the meeting are being taped for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other tape recording is permitted without the authority of the Council or Committee. Tape recording includes a video camera and any electronic device capable of recording speech.

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www.manly.nsw.gov.au



Seating Arrangements for Meetings

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Minute
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Chairperson
Clr Adele
Heasman

Deputy
General
Manager

Deputy
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Clr Cathy Griffin

Clr Hugh Burns

Clr Barbara Aird

Deputy Chairperson Clr Alan Le Surf

Mayor Jean Hay AM

Clr Candy Bingham

Chairperson Clr Adele Heasman

Clr James Griffin

Press

Public
Addresses

Public Gallery

Chairperson: Clr Adele Heasman
Deputy Chairperson: Clr Alan Le Surf

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******* END OF AGENDA *******

TO: Planning and Strategy Committee - 2 May 2016
REPORT: Item For Brief Mention Report No. 6
SUBJECT: Items For Brief Mention
FILE NO: MC/16/47886

1. Numbering of Council owned public lighting for identification (Res. No. 165/15)

The installation and geotagging of public lighting owned by Council has commenced. The panel provides an ID number together with contact details for reporting a fault.

2. Christmas Choral Concert – Evaluation (Res. No. 162/15)

The 2015 Choral Concert was held on the beach front for the first time.

The community choir consisted of 220 singers, which was largest to date. The audience at the venue was also a record with more than 9,500 attending, which was 2,500 more than the previous record attendance for this event. This attendance figure does not include the many people who watched the event from balconies that surround the stages.

The beachfront venue was principally chosen to work in with a third party event that was planned by *Hello Manly* which was postponed at very short notice and too late in the planning of the event to change the date that had already been confirmed for staging, choir, talents, MC and orchestra. Further, due to sporting bookings the Oval was unavailable.

The additional cost of \$42k for the 2015 event is completely offset by sponsorship.

3. Manly Plaza at Short Street (Res. No. 128/15)

The public space is complete with the exception of a mural on the building façade of one building and festoon lights across the Plaza.

Festoon lights cannot be installed until an adjacent building completes planned renovations to their building fabric and the mural can go ahead once the method fixing is finalised for the approval of the building owners. No dates for either of these final items are available at this point.

4. Refurbishment of Fairy Bower Pool (Res. No. 145/15)

Council is working with the Fairy Bower Precinct on this project and a budget bid for the project has been provided in the upcoming financial year budget.

As maintaining the structural integrity of the pool shell and the depth of water are important criteria, we will put to the Precinct the raising of the outlet weir by about 75mm which will satisfy both requirements.

5. Frictionless Car Parking System Council Car Parks (Res. No. 26/16)

In 2015 Council, through an open tender process, sought submissions from suitably qualified suppliers to supply, install, commission, provide technical support, ongoing maintenance and repairs for a ticketless/ gateless parking system for the Whistler Street, Peninsula and Pacific Waves, car parks.

As previously reported via the tender item, two companies with the capacity to deliver the services responded. Following assessment by the Tender Evaluation Panel, Council at its Planning & Strategy meeting of 7th September 2015 awarded the contract to Ybern Pty Ltd.

Item For Brief Mention Report No. 6 (Cont'd)

Ybern Pty Ltd have confirmed that works are to commence shortly at the Pacific Waves carpark. It is envisaged that the project including testing and commissioning of the system in each of the three Council car parks will be completed early in 2017

6. The Manly Andrew Boy Charlton Aquatic Centre – Update (Res. No. 23/16)

The completion date of the project is currently scheduled for the end of May 2016. Its official opening will be held shortly therefore, however the grand opening will be held in late July after staff have been trained to operate the treatment and building management systems and have conducted emergency management test runs and drills. That is also when the existing pools will be connected to the new energy centre.

The completed facility will retain all have six pools, 3 existing and three new. It will also have a steam room, sauna, and a spa.

The dry areas will include a gym, a multipurpose programs area, and an assessment suite and lounge. The centre will also have a crèche.

The total budget for the three components that make up the project, the indoor pool, the amenities building, and an energy centre that supplies the old and the new centre, is 23.71m, which is inclusive of a project variation contingency of \$1.5m. The total in project variations is expected to be less \$1m. The project is within budget and two months ahead of schedule.

The average annualised visitation at the existing centre over the past 5 years is between 260,000 to 280,000. The current year will expected to exceed this.

Councillors will be briefed on the promotional and market plan at the next councillors and senior staff workshop.

6. Tabled Documents:

Date	Author	Precis
24 Feb 16	SHOROC Incorporated	Board Meeting Minutes 24 February 2016
29 Mar 16	Donna Rygate Chief Executive Local Government NSW	Update on LGNSW Board elections
6 April 16	Tim Hurst Acting Chief Executive Office of Local Government	16-09 Circular to Councils Phase in of new powers to help manage boat trailer parking

RECOMMENDATION

1. That the Item For Brief Mention Reports 1, 2, 3, 4, 5 and 6 be received and noted.

ATTACHMENTS

There are no attachments for this report.

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***** End of Item For Brief Mention Report No. 6 *****

TO: Planning and Strategy Committee - 2 May 2016
REPORT: Report Of Committees Report No. 8
SUBJECT: Minutes for Notation by Council - Special Purpose Advisory committees without recommendations of a significant nature.
FILE NO: MC/16/49862

That the following Special Purpose Advisory Committee minutes are tabled at the meeting for formal notation.

1. Meals on Wheels Advisory Committee – 13 April 2016
2. Community Safety & Place Management Advisory Committee – 31 March 2016
3. Sister Cities Advisory Committee – 23 March 2016
4. Community Environment Advisory Committee – 9 March 2016
5. Manly Local Traffic Committee – 7 March 2016
6. Manly Scenic Walkway Advisory Committee – 1 March 2016
7. Manly Local Traffic Committee – 8 February 2016
8. Public Domains Advisory Committee – 17 February 2016
9. Economic Development & Tourism Advisory Committee – 25 February 2016

RECOMMENDATION

That the minutes of the Special Purpose Advisory Committee meetings be noted.

1. Meals on Wheels Advisory Committee – 13 April 2016
2. Community Safety & Place Management Advisory Committee – 31 March 2016
3. Sister Cities Advisory Committee – 23 March 2016
4. Community Environment Advisory Committee – 9 March 2016
5. Manly Local Traffic Committee – 7 March 2016
6. Manly Scenic Walkway Advisory Committee – 1 March 2016
7. Manly Local Traffic Committee – 8 February 2016
8. Public Domains Advisory Committee – 17 February 2016
9. Economic Development & Tourism Advisory Committee – 25 February 2016

ATTACHMENTS

There are no attachments for this report.

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***** End of Report Of Committees Report No. 8 *****

TO: Planning and Strategy Committee - 2 May 2016
REPORT: Environmental Services Division Report No. 9
SUBJECT: Development Applications for the month of April
FILE NO: MC/16/47888

SUMMARY

Development Applications being processed during April 2016.

REPORT

The following applications are with the Town Planners for assessment:

DA#	Year	Site	Proposal
343	2007	16 Ocean Road	Section 96 Modification - Part 3
348	2007	33 Edgecliffe Esplanade	Section 96 Modification - Part 4
421	2008	1 Charles Street	Section 96 Modification - Part 2
94	2011	3A Dalwood Avenue	Section 96 Modification - Part 3
126	2011	4 West Street	Section 96 Modification - Part 4
189	2011	34 Betty Street	Section 96 Modification - Part 2
147	2012	9 Carlton Street	Section 96 Modification - Part 2
191	2012	82 The Corso	Section 96 Modification - Part 3
42	2013	6 Russell Street	Section 96 Modification - Part 3
81	2013	17-19 Central Avenue	Section 96 Modification - Part 3
85	2014	110-112 The Corso	Section 96 Modification - Part 2
203	2014	121 Bower Street	Section 96 Modification - Part 2
28	2015	4 Dalwood Avenue	Section 96 Modification - Part 2
93	2015	80 Alexander Street	Section 96 Modification - Part 2
139	2015	553-559 Sydney Road & 42 Ethel Street	Section 96 Modification - Part 2
153	2015	6 Cecil Street	Section 96 Modification - Part 2
187	2015	9 Cliff Street	Section 96 Modification - Part 2
218	2015	151 Darley Road	Torrens Title Subdivision into three (3) lots - St Patrick's Estate
238	2015	9 Fairlight Street	Alterations and additions to existing dwelling including addition of new attic, loft and new carport with reconfiguration of internal areas
261	2015	2 Spring Cove Avenue	Construction of a new two (2) storey dwelling house with double garage, in-ground swimming pool and landscaping
264	2015	42 Tabalum Road	Alterations and additions to an existing dwelling house including front, rear and side extensions

Environmental Services Division Report No. 9 (Cont'd)

DA#	Year	Site	Proposal
280	2015	113B Seaforth Crescent	Demolition of front fence, gate and stairs, construction of a double hard stand car parking area, access stairs and inclinator
285	2015	243 Pittwater Road	Installation of signage and solar panels -Harris Farm Markets
286	2015	33 Curban Street	Alterations and additions to an existing dwelling house including construction of a rear in-ground swimming pool, deck and landscaping
292	2015	173B Seaforth Crescent	Demolition of existing structures, construction of a new three (3) storey dwelling house including double garage ,internal lift, decks and landscaping works
300	2015	42 North Steyne	Installation of a new barbeque fit-out and associated exhaust system
313	2015	27 Tabalum Road	Alterations and additions to an existing dwelling house including ground floor internal modifications, first floor addition, new rear in-ground swimming pool, new rear decks and front double garage extension
315	2015	36 Beatty Street	Alterations and additions to the existing dwelling including second floor addition, additions to ground and first floor level, modification of windows, new internal lift, roof and landscaping works
318	2015	10 Bruce Avenue	Demolition of existing Residential Flat Building and construction of a new three (3) storey dwelling house with double garage, swimming pool and landscaping
2	2016	23 Addison Road	Alterations and additions to an existing Residential Flat Building including the demolition of existing gables, construction of new metal roofing and louvres, replacement of existing windows, doors and balustrades
4	2016	8 Herbert Street	Alterations and additions to an existing dwelling house including new first floor addition, additions to existing lower ground floor and ground floor levels, new deck, window changes, new swimming pool and landscaping
7	2016	95 West Esplanade	Alterations and additions to an existing Residential Flat Building including the addition of three (3) new vergolas on roof top terrace - Unit 501
13	2016	39 Boyle Street	Alterations and additions to an existing dwelling house including a two (2) storey rear addition, new carport, swimming pool and landscaping
16	2016	15 Smith Street	Alterations and additions to an existing semi-detached dwelling including a first floor addition with a deck and ground floor rear extension
21	2016	20A Ernest Street	Construction of a two (2) storey dwelling house with a double garage, swimming pool, deck, driveway, tree removal and landscaping
22	2016	4 Battle Boulevard	Construction of an inclinator with support foundations and associated landings and walkway
24	2016	55 Baranbali Avenue	Alterations and additions to an existing dwelling house including ground and first floor front extension, demolition of existing carport, construction of a single garage and new driveway

Environmental Services Division Report No. 9 (Cont'd)

DA#	Year	Site	Proposal
25	2016	7 Lewis Street	Alterations and additions to an existing dwelling house including three (3) storey rear extension, excavation, decks, balcony, new double garage, internal alterations, swimming pool, front fence and landscaping.
27	2016	47 Sydney Road	Change of use to a clothing and homeware shop, shop fitout and signage – Esmeralda Thomson – also known as 20 Whistler Street, Manly
28	2016	21 Griffiths Street	Alterations and additions to an existing dwelling house including first floor addition, new access stairs, plunge pool with pergola, landscaping, carport, front and rear ground floor additions
29	2016	39 Pacific Parade	Partial demolition of rear of the existing dwelling house, garage and concrete slabs, construction of rear addition and retaining walls
31	2016	15 Pacific Parade	Alterations and additions to an existing semi-detached dwelling including new hard stand parking space with driveway, new storage area with doors, front fence and new stairs
32	2016	13 Pacific Parade	Alterations and additions to an existing semi-detached dwelling including new hard stand parking space with driveway, new storage area with doors, front fence and new stairs
33	2016	49 Pacific Parade	Alterations and additions to an existing dwelling house including new hard stand parking space with driveway and retaining wall
34	2016	82-84 Bower Street	Alterations and additions to an existing semi-detached dwelling including new upper level internal reconfiguration and new roof, reconstruction of the existing ground floor entry, partial demolition of rear of dwelling , new plunge pool, terrace, new double garage and landscaping - No 84 Bower Street, Manly only
36	2016	62 Raglan Street	Alterations and additions to an existing semi-detached dwelling including first floor addition with rear balcony, excavation for basement floor addition, new front porch, new front fence and landscaping
37	2016	137 Balgowlah Road	Alterations and additions to an existing dwelling house including first floor addition with a front balcony and rear ground floor extension with a terrace
38	2016	25 Spring Cove Avenue	Construction of a new part one (1) and two (2) storey dwelling house with attached triple garage, driveway, swimming pool and landscaping.
40	2016	74 Macmillan Street	Alterations and additions to the existing dwelling house including rear first floor addition with a balcony, rear lower ground floor side addition, roof over the existing front deck, new carport and driveway.
43	2016	63 Gordon Street	Alterations and additions to the existing dwelling including a new first floor addition, additions to lower ground floor and ground floor, upgrade to the garage, terrace, pergola and the entry bridge

Environmental Services Division Report No. 9 (Cont'd)

DA#	Year	Site	Proposal
44	2016	93 Bower Street	Demolition and construction of a new garage with a store room, removal of trees, new sand stone wall, path & steps at the front of the property
46	2016	85 Birkley Road	Alterations and additions to the existing dwelling including a first floor addition and new roof over existing ground floor deck
47	2016	239 Pittwater Road	Demolition of existing structures, construction of a four (4) level Child Care Centre for two hundred and sixteen (216) children with rooftop outdoor play area, parking for forty-four (44) car spaces, landscaping and operating from 7.00am to 6.00pm Monday to Friday
49	2016	33 Arthur Street	Alterations and additions to an existing dwelling house including conversion of existing carport to a single garage, partial enclosure of first floor balcony, rear first floor extension, internal alterations, additions to both side of the ground floor, new windows, new doors, new skylights, new entry with awning and stairs – Unit 2
50	2016	143-144 North Steyne	Alterations and additions to an existing Residential Flat Building including partial enclosure of rear balcony – Unit 9
51	2016	18 & 20 Smith Street	Alterations and additions to existing semi-detached dwellings including new first floor addition with rear balcony and ground floor internal alterations for 18 Smith Street and new first floor addition and internal alterations to the ground floor for 20 Smith Street
54	2016	94 Griffiths Street	Alterations and additions to an existing dwelling house including partial demolition of lower ground and ground floors, demolition of shed, extensions to the lower ground and ground floors, new double garage, new decks, new driveway, new gas fireplace and landscaping
56	2016	31 Jamieson Avenue	Alterations and additions to an existing dwelling house including replacement of existing window with doors to access new terrace over the new triple garage, replacement of the existing front fence and new external stairs
57	2016	24 Seaforth Crescent	Construction of a detached portico at the front of the property and a new front gate
59	2016	11 George Street	Construction of a triple garage with a new two (2) storey secondary dwelling over the garage including first floor deck, second floor balcony, rooftop terrace, awning over the existing balcony, front fence and landscaping
60	2016	48 Bungaloe Avenue	Alterations and additions to an existing dwelling house including new first floor addition, ground floor extension with external stairs and porch
61	2016	50 Collingwood Street	Demolitions of an existing duplex, construction of a new four (4) storey Residential Flat Building with internal lift, three (3) car garage at basement level, landscaping and Strata Subdivision

Environmental Services Division Report No. 9 (Cont'd)

DA#	Year	Site	Proposal
62	2016	385 Sydney Road	Establishment of use, shop fitout for a take away food and drink premises, signage and new front awning – Shop 1 – Zeus Street Greek Balgowlah
63	2016	70 Castle Circuit	Demolition of an existing dwelling, construction of a new two (2) storey dwelling, changes to existing pool, landscaping and changes to existing driveway
64	2016	3 Balgowlah Road	Demolition of garage and amenity building, removal of two (2) trees and carry out remediation works on the part of land - Sydney Water
65	2016	252 Pittwater Road	Demolition of concrete slabs and material bay, removal of seven (7) trees and carry out remediation works on the part of land –Sydney Water
66	2016	49 Woodland Street	Alterations and additions to an existing dwelling house including two (2) level front extension with double garage and balcony, internal alterations, new bi-fold doors, new driveway and new pergola at rear
67	2016	233 Sydney Road	Alterations and additions to an existing dwelling house including demolition of the existing first floor balcony, extension of the first floor level and internal ground floor alterations
68	2016	3 Castle Circuit	Alterations and additions to an existing dwelling house including new two (2) storey extension to the side with ground floor terrace and external stairs, demolition of the existing first floor balcony, new planter box, replacement of window and door frames, alterations of facades and materials, partial eave extension, new garage door, new fireplace with chimney flue, new ground floor roofed deck to replace existing deck, new spa and pool deck
69	2016	36-38 South Steyne	Alterations and additions to an existing food and drink premises including alterations to the front façade, conversion of existing non-trafficable awning to a first floor outdoor dining area (24 patrons), alterations to the roof including new kitchen exhaust, air conditioning units, new access hatch and new screening
70	2016	5 Bower Street	Alterations and additions to an existing dwelling house including demolition and construction of a double garage, storeroom with rooftop terrace, new external stairs, new first floor front balcony, ground and first floor internal alterations, new swimming pool, spa, pool decks, pool plant room, new covered ground floor rear deck, new rainwater tanks and flue to existing fireplace
71	2016	3 Lawson Place	Partial demolition of the existing front fence, construction of a single hard stand car parking space and driveway
72	2016	6 Kirkwood Street	Alterations and additions to an existing dwelling house including a new pergola attached to the rear

Environmental Services Division Report No. 9 (Cont'd)

DA#	Year	Site	Proposal
73	2016	Fairlight Street	Demolition of the existing reservoir roof and associated structures, construction of a three (3) storey multi dwelling housing containing four (4) attached dwellings with eight (8) underground car parking spaces, one (1) x two (2) storey detached dwelling with two (2) car parking spaces, two (2) visitor parking spaces, new driveway, landscaping, partial removal of the existing fence along Ashley Parade and replacement with new fence
74	2016	122 Woodland Street	Alterations and additions to an existing dwelling house including partial demolition, construction of two (2) storey addition to the rear, new rear ground floor deck with retractable awning, new first floor garden, landscaping and removal of one (1) palm tree
75	2016	7 Kanangra Crescent	Alterations and additions to an existing dwelling house including swimming pool with timber deck, timber stairs, retaining wall, fence and pergola at the rear of the property
76	2016	117 Darley Road	Alterations and additions to an existing dwelling house including internal alterations, first floor addition with rear deck and planter box
77	2016	29 Sydney Road	Alterations and additions to an existing commercial building for the use as a pub including restaurant/ bar/ café, consolidation of shops, addition of a new first floor, new mezzanine level, rooftop terrace, outdoor eating areas, extension to the hours of operation from Monday to Saturday 7.00am to 12.00am (indoor), Sunday 7.00am to 10.00pm,(indoor), Monday to Saturday 7.00am to 10.30pm (outdoor) and Sunday 7.00am to 10.00pm (outdoor) – Donny's Bar
78	2016	67 Collingwood Street	Alterations and additions to an existing dwelling house including first floor addition with front and rear balconies and a new carport at the front of the property
79	2016	3 Steinton Street	Alterations and additions to an existing semi-detached dwelling including partial demolition, a new first floor addition, ground floor rear extension, internal alterations, patio, demolition of existing shed, new shed, and landscaping
80	2016	17 Herbert Street	Alterations and additions to an existing dwelling house including extension of rear terrace, demolition of an existing retaining wall and construction of a new retaining wall
81	2016	43 Whistler Street	Alterations and additions to an existing dwelling including partial demolition, construction of a two (2) storey addition with first floor balcony at the rear and landscaping

Environmental Services Division Report No. 9 (Cont'd)

DA#	Year	Site	Proposal
82	2016	17 Lauderdale Avenue	Alterations and additions to an existing Residential Flat Building including conversion of the visitor parking space and roof storage area to habitable rooms, extension and enclosure of balconies, ground floor side extension, new windows, new external stairs, enclosure of courtyard, conversion of first floor planter box to balcony, removal of palm trees and Strata Subdivision
83	2016	21 White Street	Alterations and additions to an existing dwelling house including a new first floor roofed deck at the rear of the property
84	2016	46-48 Bower Street	Two (2) Strata Subdivision of the existing dual occupancy
85	2016	26 Beatty Street	Demolition of existing structures, construction of a three (3) storey dwelling house with a triple garage, new driveway, front fence, retaining wall, removal of ten (10) trees, landscaping, swimming pool with spa and deck

Significant Development Applications:

DA#	Year	Site	Proposal
47	2016	239 Pittwater Road	Demolition of existing structures, construction of a four (4) level Child Care Centre for two hundred and sixteen (216) children with rooftop outdoor play area, parking for forty-four (44) car spaces, landscaping and operating from 7.00am to 6.00pm Monday to Friday
61	2016	50 Collingwood Street	Demolitions of an existing duplex, construction of a new four (4) storey Residential Flat Building with internal lift, three (3) car garage at basement level, landscaping and Strata Subdivision
73	2016	Fairlight Street	Demolition of the existing reservoir roof and associated structures, construction of a three (3) storey multi dwelling housing containing four (4) attached dwellings with eight (8) underground car parking spaces, one (1) x two (2) storey detached dwelling with two (2) car parking spaces, two (2) visitor parking spaces, new driveway, landscaping, partial removal of the existing fence along Ashley Parade and replacement with new fence
77	2016	29 Sydney Road	Alterations and additions to an existing commercial building for the use as a pub including restaurant/ bar/ café, consolidation of shops, addition of a new first floor, new mezzanine level, rooftop terrace, outdoor eating areas, extension to the hours of operation from Monday to Saturday 7.00am to 12.00am (indoor), Sunday 7.00am to 10.00pm,(indoor), Monday to Saturday 7.00am to 10.30pm (outdoor) and Sunday 7.00am to 10.00pm (outdoor) – Donny's Bar

Environmental Services Division Report No. 9 (Cont'd)

The following applications are with Lodgement & Quality Assurance for advertising, notification and referral to relevant parties:

19/2014	18 Raglan St, MANLY 2095	LEC - Section 96 to Modify approved Demolition of existing structures and construction of a three (3) storey Mixed Use development containing a funeral home, five (5) residential apartments and eleven (11) car parking spaces - involving the deletion of condition no's 2(b) in regard to use of roof as terrace, 6(a) in regard to level internal access, 6(b) requiring sliding door to adaptable unit 3, 7(b) in regard to locating letterboxes in foyer, 7(c) requiring front entrance to include automatic door, 40 to amend awning height, 61 requiring face brickwork to walls within 600mm of side boundaries and the addition of a vergola to northern facing balconies – Part 4
264/2013	24 Stuart St, MANLY 2095	Section 96 to modify approved Conversion of a Residential Flat Building into two (2) semi-detached dwellings including rear additions, attic conversions, side and rear decks, single car parking spaces, driveways, crossover and Torrens Title subdivision into two (2) lots – involving removal of the frangipani tree and the bamboo hedging from the side between the gates and the rear garden – Part 4
98/2015	2 Charles St, FAIRLIGHT 2094	Section 96 to modify approved Alterations and additions to an existing dwelling house including a first floor addition and internal alterations – involving increase maximum RL of proposed first floor by 50mm, increaser of ridge by 100mm, reduction in width of new north facing window, new polycarbonate roof sheeting to existing pergola and new cladding – Part 2
15/2013	17 Bonner Av, MANLY 2095	Section 96 to modify approved Alterations and additions to an existing semi-detached dwelling including first floor addition with front and rear balcony, second floor addition with sunroom, front and rear terrace single detached garage to rear and landscaping – involving conversion of garage to a storeroom, deletion of second floor level, relocation of the garbage storage area, changes to front window and door – Part 2
259/2014	30 Hilltop Cr, FAIRLIGHT 2094	Section 96 to modify approved Alterations and additions to an existing dwelling house including rear and front extension, conversion of the lower level for habitable use, replacement of an existing deck and new spa – involving change of balustrade from wire to frameless glass, extension of roof over western part of deck, extension of the external wall to the lower room by 205mm, new front fence with side fence, removal of window and planter box – Part 2
31/2015	139 Woodland St, BALGOWLAH 2093	Section 96 to modify approved Two (2) Lot Torrens Title Subdivision – involving amendment to the site plan to be consistent with the approved works under DA137/2014 – Part 2
245/2015	8 Valley Rd, BALGOWLAH HEIGHTS 2093	Section 96 to modify approved Demolition of an existing carport, construction of a double garage, swimming pool and landscaping – involving the relocation of the swimming pool and decks, changes to garage roof, new bin storage enclosure, new timber fence on western boundary, installation of glass blocks above existing eastern boundary wall – Part 2
86/2016	37 White St, BALGOWLAH 2093	Alterations and additions to an existing dwelling house including enclosure of an existing porch, front pergola, internal alterations, new doors, demolition of existing garage, construction of a new double garage, new paved rear terrace, new swimming pool and landscaping
87/2016	112-113 North Steyne, MANLY 2095	Change of use to a serviced apartment of a unit in an existing Residential Flat Building - Unit 3
88/2016	88 Wood St, MANLY 2095	Alterations and additions to an existing residential flat building including removal of an internal wall and alterations – Unit 9

Environmental Services Division Report No. 9 (Cont'd)

The following applications were presented to the Manly Independent Assessment Panel on 21 April 2016.

DA#	Site	Proposal	Determination by MIAP
684/1999	9-15 Central Avenue	Section 96 Modification – Part 6	Approved
348/2009	31 Victoria Parade	Section 96 Modification – Part 4	Approved
314/2015	71 Lauderdale Avenue	Alterations and additions to an existing dwelling house including a new rear in-ground swimming pool, new rear deck, new garage, roof and landscaping	Approved
230/2015	21 Belgrave Street	Alterations and additions to existing Telstra building including Construction of a new Five (5) level shop top housing development containing retail, commercial uses to part of the building, Twenty five (25) residential units, three (3) level basement car parking accommodating five (5) level car stacker for Forty six (46) spaces, Stratum Subdivision, two designated on-street spaces at Whistler Street and landscaping works	Approved
231/2015	139 Seaforth Crescent	Alterations and additions to an existing dwelling house including first floor addition, new rear lower ground floor and ground floor addition, enlargement of existing front garage, new rear ground floor deck, new roof and landscaping	Approved
249/2015	36 Collingwood Street	Alterations and additions to an existing dwelling house including a new first floor addition and internal modification to existing ground floor	Refused
269/2015	77 Bower Street	Construction of a new three (3) storey dwelling house, with double garage, internal lift, swimming pool and landscaping	Approved
277/2015	13 Ogilvy Road	Alterations and additions to an existing dwelling house including first floor addition, demolition of carport and out building, new double carport, two storey out building and landscaping	Approved
291/2015	48 Birkley Road	Alterations and additions to an existing dwelling including the construction of a new rear detached 2 storey secondary dwelling including ground floor garage	Approved
298/2015	11 Ogilvy Road	Alterations and additions to an existing dwelling including demolition of existing deck, driveway and garage, construction of a new elevated driveway and garage, front first floor extension with new terrace and vergola, new deck, external stairs and landscaping	Approved
17/2016	7 Fairlight Street	Alterations and additions to an existing Residential Flat Building including second floor addition with balcony and internal alterations – Unit 3	Approved

Environmental Services Division Report No. 9 (Cont'd)

RECOMMENDATION

THAT the report be received and noted.

ATTACHMENTS

There are no attachments for this report

PS02052016ESD_1.DOCX

***** End of Environmental Services Division Report No. 9 *****

TO: Planning and Strategy Committee - 2 May 2016
REPORT: Environmental Services Division Report No. 10
SUBJECT: List of LEC Appeals relating to DAs
FILE NO: MC/16/47889

SUMMARY

A list of appeals relating to Development Applications currently listed with the Land and Environment Court.

REPORT

The following matters are listed with the Land and Environment Court:

DA#	LEC Reference	House #	Address	Date lodged	Firm	Status
DA236/2015	Class 1 11166/2015	323-325	Sydney Road	11/12/2015	Marsdens	Pending
DA103/2015	Class 1 10950/2015	38	Beatrice Street	23/10/2015	Marsdens	Pending
DA154/2015	Class 1 10830/2015	52-56	Darley Road	17/09/2015	HWL Ebsworth	Appeal upheld
DA243/2014	Class 1 10797/2015	138-139 30	North Steyne Bonner Avenue	09/09/2015	Pikes	Awaiting Judgment

RECOMMENDATION

THAT the report be received and noted.

ATTACHMENTS

There are no attachments for this report

PS02052016ESD_2.DOCX

***** End of Environmental Services Division Report No. 10 *****

TO: Planning and Strategy Committee - 2 May 2016
REPORT: Environmental Services Division Report No. 11
SUBJECT: Manly Local Government Area Draft Flood Study
FILE NO: MC/16/56901

SUMMARY

This report seeks approval to proceed with placing the Manly Local Government Area (LGA) Draft Flood Study (April, 2016) on public exhibition for a four week period. A copy of the Draft Flood Study will be tabled at the meeting.

REPORT

Background

NSW Local Governments have primary responsibility for the investigation and management of flood prone land, and has a duty of care to manage the risk to life and property from flooding. Local Governments must act in accordance with the NSW Flood Prone Land Policy, whose main objective is to reduce the impact of flooding and flood liability on individual owners and occupiers of flood prone property.

The recently completed Manly LGA Draft Flood Study (dated 11th April, 2016) has been prepared by Cardno according to the NSW Government's Floodplain Development Manual (2005). The study will help inform council and the community about the extent and nature of flooding in the Manly LGA excluding the Manly Lagoon catchment that was considered in a separate study.

It is recommended that the Flood Study be placed on public exhibition for a four week period at manly.nsw.gov.au, the Council Chambers and Council Library. Community Information Sessions are also proposed to be held to allow people who may be affected by the study to have a one-on-one talk with Council Officers.

After the public exhibition period, all comments will be reviewed and final amendments to the study made.

If the Manly LGA Flood Study Final Report is adopted, it is anticipated that Section 149 (5) Certificates would be updated for properties known to be affected by flooding.

The next stage of the Floodplain Management Process (if approved) is the preparation of the Floodplain Risk Management Study and Plan (FRMSP), which will detail how best to manage flood risks in the floodplain. The Flood Planning Level (FPL) will be defined in the FRMSP stage and forms the basis of development controls. Land use planning through development controls is one of the most effective means of managing flood risk in the catchment.

Funding

The draft Manly LGA Flood Study was carried out under the NSW Government Floodplain Management Program, and is half funded by the NSW Government and half funded by Manly Council.

RECOMMENDATION

That the Manly LGA Draft Flood Study (April, 2016) be placed on public exhibition for comments and submissions.

ATTACHMENTS

There are no attachments for this report.

PS02052016ESD_4.DOCX

***** End of Environmental Services Division Report No. 11 *****

TO: Planning and Strategy Committee - 2 May 2016
REPORT: Environmental Services Division Report No. 12
SUBJECT: Proposed Amendment to Manly Development Control Plan 2013
FILE NO: MC/16/56902

SUMMARY

This report recommends various amendments to be made to the Manly Development Control Plan (DCP) 2013 to improve guidelines in relation to a range of design matters. It is recommended that Council exhibit the draft amendments, as supported by the Manly LEP/DCP Working Group at its meeting on 9th March 2016 and adopted by Council at its Ordinary Meeting of 4th April 2016.

REPORT

Introduction

It is proposed to amend Manly DCP 2013 to improve guidelines in relation to a range of design matters including:

- Visual Privacy;
- Open Space;
- Setbacks;
- Streetscape;
- Solar Access and Natural Ventilation;
- Density and Unit Size; and
- Design Excellence.

Background

In 2015 the NSW Government published an amendment to the State Environmental Planning Policy No 65 – Design Quality of Residential Apartment Development i.e. the SEPP and introduced a new NSW Apartment Design Guide i.e. the NSW Guide. As a consequence of the amendments, Councils' Strategic Planners reviewed the Manly DCP to ensure consistency, up-to-date and generally improved policy for the assessment of residential development.

A key objective of the NSW Apartment Design Guide is to 'support councils in developing planning controls and master plans through improved guidance'. In this regard certain amendments to terminology and the framing of policy are proposed for the Manly DCP in accordance with this guidance. The Manly DCP is also to be amended to improve compatibility with the NSW Guide and ensure that the documents read well together, including appropriate referencing. It is also recommended that certain design guidance in the SEPP be adapted as appropriate for the DCP in relation to certain developments not already covered in the NSW Guide/SEPP such as dwelling houses.

Details for Proposed DCP Amendment

The proposed amendments to the Manly DCP 2013 document are detailed, paragraph by paragraph, in the attachment to this report and are reported in summary as follows:

Visual Privacy

While Manly DCP objectives for visual privacy seek to 'minimise loss of privacy', the NSW Guide objectives goes further in seeking to 'increase' privacy 'without compromising access to light and air and balance outlook and views from habitable rooms and private open space'. In this regard it is recommended that the DCP objective be revised to better align with the NSW Guide to both

Environmental Services Division Report No. 12 (Cont'd)

increase and strengthen privacy considerations without compromising other amenity considerations (e.g. sunlight and views).

In relation to balconies and terraces, the DCP currently provides for architectural or landscape screens to limit overlooking nearby properties. A more diverse range of design solutions are provided in the NSW Guide which are proposed to be similarly provided in the DCP including the use of recessed balconies in achieving privacy between adjacent balconies/dwellings.

Open Space

It is proposed to introduce new definitions from the NSW Guide including 'Deep Soil Zone' and require that the minimum tree plantings (in accordance with existing DCP Figure 37) must be located in a deep soil zone as defined. Other definitions that are proposed to be adopted from the NSW Guide into the DCP include 'façade', 'building line' and 'studio dwelling'.

Setbacks

Further guidance is proposed in relation to setbacks for privacy in the DCP. The NSW Guide states 'windows should be offset from the windows of adjacent buildings' (without exception) whereas the DCP only provides this guidance for 'when building (are) close to boundaries'. It is proposed to amend the DCP such that 'All new windows from habitable rooms of dwellings that face the side boundary are to be setback at least 3m from the boundary'. It is considered reasonable to apply the existing minimum 3m window setback in relation to all new windows to habitable rooms given that the building separation requirements in the NSW Guide require at least 6m between non-habitable rooms increasing to 9m separation between habitable and non-habitable rooms and 12m between habitable rooms and balconies.

In response to the NSW Guide's suggestions for drafting street setback controls, it is proposed to amend the DCP to improve guidance for front setbacks and to satisfy objectives particularly in terms of protecting and enhancing streetscape. Increased setbacks are proposed under the DCP to protect significant trees and to increase setback of upper floor levels where streetscapes are predominantly single storey in character.

Further consideration is given to DCP guidance for rear setbacks on sloping sites and the established pattern of rear setbacks in the vicinity. DCP amendments are proposed to consider increased setback on sloping sites including situations where new development is uphill, established patterns of rear setbacks, enhanced natural vegetated settings, and sensitive foreshore locations.

Streetscape

Consideration of Site and Locality Analysis in the DCP may be improved with further clarity that streetscape analysis is to include both sides of the street with particular regard to the pattern of building frontages, street and side setbacks and heights of buildings (in metres and storeys).

Solar access

Existing DCP paragraph 3.4.1.3 Overshadowing Solar Systems is to be simplified and generally consistent with the NSW Guide requiring solar access to be retained to solar collectors on neighbouring properties.

Existing paragraph 3.5.1.1 Building Form, Design and Orientation is proposed to be edited to more clearly state that northern orientation is to be maximised to optimise passive solar access and energy efficiency. Reference to the Window Energy Rating Scheme is deleted given the overriding provisions of BASIX.

Natural Ventilation

Existing paragraph 3.5.3 Ventilation was initially drafted under Manly Energy Efficiency DCP in 1996 and is proposed to be updated and edited to accord with industry standards similar to the NSW Guide.

Environmental Services Division Report No. 12 (Cont'd)Density and Unit Size

New DCP provisions are proposed for minimum unit size in conjunction with existing DCP guidelines for density. In this regard the existing minimum unit size that apply to certain units under the NSW Guide are proposed to be adopted for all dwellings in Manly. Council's Assessment staff advised that recent DAs highlight a need to adopt into the DCP the minimum unit size which are not covered by the NSW Guide. In this regard reliance on the density provisions alone to prevent very small units is difficult as it is often possible to justify that the development is consistent with the objectives for density. Extremely small units are undesirable in terms of internal amenity and tend to increase pressure on existing infrastructure and on street car parking demand. An additional DCP objective is also proposed to provide an acceptable level of internal amenity for dwellings associated by the proposed minimum unit size guideline.

Design Excellence

Opportunities exist to better promote design excellence as demonstrated in the NSW Guide. Appropriate references are proposed in the DCP to existing requirements for design excellence at LEP clause 6.13. In particular the DCP design principles for Local and Neighbourhood centres are strengthened by proposed references to the underlying design excellence consideration in the LEP as well as the DCP townscape (design) principles. The DCP design principles are also referenced as relevant considerations when evaluating appropriate planning grounds to support variations or exceptions to development standards under clause 4.6 of the LEP.

DCP Paragraph 5.3 provides guidelines to support LEP clause 6.13 Design Excellence in relation to St Patrick's Estate. In this regard DCP Amendments highlight considerations most relevant to St Patrick's Estate including the setting; protection and enhancement of natural topography and vegetation (and other natural features); promotion of vistas from public places to prominent natural and built landmarks; and high standards of design, material and detailing.

Conclusion

The proposed draft DCP amendments are reported following the considerations and support from the Manly LEP/DCP Working Group. It is also recommended that a further minor amendment be exhibited ahead of the next Manly LEP/DCP Working Group which clarifies that reference to 'subdivision' also includes lot consolidation.

The complete drafting of the proposed amendments is attached. In summary, the proposed DCP amendments introduce improvements in relation to a range of existing development guidelines.

The proposed amendments to the DCP are now recommended for exhibition as reported. Following a 28 day exhibition period any submissions are to be reviewed and reported back to Council.

RECOMMENDATION

That:

1. Council resolve to amend Manly Development Control Plan 2013; and
2. Council exhibit the proposed amendments, as reported, for a period of twenty-eight (28) days.

ATTACHMENTS

AT-	Details of Proposed Amendments to Manly Development Control Plan	9
1	Amendments to Manly Development Control Plan 2013)	Pages

PS02052016ESD_5.DOCX

***** End of Environmental Services Division Report No. 12 *****

Environmental Services Division Report No. 12.DOC - Proposed Amendment to Manly Development Control Plan 2013
Details of Proposed Amendments to Manly Development Control Plan Amendments to Manly Development Control Plan 2013)

ATTACHMENT – DETAILS OF PROPOSED AMENDMENTS TO MANLY DEVELOPMENT CONTROL PLAN 2013

2.1.2 Requirements for DA Lodgment

2.1.2.2 Considerations (Site and Context Analysis)

Replace paragraph e) with “Streetscape including both sides of the street that the development fronts including the pattern of building frontages, street and side setbacks and heights of buildings (in metres and storeys).

Edit paragraph i) to insert “foreshore or ocean”

Replace paragraph q) with “overshadowing of the site including shadow casts by neighbouring structures and likely shadow effects from proposed development. The winter sun path should be shown from 9am to 3pm on 21 June.”

Part 3 General Principles of Development

3.1.3 Townscape (Local and Neighbourhood Centres)

3.1.3.1 Design Principles

The following design principles and requirements at paragraphs 3.1.3.1.a) to i) should be achieved in all development involving the erection of a new building or external alterations to an existing building in order to:

- maintain and enhance the townscape of Manly's LEP Business Zones;
- achieve the townscape objectives of this plan; and
- consider that the development exhibits design excellence in accordance with considerations of LEP clause 6.13(4) (as a statutory consideration for land in Zone B2 Local Centre and as a DCP consideration in other zones)

A scale and design of building appropriate to this local role should then be achieved.

...

b) Townscape Principles Map

Proposed All development involving the erection of a new building or external alterations to an existing building must be consistent, ~~where applicable to~~ with the townscape and streetscape and the principles and opportunities further illustrated in the Townscape Principles Maps at Schedule 2 of this plan. Having regard to the features located in the Townscape Principles Maps the following guidelines apply:

- i) Important corner sites shall be maintained, including strongly defined corner buildings. Ensure corner development has strong height and facade elements with building along the street frontage being set by these corner heights. Construct to boundary. Maintain and re-use existing development if it achieves objectives for these corner sites.
- ii) Important pedestrian links shall be maintained including existing public arcade links and encourage new through-block arcades which in turn should limit the size of parcels and the bulk of large buildings.
- iii) Important end of vista sites shall be acknowledged. Appearance of the street elevation requires special attention at the end of these vistas.

...

Environmental Services Division Report No. 12.DOC - Proposed Amendment to Manly Development Control Plan 2013
Details of Proposed Amendments to Manly Development Control Plan Amendments to Manly Development Control Plan 2013)

d) Proposed developments must be designed to:

- i) maintain the optimum amount of sunlight into adjacent open space areas, including public open space (see LEP clause 6.13 (a) Design Excellence); and
- ii) minimise other environmental factors such as adverse wind effects, reflectivity and impermeability of surfaces (see LEP clause 6.13 (j) Design Excellence).

3.4.1 Sunlight Access and Overshadowing

3.4.1.3 Overshadowing Solar Collector Systems

~~In relation to solar access to hot water systems and solar collectors new/proposed development must:~~

- ~~a) not overshadow any existing adjacent solar collectors or hot water heaters between 9am and 3pm at any time of the year, or where there is no existing hot water systems and solar collectors;~~
- ~~b) maintain solar access to the north facing roofs of existing dwellings (generally within 45 degrees west to 45 degrees east) to a fixed minimum roof area of 10sqm capable of accommodating solar collectors or hot water heaters that will not be overshadowed by the proposed development between 9am and 3pm at any time of the year.~~

A minimum of 6 hours solar access be retained to solar collectors on neighbouring properties.

3.4.1.4 Overshadowing Clothes Drying Areas

~~In relation A minimum of 6 hours solar access be retained to a suitable clothes drying area the rear yard of minimum dimensions 7.5m by 2m for clothes drying should be free of shade between 10am and 2pm all year.~~

3.4.2 Privacy and Security

~~Insert: "Consideration of privacy are typically balanced with other considerations such as views and solar access. The degree of privacy impact is influenced by factors including the use of the spaces where overlooking occurs, the times and frequency theses spaces are being used, expectations of occupants for privacy and their ability to control overlooking with screening devices."...~~

Relevant DCP objectives to satisfy in relation to this part include the following:

- Objective 1) To minimise loss of privacy to adjacent and nearby development by:
 - appropriate design for privacy (both acoustical and visual) including screening between closely spaced buildings;
 - mitigating direct viewing between windows and/or outdoor living areas of adjacent buildings.
- Objective 2) ~~To increase privacy without compromising access to light and air. To balance outlook and views from habitable rooms and private open space.~~

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Details of Proposed Amendments to Manly Development Control Plan Amendments to Manly Development Control Plan 2013)

Objective 3) To encourage awareness of neighbourhood security.

See also paragraph 4.1.5.3 Principal Private Open Space.

See also Amcord Design Element 5.5 for acceptable solutions in meeting the objectives of this plan where this plan is otherwise silent. Amcord solutions are not to be adopted where they result in any non-compliance with this plan **or in the case of Residential Flat Buildings are inconsistent with guidance in relation to visual privacy set out in Part 3F of the Apartment Design Guide.**

3.4.2.1 Window Design and Orientation

- a) Use narrow, translucent or obscured glass windows to maximise privacy where necessary.
- b) When building close to boundaries, windows must be off-set from those in the adjacent building to restrict direct viewing and to mitigate impacts on privacy.

3.4.2.2 Balconies and Terraces

- a) Architectural or landscape screens must be provided to balconies and terraces to limit overlooking nearby properties. **Architectural screens must be fixed in position and suitably angled to protect visual privacy.**
- b) **Recessed design of balconies and terraces can also be used to limit overlooking and maintain privacy**

3.5 Sustainability

3.5.1.1 Building Form, Design and Orientation (Sustainability – Solar Access)

Replace paragraphs a), b) & c) with **"The building and site layout is to maximise northern orientation to optimise solar access. Achieving passive solar energy efficiency is an important consideration in design, but it must be balanced with responding to desired streetscape character, promoting amenity for both the proposed development and neighbouring properties (including views, overshadowing and noise considerations), retaining trees and responding to topography."**

3.5.3.2 Location of area of openings

Edit paragraph a) to read **"The area of unobstructed window opening should be equal to at least 5% of the floor area served."**

Delete paragraph b) as it largely repeats guidelines at paragraph 3.5.1.1.b.

3.5.3.3 Mechanical Systems

Delete paragraphs a) – j)

- ~~a) If air-conditioning is required, ensure it has sufficient controls so it is used only when required, including on/off programming schedules, after hours and holiday scheduling, and cooling and heating based on occupancy;~~
- ~~b) Ensure any air-conditioning system is well insulated, particularly those located in roof space;~~
- ~~c) Consider directing air-conditioning only to areas where it is needed, and relying on natural ventilation for the remaining part of the building;~~

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- ~~d) Use a combination of passive methods, such as direct solar access, window shading, appropriate insulation and sealing, and natural ventilation to reduce the overall use of mechanised systems;~~
- ~~e) Ensure cooking exhaust systems are not oversized in respect of their proposed use, and fit time controls to exhaust fans so that they switch off after a few minutes, or sensors to activate them during cooking;~~
- ~~f) In industrial units and warehouses, locate goods doors away from areas that may require mechanised heating or cooling;~~
- ~~g) Depending on the amount of movement, consider rapidly closing doors, plastic strip curtains or pneumatic seals for commercial and industrial buildings;~~
- ~~h) Cool small office buildings by reverse cycle air conditioning units that can be controlled individually and operated independently of the rest of the building if needed out of hours;~~
~~Hotels should use a card system so air conditioning and lighting in each guest room is switched off when the room is vacated;~~
- ~~i) Install appropriately sized cooling and heat plant and equipment; and~~
- ~~j) Investigate the use of cooling and heating energy efficiency opportunities including economy cycles, night purging, variable speed drives, humidity controls and electronic expansion valves.~~

4.1 Residential Development Controls

4.1.1 Dwelling Density, Dwelling Size and Subdivision

Note: In addition to the minimum subdivision lot size standards at LEP clause 4.1, the density controls in conjunction with other controls in this plan are also important means of prescribing the nature and intended future of the residential areas of Manly.

Relevant DCP objectives to be satisfied in relation to this part include:

- Objective 1) To promote a variety of dwelling types, **allotment sizes** and residential environments in Manly.
- Objective 2) To limit the impact of residential development on existing vegetation, waterways, riparian land and the topography.
- Objective 3) ~~To promote a variety of allotment sizes, residential environments and housing diversity and a variety of dwelling sizes to provide an acceptable level of internal amenity for new dwellings.~~
- Objective 4) To maintain the character of the locality and streetscape.
- Objective 5) To maximise the use of existing infrastructure.

4.1.1.1 Residential Density and Dwelling Size

This section contains maximum permissible residential density controls which generally apply to land identified on the LEP Lot Size Map and determine the maximum number of dwellings that may be achieved on any one parcel of land.

- a) The maximum permissible residential density control at Figure 24 - Minimum Residential Density applies to land identified in Residential Density Areas on the Minimum Residential Density Map at *Schedule 1 - Map A* in this plan.

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Details of Proposed Amendments to Manly Development Control Plan Amendments to Manly Development Control Plan 2013)

Figure 24 - Minimum Residential Density determines the maximum number of dwellings that may be achieved on any one development site. This figure indicates the minimum site area required for every dwelling contained on a site. For example, if a density control of 300sqm per dwelling applies to a site with a site area of 600sqm the density control would allow for a maximum of 2 dwellings.

- b) For the purposes of calculating the residential density control for battle-axe lots, the area of the access handle is excluded from the site area, consistent with the provisions for minimum subdivision lot size in LEP clause 4.1(3A).

Figure 24 - Minimum Residential Density (to be read in conjunction with Schedule 1 - Map A)

- c) Notwithstanding the minimum Residential Density in Figure 24, no more than 2 dwellings may be constructed on lots 29, 30, 31 and 32 in Section 5 of DP 939916, known as 15 - 17 Suwarrow Street Fairlight.

Dwelling Size

- d) Dwellings are required to have the following minimum internal areas:

Studio dwellings:	35sqm
1 bedroom dwellings:	50sqm
2 bedroom dwellings:	70sqm
3 bedroom dwellings:	90sqm

The minimum internal areas include only 1 bathroom. Additional bathrooms increase the minimum internal area by 5sqm.

A 4th bedroom and further additional bedrooms increase the minimum internal area by 12sqm each.

Note: Dwelling Size Guidelines are adopted from the NSW Apartment Design Guidelines to apply more broadly to all residential accommodation considered under this Plan.

Note: This paragraph does not apply to Secondary Dwellings which are subject to their own development standard for minimum floor area at LEP clause 5.4(9).

4.1.4 Setbacks (front, side and rear) and Building Separation

Note: This section addresses the buildings' setback from its various property boundaries.

Relevant DCP objectives to be met in relation to this part include:

- Objective 1) To maintain and enhance the existing streetscape including the desired spatial proportions of the street, the street edge and the landscape character of the street.
- Objective 2) To ensure and enhance local amenity by:
- providing privacy;
 - providing equitable access to light, sunshine and air movement;
 - facilitating view sharing by maintaining adequate space around the front, back and sides of buildings to limit impacts on views and vistas from both private and public spaces;

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- defining and adding character to the streetscape including the provision of adequate space between buildings to create a rhythm or pattern of spaces; and
- facilitating safe and adequate traffic conditions including levels of visibility around corner lots at the street intersection.

See also objectives at paragraph 3.4 Amenity.

Objective 3) To promote flexibility in the siting of buildings.

Objective 4) To enhance and maintain natural features by:

- accommodating planting, including deep soil zones, vegetation consolidated across sites, native vegetation and native trees;
- ensuring the nature of development does not unduly detract from the context of the site, and particularly in relation to the nature of any adjoining Open Space lands and National Parks; and
- ensuring the provisions of State Environmental Planning Policy No 19 - Urban Bushland are satisfied.

Objective 5) To assist in appropriate bush fire asset protection zones.

Note: In addition to the setbacks required in this plan, residential development subject to the Residential Apartment Code is subject to additional setback requirements for adequate building separation to achieve reasonable levels of privacy e.g. 12m separation between habitable rooms and balconies between buildings up to 4 storeys either on the same site or across a site boundary to a neighbouring building.

4.1.4.1 Street Front Setbacks

See also paragraph Safety and Security - Street Surveillance

- c) Where the street front building lines of neighbouring properties are variable and there is no prevailing building line in the immediate vicinity i.e. where building lines are neither consistent nor established, a minimum 6m front setback generally applies. This street setback may also need to be set further back for all or part of the front building façade to retain significant trees and to maintain and enhance the streetscape....
- d) Where the streetscape character is predominantly single storey building at the street frontage, the street setback is to be increased for any proposed upper floor level. See also paragraph 4.1.7.1.

4.1.4.2 Side Setbacks and secondary street frontages

- c) ~~Windows of living and dining areas in new dwellings.~~ All new windows from habitable rooms of dwellings that face the side boundary are to be setback at least 3m from the boundary.

4.1.4.4 Rear Setbacks

- b) The character of existing natural vegetated settings are to be maintained.
- e) ~~On sloping sites, consideration is to be given to an increased setback to enhance the natural vegetated setting particularly where new development is uphill and in sensitive foreshore locations.~~

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c) On sloping sites, particularly where new development is uphill and in sensitive foreshore location, consideration must be given to the likely impacts of overshadowing and visual privacy.

d) Rear setbacks must relate to the prevailing pattern of setbacks in the immediate vicinity to minimise overshadowing and visual privacy.

4.1.5.2 Landscaped Area

c) Minimum Tree Planting

...iii) The required minimum number of native trees required under this paragraph must be planted in a deep soil zone as defined in this plan's Dictionary.

Note: Suggested minimum soil volumes for tree planting generally are as follows: Large size trees (13-18m high with 16m spread) required 80 cubic metres of soil. Medium size trees (9-12m high with 8m spread) requires 35 cubic metres of soil. (Source: NSW Apartment Design Code 2015)

4.2 Development in Business Centres

4.2.2 Height of Building

4.2.2.1 Exceptions to Height for Design Excellence

In determining whether to grant an exception to the LEP height standard, the environmental planning grounds to justify contravening the development standard (LEP clause 4.6(3)) may include consideration of the design principles at paragraph 3.1.3.1 Design Principles in this DCP.

4.2.3 Setbacks

See also LEP clause 6.13 Design Excellence in determining the exceptions to the nil setback guidelines in this paragraph.

4.2.5 Manly Town Centre and Surrounds

Note: These paragraphs provide guidelines in relation to the Manly Town Centre (LEP Zone B2 Local Centre) as well as other land in the vicinity (including LEP Zones R3 Medium Density & SP3 Tourist) and also deal particularly with Backpackers' Accommodation and Late Night Venues.

See also paragraph 3.1 Streetscape and Townscapes.

See also LEP clause 6.13 Design Excellence in determining the exceptions to the nil setback guidelines in this paragraph.

See also Part 5 Special Areas in relation to the heritage significance of Manly Town Centre and The Corso.

Relevant DCP objectives to be met in relation to these paragraphs include:

- Objective 1) To consolidate, promote and strengthen both retail activity in the Manly Town Centre as well as townscape in accordance with the townscape requirements of this plan.

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Details of Proposed Amendments to Manly Development Control Plan Amendments to Manly Development Control Plan 2013)

4.2.5.1 Design for Townscape

~~Regardless of whether a building is listed as an item of environmental heritage in the LEP, the Council must be satisfied that the design of new development (not just heritage listed buildings) gives due attention to the site's position within, and the development's contribution to the overall existing and future townscape quality of the Manly Town Centre and surrounds.~~

~~In addition to the townscape principles at paragraph 3.1.3 which apply to all Centres including the Townscape Principles Map A for Manly Town Centre at Schedule 2 of this plan; additional townscape requirements for Manly Town Centre and Surrounds apply as follows:~~

~~See also paragraph 3.1 Streetscape and Townscapes for townscape principles when designing for townscape. See also Schedule 2 Map A Manly Town Centre Townscape Principles.~~

~~Townscape Requirements~~

- ~~iii) Maintain important corners identified at Schedule 2, including strongly defined corner buildings.~~
- ~~iv) Ensure corner development has strong height and facade elements with building along the street frontage being set by these corner heights. Construct to boundary. Maintain and re-use existing development if it achieves objectives.~~
- ~~v) Maintain existing public arcade links identified in Schedule 2 and encourage new through block arcades which in turn should limit the size of parcels and the bulk of large buildings.~~
- ~~vi) Acknowledge important end of vista sites identified in Schedule 2. Appearance of the street elevation requires special attention at the end of these vistas.~~
- a) Maintain the predominant pattern of narrow fronted buildings within the town centre with new buildings incorporating modulation of the street wall such as recesses or **modelling modulation** in the building facade to visually reduce the length and perceived bulk of the street wall.
- b) Maintain existing setbacks.
- c) New development to enhance townscape characteristics, disregarding existing unsympathetic buildings.
- d) Step back development around the intersection of Sydney Road and Whistler Street to reveal the historic building (church) at this intersection.
- e) Develop new facade line in North Steyne to avoid unattractive end walls and sharp transitions in the vicinity of 46-48 North Steyne, Manly.
- f) Height and setback of development must cause no undue affectation to properties to the south in terms of loss of sunlight or privacy (Pittwater Road).

4.4.8 Subdivision

This paragraph applies to all new subdivisions, **and** the re-configuration of existing allotments within a subdivision **and the consolidation of allotments.**

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Details of Proposed Amendments to Manly Development Control Plan Amendments to Manly
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5.3 St Patrick's Estate, Manly

Note: LEP clause 6.13 Design Excellence also applies to St Patrick's Estate pursuant to clause 6.13(2)(b). In particular, the statutory considerations at clause 6.13(4)(a) to (k) that are most relevant to development at St Patricks Estate include the setting {subclause (f)}, protection and enhancement of natural topography and vegetation (and other natural features) {subclause (g)}, promotion of vistas from public places to prominent natural and built landmarks {subclause (h)}; and high standards of design, material and detailing {subclause (i)}.

Dictionary

Building line means the predominant line formed by the main external face of the building. Balconies or bay window projections may or may not be included depending on desired streetscape.

Deep Soil zone means an areas (within the landscaped area) within a development that is unimpeded by building or structures above or below ground and have a minimum dimension of 6m. Deep soil zones exclude basement car parks, services, swimming pools, tennis courts and impervious surfaces including car parks, driveways and rood areas.

Façade means the external face of a building, generally the principal face, facing a public street or space.

Studio Dwellings means a dwelling with only 1 habitable room that combines kitchen, living and sleeping space.

TO: Planning and Strategy Committee - 2 May 2016
REPORT: Corporate Services Division Report No. 6
SUBJECT: Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016
FILE NO: MC/16/57654

SUMMARY

This report provides the third progress report on Council's Four Year Delivery Program 2013-2017 and One Year Operational Plan 2015-16 for the period 1 January to 31 March 2016, in accordance with the requirements of section 404(5) of the *Local Government Act, 1993*.

Attached is a detailed matrix and graphs showing Council's progress in the third quarter of its 2013-2017 Delivery Program as adopted by Council on 2 June 2015.

Quarterly Financial Review Reports for the quarter ending 31 March 2016, including variation recommendations are also discussed and detailed in the Attachments.

REPORT

Section 404(5) of the *Local Government Act, 1993*, requires the General Manager to ensure that regular progress reports are provided to the council "with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every 6 months".

In June 2015, Council adopted the Community Strategic Plan Beyond 2025 and its various components, including the Four Year Delivery Program 2013-2017, and One Year Operational Plan 2015-16.

The Delivery Program establishes the principal activities to be undertaken by Council to implement the strategies established by the Community Strategic Plan Beyond 2025 within the resources available under the Resourcing Strategy. This cascades downwards to the various one year actions that are articulated in the One year Operational Plan 2015-16 that are reported to Council on a quarterly basis (September 2015, December 2015 and March 2016 through quarterly reports) and annual basis for the year ending 30 June 2016 (through the Annual Report).

Contained within the Delivery Program are the four main strategic directions undertaken by Council that provide a focus for the development of key goals and strategies arising from the adoption of the Community Strategic Plan. These are:

1. Social Priorities
2. Economic Priorities
3. Environmental Priorities
4. Governance Priorities

The attached spreadsheet (see Attachment 1) shows progress on the various 2013-2017 Delivery Program strategies and actions for the March 2016 quarter, and is circulated under separate cover, along with trend data on the key performance indicators. The graphs (at Attachment 2), display monthly data to March 2016, and trends for the 2015 and 2014 calendar years for comparative purposes, and are also circulated under separate cover.

This Report provides for the requirement of statutory reporting on the Council's four Strategic directions in the Delivery Program for the period ending 31 March 2016.

Some of the key Delivery Program highlights for the third quarter are as follows:

Social priorities – Council continues commitment to operations in the areas of community safety, information and cultural services. This included programs and infrastructure in relating to late night

Corporate Services Division Report No. 6 (Cont'd)

taxi ranks, late night radio, alcohol free youth events, and 'Stop the Supply' campaign. This was evident in the Australian Open of Surfing events and concerts that attracted thousands of young people with no crime/anti-social behaviour recorded in February. The provision of professional lifeguard services together with volunteers at Ocean Beach over the summer quarter also ensured the continued record of nil drownings, with 20,235 preventative actions, and 208 rescues. As well the Swim centre is now nearing completion with its re-development, and continued to be open to 96,998 visitors during the quarter supporting healthy ageing activities and learn to swim programs. Council continues to run well priced and competitive children's and youth services, as well as, those for aged such as Manly Club for seniors and Meals on Wheels. Some of the active ageing programs supported at Seniors Centre include table tennis, dancing, bowls, art and singing groups, walking group, Healthy Lifestyles exercise classes, and Computer Pals. There are also various new engaging library events, displays and special needs programming that attracted approx. 102,293 visits to the Library in the quarter. Highlights in the cultural area include various successful events including Market Lane Saturdays, World Food markets on Friday nights (at Gilbert Park), and the Australian Open of Surfing.

Economic priorities – Key projects continue to progress relating to the Manly 2015 project include streetscape and landscaping capital works in Sydney Road (between Central Avenue and Whistler Street) were completed. As part of town centre re-activation, the Manly Fresh Farmers Markets have now returned to the closed portion of Sydney Road and continue being popular with locals and visitors. Other maintenance and improvements to our community infrastructure continue with footpath audits and continuing capital works and road programs, together with HopSkipJump community bus network. Collaboration with the Manly Chamber of Commerce continued through the operation of the Manly Mainstreet program, and Hello Manly visitors centre.

Environmental priorities – During the quarter Council continued to responsibly manage our waste, cleaning, community environmental partnerships to protect our community and environmental assets. There is continuous progress with environmental initiatives e.g. Bushland regeneration, threatened species management, and Watercycle Management. Manly Environment Centre continued its monthly program of events, environmental advocacy work and environmental education initiatives. In relation to development application numbers continued to be high in the quarter, and processing times are falling below the NSW average. Minor amendments continued with Manly Local Environmental Plan 2013 are being continued by Council and the NSW Department of Planning. Compliance (health, building and swimming pool inspections) and regulatory activities continue to be high during the quarter. Council continues to efficiently provide domestic waste services, progress waste education workshops to encourage recycling, and review of SHOROC's regional waste strategy to ensure future relevant programs.

Governance priorities – Continuous progress is being made with improvements to Council's governance, corporate services, accounting and reporting systems, policies and procedures. Computer system upgrades are occurring including the refinements of the new Electronic Document Management System (HP - TRIM), recruitment of staff, strategic organisational development initiatives included a focus on Work Health & Safety, and performance partnering. Council continues to work with regional stakeholders through SHOROC to improve resources for the local area and Northern Beaches region through savings and enhancements to transport, health and liveability.

QUARTERLY FINANCIAL REPORT

This Financial Report for the period ending 31 March 2016 for the third quarter 2015/2016 Financial Year has been prepared in accordance with the Clause 203(2) of the Local Government (General) Regulation, 2005. The Office of Local Government has also issued guidelines to Councils regarding the requirements for the Quarterly Budget Review Statements (QBRS) reporting.

The QBRS are now required to be presented on an accrual basis, and include the following Statements:

Corporate Services Division Report No. 6 (Cont'd)

1. Budget Review Statement by the Responsible Accounting Officer on Council's financial position
2. Income and Expenses Budget Review Statement (with recommended variations)
3. Capital Budget Review Statement (with recommended variations)
4. Cash and Investments Statement
5. Key Performance Indicators
6. Summary of Contracts entered into during the Quarter
7. Consultancy and Legal Expenses Statement

Council's Budget as presented to Council has been prepared on a "Cash" basis, while the Four Year Delivery Program, Budget and Ten year Long Term Financial Plan as adopted by Council in June 2015 with the Community Strategic Plan is prepared on an "Accruals" basis.

The following is a summary of Council's adopted Cash Budget for 2015/2016 and revised Budget Estimates as at 31 March 2016:

	Original Budget	Revised Budget 30 September 2015	Revised Budget 30 December 2015	Revised Budget 31 March 2016
Operating Income	\$82,590,347	\$82,842,093	\$82,711,018	\$82,837,518
Capital Income	\$53,889,770	\$54,539,770	\$55,039,770	\$55,329,770
Total Income	\$136,480,117	\$137,381,863	\$137,750,788	\$138,167,288
Operating Expenditure	\$75,179,874	\$75,508,421	\$75,874,350	\$76,099,600
Capital Expenditure	\$61,804,677	\$62,549,377	\$62,510,937	\$62,638,437
Total Expenditure	\$136,984,551	\$138,057,798	\$138,385,287	\$138,738,037
Net Surplus/(Deficit)	(\$504,434)	(\$675,935)	(\$634,499)	(\$570,749)

The Statements (listed above) setting out details of the variations to the Budget for the financial year ended 30 June 2016 are attached as Attachment 3.

On an accrual basis the Quarterly Budget Review Statement forecasts a quarterly surplus of \$191,250. The full annual financial statement Net Operating Result forecast is \$7.160 million and Net Operating Result before Capital Income is forecast \$5.816 million.

RECOMMENDATION

That:

1. The third quarterly report for the 2015-16 Operational Plan and progress report with the third year of Council's Delivery Program 2013-2017 be received and noted; and
2. The Financial Statement for the quarter ended 31 March 2016, including the revised estimates and recommended variations contained within the report, be adopted.

ATTACHMENTS

AT- 1	Quarterly Matrix	22 Pages
AT- 2	KPI Graphs Quarterly Report	13 Pages
AT- 3	QBRs_Mar 2015-2016.pdf	14 Pages

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***** End of Corporate Services Division Report No. 6 *****

ATTACHMENT 1

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 Quarterly Matrix

A. SOCIAL					March 2016 Quarter Progress		
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI
1 Improve Manly's community safety outcomes in relation to late night Manly's culture.	1.1 Work with key stakeholders (NSW Attorney General and NSW Police) to address alcohol culture and crimes.	1.1.1 Implement Manly's Crime Prevention Plan 2011-2013. In particular by developing strategies for late night transport, education, regulation and environment, planning and community engagement.	1.1.1.1 Review outcomes of 2011-2013 Crime Prevention Plan in consultation with key stakeholders and the Community Safety & Place Management Advisory Committee with view to developing a renewed Community Safety plan.	Actions completed from Community Safety workplan.	HSF	75%	The three year NSW Attorney General approved Crime Prevention Plan has been evaluated and finalised. Sustainability of achievements and future planning is still being considered. Community Safety and Place Management Committee continue to meet on monthly basis to address any current and projected issues.
			1.1.1.2 Address culture of drinking by promotion of non-drinking activities. Seek funding.	Participation levels, satisfaction surveys, and cost-benefit analysis for events completed.	HSF	75%	Application made in conjunction with Chamber of Commerce to NSW Community Safety Fund for funding to conduct Saturday Night activations with aim of distracting the drinking culture and reducing alcohol related crime in CBD. Manly Liquor Accord merge with Northern Beaches Liquor Accord.
			1.1.1.3 Provision of drug and alcohol free under 18 events.	Number of events held. Number of young people attending.	HSF	75%	Two events held with 350 attendees.
	1.2 Work with the community stakeholders to ensure Manly is a safe place.	1.2.1 Implement the approved outcomes from the Late Night Manly Working Group to make night time Manly safer and more attractive to a wider range of people.	1.2.1.1 Research and development of community safety needs and actions in consultation with the Community Safety & Place Management Advisory Committee.	Number of audits completed of late night activities and committee actions implemented to improve community safety.	HSF	75%	Late Night CBD Safety audit planned for 2016. Final rate late night parking for hospitality workers being negotiated for next budget. Review of late night planning controls undertaken. Seeking RMS support for deployment of additional Security Guard at North Sydney Late Night Taxi Rank.
	2.1 Promote safe swimming facilities and beaches in Manly.	2.1.1 Providing professional lifeguard services Manly Ocean Beach to ensure public swimming safety, and public risk management.	2.1.1.1 Provision of Ocean Beach Professional Lifeguard services: Develop remote signage plan for implementation. Improved means of communicating beach safety requirements to CALD background beach users. Update Operations Manual & Professional Lifeguard Services Policy. Administration of user's licenses and monitoring.	Number of rescues and number of preventable (safety) actions implemented. Annual update of lifeguard proficiencies. Plan Developed and signage in place. CALD pamphlets printed and distributed. Lifeguard Services Policy updated.	HSF	75%	Beach services recorded 20 235 preventable actions, and 339 beach rescues during the January to March quarterly period.
2 Promote healthy and active Manly community.		2.1.2 Delivery of Aquatic Services and review of services at Manly Swim Centre and the associated equity and access in relation to the wider community users. Development and delivery of ABC Aquatic centre, for community access in 2016	2.1.2.1 Operation of the Manly Swim Centre in accordance with Public Health regulations, operating plan and budget requirements. Andrew Boy Charlton Centre re-development has commenced with planned opening in late 2016 and providing a wider range of indoor sporting, swimming and healthy lifestyle programs and activities.	Number of visitors to Manly Swim Centre. Centre operating within budget. Numbers by program type.	HSF	75%	There were 201,192 visits to the Manly Swim Centre YTD. The income YTD was \$1,249,691.
				Safety record of nil drowning.	HSF	75%	There were no drownings during the period.
				Annual update of lifeguard proficiencies.	HSF	75%	All Life Guard updates tracked ongoing. Practise Note 15 Audit completed. Royal Life Facility Audit completed.

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016
Quarterly Matrix

Planning and Strategy Committee Agenda

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Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 Quarterly Matrix

				March 2016 Quarter Progress		
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	Comment on KPI
3 Maintain and support connected Manly neighbourhoods & amenities.	3.1 Maintain community, open space and sports facilities.	3.1.1 Construct and maintain public open space and recreation facilities to cater to a range of community groups & support changes in future usage needs and is safe and accessible.	3.1.1.1	Implement any approved actions from endorsed recreation strategy. Rationalise existing facilities to project best cost effective maintenance.	CUS	Funding sought for Keirra Park skate Ramp, from state and federal grant agencies.
			3.1.1.2	Utilise capital funds or available grant funding to improve existing infrastructure and facilities. Develop projects in line with Recreational Strategy and asset management principles: Rationalise sports fields maintenance cost. Progress SMS lighting System cost recovery program. In accordance with the Youth Strategy, commence the upgrading of the Skate facility at Keirra Park as external funds become available.	CUS	75%
			3.1.1.3	Manage filming approvals, event approvals, community centre bookings and reserve bookings.	CSS	75%
			3.1.1.4	Manage the use of public space in the Manly CBD Corso. Including licenses, entertainment, charity approvals, and banner placements.	HSF	75%
			3.1.1.5	Construction and maintenance of facilities that cater to young people in line with community consultation. Maintain standard of surfaces on sports ovals and grass playing fields.	CUS	75%
			3.1.1.6	Little Manly Beach Community Park - continue to apply for grant funding for the preparation of a Landscape Plan. Implement improvements as funding permits.	CUS	Ongoing

ATTACHMENT 1

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 Quarterly Matrix

March 2016 Quarter Progress						
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress
A. SOCIAL			3.1.1.7	Masterplan for Ivanhoe botanic gardens and park - draft Masterplan meetings, design brief, site analysis, schematic draft Masterplan, presentation to Council and stakeholders.	Percentage completion of draft Masterplan: Stage 1 completed; Stage 2 preferred Masterplan completed by 30 June 2016.	CUS
			3.1.1.8	Manly Ocean Beach Coastal Zone Management Plan prepared incorporating sub-plans for the areas of Marine Parade, Shelly Beach and Cabbage Tree Bay Aquatic Reserve, and an Emergency Action Plan for coastal erosion and Cabbage Tree Bay Management Plan.	Percentage completed of Plan.	LUS
			3.1.1.9	Feasibility Study prepared to investigate innovative beach furniture, lockers and solar showers to accommodate wider sporting groups.	Percentage of Feasibility Study and recommendations completed, and reported to Public Domains Committee.	LUS
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Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

Quarterly Matrix

Planning and Strategy Committee Agenda Page 3

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Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 Quarterly Matrix

A. SOCIAL				March 2016 Quarter Progress		
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress
			3.1.3.4	Implement funded proposed actions from the Street Tree Management Policy & Strategy.	CUS	Street Tree Management Plan endorsed by Council in February 2016. Planting sites currently being correlated for implementation.
				Percentage of project completed.		75%
				Percentage of contract outcomes completed.	CUS	
				Cycles per year completed per contract. Scheduled mowing cycles completed as per contract.		
				Number of funded actions from tree strategy completed.		75%
				Contract renewal in a timely fashion.		
			3.1.3.6	Explore business case for undertaking more tree work services in-house (eg small tree works under 5m in height) including staff training required to expand tree maintenance services. Review services unit rates to improve services.	CUS	60 internal tree related jobs completed this quarter
	3.2	3.2.1	3.2.1.1	Provide improved community development initiatives and programs.	HSF	Planning commenced for new program: A Picture of Health, Promoting Positive Ageing Through Art, which will involve local seniors with dementia in discussions about art. Also refer to 5.2.1.4.
				Widen the breadth of reach to community development programs to reflect target groups across youth and young families.		
					HSF	Kids Art Adventures at MAGAM, various Youth activities and programs held in Library.

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Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 Quarterly Matrix

A. SOCIAL								March 2016 Quarter Progress	
Goals	Strategy	Four Year Plan		One Year Plan		KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI
4.1 Create a more culturally vibrant Manly.	4.1.1 Provide high quality library services and cultural information facilities.	4.1.1	Continued development of the provision of Library and Information Services, especially on line services, Shorelink network, specialist local studies, strategic partnerships, new technology, upgrading building services.	4.1.1.1	Continued provision of Library and Information Services, including loans, references services, children and target group programming, exhibitions, inter-library loans, mobile Library Afloat and ebooks.	Number of Manly Library visitors, circulation numbers, and database & electronic resource usage.	HSF	75%	Visitation statistics: - Visitors 102,293 (closed 6 days); - Loans 89,331; - e-resources e-books 3275, e-mags 3063, e-audio 971; and - Children & YA programmes 85 ;
		4.1.2	Maintenance of facilities and provision of services at the Manly Art Gallery and Museum, such as Manly Arts Festival, public arts program, fund raising, maintaining best practice standards, gallery shop management, collect artworks, and variety of public programs.	4.1.2.1	Continued provision of Manly Art Gallery and Museum (MAGAM) services, including maintenance of collection, touring exhibitions management, support MAGAM society, support Manly Arts Festival. Design and implement plans for improved spatial arrangements providing for storage entry presence, administrative offices, public amenities and a kiosk and merchandise space.	Number of visitors to exhibitions and programs, and the amount of retail income received including entry for Major Exhibitions, merchandise and external exhibition fees. New facilities developed.	HSF	75%	Visitation statistics: 19,108; Visitation to Midnight Oil exhibition at Victorian Arts Centre: 172,857; Programs: 39; Retail sales \$31,464.30; Exhibition hire fees: \$20,173; Donations \$9,066; Programs \$5,975. Flashing on Gallery roof replaced and kitchen repairs completed following storm damage.
	4.2 Strengthen the social capital and bonds within key Manly neighbourhoods with its special international communities.	4.2.1	Development of place making and neighbourhood development community development initiatives.	4.2.1.1	Coordination of Meet Your Street program.	Number of Meet Your Street activities.	HSF	75%	No "Meet Your Street" parties undertaken this quarter
		4.2.2	Engage in cultural exchanges with other Councils and government organisations nationally and internationally.	4.2.2.1	Manage a program of family friendly interactive events to enliven community spaces at various locations across Manly LGA.	Number of events undertaken.	HSF	75%	There were: 12 x Council events, 15 x external events and 13 x fundraising activities.
				4.2.2.2	Council participation in sister city & cultural exchange support programs.	Number of initiatives/programs undertaken.	GMU	75%	Ongoing participation in Sister City and Cultural Exchange programs.

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Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 Quarterly Matrix

March 2016 Quarter Progress								
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI	
5.1 Facilitate services that support the social and welfare needs of the Manly community.	Facilitate a range of children and youth community support services.	5.1.1 Continued delivery of programs and services for children and families in accordance with community needs.	5.1.1.1	Sharing delivery of existing education programs run through Council environmental and other services, such as Libraries and Art Gallery.	HSF	75%	Green & Groovy art adventures held monthly in Library. Young adult book club, baby bounce and rhyme, toddler time, outreach story telling at long day care centre and preschools were also undertaken.	
			5.1.1.2	Continue children's services delivery for long day care, occasional care and preschool. Amalgamate preschools to Kangaroo Street centre from Ivanhoe Park.				
		5.1.2 Continue programs and services for youth, including youth strategy.		5.1.2.1	Continued youth services, recreation and leisure programs delivery across a range of venues as supported by Manly Youth Council and per adopted Youth Strategy.	HSF	75%	Operational capacity: - Ivanhoe Park Preschool operated at 67% capacity. - Kangaroo St Preschool operated at 76% capacity - Harbour View LDC operated at 81% capacity. - Roundhouse LDC operated at 91% capacity. - Roundhouse and Harbour View Long Day Care Centres, National Quality Standards met. - Kangaroo Street Preschool quality assessment undertaken and draft Meeting National Quality Assessment awarded. - Amalgamation of Kangaroo Street and Ivanhoe Park Preschools (15% of project completed). DA approved and quotations received for building works.
				5.1.2.2	Provision of Adolescent and Family Counselling.			
				Number of activities and programs implemented of youth strategy action plan.	HSF	75%	With MAG&M and Manly Library, a 3 month program of youth working with professional artists was launched. There were 24 activities and programs implemented as part of the Youth Strategy Action Plan during the quarter	
				Utilisation rates and number of activities.	HSF	75%	There were 88 individual counselling sessions and 5 programs undertaken in the quarter.	

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Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	March 2016 Quarter Progress	
						% Complete / Progress	Comment on KPI
A. SOCIAL	5.2 Facilitate community support services, programs and events for targeted groups.	5.2.1 Continued programs and support for Aged, Disability, ATSI & CALD groups and community development, including Club Friday, information and referral services to CALD and ATSI communities, support Northern Sydney Aboriginal Social Plan program, Gay and Lesbian at Manly social support group, Mental Health Advocacy, homelessness support and action plan.	5.2.1.1 Maintain a GL@M program and activities for GLTBQ young people.	Number of attendees.	HSF	75%	54 attendees participated in the GL@M program in the quarter
			5.2.1.2 Provide information and referral to target groups.	Number of referrals.	HSF	75%	36 referrals for Youth Services during the quarter. 120 instances of information referral to seniors, people with a disability, their families and carers, including 30 at a Seniors Information Stall on 23 March.
			5.2.1.3 Develop and update information guides and brochures for seniors, CALD communities and PWD.	Information developed and distributed.	HSF	75%	120 instances of information referral to seniors, people with a disability, their families and carers, during the quarter, including 30 at a Seniors Information Stall on 23 March.
			5.2.1.4 Operation of Manly Seniors Centre to provide a range of social & recreational activities.	Number of activities provided.	HSF	75%	Manly Club for Seniors continues to provide a range of activities at Manly Seniors Centre including lawn bowls, table tennis, dancing, games art & singing to ensure healthy ageing and social inclusion. Healthy Lifestyle classes and Computer Pals also run at the Centre, and Community restaurants are held on Fridays for the frail aged.
			5.2.1.5 Continued operations of Meals on Wheels; Community restaurant, shopping & recreational excursions for seniors; operation of Club Friday recreation program for PWD; and operation of Community Visitors Scheme per agreement with Commonwealth Department of Social Services.	Utilisation rates: meet targets for volunteer visits as per agreement with Department of Social Services.	HSF	75%	MoW continues to provide meals and social inclusion opportunities to the elderly including shopping trips, & recreation trips fortnightly. The service runs Community Restaurants at 3 locations: weekly at Manly Seniors Centre and St Matthews Church, The Corso, and monthly at Seaford Pavilion. MoWs delivered 3,661 meals to clients' homes from January to March, and 544 meals in a community restaurant setting. The Community Visitors Scheme continues to operate with 7 current clients. The Club Friday service was transitioned to Catholic Care in late June 2015.
			5.2.1.6 Administration of club grants and Community Cultural grants.	Number of successful grants awarded.	HSF	75%	Council's 2015 Community & Cultural Grants round was finalised in November, with 28 organisations receiving a grant. Manly LGA Club Grants were advertised in March and closure date is 22 April. Manly Women's Shelter provided with annual assistance grant from Council.
			5.2.1.7 Promotion and support of the International Day for People with a Disability.	Number of annual activities.	HSF	100%	An IDPWD information stall was held on 3 December 2015 to publicise the rollout of the National Disability Insurance Scheme (NDIS). Planning for 2016 IDPWD is underway.

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

Quarterly Matrix

3. ECONOMIC				March 2016 Quarter Progress			
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI
1 Facilitate a diversified Manly economy that caters for locals and visitors alike	1.1 Work in partnership with the community to develop strategies to diversify and broaden Manly's economy	1.1.1 Refine strategies to broaden Manly's range of local businesses and services (to cater for both residents and visitors) in Manly CBD.	1.1.1.1 Progress activation of laneways and pedestrian streets including planning and construction of Raglan Street and Sydney Road, also for planning for develop design of remaining street scapes under the Manly2015 Masterplan.	Number of CBD laneways and streets activated.	GMU	75%	Continued Improvements: Sydney Road completed between Central Avenue and Whistler Street. Next stages being planned and commencing in Sydney Road (between Henrietta Lane and Central Avenue).
		1.1.2 Continue developing partnerships with local and regional stakeholders.	1.1.1.2 Development of partnerships with local stakeholders.	Number of partnerships developed.	GMU	75%	Ongoing partnerships with Chamber of Commerce, Hello Manly and other stakeholders regarding local and CBD initiatives.
2 Promote tourism as an important part of the local economy	2.1 Develop a Manly tourism management strategy	2.1.1 Develop Manly tourism strategy to review the impact of tourism on Manly.	2.1.1.1 Review data and preparation of draft Tourism Plan and draft following survey of key stakeholders.	Completion of Plan; Number of recommended actions implemented.	HSF	50%	Signed agreement for Stafford Group to commence Destination Management Plan as collaboration between Council and the Manly Chamber of Commerce
	2.2 Promote Manly as a visitor destination, and provide local tourism and visitor services	2.2.1 Manage Manly's Visitor Information Centre (VIC).	2.2.1.1 Continued support for the delivery of services at Hello Manly to meet the needs of visitors and tourists.	Visitor numbers provided on monthly basis	HSF/ GMU	75%	Hello Manly (previously the VIC) continuing operations. Total visitors in the quarter was 61,790. Coffee bar facility was completed and trading.
		2.2.2 Review Manly's VIC current and future accommodation needs for purpose and capacity of service business.	2.2.2.1 Review completed and rebranding to Hello Manly undertaken in partnership with local stakeholders.	Premises upgraded and managed as per agreement with Council	HSF/ GMU	20%	Original upgrade completed. Sub-Licence subsequently issued for coffee bar and work on minor alteration to premises commenced, funded by Licensee.
		2.2.3 Work in partnership with Destination NSW and local businesses.	2.2.3.1 The continued development of partnerships to benefit local community and businesses with key tourism stakeholders.	Number of partnerships developed.	HSF	75%	Continuing to work with event organisers; Chamber of Commerce and DNSW to present major events (AOS, Hawaiian Airlines Sydney Harbour Challenge, VolleyFest)
		2.3 Deliver events and activities to entertain, educate and involve Manly's community	2.3.1 Continued delivery of Council local events services and programming.	2.3.1.1 Programs and events delivered within approved budget.	Number of events, audience numbers and number of sponsorships attained.	HSF	75%
		2.3.2 Develop an overall strategy to manage Events Programs.	2.3.2.1 Review existing calendar of festivals and events and report to Council recommendations for the future.	Review of events & report to Council.	HSF	75%	Festivals and events reviewed after each event to identify areas for improvement for the following year.

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March 2016 Quarter Progress					
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division
3 Improve traffic, parking and sustainable transport options in Manly.	3.1 Engage with stakeholders to deliver sustainable transport options.	3.1.1 Improvements in the Local Area Traffic Management (LATM), by completion of various LATM schemes in the Manly LGA.	3.1.1.1 A) Develop and implement a program of Local Area Transport Management projects. B) Undertake audit program of all traffic signs, road markings and facilities, from audits develop program of maintenance works. C) Develop road safety campaigns to target issues raised by crash analysis and black spot program. D) Identify and develop road safety measures to improve road safety at accident hot spots.	Number of tasks implemented by Council following Traffic Committee recommendations.	CUS
		3.1.2 Administer the resident permit parking schemes	3.1.2.1 Trial of electronic permit parking system.	Successful implementation of online application and payment system for all permit parking systems.	CSS
		3.1.3 Working with SHOROC and other agencies to deliver improved regional transport networks.	3.1.3.1 Implementation of SHOROC regional directions and participate in the Northern Metropolitan Council of Mayors.	Number of SHOROC initiatives undertaken.	GMU
		3.1.4 Continuation of community bus network via Operation of free bus service "Hop, Skip and Jump".	3.1.4.1 Community bus network improvements by continuous improvements in services and operations.	Usage of Hop Skip Jump Bus service reported.	LUS
		3.1.5 Work with key stakeholders to improve road and cycle safety	3.1.5.1 Implement Council's Five Year Road Safety Strategic Action Plan, pedestrian and cycle audits	Number of programs completed. Participation rates per program.	CUS
		% Complete / Progress		Comment on KPI	
		a) 50%		a) Design and consultation complete for LATM program projects. Contractors engaged and 90% funds committed.	
		b) 50%		b) School signs, road marking & parking space markings audited were refreshed in October 2015.	
		c) 60%		c) Motor cycle safety week for October ran as scheduled. Child restraint checks for November ran as scheduled. Graduated Licence Scheme workshops ran as scheduled.	
		d) 30%		d) Federal black spot funded project to install pedestrian refuge on West Esplanade concept design completed.	
		75%		System implementation ready for internal testing, additional administrative hardware being procured and stickers being designed.	
		75%		Manly Council continues working with its SHOROC neighbours and NSW agencies regarding implementation of the Bus Rapid plans, and infrastructure improvements for regional transport. The Northern Metropolitan Council of Mayors is on hold pending outcomes from the NSW Government regarding the Fit For Future reform processes.	
		75%		Sponsorship package developed. 100% compliance RMS Audit. Hop Skip Bus services continue to be well patronized by residents and visitors throughout the quarter. YTD Passengers 265,332. YTD Donations \$11,543.	
		75%		There were 9 programs completed during 2015-16. Attendance and participation up on previous years, and several programs were at capacity.	

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3. ECONOMIC					March 2016 Quarter Progress		
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI
4.1 Maintain key amenities and physical infrastructure to acceptable service standards. This to include the implementation in phase of Manly2015 Masterplan.	4.1 Manage infrastructure and assets to ensure financial sustainability and meet community needs including the construction of: i) a new Manly Swim Centre complex ii) Manly2015 Masterplan facility and streetscape projects, which include: • The construction of a new carpark beneath Manly Oval; • Construction of a new Manly Library and community facilities on the site currently occupied by the existing Manly Library; • Whistler Street carpark to be demolished and replaced by new buildings of mixed use; • Removing non local and through traffic from the Manly village; and The redevelopment of streetscapes in the Manly CBD including Short Street, Raglan Street and Market Lane.	4.1.1 Implementation of actions in Asset Management Plan and Policy for infrastructure & assets. Implementation of approved actions and works program schedule. Establish service levels for required works based on available funding to meet community expectation.	4.1.1.1 Undertake program as per Asset Management Plan for all assets under council control: a) Roads; b) Footpath; c) Drainage (Pipe, Pit, GPT) using CCTV; d) Buildings; and e) Parks and Recreations.	100% Implementation of works program as per Asset Management Strategy, and on time and within budget.	CUS & GMU	a) 90% b) 95% c) 70% d) Ongoing e) Ongoing	Roads: Lauderdale Avenue, Ellery Parade (rock stabilisation works), Bower Street (rock stabilisation works), Judith Street, Balgowlah Road, Sandy Bay Road, Glade Street, Wanganelle Street, Roseberry Street, Pacific Street. Drainage: Rialto Lane pit reconstruction, Balgowlah Golf Club drainage, White Street pipe re-lining works, Laying 87m drainage pipe along Moore Street, Marine Parade Culvert upgrade works. Footpaths: Manly Road, New Street, Carlton Street, Darley Road, Marshall Street, White Street, Footpath repair works to eliminate trips in various locations within Manly LGA as per the condition audit using footpath buggies, Lane way from Beatty Street to Gordon Street. Buildings: Condition Audits of all Council Buildings being undertaken and ongoing, ensuring compliance and "fit for purpose"
	4.1.2 Major Infrastructure Projects Planned, Designed and delivered including: 1. New Manly Swim Centre and associated projects to be finished in 2016; 2. Seaforth Community Hub (former Seaforth Tale site) tenanted; 3. Redevelopment of former Baby Health Centre site (cnr Raglan and Pittwater Road); 4. Manly2015 Masterplan; and 5. Streetscape improvement projects including Raglan St and Sydney Rd	4.1.2.1 1. Construction of re-developed Manly "Boy" Charlton Swim Centre and construction of Water Polo Facility if funding is obtained. 2. Seaforth Community Hub (former Seaforth Tale site) leased, and DA progressed as per lessee requirements. 3. Aboriginal Heritage Office accommodated in the former Baby Health Centre site (cnr Raglan and Pittwater Road) in March 2014. 4. Council to progress with the detailed planning and construction phases of Manly 2015 including: - The construction of the new carpark beneath Manly Oval. - Progress Request For Proposal process for Whistler Street carpark site for a mixed development and for the design, construction and operation of Manly oval carpark. - Village Centre and Manly Library components be progressed in accordance with the Manly2015 Masterplan. - The redevelopment and urban design improvements for streetscapes be progressed in accordance with the Manly2015 Masterplan, as funds become available.	1. Number of projects complete. 2. Projects progressed and delivered on time and to budget and desired specification. 3. Projects endorsed to proceed by Council. 4. Aboriginal Heritage office in use.	GMU	1. Andrew Boy Charlton Swim Centre - 90% complete. 2. Raglan St Upgrade - complete. 3. Sydney Rd Upgrade - 50% complete. 4. Manly Oval Detention Tank - 98% complete. 5. Seaforth Tale - Bupa construction commenced.		
	4.1.3 Manage Civic Plant and Equipment purchasing policy to meet operational needs.	4.1.3.1 Review Civic Plant and Equipment Fleet Purchasing Policy to: (a) incorporate green fuel reductions (carbon footprint reduction strategy); (b) undertake a fleet rationalisation/ usage; and (c) undertake a biodiesel review.	Fleet policy review to reduce carbon footprint, rationalise fleet and complete biodiesel review.	CUS	75%	a) Green fuel - purchase small hybrid diesel cars in fleet, minimise reliance on unleaded fuel. b) fleet rationalisation / usage review. Fleet reviewed and plant sold as surplus. c) Biodiesel - no longer used	

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B. ECONOMIC					March 2016 Quarter Progress	
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	Comment on KPI
4.2.1 Maintain key amenities and physical infrastructure to acceptable service standards. This to include the implementation phase of Manly2015 Masterplan.	4.2 Develop emergency plans to protect community infrastructure	4.2.1 Meet the requirements of NSW Ministry for Police & Emergency Services pursuant to the State Emergency and Rescue Management Act	4.2.1.1 Pursuant to the NSW Government Ministry for Police & Emergency Services the combined Councils (Manly, Warringah & Pittwater) Local Emergency Management Committee LEMC are required to: (a) Chair a meeting with combat agencies every four months; (b) conduct an audit of all listed evacuation centres; (c) review and update Emergency Risk Management Study; (d) identify vulnerable facilities; (e) list all major infrastructure; (f) review and update Community Context section of the current DISPLAN and ERM study; (g) identify current local sub and supporting plans which relate to Manly; (h) create new Emergency Plan EM (no longer called DISPLAN) part 1 administrative document; (i) new EM Plan template Part 2 - Community Context and Risk; and (j) New EM Plan Part 3 Consequences Management Plans. Work closely with the nominated LEOCON and REMO.	Address all items set by NSW Government Ministry for Police & Emergency Services within the timeframes set.	CUS	75% Working with Warringah and Pittwater Council LEMO's to prepare new EM plans.
4.3.1 Maintain key amenities and physical infrastructure to acceptable service standards (continued from previous page)	4.3 Provide community facilities, assets, and public parking that are accessible, clean, fit and habitable	4.3.1 Maintain Council buildings and facilities to a sustainable and functional standard.	4.3.1.1 Undertake regular maintenance and upgrading of buildings and facilities and as identified in its capital works program; and (b) Upgrading public toilets as per plan and maintenance requirements.	Number of regular site inspections and condition audits completed. 100% Customer requests responded to for Building Maintenance within required timeframes.	CUS	100% of CRM's completed within required timeframes. Condition Audit Inspections: External Condition Audits - 107; Town Hall Finance Area Office AC upgrade complete; Raglan St Office Building Roof Replacement complete. During the period, there were: 1311 Hall Bookings, and 1217 Oval/Outdoor Bookings, and 33 Filling approvals.
		4.3.2 Maximise return to Council by appropriate utilisation of Community facilities and properties.	4.3.2.1 Maximise public hire of Council facilities.	Number of facility hires	CSS	75% Properties positively reviewed, re-leased or re-assigned this period include Crown proportion of Manly Pavilion, Clontarf Mania and Bogowan Golf Club
		4.3.3 Manage acquisition and divestment of property in accordance with statutory requirements.	4.3.3.1 Manage Council's property portfolio to maximise access to the facilities by the public and where appropriate maximize the return on Council's assets.	Percentage of facilities accessible to the public. Percentage of properties rented at market (commercial) or community rates.	CSS	75% No acquisition or divestment of property this quarter.
		4.3.4 Providing public parking facilities within the Manly LGA and managing and improving usage across Council's four public car parking facilities.	4.3.4.1 Manage, operate and maintain Council's four parking facilities at Whistler St; Pacific Waves building; Peninsula building; Manly National building; (b) Review rates regularly to assess usability; and (c) Management of Council's parking meters at the Ocean Beach Front.	Review and report on car parking usage statistics by car park; Report on street parking (revenue received from meters). Report monthly and quarterly.	LUS	75% Council continues to operate all car parks and related parking facilities. Casual Parkers \$2,981,859 YTD. Pre-Paid Parkers: \$585,971 YTD. Parking meters was \$1,731,410 YTD. Total Paying Users: 198,027 Total Non-Paying Users: 816,986

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C. ENVIRONMENT					March 2016 Quarter Progress		
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI
1.1.1.1	1.1.1.1	1.1.1.1	1.1.1.1	1.1.1.1	LUS	75%	Final Environment Levy Bids and proposed budget for 2016/17 presented to the Community Environment Committee. 2015/16 projects in Biodiversity, Water Cycle Management, Lagoon Conservation & Remediation, Coastline Management and Education for Sustainability are running to budget and within timeframes.
1.1.1.2	1.1.1.2	1.1.1.2	1.1.1.2	1.1.1.2	LUS	75%	Funds allocated to Management Plans targeting threatened species and endangered populations including Grey-headed Flying-fox, Little Penguins, Long-tailed Bandicoots and Seahorses. Application made to fund the development of a Biodiversity Strategy for the LGA with matching funds to be sourced from the Environment Levy.
1.1.1.3	1.1.1.3	1.1.1.3	1.1.1.3	1.1.1.3	LUS	75%	Progress review of actions of all CZMPs completed. Estuary Hazards Risks & Management Options Assessment for Clontarf/Bantry Bay Completed. Estuary Health Assessment of Clontarf/Bantry Bay in Draft and under review. Coastal Zone Management Plan for Manly Ocean Beach in progress.
1.1.1.4	1.1.1.4	1.1.1.4	1.1.1.4	1.1.1.4	LUS	75%	Alternate water sourcing schemes implemented and new projects under investigation. Roundhouse Childcare Centre rainwater tank has been installed and the rain garden is being progressed.
1.1.1.5	1.1.1.5	1.1.1.5	1.1.1.5	1.1.1.5	LUS	75%	Sediment Interception Basin - Manly West Park and associated landscaping works complete. Environmental Levy budget bid submitted for future works (ongoing).
1.1.1.6	1.1.1.6	1.1.1.6	1.1.1.6	1.1.1.6	LUS	75%	Manly Lagoon Flood Risk Management Study and Plan in progress. Modelling being conducted in Manly LGA Flood Study. Northern Beaches Water Level and Rain Gauge upgrades complete and website upgrades ongoing. Flood and Storm public workshop and historical photo exhibition education programs continuing.
1.1.1.7	1.1.1.7	1.1.1.7	1.1.1.7	1.1.1.7	LUS	75%	Roundhouse Childcare Centre rain garden and rain garden progressing. Manly Plan stormwater detention project progressing including the installation of a GPT (45%). Investigating other sites for WSUD. Internal WSUD capacity building workshops complete.
1.1.2	1.1.2	1.1.2	1.1.2	1.1.2	CUS	30%	Bush Regeneration Works recommenced in February, no Bushcare volunteer work occurred during the reporting period. Contractor appointed to undertake Manly Scenic Walkway track works at Baulgore St entrance section, due to commence in next quarter. No Rabbit Control completed in the quarter with works to recommence in April. Contractor engaged and commenced work on Fisher Bay Restoration works to Walkway around Clontarf in February (partially grant-funded).
1.1.3	1.1.3	1.1.3	1.1.3	1.1.3	LUS	75%	Council continues to work with SHOROC in parallel with the Shaping our Future Regional Strategy.
1.1.4	1.1.4	1.1.4	1.1.4	1.1.4	LUS	75%	12 successful community education engagement events completed in the reporting period (Jan-April) through the DIG Manly Program with targeted programs for schools and teachers, businesses and local residents centred around sustainable living (in addition to previously reported 28).
1.1.4.2	1.1.4.2	1.1.4.2	1.1.4.2	1.1.4.2	LUS	75%	Update of Draft EFS document currently in progress with internal staff. will be completed by June

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Quarterly Matrix

Planning and Strategy Committee Agenda

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C. ENVIRONMENT			March 2016 Quarter Progress			
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress
3. Maintain public health and building standards	3.1 Deliver and enhance environmental regulation services to protect natural environment	2.1.3 Maintaining Corporate Geographic Information System (GIS) and Land Information Systems (LIS) services.	2.1.3.1 Ensure that the GIS is available to staff to assist Council business and customer service functions. Compile a comprehensive list of existing databases and datasets, and identify additional data required, including mapping geodiversity elements.	Number of GIS enquiries completed. List of existing databases and additional data compiled.	LUS	75%
		2.1.4 Provision of development services, including assessment and advice that achieve a balanced outcome that protect the public interest and residents whilst maintaining the quality of the natural and built environments.	2.1.4.1 Assessment and review of all development applications received by Council in accordance with State legislation, Planning Instruments, current Council Plans and Policies.	Number of DA assessed per staff per annum.	LUS	75%
			2.1.4.2 Promote appropriate development in accordance with legislation, Council Policies and Plans, and provide advice to customers (applicants, property owners, residents) relating to development.	Provision of advice within 14 days.	LUS	75%
			2.1.4.3 Prepare introduction for the new Planning Act.	Staff trained for new legislation.	LUS	75%
			2.1.4.4 Provide training to assessing planners in order to implement changes in legislation.	Number of staff attending training.	LUS	75%
			2.1.4.5 Provide feedback to Council's Strategic Planning section on development control trends and any measures implemented or to be implemented.	Percentage of determinations subject of appeal to Land and Environment Court.	LUS	75%
		3.1.1 Council regulation of development in accordance with sound and consistent local planning controls.	3.1.1.1 Review and Determine Complying Development Applications	Percentage of applications to be determined within 20 days of receipt.	LUS	75%
			3.1.1.2 Review and Determine Construction Certificate Applications	Percentage of Applications to be assessed within 10 days of receipt.	LUS	75%
			3.1.1.3 Provide comments for Development Application proposals	Percentage of comments to be provided within 10 days of notification to staff.	LUS	75%
			3.1.1.4 Undertake Critical Stage Inspections	Percentage of critical stage inspections to be completed within 48 hours of request.	LUS	75%
4. Facilitate reduction in greenhouse gas emissions in the Manly area	4.1 Work in partnership with key stakeholders to improve Manly's ability to adapt and respond to climate change	3.1.2 Continued Council regulation of Environmental Health Services in accordance with the local, state and national legislation.	3.1.2.1 Conduct regular compliance inspections of food premises	Number of complaints inspected per quarter.	LUS	75%
			3.1.2.2 Undertake investigations in relation to food poisoning complaints.	Number of complaints inspected per quarter.	LUS	75%
			3.1.2.3 Conduct four (4) food handling seminars	The conducting of seminars per quarter.	LUS	75%
			3.1.2.4 Conduct regular compliance inspections of public health premises such as cooling towers, skin penetration, boarding houses, hairdressing salons	Number of premises inspected annually.	LUS	100%
			3.1.2.5 Investigate Environmental Health complaints such as noise, odour and pollution complaints.	Number of complaints inspected per quarter.	LUS	75%
			3.1.2.6 Conduct Public Swimming Pool Inspections	Number of inspections undertaken in November and February each year.	LUS	75%
			3.1.2.7 Conduct Ocean Beach Testing	The number of inspections undertaken in November and February each year.	LUS	0%
		4.1.1 Implement mitigation and adaptation measures identified in Council's Carbon Emissions Reduction Plan (CERP) and Climate Change Adaptation Action Plan.	4.1.1.1 Implement priority actions to address climate change adaptation and carbon emissions reduction for Council and the Community.	The number of priority climate change adaptation and carbon emission reduction actions implemented.	LUS	75%

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C. ENVIRONMENT					
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division
5.1 Promote responsible waste management	5.1 Work in partnership with the community to minimise waste & undertake public cleansing programs, and influence key decision makers in State and Federal Agencies to assist with funding and policy initiatives.	5.1.1 Responsive, reliable and responsible domestic waste collection services	5.1.1.1 Continued provision of domestic waste collection services.	Application of industry standards for services. Less than 5 missed services/month; no noise complaints arising from early start; service complaints rectified same day if notified before 11.00am and within 24 hours, if notified after 11.00am.	LUS
		5.1.2 Cleaning public places, facilities, parklands, beaches, road reserves and stormwater catchments.	5.12.1 Continued provision of the following services: beach cleaning, street sweeping, public toilet cleaning, facilities cleaning, reserve cleaning, and public place cleaning.	Deliver scheduled services within budget, and in accordance with WH&S requirements: less than >5 complaints/month for each service; and service complaints rectified within 24 hours.	LUS
		5.1.3 Delivery of waste avoidance and resource recovery programs in order to achieve a reduction in tonnages of waste to landfill and to increase diversion rates.	5.13.1 Delivery of community and environmental partnerships to residents, schools, businesses, visitors and industry that promote and facilitate waste avoidance, reuse and recycling. Specifically including: LitterGuards, Love Food Hate Waste, nappy initiative, multi unit dwelling strategy, public place bin upgrades, review zero waste strategy, side loader - launch of new service.	Number of funded initiatives completed.	LUS
		5.1.4 Pursue partnerships to facilitate regional and SHORO-wide common waste collection systems.	5.1.4.1 Introduce a green waste collection bin to all residents.	Audit existing bin stock.	LUS
March 2016 Quarter Progress					% Complete / Progress
					75%
					Services delivered on time and within budget. Service standards observed.
					75%
					Services delivered on time and within budget. Service standards observed. Additional beach cleaning provided when required. Additional cleansing services provided for large events.
					75%
					AWT trial commenced in January - achieving a diversion rate >80% of the garbage stream processed. Qualitative research conducted into residents views on Council's waste services. Primary Schools program initiated. Plastic Free July event. Workshops promoting sustainable living held. Review of waste strategy. DCP review. Welcome packs from MUD completed. Welcome to Manly brochure. New bin bay signs and bin stickers developed. LitterGuard program completed for 2016 summer season. Special Event LitterGuards for Council. Event Waste Management Guidelines reviewed. AOS event achieved a 98.7% diversion of waste from landfill. Anti-litter media campaign conducted. Public place bin upgrades commenced West Esplanade.
					100%
					Stocktake completed quarterly. System audit in place. All residential premises have access to vegetation bins

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D. GOVERNANCE							March 2016 Quarter Progress		
Goals	Strategy	Four Year Plan		One Year Plan		KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI
Maintain public confidence in Council's transparent and fair decision-making.	Meeting statutory obligations through compliant internal controls, policies and procedures	1.1.1 Develop and apply effective governance systems to meet legal and ethical obligations.	1.1.1.1 Relevant Codes and Policies reviewed as required by changes to legislation, including staff training and awareness raising.	100% of policies reviewed and compliant with legislation. Number of training activities undertaken (per quarter).		GMU	75%	Policy review and legislation compliance is continuous and ongoing. There were 51 training and awareness activities were conducted during the period.	
			1.1.1.2 Report on governance systems implemented, policies and procedures reviewed, and updates/revisions made.	Report on actions implemented.		GMU	75%	Ongoing action as identified. Improvements made to gifts and benefits process, secondary employment process and management of delegations.	
			1.1.1.3 Establish and maintain Council's Compliance Framework.	Compliance system implemented and maintained.		GMU	75%	Legislation identified and amendments sent to Policy Officer for consideration and amendment of Policy / Procedure as required.	
		1.1.2 Ensure that Council has access to and use of quality legal professional advice.	1.1.1.4 Monitor effectiveness of organisational systems in detecting fraudulent, dishonest and unethical behaviour.	Number of incidences detected.		GMU	75%	0 incidences.	
			1.1.2.1 Maintain a register of professional legal advisers. Review the quality, timeliness and value for money of advice for Council.	Register is maintained, accurate and up-to-date.		GMU	75%	The register is maintained, accurate and up-to-date.	
			1.1.3 Managing Council's integrated Strategic Planning framework and reporting systems.	1.1.3.1 Manage IPR and Office of Local Government statutory reporting requirements.	Provide reports & plans as required by IPR legislation and on time.		GMU	75%	Second quarterly report prepared for 2014-15 Operational Plan and the 2013-17 Delivery Program reported in March 2016 as per legislative requirements.
		1.1.4 Continued provision of support services to Councilors.	1.1.5 Continue access by the community to Council reports and information.	1.1.3.2 Progress Council's Fit for Future submission in accordance with Office of Local Government's requirements.	Provide reports & plans as required by Office of Local Government.		GMU	75%	IPART determination on Manly Council's FFF submission released on 20 October 2015 deemed Council not 'fit' on grounds of 'scale and capacity', although meeting financial sustainability criteria. Office of Local Government requested Council to provide 'merger' preferences by 18 November 2015. Manly Council provided three responses being 1. No Merger, 2. Warringah - suburbs of Freshwater, Manly Vale, North Balgowlah, Allambie Heights, Killarney Heights, Forestville, Brookvale, North Curl Curl, Dee Why, Narraweena, Beach Hill, 3. Preference Two plus Mosman. On 18 December 2015, the Premier and Minister for Local Government announced the Merger Proposal for Manly, Mosman and part Warringah; public consultation took place in February 2016. A submission was provided in response to this proposal by 29 February 2016. Warringah Council's proposal for a Northern Beaches council was also referred by the Minister for Local Government to a separate Delegate inquiry, with public hearings in Mona Vale, Dee Why and Balgowlah on 21-23 March 2016, and submissions due until 8 April 2016. Public consultation with proposals to Delegate promoted.
				1.1.4.1 Production of Business Papers and Councillor information packages as required. Continued management of Councilors corporate diary.	Production of Business Papers/Councillor information packages to meet business requirements (As close to COB Thursday as possible).		CSS	75%	This KPI is met consistently with all business papers and packages going to Councilors at the agreed time.
				1.1.5.1 Manage Council meetings, including servicing Council chambers and meeting areas.	Action items arising out of Council meetings carried out within agreed timeframe.		CSS	75%	The ongoing tracking and reporting of resolutions means this KPI is met consistently and summary report provided to Council monthly.
		1.1.6 Manage Council's records in accordance with the State Records requirements.	1.1.7 Provide network and technical infrastructure for Council's operational needs	1.1.5.2 General promotion of Council services and activities.	Produce and publish Council Business Papers and Minutes on Thursday prior to following each meeting of Council.		CSS	75%	Reports are accessible via Council's website. KPI met across the quarter.
				1.1.6.1 Continue to maintain comprehensive records systems for Council's records in TRIM including ongoing support and training in Council's records platform.	Percentage of records captured in TRIM and staff user rates. Review and improve container architecture/hierarchy, overall user standards and quality of work within TRIM system.		CSS	75%	Records compliance and auditing team continues to work through a number of Records Refresher initiatives with reports, newsletters and awareness raising activities.
				1.1.7.1 Implementation of TI strategy in support of the various functions and services across Council.	Percentage of downtime of core technology and infrastructure per quarter.		CSS	75%	Yearly PC replacement program underway. 80/60 replaced Core switching infrastructure replacement in progress. 2 site complete (Town Hall & Balgowlah Depot).
				1.1.7.2 Manage Council's e-business transaction portals and opportunities.	Numbers of transactions relating to e business trend increase.		GMU	Ongoing	There was a 18% increase in e-mail rates subscriptions in the third quarter.

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Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 Quarterly Matrix

D. GOVERNANCE						March 2016 Quarter Progress		
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI	
1. Maintain public confidence in Council's transparent and fair decision-making (continued from previous page)	1.2 Maintaining quality customer services and dispute resolution processes	1.2.1 Provide high quality customer service at Council's facilities.	1.2.1.1	Provision of quality customer services over the counter and on-line.	CSS / GMU	75%	Customer Service - 13583 transactions. Complaints - 116 received	
			1.2.1.2	Maintain Council's Complaint Framework.	GMU	75%	There were 93% complaints received during period responded to within Policy and Standard limits.	
			1.2.1.3	Provide awareness raising activities/training on Council's complaint management processes.	GMU	75%	There were 7 activities undertaken during period.	
			1.2.1.4	Maintain Companion Animals Register in accordance with legislative requirements.	LUS	100%	The Companion Animals Register is up to date.	
			1.3.1.1	Continue implementation of Communications Strategy 2012 -2015	GMU	100%	The communications strategy has been implemented. Project-based strategies continue to be implemented, as required.	
			1.3.1.2	Identify and report on new media opportunities to engage with Council's public.	GMU	80%	Council's weekly email newsletter remains council's most effective communication channel with its residents. eNews is sent to over 25,000 subscribers weekly. The eNews is opened on average by 35% of recipients, well above industry standards. Other effective new media opportunities regularly undertaken by communications team include: council's wifi landing page call to action, online banner ads and social media.	
			1.3.1.3	Develop a brand strategy for the Manly Council which Council undertakes	GMU	50%	Council continues to revise, update and refresh it's brands, including the Surf City and Manly Council brands, as required. Awareness of council provided events, services and activities is high with feedback from the community positive.	
			1.3.1.4	Continue to update Council's Corporate Style and corporate material	GMU	100%	Council's corporate brand was fully updated in 2012. The existing brand has been refreshed with inclusions such as Surf City and continues to be implemented across 100% of council's communications material with strict guidelines managed from Comms Team.	
			1.3.1.5	Provide an internal graphic design and print management process to enhance the quality of Council's publications through a cost effective service delivery model.	GMU	Ongoing	Internal customer satisfaction levels are high, and all jobs completed within required timeframes. Additional cost savings and efficiencies gained with traditional print advertising at record lows (spend) per annum. Council continues to utilise more cost effective mediums such as social media and eNews.	
			1.3.1.6	Promote Council activities and services and assist in the promotion of Council's objectives.	GMU	Ongoing	Media items per month: - Around 100 + mentions by various media outlets (75% local) - Up to 20 media enquiries by various media outlets (75% local) - Approx. 5-8 media releases issued by council Additionally, the Manly Daily report on most stories published in council's eNews weekly, proving its overall effectiveness.	
1.4 Identify and manage risks to Council, take appropriate action to eliminate or minimise Council's risk exposure. Minimise loss to Council by proactive claims management and pursuing recoveries		1.4.1 Completion of Enterprise Risk Management for whole of Council. Increase awareness to risk or risk avoidance. Completion of HH recovery and Lehmann's alternative dispute resolution process. Reduction in number and quantum of claims.	1.4.1.1	Continue process of establishing enterprise risk management. Proactive in-house management of under excess claims. Identification of recovery opportunities. Promote minimisation of risk throughout Council. Complete Risk Management Action Plan.	GMU	Ongoing	Presentation to RM Committee completed. Climate Adaption Plan completed and sent to insurer. There were 17 claims in the March quarter of which there were 14 Public Liability and 3 were motor vehicle claims, compared to 25 claims in the same quarter last year.	

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D. GOVERNANCE					March 2016 Quarter Progress		
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI
1 Maintain public confidence in Council's transparent and fair decision-making (continued from previous page)	1.5 Ensure Council's workforce is recruited, trained, managed and rewarded fairly and equitably	1.5.1 Develop incentives to attract and retain skilled employees.	1.5.1.1 Ensure compliance with LG Award 2014, recognise excellent work performance by staff and encourage individual career development via facilitating opportunities for skill and knowledge acquisition.	Report to the General Manager by 31 December 2015 on indicators of organisational health e.g. Voluntary staff turnover rate be 515%; Average sick leave days taken <days; Exit interview feedback etc.	CSS	Ongoing	Trends are that Voluntary staff turnover will continue and better benchmark. Average sick leave days should also meet or better benchmark based on trend. Exit interviews indicate vast majority of staff leave for promotion purposes.
		1.5.2 Provide employees with a voice on workplace matters.	1.5.2.1 Conduct eight Joint Consultative Meetings per annum.	Minimum of eight meetings are conducted per annum.	CSS	Ongoing	Benchmark will be achieved.
		1.5.3 Operation of Salary Administration System	1.5.3.1 Award compliance.	512 wage grievances (per annum)	CSS	Ongoing	Benchmark will be achieved.
		1.5.4 Systemic representation of young persons within workforce	1.5.4.4 Recruitment and selection process to bear in mind relative years of experience of applicants where all other criteria are equal with all selection decisions to be in accordance with the merit principle.	Attract greater numbers of younger applicants for position where possible and in accordance with the merit principle.	CSS	Ongoing	Recruitment average age has dropped again in last quarter indicating that the benchmark will be achieved.
		1.5.5 Manage Corporate Training Program.	1.5.5.1 Creation of Corporate and individual training and development plans that meet the needs of employees and Council.	Production of a report by July 2015 of a training calendar schedule with all training conducted and planned with associated budget.	CSS	100%	Corporate Training Plan completed.
	1.6 Provide a workplace that ensures the health, safety and well-being of employees, workers & volunteers	1.6.1 Monitor work practices & identify strategies to minimise WH&S risk.	1.6.1.1 Conduct WH&S audit program of work sites.	All workplaces inspected during 2015-2016. Reduction in the reported number of WH&S incidents, and injury claims and overall reduction in average Lost Time Injury rates with calendar year 2014 as the benchmark.	CSS	75%	Comparing this time this year to last year: * Reported incidents significantly decreased (YTD) * The lost time frequency rate has dropped. All workplaces will be inspected this year and benchmark will be met.
		1.6.2 Provide a Work/Life Balance Program.	1.6.2.1 Implement, maintain and monitor for continuous improvement purposes the staff care program.	Increase in the numbers of employee usage of staff care program using 2014-2015 as the benchmark.	CSS	Ongoing	Staff care program expanding and staff use also expanding.
		1.6.3 Support injured workers to return to pre-injury duties.	1.6.3.1 Effectively and efficiently manage and monitor the rehabilitation of injured workers.	Reduction in time taken for injured workers to return to full fitness using calendar year 2014 as the benchmark.	CSS	Ongoing	Workers Compensation premium dropped again this year due to lessened injury rates and lessened time away from work if injured.
	1.7 Workplace diversity is valued and embraced	1.7.1 Strategies implemented to improve representation of EEO target groups.	1.7.1.1 Monitor representation by EEO categories.	Improvement in representation of those with a CALD / JEO Target Group background using 2014-2015 as the benchmark.	CSS	Ongoing	New staff demographics appear to support the view that this benchmark will be achieved.
		1.7.2 Learning opportunities provided to EEO categories.	1.7.2.1 Community Panel working with Council staff as required and informing Council's Community Strategic Plan.	Increase in the proportion of staff from diverse backgrounds attending training using calendar year 2014 as the benchmark.	CSS	Ongoing	Benchmark will be achieved.
2 Work in partnership with the community	2.1 Undertake community engagement activities to work with the community	2.1.1 Strategic development and involvement of community panel to assist with community input to decision making.	2.1.1.1 Community Panel working with Council staff as required and informing Council's Community Strategic Plan.	Special Advisory Purpose Committees and Working Groups provided with timely Agendas and Minutes for Council on minutes and items for Brief Meetings and meetings held (per quarter).	Strategy	Ongoing	Community engagement undertaken during 2013 to confirm Community Strategic Plan key strategies and Council's 2013-2017 Delivery Plan as required under the Integrated Planning and Reporting guidelines and Local Government Act.
		2.1.2 Service of Council's Special Purpose Advisory Committees and Working Groups.	2.1.2.1 Continuing to service Special Purpose Advisory Committees and Working Groups.		CSS	75%	Benchmarks for reporting met and resolution schedules maintained for all committees for the quarter.
		2.1.3 Enhance the Precinct Community Forum system, including more strategic engagement.	2.1.3.1 Continued support by Council of Precincts.	Number of active precincts and meetings held (per quarter).	LUS	75%	All active Community Precinct Committees met on schedule during the reporting period.

ATTACHMENT 1

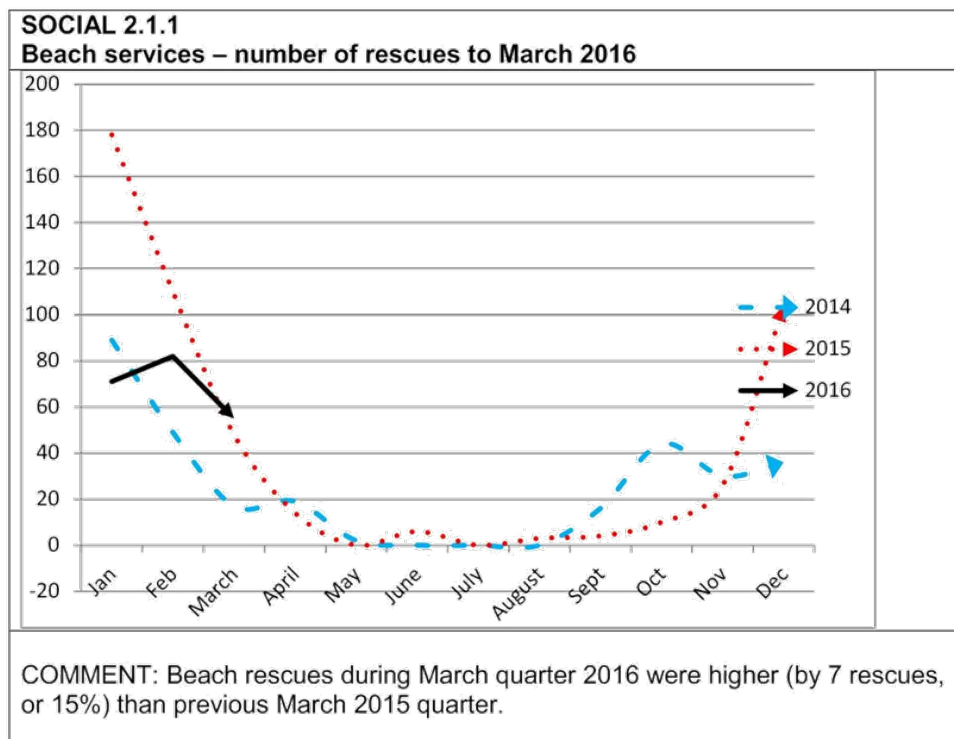
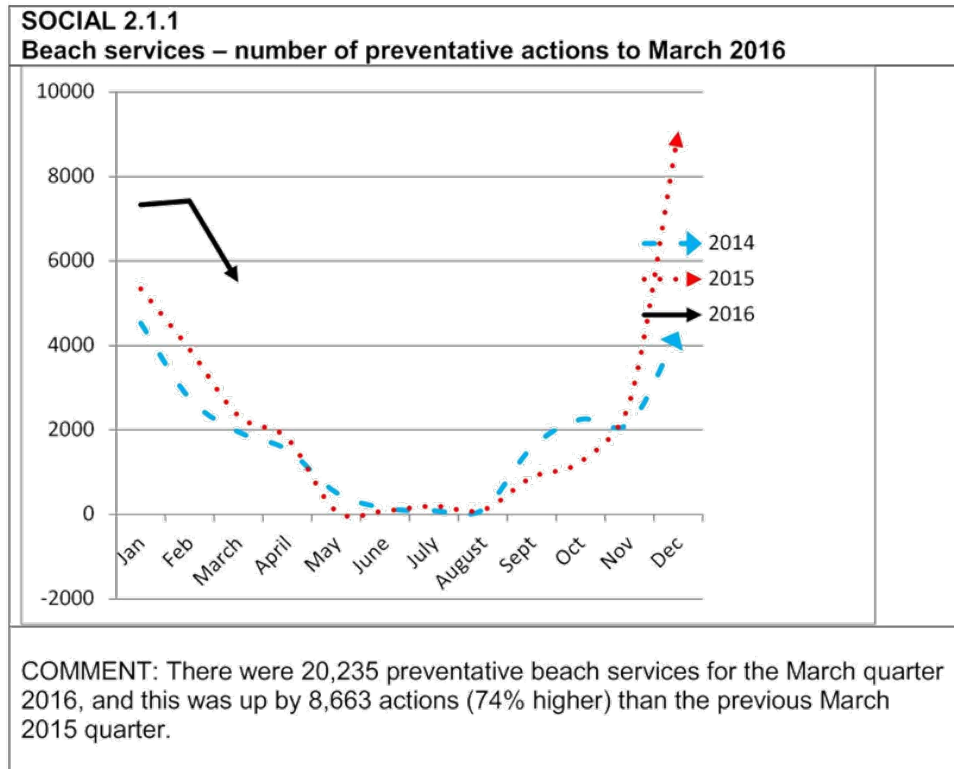
Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 Quarterly Matrix

D. GOVERNANCE					March 2016 Quarter Progress		
Goals	Strategy	Four Year Plan	One Year Plan	KPI	Responsible Lead Division	% Complete / Progress	Comment on KPI
3 Efficiently use of Council's resources	3.1 Deliver clear and concise financial and management reporting	3.1.1 Provide transparent and accountable financial information and reporting.	3.1.1.1 Council's investments reported to Council confirming compliance with investment policies.	Monthly investment reports provided to Council.	CSS	75%	Monthly Investment Reports provided as per OLG Statutory requirements.
			3.1.1.2 Annual Financial Reports and Auditors Reports delivered to Office of Local Government and Bureau of Statistics.	Report quarterly. User Charges & Fees to be set comparable with market pricing.	CSS	75%	Over the Quarter the Annual General Purpose Financial Statements for the Year Ended 30 June 2015 were referred to Audit.
			3.1.1.3 Ensure compliance with Council's taxation obligations.	Annual audit of Council's finances.	CSS	75%	Audit undertaken by Council's external auditors Hill Rogers Spencer Steer. Delivered 25/9/15.
			3.1.1.4 Ensure the levying and collection of property rating income and maintain Council's property database.	Compare movement in Rates and Annual Charges from previous year.	CSS	75%	3rd Instalment collected 28 February 2016.
			3.1.1.5 Renew expiring leases and licences in a timely fashion.	Continue to improve lease / licence tracking instruments, along with maintenance schedules for Council's property portfolio.	CSS	75%	A number of property items are in progress carried over from last quarter
			3.1.1.6 Develop Long Term Financial Plan that supports investment in infrastructure.	Long Term Financial Plan developed to support current and future infrastructure needs and adopted by Council as part of the Community Strategic Plan.	CSS	Ongoing	Incorporated in 2015-16 Budget & CSP.
		3.1.2 Ensure responsible financial management and governance through an Internal Audit program.	3.1.2.1 Continue to facilitate Internal Audit function.	Strategic Plan Committee meets quarterly. Annual Internal Audit Program devised. Outcomes reported to Council.	CSS	75%	Internal Audits finalised over 2015 include: - Work Health & Safety - Community Properties - Cash Handling - Accounts Payable
4 Advocate to State and Federal Governments	4.1 Lobby for more resources and funding of public programs and projects in Murrumbidgee and regional	4.1.1 Pursue cost savings and resource saving through regional procurement initiatives.	4.1.1.1 Participate with other Councils, including the new Northern Metropolitan Council of Mayors (or similar) via NSROC and SHOROC, to pursue potential cost savings via joint procurement policies, shared services or other business improvement strategies.	Savings continue to be realised through participation in SHOROC procurement opportunities as they arise	CSS	75%	Various joint tenders in progress this quarter. A small number of contracts have been extended where appropriate in order to avoid breaching OLG directions for Councils during the proposal period currently in place.
		4.1.2 Working with SHOROC in lobbying for improvements and funding for transport, health, social services and environmental projects.	4.1.2.1 Refine strategies in working with SHOROC Executive, and assist with those being pursued through the new Northern Metropolitan Council of Mayors, or similar regional organisation.	Achievements reported through SHOROC initiatives.	CSS & LUS	75%	SHOROC Board meeting minutes detail achievements in terms of transport initiatives, working with state agencies and environmental projects and indicate SHOROC KPIs are being met.

ATTACHMENT 2

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

KPI Graphs Quarterly Report



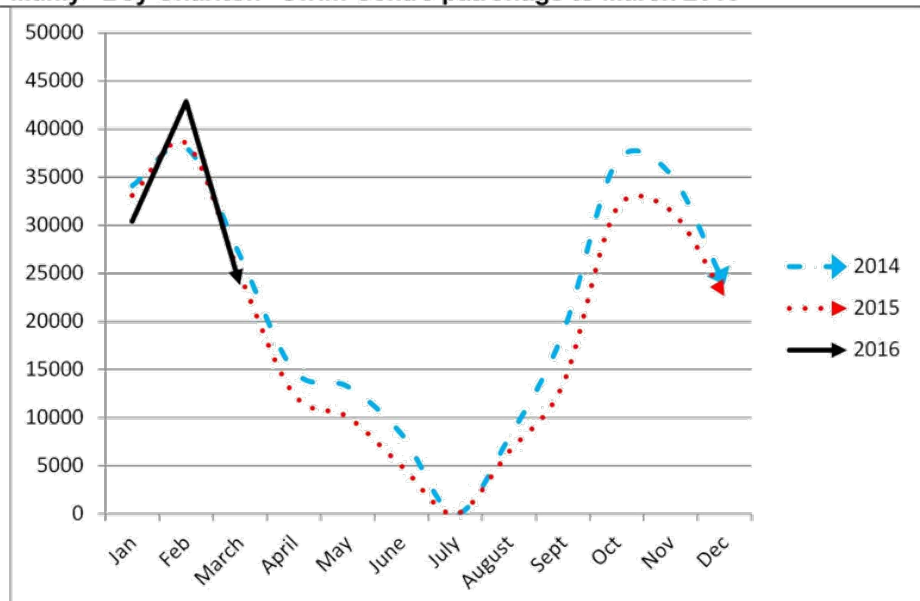
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KPI Graphs Quarterly Report

SOCIAL 2.1.2

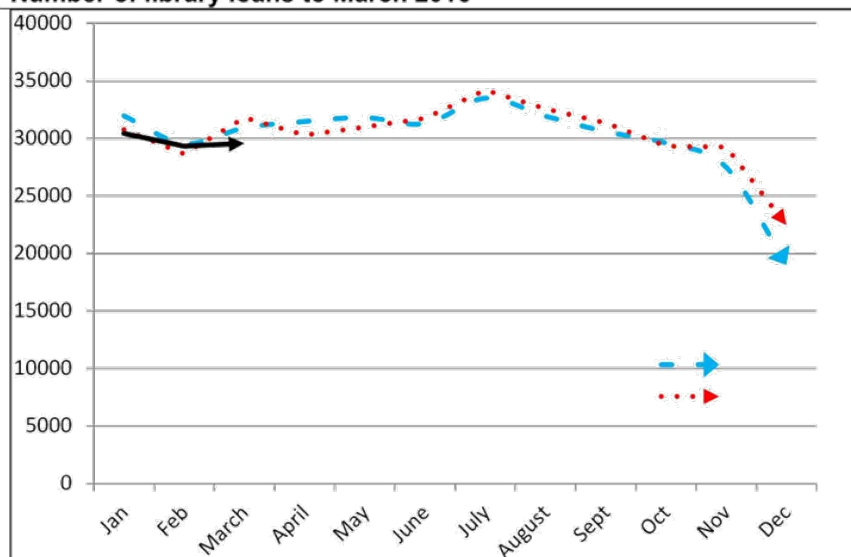
Manly “Boy Charlton” Swim Centre patronage to March 2016



COMMENT: Attendance figures for the March 2016 quarter are on trend, and slightly higher than the March 2015 (by 534 visitors, or less than 0.5%) with respective quarters.

SOCIAL 4.1.1

Number of library loans to March 2016



COMMENT: Library loans numbers in the March 2016 quarter were on trend and slightly down (by 1,887, or 2%) on the previous March 2015 quarter.

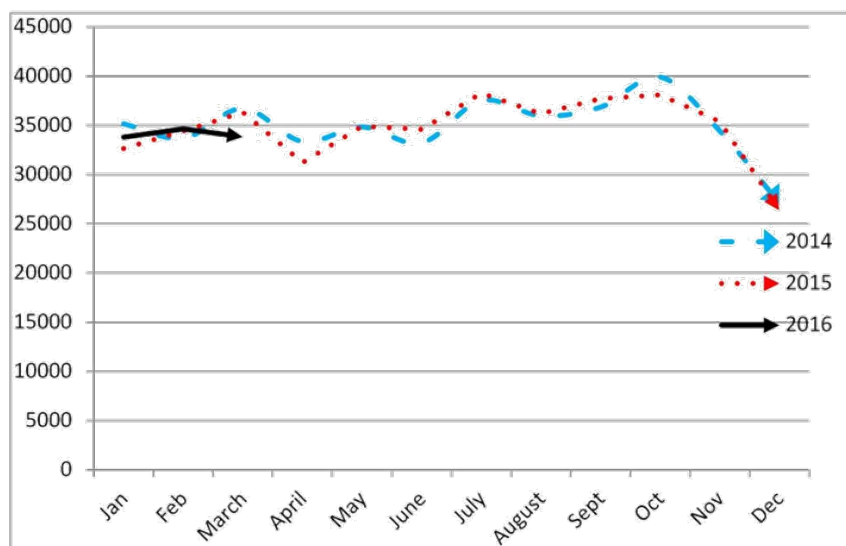
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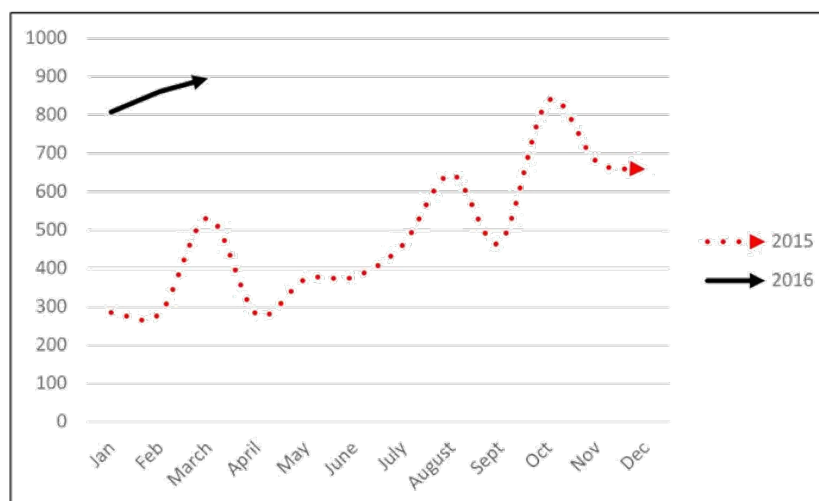
Number of library visits to March 2016



COMMENT: The visitation figures for the Library for the March 2016 quarter was on trend but slightly down (by 1,113 visitors or 1%) compared to March 2015 quarter.

SOCIAL 4.1.1

Library E-Resource Usage Hours to March 2016

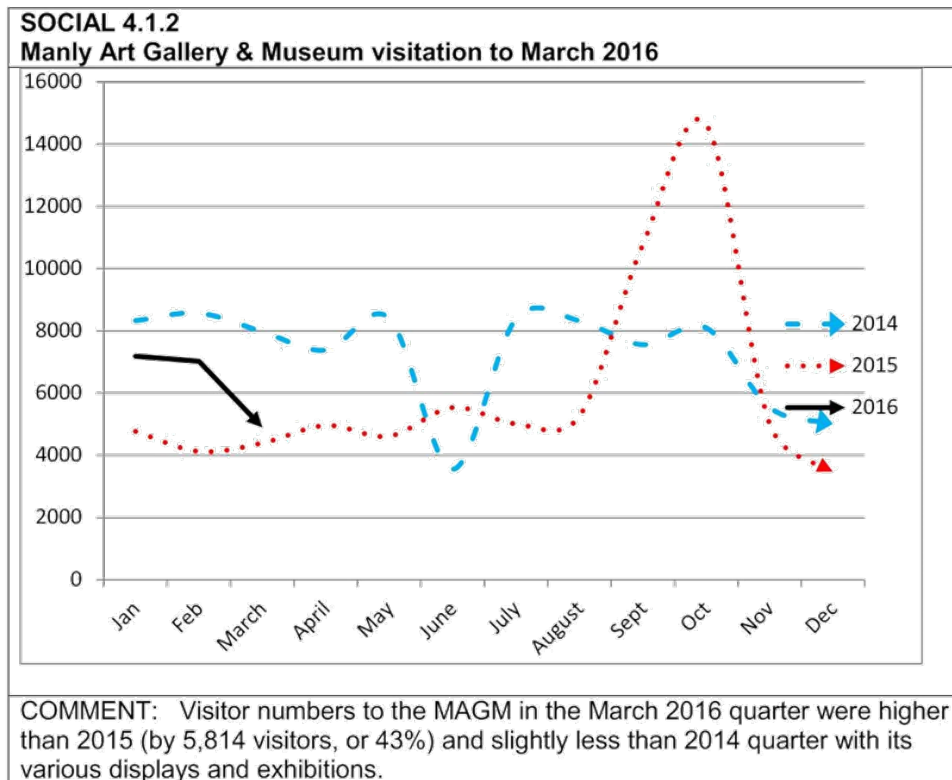


COMMENT: Library E-Resource Usage (hours) is increasing – for instance in total for the three months to March (2565 hours) compared to 1100 hours for the previous March 2015 quarter. An increase of 133%.

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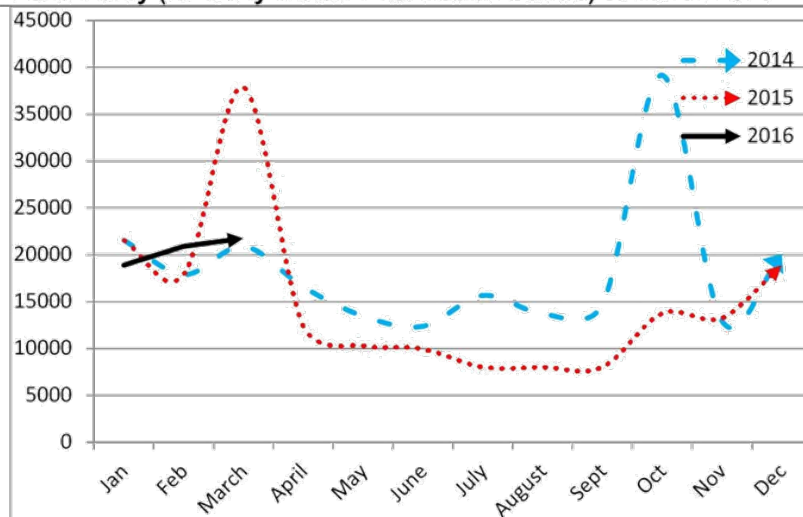


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ECONOMIC 2.2.1

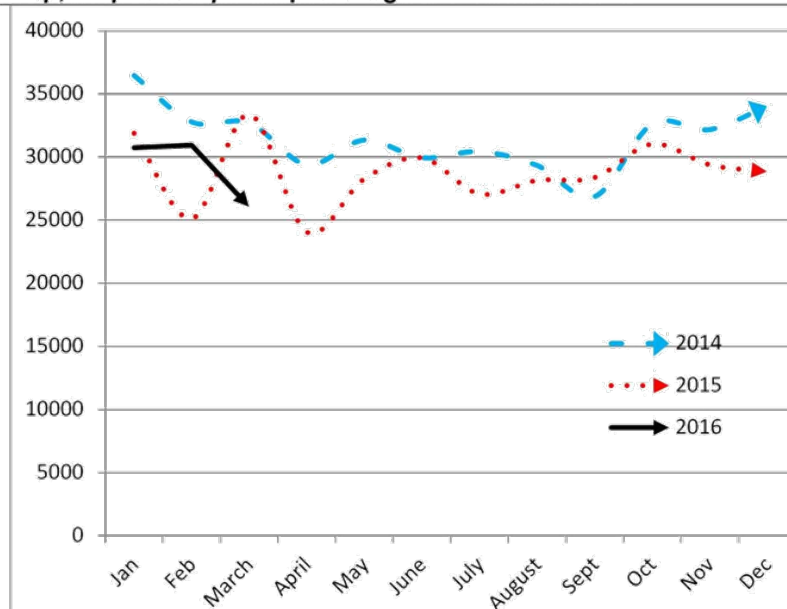
Hello Manly (formerly Visitor Information Centre) to March 2016



COMMENT: The Hello Manly Centre visitor numbers are on trend with previous years, and slightly lower than previous March 2015 quarter (by 15,712, or 20%).

ECONOMIC 3.1.4.

Hop, Skip & Jump Bus patronage to December 2015



COMMENT: Passenger journeys for the March 2016 quarter is on trend with previous years, and was slightly less (by 2%, or 2,676 passengers) than the comparative 2015 quarter.

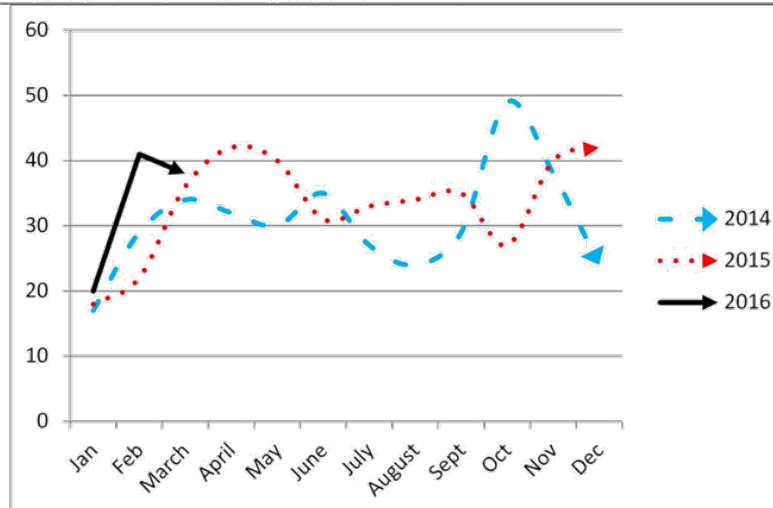
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ENVIRONMENT 2.1.4

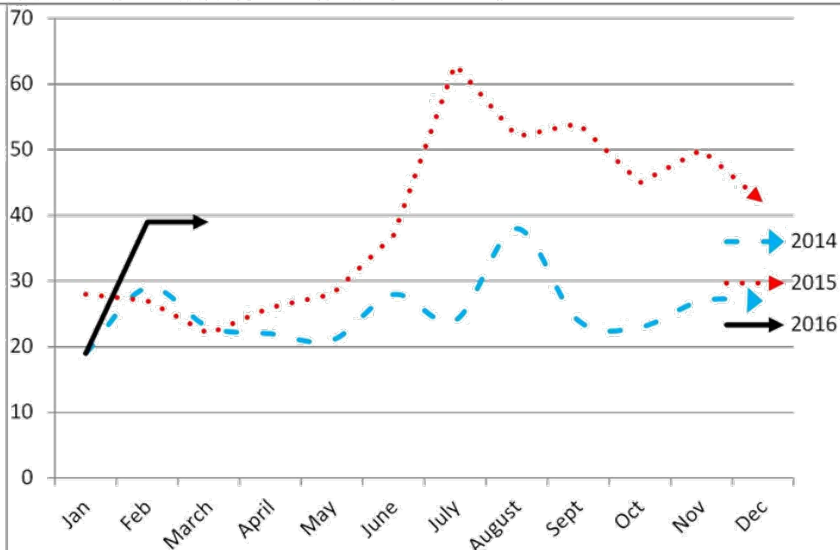
Number of DAs submitted to March 2016



COMMENT: The number of Development Applications submitted to March 2016 quarter is higher than the previous March 2015 quarter (by 23 Development Applications, or 30%).

ENVIRONMENT 2.1.4

Number of DAs determined to March 2016



COMMENT: The number of Development Applications determined in the March 2016 quarter is up by 20 applications, or 26% on previous March 2015 quarter.

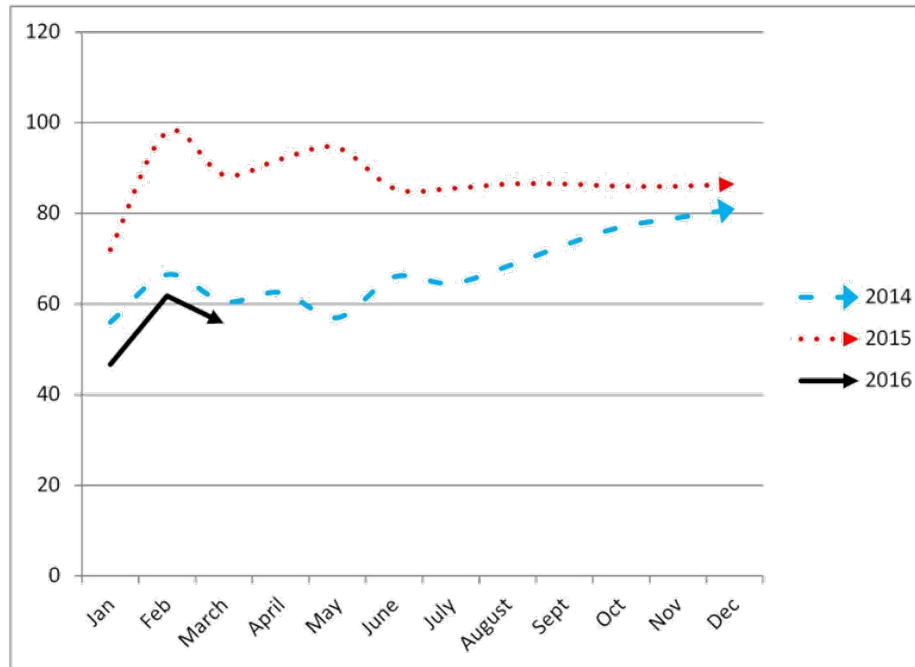
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ENVIRONMENT 2.1.4

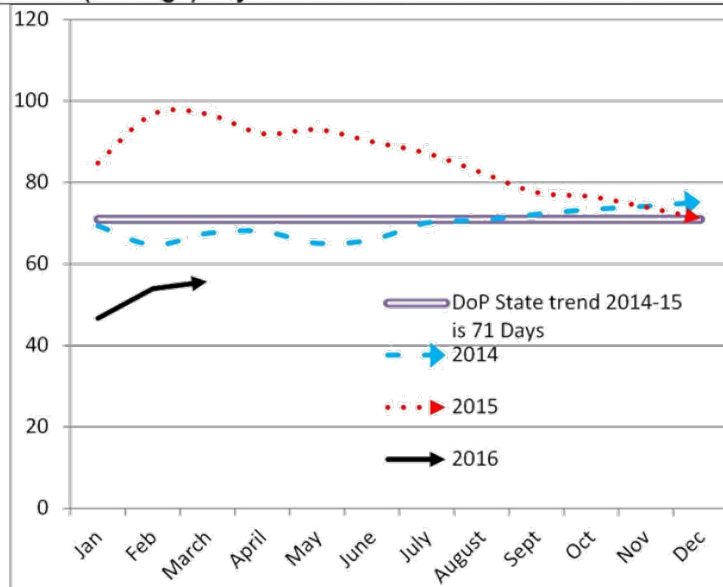
Year To Date Median days turnaround time of a DA to March 2016



COMMENT: The median turnaround time for DAs in the March 2016 quarter is lower than comparative quarters, and on 54 days on average for the quarter compared with 86 days on average for the March 2015 quarter.

ENVIRONMENT 2.1.4

Mean (Average) days turnaround time of a DA to March 2016



COMMENT: Average turnaround times for DA for the March 2016 quarter (is approx. 54 days) have dropped by 31 days on average (down 36%) since March 2015, and are now much lower than the statewide average in 2014-15 of 71 days.

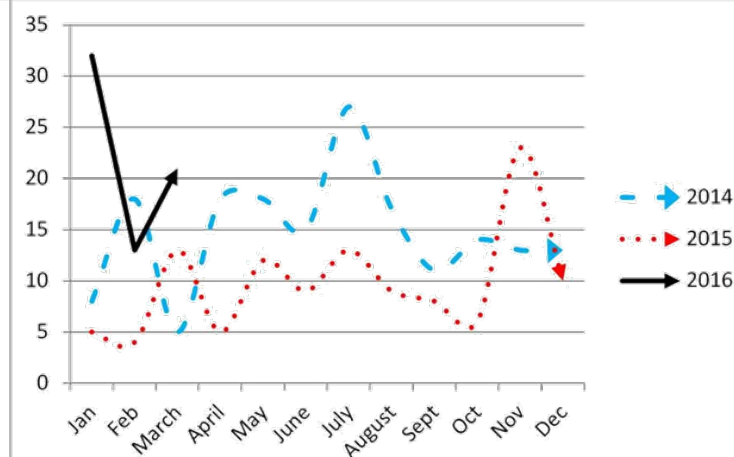
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ENVIRONMENT 3.1.2

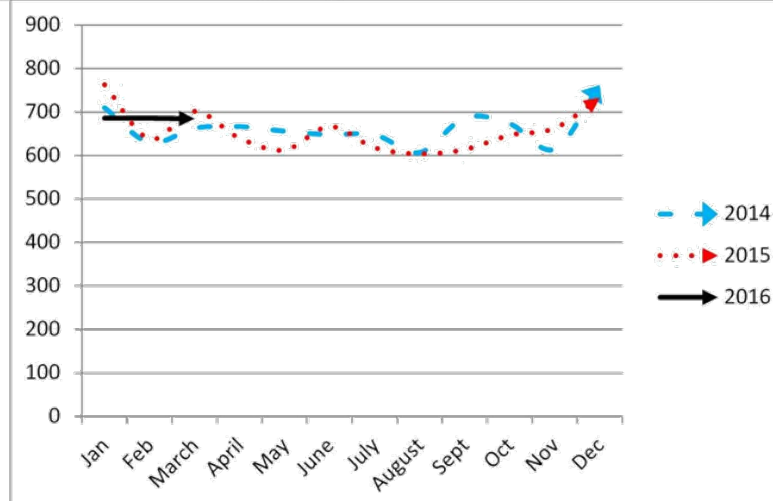
Number of regulatory and compliance Notices and Orders issued to March 2016



COMMENT: The total number of notices & orders served to March 2016 was up by 44 (or 20%) compared to the March 2015 quarter.

ENVIRONMENT 5.1.1

Tonnes of domestic garbage collected to March 2016



COMMENT: Domestic garbage collections in the March 2016 quarter was on trend with the March 2015 quarter.

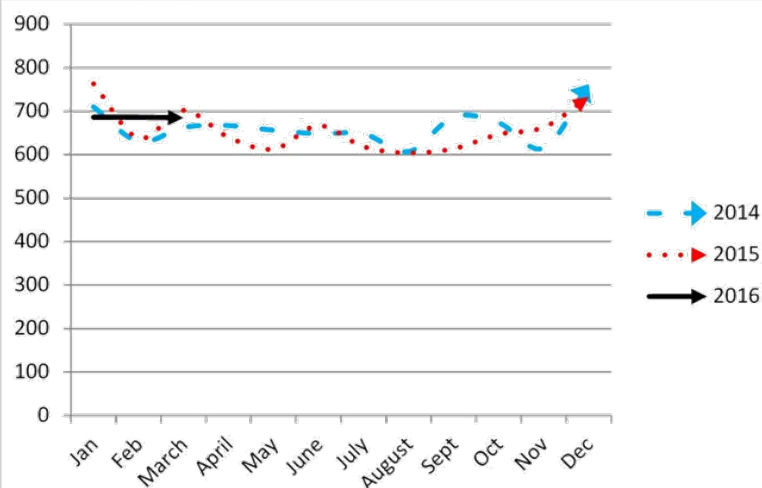
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KPI Graphs Quarterly Report

ENVIRONMENT 5.1.2

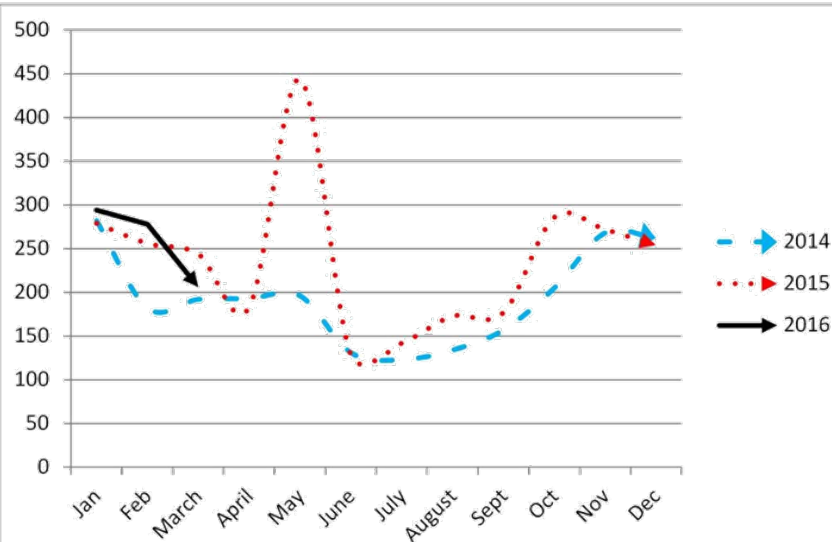
Street sweeping – litres collected to March 2016



COMMENT: Street Sweeping litres collected for the March 2016 quarter was 375 tonnes less than the previous March 2015 quarter.

ENVIRONMENT 5.1.3

Tonnes of green waste collected to March 2016



COMMENT: Green waste collections in the March 2016 quarter was on trend with the March 2015 quarter.

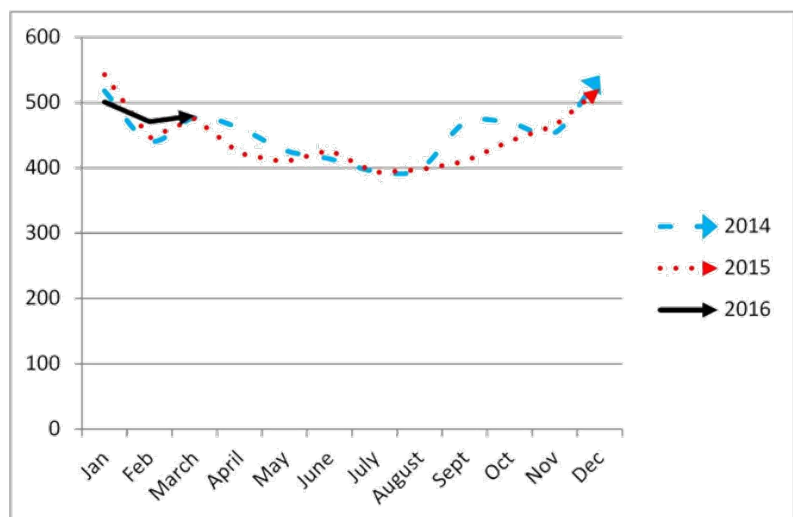
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ENVIRONMENT 5.1.3

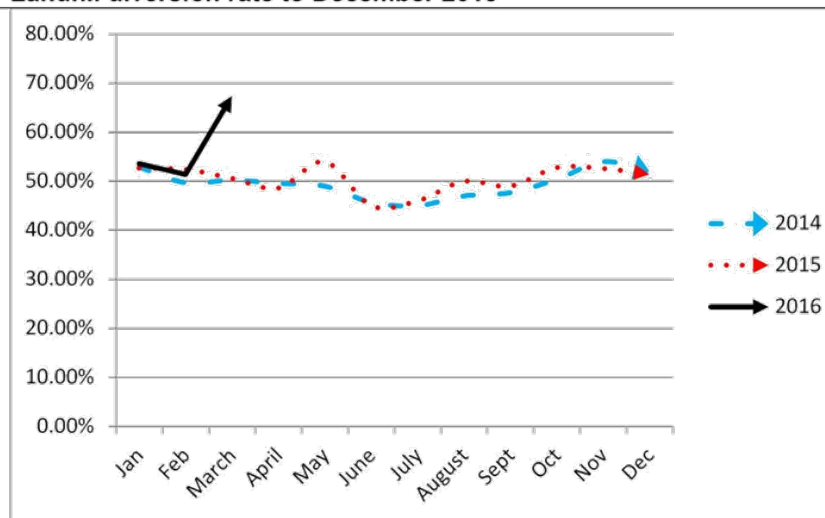
Tonnes of domestic recycling collected to March 2016



COMMENT: Domestic recycling tones for the quarter was on trend with comparative quarters.

ENVIRONMENT 5.1.3

Landfill diversion rate to December 2015



COMMENT: Diversion rates on average for the March 2016 quarter are 6% higher than the 2015 March quarter.

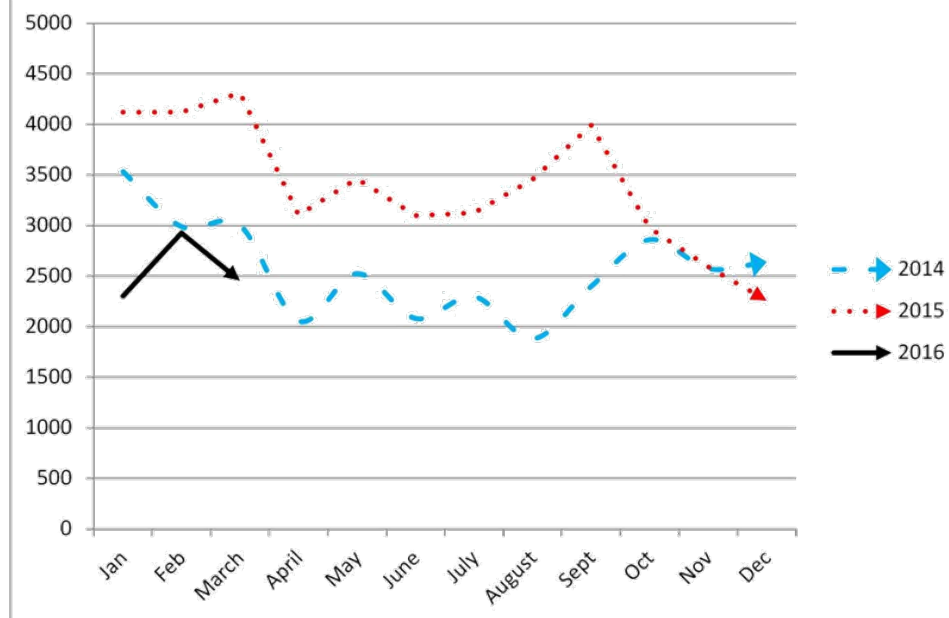
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KPI Graphs Quarterly Report

GOVERNANCE 1.2.1

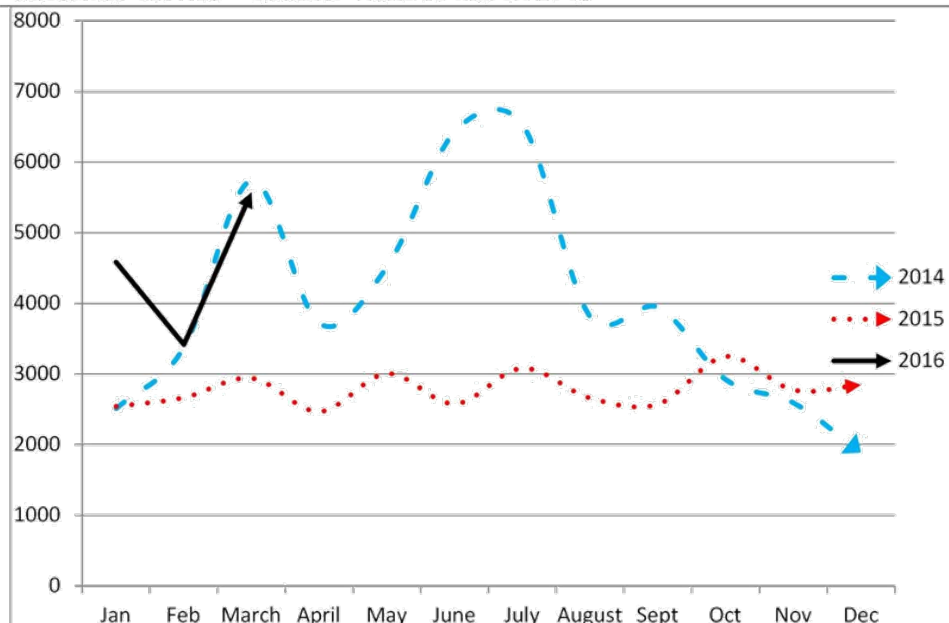
Customer service – calls to switch to March 2016



COMMENT: Calls to switch for the March 2016 quarter are down by 4,874 (or by 38%) on trend with comparable quarters.

GOVERNANCE 1.2.1

Customer service – counter visits to March 2016



COMMENT: The counter visits in the quarter increased by 5,433 (or by 66%) in the last quarter due to parking scheme permit renewals.

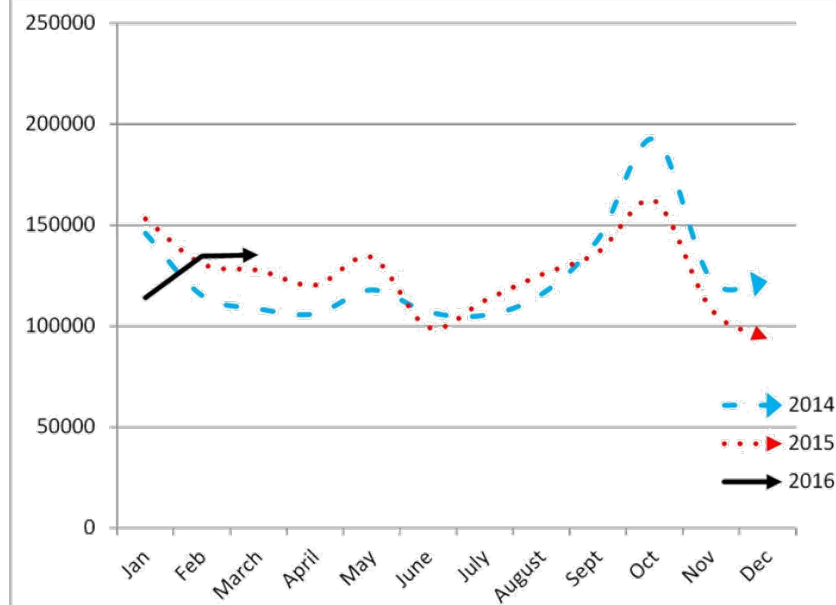
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KPI Graphs Quarterly Report

GOVERNANCE 1.3.1

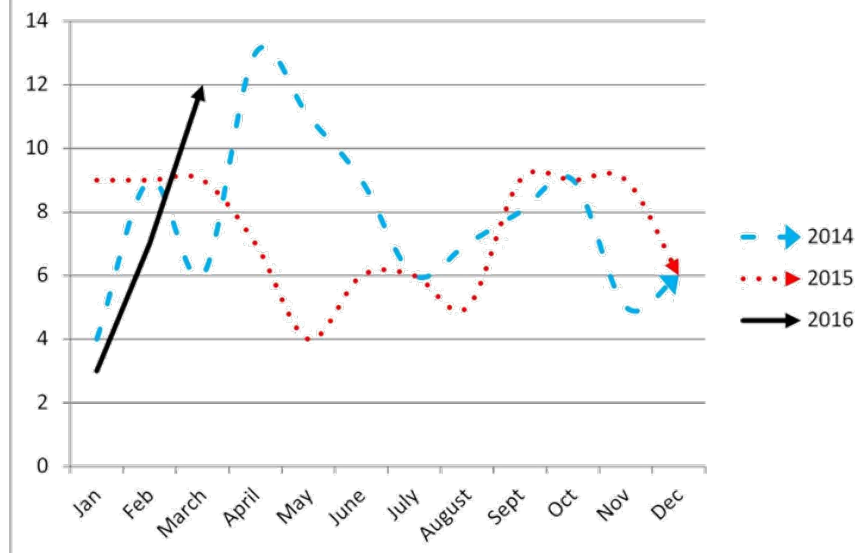
Number of Page Views of Manly Council Website to March 2016



COMMENT: Visits to the website are on trend with previous comparative quarters, showing the importance of the website as a means of Council communications.

GOVERNANCE 1.3.1

Number of media releases issued to March 2016

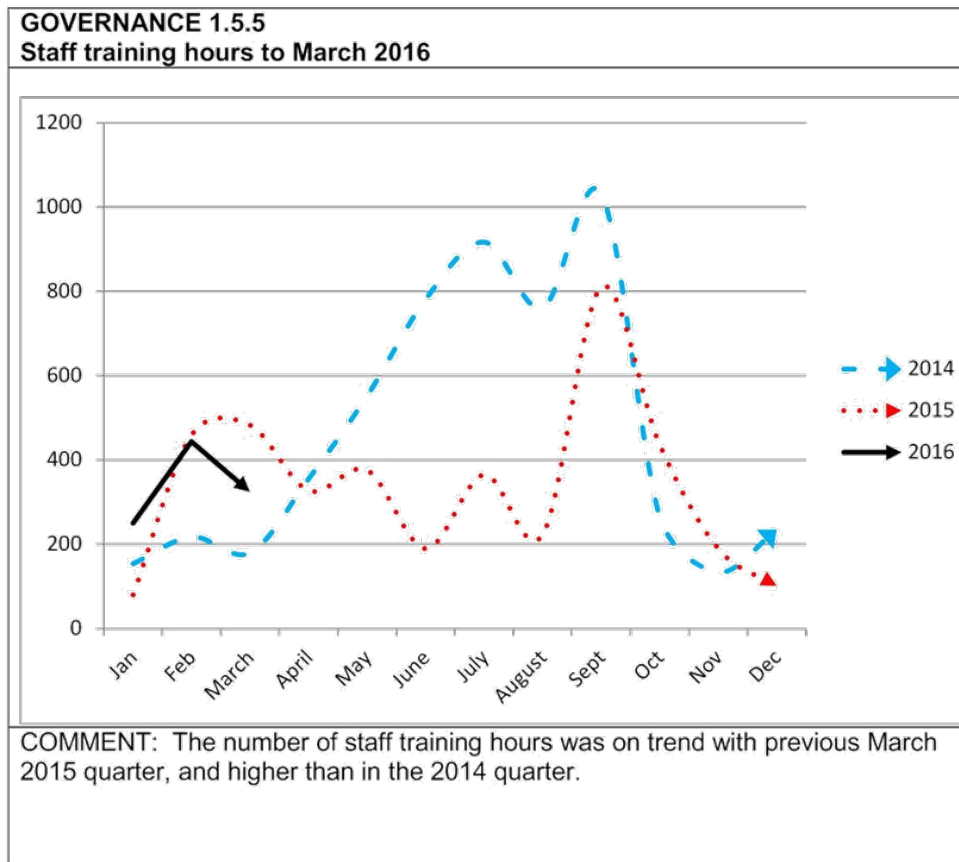


COMMENT: On average, the number of press releases in the March 2016 quarter is on trend with previous comparative quarters.

ATTACHMENT 2

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KPI Graphs Quarterly Report



ATTACHMENT 3

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QBRs_Mar 2015-2016.pdf

Manly Council	Quarterly Budget Review Statement for the period 01/01/16 to 31/03/16
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3. Capital Budget Review Statement - Variation Details - Capital Expenditure Project Summary	4 5 6
4. Cash & Investments Budget Review Statement - Variation Details	7 8
5. Key Performance Indicator (KPI) Budget Review Statement	9
6. Contracts & Other Expenses Budget Review Statement	12
7. Consultancy and Legal Expenses Statement	13

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QBRs_Mar 2015-2016.pdf

Manly Council

Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Manly Council for the quarter ended 31/03/16 indicates that Council's projected financial position at 30/06/16 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Date: 29-Apr-16

Jenny Nascimento
Responsible Accounting Officer

ATTACHMENT 3

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

QBRs_Mar 2015-2016.pdf

Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Manly Council
Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2016

Income & Expenses - General Fund

(\$000's)	Original Budget 2015/16	Approved Changes			Revised Budget 2015/16	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Other than by QBRs	Sep QBRs	Dec QBRs					
Income									
Rates and Annual Charges	40,135	-	-	-	40,135	-		40,135	40,124
User Charges and Fees	15,082	-	36	341	15,458	22	1	15,480	12,673
Interest and Investment Revenues	1,195	-	-	-	1,195	-		1,195	919
Other Revenues	6,198	-	50	(600)	5,648	85	2	5,733	4,511
Grants & Contributions - Operating	4,953	-	21	50	5,024	20	3	5,044	4,079
Grants & Contributions - Capital	454	-	-	600	1,054	290	4	1,344	1,251
Net gain from disposal of assets	-	-	-	-	-	-		-	-
Share of Interests in Joint Ventures	-	-	-	-	-	-		-	-
Total Income from Continuing Operations	68,017	-	107	391	68,514	417		68,931	63,557
Expenses									
Employee Costs	30,393	-	36	-	30,429	9	5	30,438	22,790
Borrowing Costs	2,435	-	-	-	2,435	-		2,435	1,029
Materials & Contracts	12,561	-	292	53	12,906	216	6	13,122	11,181
Depreciation	8,541	-	-	-	8,541	-		8,541	6,862
Legal Costs	627	-	-	200	827	-		827	699
Consultants	349	-	-	113	462	-		462	347
Other Expenses	5,945	-	-	-	5,945	-		5,945	4,488
Interest & Investment Losses	-	-	-	-	-	-		-	-
Net Loss from disposal of assets	-	-	-	-	-	-		-	-
Share of interests in Joint Ventures	-	-	-	-	-	-		-	-
Total Expenses from Continuing Operations	60,851	-	328	366	61,545	225		61,770	47,396
Net Operating Result from Continuing Operations	7,166	-	(221)	25	6,969	191		7,160	16,161
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-		-	-
Net Operating Result from All Operations	7,166	-	(221)	25	6,969	191		7,160	16,161
Net Operating Result before Capital Items	6,712	-	(221)	(575)	5,915	(99)		5,816	14,910

Page 2

ATTACHMENT 3

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

QBRs_Mar 2015-2016.pdf

Quarterly Budget Review Statement for the period 01/01/16 to 31/03/16

Manly Council

Income & Expenses Budget Review Statement Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details		
INCOME			
1	Recognition of income increase from development applications	\$	22,000
2	Recognition of income increase from Art Gallery Sales	\$	25,000
2	Recognition of income increase from Special Events additional charges	\$	25,000
2	Recognition of income increase from health fines and abandoned vehicles	\$	35,000
3	Recognition of grant income for Fisher Bay Bush Restoration Project	\$	19,500
4	Recognition of dedicated land at Fairlight Reservoir by Sydney Water	\$	290,000
		\$	416,500
EXPENDITURE			
5	Increase budget for additional Special Events wages	\$	9,000
6	Increase budget for IT hardware and software maintenance	\$	251,000
6	Increase budget for Fisher Bay Bush Restoration Project funding from grant	\$	19,500
6	Transfer budget from operating to capital to fund Art Gallery public toilet & storage project	\$	38,000
6	Transfer budget from operating to capital to fund Beach Control equipment purchase	\$	4,500
6	Increase budget for additional Special Events	\$	58,250
6	Transfer budget from operating to capital to fund works in sports fields	\$	40,000
6	Transfer budget from Road maintenance to capital to fund Little Manly Boat Storage project	\$	30,000
		\$	225,250
	NET VARIATION	\$	191,250

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

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Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Manly Council

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2016

Capital Budget - General Fund

	Original Budget 2015/16	Approved Changes			Revised Budget 2015/16	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Other than by QBRs	Sep QBRs	Dec QBRs					
(\$000's)									
Capital Expenditure									
New Assets									
- Land & Buildings	-		60	-	60	290	1	350	382
- Other Structure	28,185		-	-	28,185	-		28,185	12,633
- Storm Water	3,350		-	-	3,350	-		3,350	675
Renewal Assets (Replacement)									
- Plant & Equipment	4,730		3	-	4,733	5	2	4,738	1,620
- Furniture & Fittings	6		-	-	6	-		6	3
- Office Equipment	396		-	-	396	125	3	521	340
- Land Improvements - Depreciable	1,155		15	20	1,190	40	4	1,230	1,216
- Land Improvements - Tree	70		-	-	70	-		70	32
- Land & Buildings	1,281		-	511	1,792	63	5	1,855	435
- Roads, Bridges, Footpaths	7,641		450	-	8,091	(20)	6	8,071	3,909
- Storm Water	562		-	-	562	-		562	121
- Other Structures	635		216	50	901	50	7	951	446
- Library Books	212		-	-	212	-		212	126
- Art Works & Other Heritage	34		-	(19)	15	-		15	16
Total Capital Expenditure	48,256	-	745	562	49,563	553		50,115	21,954
Capital Funding									
Rates & Other Untied Funding									
Rates - (Special Rates / Infrastructure Levy)	3,788		95	12	3,895	233	8	4,127	2,996
Storm Water Levy	7,641		-	-	7,641	30	9	7,671	3,909
Capital Grants & Contributions	562		-	-	562	-		562	121
Reserves:	3,350		-	-	3,350	290	10	3,640	675
- External Restrictions/Reserves	-		650	50	700	-		700	-
- Internal Restrictions/Reserves	28,185		-	500	28,685	-		28,685	12,633
New Loans	-		-	-	-	-		-	-
Receipts from Sale of Assets	-		-	-	-	-		-	-
- Plant & Equipment	4,730		-	-	4,730	-		4,730	1,620
- Land & Buildings	-		-	-	-	-		-	-
Total Capital Funding	48,256	-	745	562	49,563	553		50,115	21,954
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-		-	-

ATTACHMENT 3

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

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Quarterly Budget Review Statement for the period 01/01/16 to 31/03/16

Manly Council

Capital Budget Review Statement Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

CAPITAL EXPENDITURE

1	Recognition of dedicated land at Fairlight Reservoir by Sydney Water		290,000
2	Transfer budget from operating to capital to fund Beach Control equipment purchase	\$	4,500
3	Increase budget for IT equipment	\$	125,000
4	Transfer budget from operating to capital to fund works in sports fields	\$	40,000
5	Transfer budget from operating to capital for Art Gallery public toilet & storage project	\$	63,000
6	Transfer budget from footpath capital to fund Little Manly Boat Storage project	-\$	20,000
7	Transfer budget from Road operating and Footpath capital to Little Manly Boat Storage project	\$	50,000
		\$	552,500

CAPITAL FUNDING

8	Capital funding from Rates & Other United Funding for Beach Control equipment, IT equipment, works in sports fields and Art Gallery building upgrades	\$	232,500
9	Capital funding from Infrastructure Levy for Little Manly Boat Storage project	\$	30,000
10	Capital funding for dedicated land at Fairlight Reservoir by Sydney Water	\$	290,000
		\$	552,500

NET VARIATION

\$ -

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

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Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Manly Council

Capital Expenditure Project Summary

Budget review for the quarter ended 31 March 2016

Capital Budget - General Fund

(\$000's)	Original Budget 2015/16	Approved Changes			Revised Budget 2015/16	Variations for this Mar Qtr	Projected Year End Result	Actual YTD figures
		Other than by QBRs	Sep QBRs	Dec QBRs				
Capital Expenditure								
New Assets								
- Land & Buildings	-		60	-	60	290	350	382
- New Aquatic Centre	11,185		-	-	11,185	-	11,185	12,637
- Manly Oval Car Park - Manly 2015	17,000		-	-	17,000	-	17,000	-
- Detention Tank	3,350		-	-	3,350	-	3,350	675
Renewal Assets (Replacement)								
- IT Systems - Infrastructure & Software	370		-	-	370	125	495	339
- Equipment & Furniture Purchases	65		3	-	68	5	73	120
- Building Works	1,211		-	511	1,722	63	1,785	421
- Library Books, Periodical & Equipment	253		-	-	253	-	253	133
- Art Gallery Collections	34		-	(19)	15	-	15	16
- Swim Centre Plant & Equipment	2,600		-	-	2,600	-	2,600	528
- LM Graham Reserve - Upgrade	1,000		-	-	1,000	-	1,000	856
- Parks & Reserves	225		15	20	260	40	300	414
- Cemetery	15		-	-	15	-	15	7
- Netted & Rock Pools Upgrade	120		200	-	320	-	320	312
- Plant & Fleet Replacement	2,050		-	-	2,050	-	2,050	822
- Roads Infrastructure	926		(200)	-	726	-	726	589
- Manly 2015 Public Domains	4,300		-	-	4,300	-	4,300	2,355
- Ancillary Infrastructure Works	2,115		-	50	2,165	50	2,215	625
- Footpath Construction	300		650	-	950	(20)	930	349
- Parking Facilities Upgrade	500		16	-	516	-	516	189
- Waste Services Equipments	5		-	-	5	-	5	49
- Drainage & Stormwater Assets	562		-	-	562	-	562	121
- Public Amenities - New/Renewal	70		-	-	70	-	70	15
Net Capital Funding - Surplus/(Deficit)	48,256	-	745	562	49,563	553	50,115	21,954

ATTACHMENT 3

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 QBRs_Mar 2015-2016.pdf

Quarterly Budget Review Statement for the period 01/01/16 to 31/03/16

Manly Council Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2016
Cash & Investments - General Fund

(\$000's)	Opening Balance 2015/16	Approved Changes			Revised Budget 2015/16	Variations for this Mar Qtr	Notes Projected Year End Result	Actual YTD figures
		Other than by QBRs	Sep QBRs	Dec QBRs				
Externally Restricted ⁽¹⁾								
Developer Contributions - General	7,454	(650)	-	-	6,804	-	6,804	6,804
Specific Purpose Unexpended Grants	916	(145)	(78)	-	693	-	693	693
Other	846	-	-	-	846	-	846	846
Total Externally Restricted	9,216	-	(795)	(78)	8,343	-	8,343	8,343
(1) Funds that must be spent for a specific purpose								
Internally Restricted ⁽²⁾								
Plant & Vehicle Replacement	603	-	-	-	603	-	603	603
Infrastructure Replacement	6,312	-	(500)	-	5,812	-	5,812	5,812
Employees Leave Entitlement	1,528	-	-	-	1,528	-	1,528	1,528
Deposits, Retentions & Bonds	1,877	-	-	-	1,877	-	1,877	1,877
Balgowlah Area Improvements	600	-	-	-	600	-	600	600
Depot Redevelopment	152	-	-	-	152	-	152	152
Environment Levy	958	-	-	-	958	-	958	958
Manly Wharf Forecourt	50	-	-	-	50	-	50	50
Meals on Wheels	236	-	-	-	236	-	236	236
Shelly Beach Improvements	9	-	-	-	9	-	9	9
Unexpended Loans	18,067	-	-	-	18,067	-	18,067	5,000
Total Internally Restricted	30,392	-	-	(500)	29,892	-	29,892	16,825
(2) Funds that Council has earmarked for a specific purpose								
Unrestricted (available after the above Restrictions)	-	-	795	578	1,373	-	1,373	3,497
Total Cash & Investments	39,608	-	-	-	39,608	-	39,608	28,665

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Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Manly Council

Cash & Investments Budget Review Statement

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

N/A

NET VARIATION

\$ -

Cash & Investments

Investments have been invested in accordance with Council's Investment Policy and Section 625 of the Local Government Act 1993 and also the DLG Circular 11-01 - Ministerial Investment Order dated 12 January 2011 .

Council's March Investment Portfolio report shows that Council has a total Investment of \$31,909,740 comprising a Cash at Bank balance of \$2,428,910 and Investment Holdings of \$29,480,831 managed directly.

The Cash at Bank & Investment figure included in the Cash & Investment Statement has been reconciled to Council's general ledger on 07/04/16 with a balance of \$28.7 million.

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

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Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Manly Council

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2016

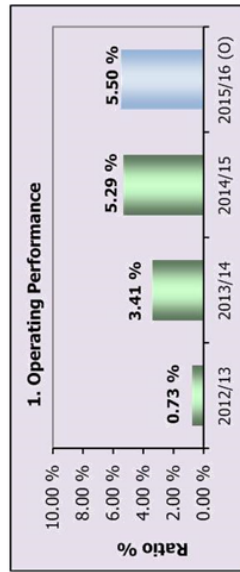
((\$000's))	Original Budget 15/16	Actuals Prior Periods 14/15 13/14
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NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses
Operating Revenue (excl. Capital Grants & Contributions)

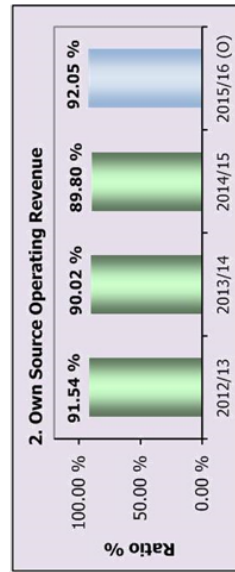
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)
Total Operating Revenue (incl. Capital Grants & Cont)

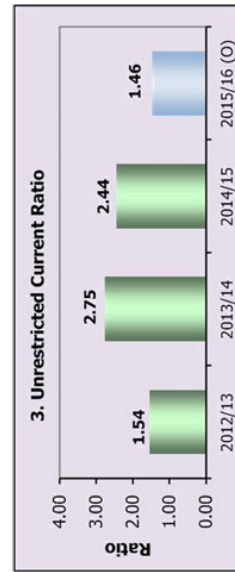
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



3. Unrestricted Current Ratio

Current Assets less all External Restrictions
Current Liabilities less Specific Purpose Liabilities

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016

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Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Manly Council

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2016

('\$000's)	Original Budget 15/16	Actuals Prior Periods 14/15 13/14
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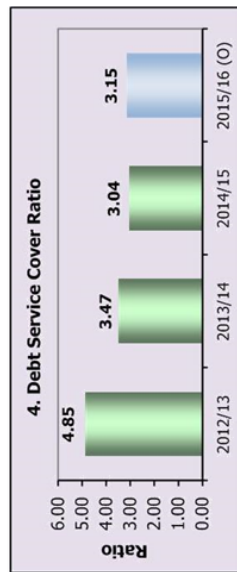
NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)
Principal Repayments + Borrowing Interest Costs

3.15	3.04	3.47
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This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

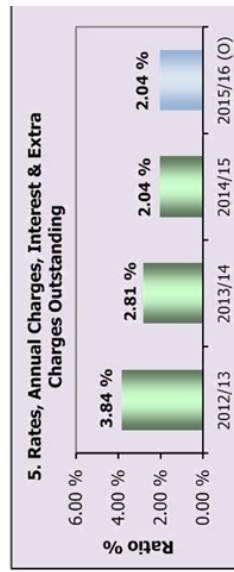


5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding
Rates, Annual & Extra Charges Collectible

2.04 %	2.04 %	2.81 %
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To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

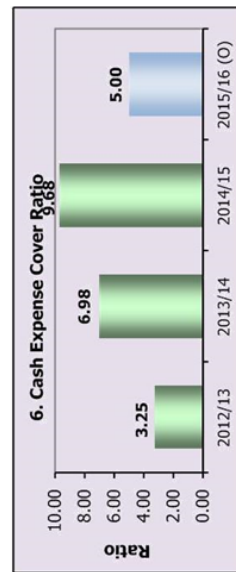


6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl. Term Deposits)
Operating & financing activities Cash Flow payments

5.00	9.68	6.98
------	------	------

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



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Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Manly Council

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2016

((\$000's))	Original Budget 15/16	Actuals Prior Periods 14/15 13/14
-------------	-----------------------	-----------------------------------

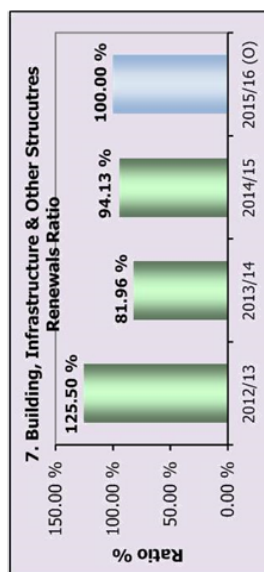
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

7. Building, Infrastructure & Other Structures Renewals Ratio

Asset Renewals (Building, Infrastructure & Other Structures)
Depreciation, Amortisation & Impairment

100 %	94.13 %	81.96 %
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To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

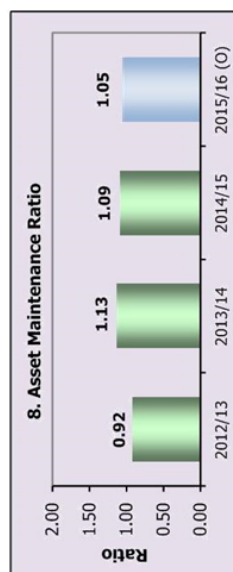


8. Asset Maintenance Ratio

Actual Asset Maintenance
Required Asset Maintenance

1.05	1.09	1.13
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Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



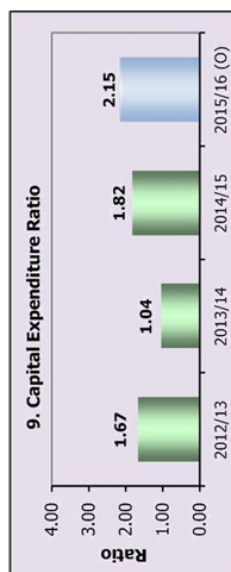
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

9. Capital Expenditure Ratio

Annual Capital Expenditure
Annual Depreciation

2.15	1.82	1.04
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To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.



ATTACHMENT 3

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016 QBRs_Mar 2015-2016.pdf

Quarterly Budget Review Statement for the period 01/01/16 to 31/03/16

Manly Council

Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2016
Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Finish Date	Budgeted (Y/N)
Technogym Australia Pty Ltd	Supply Gymnasium Equipment for Manly Andrew Boy Charlton Aquatic Centre	334,602.00	20/06/2016	20/06/2021	Y
Luhrmann Environment Management Pty Ltd	Supply Sports fields Mowing and Maintenance	622,295.00	30/06/2016	30/06/2018	Y
Garwood International Pty Ltd	Supply Council with one Waste Compactor Vehicle	220,025.04	01/02/2016	under progress	Y
Mercedes-Benz Australia/Pacific Pty Ltd	Supply Council with two Waste Compactor Vehicles	360,765.06	01/02/2016	under progress	Y
The Gardenmakers Pty Ltd	Upgrade works to Manly Scenic Walkway Track - Beatrice St Entrance	81,946.88	25/02/2016	under progress	Y

Note

- Contracts listed are those entered into during the quarter with a value greater than \$50,000 and exclude contractors on Council's Preferred Supplier list.
- Contracts for employment are not required to be included.
- All contracts listed have been provided for within current budget allocations. If additional funding is required this will be reported in the following Quarter Budget Review.
- Refer the confidential contract information to the Minutes of the Council Meeting.

Corporate Services Division Report No. 6.DOC - Third Quarter Report (1 January to 31 March 2016) – Progress with Four Year Delivery Program 2013-2017, Operational Plan 2015-2016 and Budget 2015-2016
QBRs_Mar 2015-2016.pdf

Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Manly Council

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	\$ 347,225.00	Y
Legal Fees	\$ 699,090.00	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.