



Agenda

Planning and Strategy Committee

Notice is hereby given that a Planning and Strategy Committee of Council will be held at Council Chambers, 1 Belgrave Street, Manly, on:

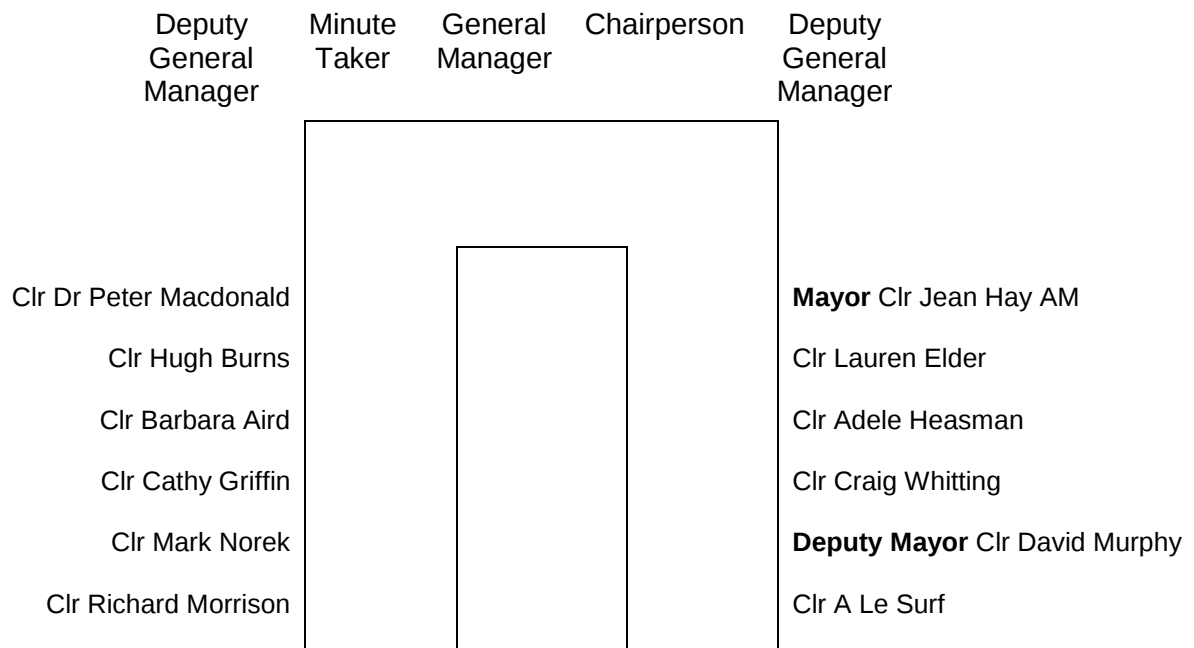
Monday 1 November 2010

Commencing at 7:30:00 PM for the purpose of considering items included on the Agenda.

Persons in the gallery are advised that the proceedings of the meeting are being taped for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other tape recording is permitted without the authority of the Council or Committee. Tape recording includes a video camera and any electronic device capable of recording speech.

*Copies of business papers are available at the Customer Services Counter at Manly Council, Manly Library and Seaforth Library and are available on Council's website:
www.manly.nsw.gov.au*

Seating Arrangements for Meetings



Press

Public
Addresses

Public Gallery

Chairperson: Councillor Richard Morrison
Deputy Chairperson: Councillor Alan Le Surf

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MATTERS OF URGENCY

(In accordance with Clause 241 of the Local Government (General) Regulations, 2005)

CLOSED COMMITTEE ITEMS

******* END OF AGENDA *******

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Item For Brief Mention Report No. 7
SUBJECT: Items for Brief Mention
FILE NO:

1. Safe Rates Legislation

Following a Council resolution [86/10] arising from a Notice of Motion at the Ordinary Meeting held on 21 June 2010, Council wrote to the Federal Government and Opposition requesting, inter alia, their support for the Safe Rates Legislation and the recent pleas from the Transport Workers Union to adopt the tough new restrictions on Australian Transport Work Rates.

Responses are now to hand (at Attachments 1 to 3) from:

- Senator Eric Abetz, Shadow Minister for Employment and Workplace Relations;
- The Department of Education, Employment and Workplace Relations (on behalf of the Hon Simon Crean, Minister for Employment and Workplace Relations); and
- The Hon Warren Truss, Shadow Minister for Trade, Transport and Local Government.

It is recommended that the information be received and noted.

2. Review of Community Grants Program – response from the Minister for Community Services

In June Council's Human Services, Policy and Planning Committee received a brief overview from a Department representative about the recent review of the Community Grants program, and proposed changes to split the program into the *Community Builders Program* and the *Keep Them Safe Program* as part of the 2010/2011 NSW Budget. The Manly area with its high visitor population, and variety of ongoing community development issues (around alcohol, youth, cultural differences, etc), does not regard itself as fitting 'neatly' into the funding criteria of either of these programs.

Manly Council wrote to the Minister for Community Services (copy to the Shadow Minister for Health) at Attachment 4, outlining Council's concerns, requesting it be kept informed of further changes to the program, and the outcomes of the recent review. Further, Council sought the Minister's advice on our need for additional CSP funding for the Manly Council Roundhouse Childcare Centre, which is planned to become operational at the beginning of the 2011 calendar year.

Responses are now to hand (at Attachments 5 and 6) from:

- The Hon Linda Burney MP, Minister for Community Services;
- Jillian Skinner MP, Shadow Minister for Health.

It is recommended that the information be received and noted.

RECOMMENDATION

1. It is recommended that the information be received and noted.
2. It is recommended that the information be received and noted.

Item For Brief Mention Report No. 7 (Cont'd)**ATTACHMENTS**

AT- 1	Senator E Abetz 020810 letter re safe rates for truck drivers	1 Page
AT- 2	Dept of Education, Employment Workplace Relations 040810 letter re transport workers union's safe rates campaign	1 Page
AT- 3	Hon Warren Truss MP 300910 letter re Safe Rates Campaign	2 Pages
AT- 4	Outgoing letter to L Burney MP re state govt review of Community Grants Program	2 Pages
AT- 5	Letter from L Burney MP re CSGP funding	2 Pages
AT- 6	Letter from Jillian Skinner MP re Ministers review of community grants program	1 Page

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***** End of Item For Brief Mention Report No. 7 *****

ATTACHMENT 1

Item For Brief Mention Report No. 7 - Items for Brief Mention Senator E Abetz 020810 letter re safe rates for truck drivers



PARLIAMENT OF AUSTRALIA - THE SENATE

Senator the Hon

Eric Abetz

Leader of the Opposition in the Senate
Shadow Minister for Employment and Workplace Relations
Liberal Senator for Tasmania

2nd August, 2010

General Manager
Manly Council
PO Box 82
MANLY NSW 1655

Dear Sir



Just a brief note to thank you for your correspondence dated 22nd July, 2010 dealing with the issue of Safe Rates for truck drivers.

Yours sincerely

Eric Abetz
Leader of the Opposition in the Senate
Shadow Minister for Employment and Workplace Relations
Liberal Senator for Tasmania

...advancing Tasmania's interests.

HOBART: 136 Davey Street GPO BOX 1675 HOBART TAS 7001. Ph 03 6224 3707 Fax 03 6224 3709 Toll free 1300 132 493
CANBERRA: Room SG92 Parliament House CANBERRA ACT 2600 Ph 02 6277 3019 Fax 02 6277 5707 Email: senator.abetz@aph.gov.au Web: <http://abetz.com.au>

ATTACHMENT 2

Item For Brief Mention Report No. 7 - Items for Brief Mention Dept of Education, Employment Workplace Relations 040810 letter re transport workers union's safe rates campaign



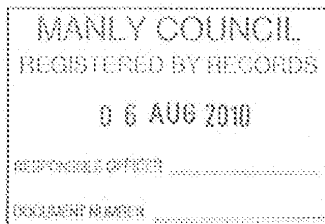
Australian Government

Department of Education, Employment and Workplace Relations

Your Ref
Our Ref

MC10-012908

Mr H T Wong
General Manager
Manly Council
PO Box 82
MANLY NSW 1655



Dear Mr Wong

Thank you for your letter of 22 July 2010 to the Hon Simon Crean MP,
Minister for Employment and Workplace Relations, on behalf of Manly Council and in support of
the Transport Workers Union's Safe Rates campaign.

As a federal election has recently been announced, the Australian Government has assumed a
'caretaker role' and consequently the Department of Education, Employment and Workplace
Relations is replying to your letter.

Accordingly, while the matter you have raised has been noted, it is not appropriate to provide a
more substantive response at this time.

I invite you to raise the issue with the incoming government when the outcome of the election is
known.

Yours sincerely

Jody Anderson
Branch Manager
Diversity and Flexibility Branch

4 August 2010

16-18 Mort Street, Canberra ACT 2601
GPO Box 9880, Canberra ACT 2601 | Phone (02) 6121 6000
www.deewr.gov.au | ABN 63 578 775 294



Item For Brief Mention Report No. 7 - Items for Brief Mention
Hon Warren Truss MP 300910 letter re Safe Rates Campaign



Hon Warren Truss MP

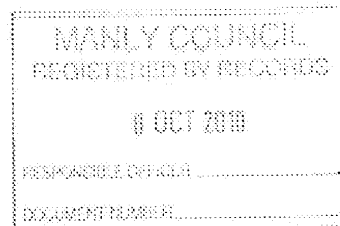
Leader of The Nationals

Shadow Minister for Trade, Transport and Local Government

Member for Wide Bay

30 September 2010

Mr H. T. Wong
General Manager
Manly Council
PO Box 82
MANLY NSW 1655



Dear Mr Wong

Thank you for your letter dated 22 July 2010 from Manly Council regarding the *Safe Rates* campaign. I apologise for the delay in responding to you.

I am aware of the Transport Workers Union- led campaign known as *Safe Rates*. The Coalition will support all reasonable measures to reduce the number of heavy vehicle accidents in Australia. The *Safe Rates* campaign, however, is assuming that increasing wages to truck drivers will help discourage dangerous driving. The link between rate increases and changed driver behaviour and safer roads has not been demonstrated.

As you are aware, it is illegal for drivers of heavy vehicles to spend excessive hours behind the wheel due to the recently implemented driver fatigue reforms. Diary keeping requirements are strict and prescribed rest breaks are enforceable by law. In addition, freight companies are liable for the hours kept by their drivers through the chain of responsibility requirements that are part of the driver fatigue reforms. As the States have only been applying the driver-fatigue laws since September 2008, the reforms need to be given a longer period to test their effectiveness.

The Coalition is also concerned how a national system of mandated payment and freight rates would work in practice as price-setting powers rest with the States

The Coalition will scrutinise the upcoming Government draft paper exploring options for the so-called *Safe Rates* system very carefully and will listen to the views of the industry before coming to a further policy position.

Suite RG 108, Parliament House

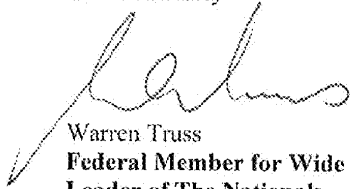
Phone: 02 6277 4482

ATTACHMENT 3

Item For Brief Mention Report No. 7 - Items for Brief Mention
Hon Warren Truss MP 300910 letter re Safe Rates Campaign

Once again, thank you for writing to me about this important issue.

Yours sincerely



Warren Truss
Federal Member for Wide Bay
Leader of The Nationals

Item For Brief Mention Report No. 7 - Items for Brief Mention

Outgoing letter to L Burney MP re state govt review of Community Grants Program

Manly Council



Our Ref: 20082010/ KPKF/ CPS5290
Enquiries: Anthony Hewton, Tel 9976 1560

Hon Linda Burney MP
 NSW Minister for Community Services
 Level 30 Governor Macquarie Tower
 1 Farrer Place
 SYDNEY NSW 2000

Council Offices
 1 Belgrave Street
 Manly NSW 2095

Correspondence to
 General Manager
 PO Box 82
 Manly NSW 1655

DX 9205 Manly

Telephone 02 9976 1500
Facsimile 02 9976 1400

www.manly.nsw.gov.au
records@manly.nsw.gov.au

ABN 43 662 868 055

Dear Minister,

Re: Manly Council's Human Services Planning and Policy Committee (HSPP Committee) concerns about Review of Community Grants Program

I am writing in response to Manly Council's Human Services Planning and Policy Committee, which comprises a mixture of community stakeholders, with concerns about the Minister's Review of Community Grants Program, and as conveyed as its 22 June 2010 meeting.

At this meeting, Council's committee received a brief overview from a Department representative about the recent review of the Community Grants program, and proposed changes to split the program into the *Community Builders Program* and the *Keep Them Safe Program* as part of the 2010/2011 NSW Budget. The Manly area with its high visitor population, and variety of ongoing community development issues (around alcohol, youth, cultural differences, etc), does not regard itself as fitting 'neatly' into the funding criteria of either of these programs.

The committee was concerned that before the review of this program is finalised by the Minister that the importance of the existing Community Grants Program for Manly area was understood, particularly the benefits for youth and community development program initiatives as provided by Council and non government organisations. The key message from the committee is that funding to the Manly area should be maintained at current levels, and that any changes to criteria or new funding models proposed to allocate grants under the program should be fully transparent, workable and understood by the Manly community.

As well, Council wishes to advise the Minister that the Manly Council Roundhouse Childcare Centre received a grant under the Federal Government's *Building the Education Revolution* program to extend its premises during the 2010 year. As a consequence of this, the Centre is being extended and will increase from 40 to 80 childcare places in 2011. It is therefore requesting an increase in CSP funding in order to offset increased staff and operational service costs. For instance, Council has committed in its 2010/2011 Management Plan to only minor CPI increases to its fees for this service, and these will not cover all the anticipated increases in costs in operating the service for the benefit of children and families in the Manly area.

CLEANER HEALTHIER HAPPIER Page 1 of 2
 Manly Council Supports Smoke Free Zones www.smokefreecouncils.com.au

ATTACHMENT 4

Item For Brief Mention Report No. 7 - Items for Brief Mention

Outgoing letter to L Burney MP re state govt review of Community Grants Program

Manly Council looks forward to working with your Department, and its community development program and funding initiatives, and would like to be kept informed of further changes to the program, and the outcomes of the recent review.

Further, we would like your advice on our need for additional CSP funding for the Manly Council Roundhouse Childcare Centre, which is planned to become operational at the beginning of the 2011 calendar year.

If you have any further queries regarding this letter, or Council's participation in this project, please do not hesitate to contact Anthony Hewton on 9976-1560.

Yours faithfully,

HT Wong
General Manager

Date:.....

CC: Jillian Skinner, NSW Shadow Minister for Health

Item For Brief Mention Report No. 7 - Items for Brief Mention
Letter from L Burney MP re CSGP funding

**The Hon Linda Burney MP**Minister for the State Plan
Minister for Community ServicesR 10/01646
eA 1602075

11 OCT 2010

Mr H T Wong
General Manager
Manly Council
PO Box 82
MANLY NSW 1655

Dear Mr Wong

I refer to your correspondence concerning the review of the Community Services Grants Program (CSGP).

I can inform you that Manly Council will receive CSGP funding of \$216,255 for four services. I understand if Manly Council agrees to transition its CSGP funded services to the new models, the current funding levels will be maintained.

The aim of the CSGP realignment is to create a continuum of prevention, early intervention and intensive support services by building on the existing services provided to children, young people, families and communities. To support this development, additional funding is being provided to non-Government service providers.

CSGP services will be assisted to align their services with service models that have been developed based on research and evidence about what delivers optimal outcomes. I am aware CSGP peak bodies provided advice into the development of these models.

As part of the realignment process, the Adolescent and Family Service and the Clearway Youth Club have been streamed to direct service delivery under the Early Intervention and Placement (EIPP) Program. The two local Government salary subsidies have been streamed to the Community Builders Program.

With regard to the Human Services Planning and Policy Committee's (HSPP) concern that your community does not fit neatly into the funding criteria of either the EIPP or the Community Builders Program, it is important to be aware that very few service providers will currently be delivering services that are fully in accordance with the new models. The focus of the realignment transition process will be to work through the practical implications of putting the new reform directions in place and to assist all service providers move to the new models over time.

In line with this approach, Community Services has developed a Funding Principles document for services participating in the CSGP Service System Realignment. This document can be accessed at www.community.nsw.gov.au/cspg_realignment.

Level 30, Governor Macquarie Tower, 1 Farrer Place, Sydney NSW 2000
Phone: (02) 9228 4455 Fax: (02) 9228 4640
Email: office@burney.minister.nsw.gov.au

Item For Brief Mention Report No. 7 - Items for Brief Mention
Letter from L Burney MP re CSGP funding

With regard to the concerns raised by the HSPP Committee, Funding Principle 2 states that "Current CSGP allocations will be maintained at the network level to facilitate local planning, preserve local service delivery networks and to provide certainty for service providers participating in the reform process." Funding Principle 5 shows that Community Services will be working closely with service providers, noting that "the realignment process will be based on a partnership approach with a focus on negotiation."

Community Services has recently written to all CSGP funded services, inviting them to nominate their preferences for future service provision and to tender for new funding, where this is available under the Resource Allocation Methodology. There is a mailbox address - fundingquestions.serviceproviders@community.nsw.gov.au for any questions that service providers may have about the programs or the tender process.

In relation to the Children's Services Program funding, I am advised Community Services provides Manly Council with funding of \$282,273 towards a range of community based children's services. Community based preschools are the main recipients of this funding, as only a very small number of existing community based long day care services receive funding from the NSW Government. There are no plans to expand this program.

The funding, planning and provision of child care are predominantly the responsibility of the Commonwealth Government. The Commonwealth's support is currently administered through the Department of School Education, Early Childhood and Youth and occurs mostly through the Child Care Benefit Scheme.

I am advised the Manly Council Roundhouse Childcare Centre receives funding of \$32,544 from Community Services through the Long Day Care subsidies sub-program. Unfortunately, as there is no growth in this program, Community Services is unable to assist with additional funding at this time.

I can inform you that NSW has agreed to establish an Early Childhood Teacher Costs Contribution Scheme from 2011/2012 to offset the costs for the employment and professional development of early childhood teachers. As a long day care centre, the Manly Council Roundhouse Childcare Centre will be eligible to apply for subsidies through this scheme. Community Services will be sending information about the scheme to the sector in October 2010.

For more information on the Preschool Investment and Reform Plan, please visit the Community Services website at www.community.nsw.gov.au

I trust this information is of assistance.

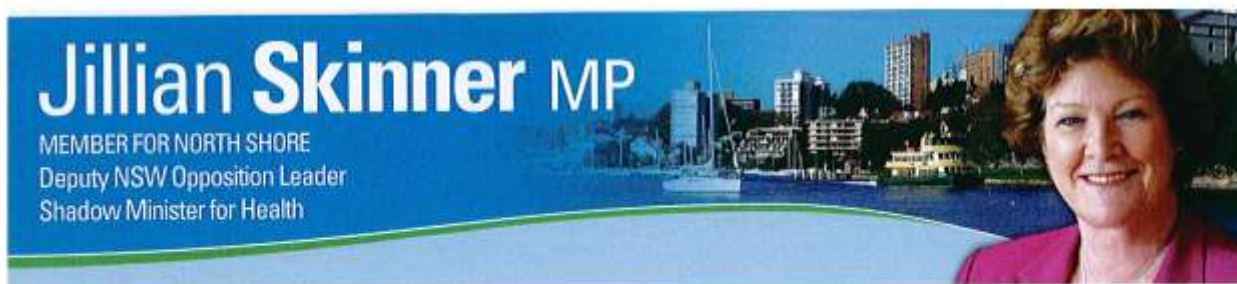
Yours sincerely



Linda Burney
Minister for the State Plan
Minister for Community Services

Item For Brief Mention Report No. 7 - Items for Brief Mention

Letter from Jillian Skinner MP re Ministers review of community grants program



26 August 2010

Mr HT Wong
General Manager
Manly Council
PO Box 82
MANLY 1655



Dear Henry

Thank you very much for sending me a copy of your letter to the Minister expressing Manly Council's concerns about the Minister's Review of Community Grant Program and related matters.

I appreciate you keeping me informed of your concerns and would also appreciate it if you could let me know how the Minister responds.

Yours sincerely


Jillian Skinner MP

Electorate office 3/40 Yeo Street, Neutral Bay 2089 **Phone** 9909 2594 **Fax** 9909 2654
Parliament office Parliament House, Macquarie Street, Sydney 2000 **Phone** 9230 3080 **Fax** 9230 3406
Email jillian.skinner@parliament.nsw.gov.au **Website** www.jillianskinner.com



TO: Planning and Strategy Committee - 1 November 2010
REPORT: Report Of Committees Report No. 44
SUBJECT: Minutes for Adoption by Council - Special Purpose Committees - without recommendations of a substantial nature
FILE NO:

The Minutes of the following Special Purpose Committee Meetings are tabled at this meeting.

Minutes of Meetings for adoption without recommendations of a substantial nature.

- i) Landscape Management and Urban Design Committee – 18 August 2010
- ii) Community Environment Committee – 8 September 2010
- iii) Draft Local Environmental Plan & Development Control Plan Working Group – 20 September 2010
- iv) Sister Cities Committee – 22 September 2010

RECOMMENDATION

The Minutes of the following Special Purpose Committee Meetings are tabled at this meeting.

- i) Landscape Management and Urban Design Committee – 18 August 2010
- ii) Community Environment Committee – 8 September 2010
- iii) Draft Local Environmental Plan & Development Control Plan Working Group – 20 September 2010
- iv) Sister Cities Committee – 22 September 2010

ATTACHMENTS

There are no attachments for this report.

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***** End of Report Of Committees Report No. 44 *****

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Corporate Services Division Report No. 35
SUBJECT: Election of Deputy Mayor
FILE NO:

SUMMARY

Section 231 of the *Local Government Act, 1993* empowers the Council to elect one of its members to act as Deputy Mayor for the Mayoral term or for a shorter term.

A Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the Office of the Mayor.

REPORT

The term of the current Deputy Mayor is up to 1 November, 2010.

At the Ordinary Meeting on 13 September 2010, Council resolved that:

"That the election of the Deputy Mayor, and the Chair and Deputy Chair of the Planning and Strategy Committee be held at the Planning and Strategy Meeting of Council on the 1st November 2010."

Procedure

Clause 394 of the Local Government (General) Regulation 2005 provides that the Deputy Mayor is to be elected in accordance with Schedule 7 of the Regulation. The provisions of the Schedule are summarised as follows:-

1. A nomination for the Office of Deputy Mayor is to be made in writing by two or more Councillors (one of whom may be the nominee). The nomination is **not valid unless** the nominee has indicated consent to the nomination **in writing**.

There is no prescribed form of "nomination paper". However, for convenience, "nomination papers" have been prepared and **distributed**.

2. If only one Councillor is nominated, that Councillor is elected. If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by:-
 - (a) Preferential Ballot.
 - (b) Ordinary Ballot.
 - (c) Open Voting.

(Note: It has been Manly Council long-standing practice to have Open Voting)

3. If the method is by Preferential or Ordinary Ballot, it shall be by secret vote.
4. The General Manager (or a person appointed by the General Manager) is the Returning Officer.

Corporate Services Division Report No. 35 (Cont'd)

The primary difference between Ordinary Ballot/Open Voting and Preferential Ballot is:-

- (i) Preferential Ballot - **Only one ballot is taken** and Councillors are to mark their votes by placing the numbers "1", "2", "3" and so on, against the various names so as to indicate the order of their preference for the candidates. Preferences must be shown for all candidates (Clause 9 of Schedule 7).

The formality of a ballot paper under this part is to be determined in accordance with Clause 345 (1) (b) and (c) and (5) of the Local Government (General) Regulation, 2005. In essence, the ballot paper must:-

- (a) Be completed in accordance with the directions for the showing of preferences.
- (b) Be initialled by the Returning Officer or an Electoral Officer.
- (c) Not contain a mark or writing which would enable the voter to be identified.

If a candidate has an absolute majority of first preference votes (i.e. more than one half of the number of formal ballot papers), that candidate is elected.

If not, the candidate with the lowest number of first preference votes is excluded and that candidate's votes transferred to that candidate's second preferences. This procedure continues until a candidate receives an absolute majority.

- (ii) Ordinary Ballot/Open Voting - Separate and continuing ballots/votes are taken to exclude the candidate with the lowest vote.

When there are two candidates remaining, a ballot/vote is taken **to elect** the candidate with the higher number of votes.

Tied Candidates (Choosing by Lot)

If, on any count of votes, the number of votes cast for two candidates are equal and:-

- (a) those candidates are the only candidates in, or remaining in the Election - the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected; or
- (b) those candidates are the ones with the lowest number of votes on the count of the votes - the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

If on any count the number of votes cast for three or more candidates are equal and the lowest number of votes on the count of the vote - the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Summary of Procedure

A summary of the procedure is as follows:-

- (a) Councillors will be called upon by the Returning Officer to submit their nomination papers (in writing signed by two or more Councillors and with nominees written consent) **before 7pm on Monday, 1 November 2010.**
- (b) Nominations received will be read to the Meeting by the Returning Officer and he will ask if any of the candidates so nominated wish to withdraw.

Corporate Services Division Report No. 35 (Cont'd)

- (c) If there are more candidates than one, an election will be carried out in accordance with the provisions of Schedule 7 of the Local Government (General) Regulation 2005 as outlined above, and Councillors will be requested to resolve whether the election is to proceed by Preferential Ballot, by Ordinary Ballot or by Open Voting.
- (d) (i) If a Preferential or Ordinary ballot is required, ballot papers will be prepared and distributed to Councillors for marking:
- Upon completion of marking of the ballot papers by Councillors, the ballot papers will be collected on behalf of the Returning Officer and the votes will be counted.
 - When the ballot or ballots, as required pursuant to the provisions of Schedule 7, have been completed and a result obtained, the Returning Officer will announce the result to the meeting.
- (ii) If the election is by Open Voting, then votes **to exclude candidates (if more than two)** and, where there are two candidates, votes to elect a candidate will be taken by show of hands.

When one candidate has a majority of votes the Returning Officer will declare this Councillor duly elected.

Term

Section 231(2) of the *Local Government Act, 1993* states that the person may be elected for the Mayoral term or a shorter term.

As Council is aware the current Mayoral term at Manly Council is for 4 years. However, the practice has been to elect the Deputy Mayor for a one year term only.

RECOMMENDATION

1. That Council elect a Deputy Mayor for the period to **September 2011**.
2. That Council determine the method of voting for the election of Deputy Mayor for the 2010/2011 term.

ATTACHMENTS

There are no attachments for this report.

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***** End of Corporate Services Division Report No. 35 *****

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Corporate Services Division Report No. 36
SUBJECT: Appointment of Chairperson and Deputy Chairperson for Planning & Strategy Committee
FILE NO:

SUMMARY

The purpose of this report is to appoint the Chairperson and Deputy Chairperson of the Principal Committee of Planning & Strategy.

REPORT

The Council has only one Principal Committee which is the Planning and Strategy Committee. It meets in Committee-of-the-Whole (membership consists of all Councillors) and on a monthly cycle.

Under the *Local Government Act, 1993* the Mayor is ex-officio Chairperson of all committees established by Council.

However it is the practice of Manly Council for the roles of Chair and Deputy Chair to be delegated to other Councillors.

Council's Code of Meeting Practice established (1) Principal Committee which is the Planning and Strategy Committee.

Functions and Responsibilities

The functions and responsibilities of the Planning and Strategy Committee are as follows:

To consider and resolve on all matters pertaining to the Planning and Commissioning of facilities, works and services, and in particular:-

- (i) Forward planning (Local Environmental studies)
- (ii) Statutory planning (Local Environmental Plans and Development Control Plans)
- (iii) Management Plans and Plans of Management
- (iv) Special Planning Projects
- (v) Urban Design Guidelines
- (vi) Special Design Projects
- (vii) Specification of Services
- (viii) Commissioning and Contracting of Work
- (ix) Monitoring of construction works
- (x) Monitoring of the Annual Works Programme
- (xi) Traffic Management - Works Implementation

Corporate Services Division Report No. 36 (Cont'd)

- (xii) Waste Management and Recycling
- (xiii) Public Place Cleansing
- (xiv) Road Safety
- (xv) Flood Plain and Estuary Management
- (xvi) Asset Management

The Principal Committee presently comprises the whole of the Council with a **quorum of seven**.

RECOMMENDATION

1. That Council establish a Planning & Strategy Committee as its Principal Committee with the functions and responsibilities outlined in this report.
2. That Council proceed to elect a Chairperson and a Deputy Chairperson for its Principal Committee of Planning and Strategy for the period to September 2011.
3. That Council determine the method of voting as applied to the election of the Deputy Mayor.
4. That in accordance with s377 of the *Local Government Act, 1993* Council delegates to the Principal Committee of Planning and Strategy the power to resolve on matters properly before the Principal Committee.

ATTACHMENTS

There are no attachments for this report.

PS011110CSD_1.doc

***** End of Corporate Services Division Report No. 36 *****

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Corporate Services Division Report No. 37
SUBJECT: Adoption of Amended Parking Fees at Council Parking Stations
FILE NO:

SUMMARY

Council at the Ordinary Meeting on 13 September 2010, adopted Mayoral Minute No. 126/10 to vary the 2010 – 2011 adopted Fees and Charges for Parking Fees at Council Off Street Parking Stations. Following public notice of the proposal to vary the fees, the fees are now recommended for adoption.

REPORT

Council at the Ordinary Meeting on 13 September 2010, adopted Mayoral Minute No. 126/10 to vary the 2010 – 2011 adopted Fees and Charges for Parking Fees at Council Off Street Parking Stations.

Public notice was given in accordance with section 705 of the *Local Government Act, 1993* and the proposed amended fees were placed on public exhibition in accordance with section 610F(3)(a) from Monday 20 September to Tuesday 19 October 2010, inviting public submissions.

At the close of the exhibition period Council had not received any submissions.

The amended fees are now recommended for adoption by Council, and will come into effect as from Monday 15 November 2010, to permit changes to be made to the parking signage and parking software system.

RECOMMENDATION

That Council having given public notice in accordance with section 705 of the *Local Government Act 1993*, of its intention to vary the adopted Fees and Charges in Council's adopted Management Plan for 2010-2011, and having received no submissions at the close of the exhibition period, that the following fees now be adopted for implementation on 15 November 2010:

PARKING FEES – Off Street Parking Stations: Whistler, Peninsula, Pacific Waves and Manly National – 2 hours free per day

Monday – Sunday 7.00am – 7.00pm

Up to 2 hours	Free
2 – 3 hours	\$7.00
3 – 4 hours	\$14.00
4 -5 hours	\$21.00
5 + hours (Maximum fee)	\$30.00
Early Bird Parking (Manly National Parking Station only)	\$15.00

ATTACHMENTS

There are no attachments for this report.

PS011110CSD_4.doc

***** End of Corporate Services Division Report No. 37 *****

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Corporate Services Division Report No. 38
SUBJECT: Claim Recoveries from HIH
FILE NO:

SUMMARY

This report seeks to inform and update the Council on the Kangaroo Rock claim recoveries from HIH.

REPORT**Background**

The Kangaroo Rock incident, in which the collapse of a balcony railing on Council premises resulted in multiple bodily injury claims being made against Council, occurred in 1993. At the time Manly Council was insured through a pooling arrangement with several other Councils called Premsure. Premsure retained the initial layer of \$1 million and reinsured the balance, in this case with HIH.

The total cost of the claims including the expenses of various legal actions over the years came to approximately \$5.7 million of which Premsure had paid \$1 million, less the policy excess of \$20,000. Prior to HIH paying anything at all the company went into liquidation. Thus the Council at the time paid a total of \$4.6 million.

In subsequent years recovery action was taken which resulted in an amount of approximately \$1.1 million dollars being recovered from other parties.

Proof of claim was then submitted by Council to the Administrators of HIH in Liquidation in the amount of \$3.655 million. The original forecast was that a maximum of 25c in the dollar would be able to be returned to the creditors of HIH C&G, of which Council is one.

Including the most recent dividend paid to Council in October 2010, the total amount recovered from HIH in liquidation to date amounts to \$1,065,803. This represents a return of 29c in the dollar. While the vast bulk of the potential recoveries have now been realised and distributed, some further amounts are likely to be generated from collections from reinsurers, commutations, interest earnings etc. It is possible therefore that the final maximum return may now reach 35c in the dollar.

RECOMMENDATION

That the report be received and noted.

ATTACHMENTS

There are no attachments for this report.

PS011110CSD_5.doc

***** End of Corporate Services Division Report No. 38 *****

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Planning And Strategy Division Report No. 24
SUBJECT: Manly Local Heritage Assistance Fund – 2010/2011 Allocation of Grants
FILE NO:

SUMMARY

Eight (8) applications have been received for the Local Heritage Assistance Grants Scheme 2010/2011, for conservation projects on heritage listed property. The applications have merit and positive heritage conservation outcomes. It is recommended that Council approve the applications for funding of the heritage conservation projects which meet the criteria for funding.

REPORT

Background

Since 1995, Council has conducted an annual Local Heritage Assistance Grants Scheme. The Scheme provides funding to the owners of properties listed as heritage items under Schedule 4 of the Manly local Environmental Plan 1988 for conservation projects.

The grant for any individual project generally ranges in value from \$250 to \$2,000. The fund has a yearly Council budget of \$15,000. The maximum amount available to each application is determined on a merit basis and available funds are matched dollar for dollar by the applicant.

Heritage Fund 2010/2011

Council sought submissions from owners of heritage listed properties for funding in April 2010, with eight (8) applications received.

The criteria for funding include:

- The property is a listed heritage item.
- The project will promote and encourage heritage conservation works.
- Works generally involve:
 - Replacement of significant built elements;
 - Preparation of an authentic colour scheme;
 - Conserve or reinstate original elements;
 - Development consent (if required) must be obtained prior to commencement of work.

The table below provides a summary and assessment of the submissions received.

Property	Proposal	Amount Sought	Total Cost	Item	Heritage Comments
303 Sydney Rd, Balgowlah	Repair leadlight glass panels in original P&O style, glazed bay windows.	\$1,100	\$2,189	Yes	Appropriate repair and worthy conservation project.
167 Pittwater Rd, Manly	Paint exterior of building.	\$2,000	\$5,000	Yes	Colour scheme is sympathetic.
8 Quinton Rd, Manly	Replace existing front fence with sandstone retaining wall and timber pickets & gate in Federation style to	\$2,000	\$14,000	Yes	Works considered satisfactory.

Planning And Strategy Division Report No. 24 (Cont'd)

Property	Proposal	Amount Sought	Total Cost	Item	Heritage Comments
	match/replace the existing fence.				
77 Pittwater Rd, Manly	Rebuild sandstone and timber fence on front boundary to match original.	\$2, 000	\$17,000 (sand-stone only)	Yes	Conservation of sandstone fence and replacement of timber detail considered appropriate and meets the criteria.
44 Darley Rd, Manly	Rehabilitation of front fence and gate.	\$600.00	\$900.00	No	Cannot be considered as the property is not a heritage item.
40 Darley Rd, Manly	Repair existing brick and wrought iron front fence.	\$1,284	\$2,568	Yes	Works are considered satisfactory.
Quarantine Station, North Head	Replacement of 2 weathered stone piers under conference building.	\$2000	\$5,000	Yes	Works are considered to be appropriate conservation works.
Manly Cemetery, Fairlight	Repairs to double grave U126 & U127.	\$1,900	\$3,788	Yes	Repairs to double grave. Works are considered satisfactory.

The majority of works above do not require formal DA consent as they are for maintenance, repairs, replacement or conservation work. With regard to No.44 Darley Road, the property is not listed as a heritage item on Manly LEP, 1988; but is within the Town Centre Conservation Area. However, as it is a requirement of the funding criteria that properties are listed as an item, this proposal does not qualify.

It is noted that the Quarantine Station is listed as a State Item on the NSW State Heritage Register and is managed by the National Parks Division of Department of Environment, Climate Change and Water. It is currently leased by the State Government to a private organisation. North Head is a listed place (and includes the Quarantine Station) on the Federal National Heritage List. The Quarantine Station is listed as a local heritage item on Schedule 4 of the Manly Local Environmental Plan, 1988 and the proposed conservation works are considered to satisfy the criteria for funding.

Conclusion

A total of \$12,284 is to be funded through the Manly Council Local Heritage Assistance Fund Scheme. The seven (7) proposals are considered to be worthy projects with merit and the works are considered appropriate in heritage conservation terms. The conservation works proposed and their positive impacts on the significance of the listed place are considered worthy of receiving the funding sought and is recommended.

Planning And Strategy Division Report No. 24 (Cont'd)**RECOMMENDATION**

1. THAT subject to public notice under Section 356(2) of the *Local Government Act, 1993*, the allocated grant funds be awarded by the Manager Planning and Strategy, after satisfactory completion of the project.
2. THAT Council write to the applicants informing them of Council's resolution, after public notice has been given as required under resolution 1 above.

ATTACHMENTS

There are no attachments for this report.

PS011110PSD_1.doc

***** End of Planning And Strategy Division Report No. 24 *****

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Environmental Services Division Report No. 31
SUBJECT: Community Gardens Policy
FILE NO:

SUMMARY

Council at its meeting of 8 March 2010 resolved to develop a Community Garden Policy.

REPORT

The Policy is developed to address issues of sustainability across the triple bottom line engaging the local community in social, economic and environmental initiatives, thus encouraging a cleaner, healthier & happier local community. The policy is also designed to:

- Promote the development of community gardens in appropriate sites in the Manly LGA where people can meet and learn about sustainability.
- Document and standardise processes and procedures to ensure consistency in the management of all community gardens within the Manly LGA.
- Help increase the number of community gardens, according to Manly LGA capacity, community need and availability of appropriate sites by developing a clear process and allocating appropriate resources to support new and existing community gardens.
- Clarify the rights and responsibilities of all stakeholders involved in community garden projects including volunteers, Manly Council and partnering organisations with reference to issues such as public liability, maintenance, safety and access.
- Recommend planning controls to support the development of community gardens on appropriate land established for community use.
- Support community gardens to be self managed to increase community “ownership” and promote access to fresh, locally produced fruit and vegetables.

RECOMMENDATION

THAT Council:

1. Place on public exhibition for a period of 60 days, the Draft Community Gardens Policy;
2. Invite comments from Precincts and established community groups such as the Senior Citizens Centre;
3. Invite comments from relevant Special Purpose Committees, in particular the Sustainability and Climate Change Committee and the Landscape Management and Urban Design Committee; and
4. Receive a further Report with the Draft Policy (as amended) together with comments submitted during the exhibition period.

Environmental Services Division Report No. 31 (Cont'd)

ATTACHMENTS

AT- 1 DRAFT Community Gardens Policy 14 Pages

PS011110ESD_1.doc

***** End of Environmental Services Division Report No. 31 *****

Manly Council



Community Gardens Policy
October 2010



Environmental Services Division Report No. 31 - Community Gardens Policy
DRAFT Community Gardens Policy

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Executive Summary

Community gardens are unique forms of public open space which are managed by the community primarily for the production of food and to contribute to the development of a sustainable urban environment. They are places for learning and sharing about sustainable living practices, and for actively building community through shared activities.

Manly Council recognises community gardening as a valuable recreational activity that contributes to the health and well-being of the wider community and provides a wide range of environmental, social and educational benefits.

The purpose of the Community Gardens Policy is to establish a framework for Manly Council's commitment to the appropriate management of both new and existing community gardens.

This framework will provide a clear procedure for the establishment of new gardens, outline a basis for communication and partnership between stakeholders and provide a rationale for decision making that ensures consistency in the management of all community gardens in the Manly LGA.

Objectives

The objectives of this policy are to:

- Promote the development of community gardens as demonstration sites where people can meet, work together, build stronger community relationships and learn about sustainability which supports the Manly Sustainability Strategy
- Document and standardise processes and procedures to ensure consistency in the management of all community gardens within Manly Council's LGA
- Help increase the number of community gardens, according to Manly Council's capacity, community need and availability of appropriate sites by developing a clear process and allocating appropriate resources to support new and existing community gardens
- Clarify the rights and responsibilities of all stakeholders involved in community garden projects including the garden volunteers, Manly Council and partnering organisations with reference to issues such as public liability, maintenance, safety and access
- Support community gardens to be self managed to increase community ownership
- Recommend planning controls to support the development of community gardens on land established for community use and to be integrated into new development
- Promote access to fresh, organic and locally produced fruit and vegetables

Policy for Community Gardens in Manly Council LGA

Introduction

For the purposes of this Policy, community gardens are:

A not-for-profit, community based enterprise producing food primarily for the consumption of the gardeners. They are a community managed, multi-functional garden space that when carefully designed and managed can provide a wide range of environmental, social and economic benefits.

Community gardens entail substantial community involvement in planning, decision-making, garden management as well as day-to-day activities. Collaborative projects such as community gardens offer a range of benefits that align with the Manly Sustainability Strategy including demonstrating best practise sustainable design, building effective partnerships between community groups and government agencies and helping residents to reduce their environmental impacts.

Community gardens also support the objectives of the Manly Social Plan by offering opportunities for community participation and the development of social capital and cultural diversity.

This Policy applies to Council support for all community gardens within Manly Council LGA unless otherwise specified in the Policy.

Different types of Community Gardens

There are a number of different models of community gardens. The most common forms in Australia are:

- Community gardens with a mixture of allotments for each member and some shared areas
- Communal gardens where the entire garden is managed collectively. Some examples of communal gardens are food forests (which include structured layers of plants such as edible groundcovers, shrubs and trees)
- Verge gardens are where garden beds are established on the nature strip. These are considered a type of community garden in this policy when they are managed collectively by a group of local residents and decisions are made jointly
- School kitchen garden projects are defined as a community garden when local residents outside of the school community can join the garden and manage the garden in partnership with the school. In this model, the garden may include individual plots for residents and communal garden beds that the school can manage and use for lessons on cooking, nutrition and the environment and provide produce for the school canteen. School kitchen gardens aren't always set up as community gardens due to perceived problems with access and security for people outside of the school community
- Community gardens on public housing land usually contain a mixture of plots and common areas and are specifically open to residents living in public housing

Manly Council's Role

Manly Council intends to develop strong partnerships with garden groups and sponsoring agencies. Manly Council has adopted a community development approach to community gardens where gardening groups manage the gardens themselves with the support of Manly Council and other partnering organisations. This approach leads to increased community ownership which can assist in the sustainability and success of a community garden.

Manly Council will provide the following services to community garden groups:

Advice and Materials:

- Provide advice and ongoing communication with garden coordinators and committees
- Help establish new community gardens, develop garden management plans and provide assistance in obtaining grants and resources
- Support to establish recycling, worm farms and composting facilities

Education and Training:

- Delivery of workshops and training on an as-needs basis
- Online resources through Manly Council's website

Support:

- Connect local gardens and gardeners to each other to help build relationships and encourage the sharing of information and experiences
- Promote community gardens through Manly Council's website, publications and events
- Facilitation of garden meetings when needed and community engagement processes.

Financial Support to Community Gardens

Funding is critical for the long-term success of any community garden project. Community Gardens should be planned with the goal of long term financial sustainability so that they are not dependent on unreliable sources of funding such as grants or sponsorship from partnering organisations.

Being financially independent may also increase the feeling of empowerment and security as participants manage more aspects of the community gardens themselves. To help support groups, Manly Council may consider funding the following items:

- Urgent repair of items that pose a significant safety risk and cannot wait for a grant. This will be mainly for community gardens on Council owned land
- Public signage and educational materials for the community garden
- A limited supply of mulch, manure, soil and plants to community gardens

Funding for all these items will depend upon budget constraints and demand for resources and should not be relied upon by participants in community gardens.

Community Management of Gardens

Community gardens should be managed and implemented by the community, however this must be undertaken in such a way that the needs of all stakeholders are taken into account.

Responsibilities of Community Gardeners

Community gardeners are responsible for maintaining the garden so that the health and safety of the surrounding community is not adversely impacted. In particular, gardeners are responsible for ensuring that:

- They cooperate and manage effective relationships with the surrounding neighbourhood, partnering organisations and other gardeners
- They do not discriminate against one another due to differences in race, culture or sexuality
- They regularly communicate with Manly Council and/or other landowners and stakeholders
- Decision making is democratic, transparent and inclusive
- Any water leaving the garden is not contaminated by sediment, fertiliser, manure or excessive organic matter that might pollute waterways
- Noise levels within the garden are maintained at a level that is not disturbing to neighbours
- Compost, worm farming systems and fertilisers are maintained so as not to attract vermin or produce unpleasant odours
- Rainwater harvesting systems are maintained to ensure water is of a high quality
- Lawn areas are regularly mowed and garden beds kept tidy. Any materials delivered to or stored at the garden are maintained so as not to create an unpleasant environment for other residents in the community
- Visitors are welcomed to the garden, and members of the public can access the community garden during daylight hours.

Rights of Community Gardeners

Community gardeners have the right to:

- Develop their own internal policies, organisational procedures and plans of management providing they liaise with and get support from the landowner
- Be consulted with regard to any decision that may affect the project and to be advised by Manly Council in a timely manner of any policy changes that impact them
- Be treated with respect by other gardeners, local residents and partnering organisations
- Negotiate a secure and reasonable agreement with the landowner

Environmental Services Division Report No. 31 - Community Gardens Policy
DRAFT Community Gardens Policy

Conflict Resolution and Complaints Procedure

Community Gardens should aim to promote an environment that is tolerant and caring. However, it is inevitable that conflicts may sometimes arise, either within the garden group or with external stakeholders such as local residents or Manly Council.

In the event of a conflict arising, steps should be taken immediately to accelerate its resolution, including communicating respectfully with those involved and engaging the assistance of a mediator where appropriate.

Manly Council recommends that community gardeners develop a management plan which includes a gardener's agreement that all members agree to follow. An agreement should provide information on the expectations of behaviour on site, the management of shared garden areas and plots; and a conflict resolution process.

Insurance and Risk Management

It is essential that garden groups be aware of the risks associated with undertaking a publicly accessible community garden project. Each garden group has a duty of care to the community who access the garden areas. To ensure funds are available to meet that duty, a minimum of \$10,000,000 of public liability insurance policy is required to be taken out. Manly Council recognises that public liability insurance has an associated cost, and may not be easily accessible to small community groups.

Options for obtaining insurance cover include the following:

- Manly Council's existing insurance policy may be extended to cover gardens on Council land where an extensive risk management process has been undertaken (Manly Council's insurance policy does not automatically cover community gardens located on Council land)
- The group can become an incorporated association through the NSW Office of Fair Trading and manage their own insurance
- The group may be auspiced by another organisation or agency, such as a neighbourhood centre, and as a project of that organisation will be covered by their insurance
- A group of community gardens with similar objectives might obtain insurance together

Incorporation of the Garden Group

Manly Council encourages community garden groups to have a clear and identified legal structure. Garden groups can apply to the NSW Office of Fair Trading to become Incorporated Associations. This arrangement affords the group some flexibility in the management of funds and enables them to open a bank account, obtain public liability insurance cover and apply for government grants. Incorporation as an association requires groups to establish a management committee with annually elected office bearers and to commit to regular meetings. This can be beneficial for the project as it maintains a structure that can address management issues; having a committee also helps share the tasks of garden management and avoids excessive responsibility being placed on a few people or the garden management becoming dominated by one person.

Manly Council's Use of the Garden as a Demonstration Site

Manly Council's vision is to promote the development of community gardens as demonstration sites for sustainable living that through careful design and management can be utilised for educational and community activities. In demonstrating sustainability best practice, community garden groups are strongly encouraged to include outdoor learning, performance and meeting spaces; interpretative signage; and to use recycled materials and practice water-efficient and organic gardening.

Where community gardens are established on land owned by Council, Manly Council retains the capacity to use the garden as a demonstration site for community education activities such as tours and workshops. Manly Council will work with the garden group to ensure that organised activities do not conflict inappropriately with other garden uses, such as regular working bees.

Community Composting Facilities

Where feasible, Manly Council will also work in partnership with community gardeners to establish community composting and worm farm facilities within community gardens and in small parks. Composting facilities in parks will only be set up on a trial basis when there is a group of local residents willing to attend training in maintaining compost systems. Manly Council will also continue to encourage residents to install a compost bin or worm farm in their own home or strata block by providing free workshops where participants receive a free worm farm or compost bin. In areas where this is difficult and there is considerable community interest Manly Council may also consider trialling a compost facility within a verge garden. Any facilities which are not maintained to the required standards may be removed or relocated at Manly Council's discretion.

Environmental Services Division Report No. 31 - Community Gardens Policy
DRAFT Community Gardens Policy

Establishment of Community Gardens on Council Land

Manly Council encourages resident groups to work in partnership with Manly Council staff in the establishment of new community gardens. Establishing a community garden can be a complex process requiring consultation with a broad range of stakeholders and there are a number of issues that need to be considered before a community garden is initiated.

In order for Manly Council to consider supporting the development of new community gardens on Manly Council owned or controlled land, applicants will need to address the site selection criteria outlined in the box below and follow the procedure for starting a new community garden.

The first steps in this procedure include establishing a community garden group, conducting a site assessment of potential sites and discussing their proposal with Manly Council to identify any possible issues. Once a preferred site has been established, applicants will need to submit a completed application form to Manly Council.

If the application is supported, then Manly Council will organise community consultation with local residents and work with the community garden group to address any concerns.

Site Selection Criteria for New Community Gardens on Council Owned Land

Location: Sites classified as Community Land under the Local Government Act may be appropriate. These sites are usually established for community use such as park lands, open spaces and community centres that have outside areas. Priority will be given to sites located in high density areas and near community centres or community organisations that might be able to support or partner the project.

Safety: Sites should have no major safety or health concerns; and have good passive surveillance (for example, can be easily seen from nearby houses or shopping areas).

Accessibility: Sites should be accessible for a range of user groups. Sites should be located close to public transport, allow disabled access, have vehicle access (e.g. for delivery of mulch and soil) and accommodate groups wanting to visit the garden.

Solar access: Sites need to be suitable for growing vegetables and receive full sunlight - ideally for at least 5-6 hours per day.

Size: Sites which are large enough to accommodate garden beds, composting systems, rainwater tanks, seating areas, shelter for gardeners and for community workshops and demonstrations.

Water: Sites with easy access to water or buildings nearby from which rainwater can be collected.

Soil Contamination: Sites may need to be checked for soil contamination. If high levels are present then advice will need to be sought from experts on whether it is suitable for growing food.

Multiple Use: Sites where a community garden can be integrated without conflicting adversely with other land uses and where the community garden can still be used by non gardeners for passive recreation and educational workshops.

Note: It may not always be possible to find a site that meets all of the above criteria. Manly Council will prioritise the sites that can meet as many of the requirements as possible.

Procedure for Starting a New Community Garden

Applicant/s establish a community garden group

Applicant to undertake site assessment of any potential sites

Applicant to discuss their proposal with Manly Council to identify any potential issues

Applicant to submit a completed application form to Manly Council

Application is supported and Manly Council undertakes Community Consultation with local residents.

Manly Council will consider any feedback gained from the consultation process and work with the community group to ensure any concerns are addressed. If there is considerable opposition to the project Manly Council reserves the right to consider alternative sites for the project.

Application goes to a Council meeting for final approval.

If the application is approved at a Council meeting, then Manly Council staff will meet with the applicants to develop any relevant written agreements for the garden such as a licence.

Apply for grants and funding

Once all documents have been approved by Manly Council then applicants may then wish to apply for grants and start building their community garden.

Manly Council assessment of the application

The application will be assessed by a review panel containing representation from a broad range of internal stakeholders within 6 weeks of receipt of the application.

Application is not supported by Manly Council.

Written feedback will be provided and an alternative site may be considered.

Security of Tenure

New gardens established on Council land will be given an initial licence for a trial period of one year. Manly Council will not charge community garden groups for licence preparation fees. If the garden group fulfils all its responsibilities with regard to the management of the garden, a longer arrangement may be negotiated with the group.

A licence or other agreement with the group could be revoked or not renewed if:

- The group disbands or ceases to function due to internal conflict. In this situation Manly Council may try and assist the group to resolve the conflict first by employing a mediator or facilitator
- The garden is not maintained or becomes unsafe for public access
- Appropriate insurance cover is not maintained

Environmental Services Division Report No. 31 - Community Gardens Policy
DRAFT Community Gardens Policy

Land Use Planning

To facilitate urban agriculture and community gardening within the Manly Council LGA, the Manly Local Environment Plan (LEP) 1988 will include community gardens as exempt development provided that applicants go through the application process for new gardens as outlined in this Policy. Common elements of a community garden such as rainwater tanks, fences and solar photovoltaic systems are currently already listed as exempt development according to certain specifications.

Open Space Management

Manly Council considers community gardens to be a valid and important land use within Manly Council's open space network. Where appropriate, community gardens may be incorporated into plans of management for public open space.

Upgrades to parks, open spaces or community facilities may also provide an opportunity for Manly Council to consult with the community and see if there is enough interest and capacity to develop community gardens as part of a proposed upgrade or to include a community garden in a new development. Existing community facilities can be ideal sites for community gardens because they normally already have infrastructure such as toilets, shelter and storage areas.

Supporting other Local Food Production Initiatives

Community gardens are just one type of urban agriculture. Manly Council will continue to support a range of local food projects to accommodate the different needs of residents living and working in the Manly LGA. Manly Council will provide information, advice, grants and support to local food initiatives such as community supported agriculture schemes, food cooperatives, farmers markets, school kitchen gardens, food aid and rescue programs.

Manly Council will also continue to run workshops and education programs for residents in organic gardening, resource recovery and sustainable living.

Appendix:

1. Definitions

A number of terms are used in this Policy to describe community gardening and associated activities.

Allotment Gardens are a community garden where gardeners have exclusive access to a plot or small area of the garden. This term is common in the United Kingdom, where allotment gardens are normally managed by the local government. In Australia, gardens with allotments are predominantly managed by the gardens members and supported by government organisations.

Community supported agriculture or subscription farms describe a system where consumers pay in advance for a regular box of vegetables or other farm products from a farmer directly so that the farmer has a stable income and guaranteed market for the crops.

Farmers Markets are a market where farmers sell their local produce directly to consumers.

Food Cooperatives and Local Buyers Groups are groups where urban consumers work together to source and bulk-buy local organic produce.

Food forests are used to describe an area used for the production of food where the design of the area mimics a natural ecosystem by including structured layers of plants such as edible groundcovers, shrubs and trees. Food forests in an urban environment can be part of a park or public open space.

Food security is defined by the Sydney Food Fairness Alliance as a condition in which all people at all times have the ability to access and prepare sufficient, safe, appropriate, nutritious and affordable food necessary to enjoy an active and healthy life.

Interpretive signage describes signage designed to explain a feature of the landscape to enhance interaction with the site and add educational value.

Organic growing describes a food production system that does not use toxic chemicals including synthetic fertilisers and pesticides. It aims to improve the long-term fertility of the soil.

School kitchen gardens are developed within or outside school property for the purpose of educating children and parents about food production and supplying school kitchens with fresh food to teach cooking skills and serve fresh food to children.

Verge gardens where the garden beds are established on the nature strip and managed collectively by local residents rather than Manly Council.

Environmental Services Division Report No. 31 - Community Gardens Policy
DRAFT Community Gardens Policy

2. References

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ATTACHMENT 1

Environmental Services Division Report No. 31 - Community Gardens Policy DRAFT Community Gardens Policy

Title: Draft Community Gardens Policy

Policy No: TBA

Keywords: Community, Garden, Policy, Education, Consultation, Precincts, Inter-generational, Residents, Information, Sustainability.

Responsible Officer: Ed McPeake

7. Policy History

Minute No	Date of Issue	Action	Author	Checked by

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Environmental Services Division Report No. 32
SUBJECT: Development Applications Being Processed During October 2010
FILE NO:

SUMMARY

List of Development Applications currently being processed during October 2010.

REPORT

The following applications are with the Town Planners for assessment.

238	2002	Manly Wharf	Section 96 - Hours for Manly Wharf Hotel
35	2004	8 The Corso	Section 96 Modification
145	2005	4/11-27 Wentworth Street	Remove Brick wall and replace with windows to match existing
343	2006	63 Lauderdale Avenue	Section 96 Modification
411	2006	36-38 South Steyne	Section 96 Modification
66	2007	11-27 Wentworth Street	Section 96 Modification
294	2007	551 Sydney Road	Section 96 Modification
348	2007	33 Edgecliffe Esplanade	Section 96 Modification
370	2007	91 Gurney Crescent	Section 96 Modification
409	2007	11 Oyama	Alterations & Additions
421	2007	Manly Golf Club - Kenneth Road	Section 96 Modification
427	2007	2A West Street	Land Subdivision into 2 allotments and new driveway access
504	2007	68 Birkley Road	Section 96 Modification
505	2007	36-38 South Steyne	Section 96 Modification
532	2007	18 Cutler Road	Section 96 Modification
54	2008	83 Gurney Crescent	Section 96 Modification
105	2008	20 Montpellier Place	Section 96 Modification
106	2008	21 Montpellier Place	Section 96 Modification
107	2008	22 Montpellier Place	Section 96 Modification
108	2008	23 Montpellier Place	Section 96 Modification
109	2008	24 Montpellier Place	Section 96 Modification
110	2008	25 Montpellier Place	Section 96 Modification
111	2008	26 Montpellier Place	Section 96 Modification
145	2008	39A Cutler Road	Section 96 Modification
301	2008	76 Curban Street	Section 96 Modification
361	2008	11 Barrabooka Street	Section 96 Modification
406	2008	76 Curban Street	Section 96 Modification

Environmental Services Division Report No. 32 (Cont'd)

446	2008	29 Adelaide Street	Part demolition and Alterations and Additions
475	2008	32 Abernethy Street	Section 96 Modification
13	2009	74 Castle Circuit	82A Review
24	2009	7 Marine Parade	Alterations & Additions to mixed use building
75	2009	10 Beatty Street	Section 82A Review
118	2009	5 Cliff Street	Section 96 Modification
180	2009	Manly Wharf	Hugos extended outdoor seating
194	2009	91 Curban Street	Section 96 Modification
301	2009	9 James Street	82A Review
336	2009	62 Balgowlah Road	Section 96 Modification
389	2009	8 Woodland Street	Alterations and Additions
404	2009	57 Quinton Road	Section 96 Modification
11	2010	44 Alma Avenue	Partial demolition, Alterations and Additions, pool, cabana and landscaping
14	2010	1 Barrabooka Street	Alterations & Additions
16	2010	164 Condamine Street	Demolition of existing, excavation new 2 storey dwelling
33	2010	25A Cliff Street	Retaining wall and access stairs - Amended Plans
37	2010	15 Bellevue Street	Alterations and Additions
42	2010	2 Linkmead Avenue	Partial demolition and new three storey dwelling
56	2010	2 Sangrado Street	Section 96 Modification
61	2010	44-46 Seaforth Crescent	Alterations and Additions
64	2010	3 Rignold Street	Alterations and Additions
67	2010	31 Seaforth Crescent	Demolition of existing, new 4 level dwelling
79	2010	2 Aden Street	82A Review
97	2010	86 Kirkwood Street	Section 96 Modification
104	2010	28 Seaforth Crescent	Demolition of existing and new 2 storey dwelling
107	2010	17-29 Roseberry Street	Demolition of existing and construction of Woolworths
122	2010	Manly Wharf	Security fencing and gates
123	2010	220 Sydney Road	Alterations and Additions
127	2010	36 Heathcliff Crescent	Alterations and Additions
129	2010	70 Seaview Street	Alterations and Additions
136	2010	1-3 The Crescent	Alterations and Additions to RFB
138	2010	20 Osborne Road	Section 96 Modification
149	2010	16 Carey Street	Demolition, new 2 storey dwelling
151	2010	26 Ocean Road	Alterations and Additions
152	2010	29 Amiens Road	Alterations and Additions

Environmental Services Division Report No. 32 (Cont'd)

153	2010	89 Addison Road	Alterations and additions
156	2010	East Esplanade - 16' Skiff Club	Alterations and additions
162	2010	27 Daintrey Street	Alterations and additions
168	2010	75 Bower Street	Partial demolition and new 2 storey dwelling
170	2010	13 Ellery Parade	Alterations and additions
173	2010	25 Palmerston Place	Alterations and additions
176	2010	6 Upper Gilbert	Change of use to RFB
181	2010	14 Jellicoe Street	Section 96 Modification
182	2010	70 Peronne Avenue	Alterations and additions
185	2010	91 Wanganella Street	Demolition of existing & new 2 storey dwelling
188	2010	11 Barrabooka Street	Alterations and additions
189	2010	1 Jellicoe Street	Partial demolition and new 2 storey dwelling
190	2010	12 Smith Street	Alterations and additions
192	2010	19A West Street	Alterations and Additions
200	2010	14 Ellery Parade	Alterations and additions
205	2010	4 Linkmead Avenue	Amended Plans
206	2010	15 Grandview Grove	Alterations and Additions
211	2010	110 Griffiths Street	Alterations and Additions
212	2010	69 Fairlight Street	Alterations and Additions
213	2010	62 Alexander Street	Alterations and Additions
214	2010	56 Francis Street	Alterations and Additions
216	2010	13 North Harbour Street	Alterations and Additions
218	2010	45 Lauderdale Avenue	Demolition of new 3 storey dwelling
220	2010	20 Beatrice Street	Alterations and Additions
222	2010	37 Roseberry Street	Louvered pergola over existing deck at Belaroma Coffee Cafe
223	2010	171-173 Woodland Street	Alterations and additions to RFB
224	2010	2 Peacock Street	Alterations and Additions
225	2010	6 Old Sydney Road	Demolition and new 3 storey dwelling
227	2010	17 Allenby Street	Alterations and Additions
235	2010	40 Alma Street	Alterations and Additions
237	2010	21-25 Clifford Avenue	Alterations and Additions to RFB
239	2010	28 Victoria Parade	Demolition of existing garages and 6 new garages
240	2010	43 Jackson Street	Alterations and Additions to RFB
241	2010	35 Kangaroo Street	Alterations and Additions
242	2010	38 Augusta Road	Partial demolition of rear of dwelling and alterations and additions
246	2010	4 Nield Avenue	Detached double garage with landscaped roof
247	2010	54 Balgowlah Road	Alterations and additions

Environmental Services Division Report No. 32 (Cont'd)

248	2010	1 Marshall Street	Alterations and Additions
252	2010	8 The Crescent	Alterations and additions
253	2010	23 Abernethy Street	Alterations and additions
255	2010	57 Stuart Street	Alterations and Additions to RFB
256	2010	26 Griffiths Street	Alterations and additions
257	2010	220 Pittwater Road	Alterations and additions to RFB
258	2010	65 Boyle Street	Alterations and additions to RFB
259	2010	11 Pine Street	Alterations and additions to RFB
262	2010	36 Lewis Street	Partial demolition and new 2 storey dwelling
264	2010	10 Addison Road	New 2 Storey dwelling
265	2010	7 Battle Boulevarde	Alterations and additions
266	2010	21A Valley Road	Alterations and additions
267	2010	36 Malvern Avenue	Alterations and additions
269	2010	4/4 Carlton Street	Alterations and additions to RFB
270	2010	7A Castle Circuit	2 storey dwelling, garage & decks
271	2010	16 Bower Street	Alterations and additions
273	2010	54 Upper Clifford Avenue	Spa, deck retaining wall, pergola and landscaping
274	2010	402 Sydney Road	Change of use to a restaurant (refreshment room)
276	2010	37 Battle Boulevard	Pool, spa and landscaping
278	2010	39 Gordon Street	Alterations and additions
280	2010	37 Peronne Avenue	Alterations and additions
282	2010	70 Raglan Street	Front fence
283	2010	9 Herbert Street	Alterations and additions
284	2010	30 Alexander Street	Alterations and additions
285	2010	3 Brighton Street	Strata subdivision into 4 lots and 4 x 3 storey townhouses
286	2010	85 Balgowlah Road	Alterations and additions
287	2010	34 The Crescent	Convert carport to garage
288	2010	3 Abbott Street	Alterations and additions
292	2010	3 Tabalum Road	Alterations and additions
293	2010	58 Alexander Street	Alterations and additions
294	2010	12 Kempbridge Avenue	Alterations and additions
295	2010	23 Waterview Street	Demolition and new 2 storey dwelling
296	2010	6 Waterview Street	Alterations and additions
297	2010	65 Woodland Street	Partial demolition and new 2 storey dwelling
298	2010	68 Frenchs Forest Road	Alterations and additions
299	2010	95 Lauderdale Avenue	Pool and landscaping
302	2010	23 Acacia Road	New 2 Storey dwelling & double garage
303	2010	34 Fromelles Avenue	Demolition and new 2 storey dwelling

Environmental Services Division Report No. 32 (Cont'd)

304	2010	112 Wanganella Street	Alterations and additions
305	2010	5 Coral Street	Alterations and additions
306	2010	13 Osborne Road	Strata Subdivision into 10 lots
307	2010	22 The Crescent	Alterations and Additions to RFB
308	2010	35 Ernest Street	Alterations and additions
309	2010	3 Ashburner Street	Alterations and additions
310	2010	19A Addison Road	Demolition of existing & new dwelling
311	2010	69 Castle Circuit	Alterations and additions
312	2010	32 Fromelles Avenue	Partial demolition and new 2 storey dwelling
313	2010	59 Pittwater Road	Construction of a flush wall sign
314	2010	42 Pacific Parade	Hardstand and new driveway
315	2010	90 The Corso	Alterations and additions
316	2010	1 Baltic Street	Demolition and new 2 storey dwelling
317	2010	197 Condamine Street	Awning over air conditioning plant louvres
318	2010	4 Gordon Street	Alterations and additions & pool
319	2010	348 Sydney Road	Change of use to cooking school
323	2010	55 The Crescent	Replace existing canopy over walkway
324	2010	53 Peacock Street	Alterations and additions
325	2010	104 The Corso	Shop fitout and signage
327	2010	15 The Corso	Aboriginal Art Gallery & fitout
328	2010	36 Ponsonby parade	Alterations and additions
330	2010	1 Abbott Street	Pool and landscaping
331	2010	4 Fairlight Street	Side and rear fence

The following applications are with Lodgement and Quality Assurance being notified, advertised and referred to relevant parties.

169/2006 68 Beatrice Street, BALGOWLAH HEIGHTS 2093
Section 96 to modify approved Alterations and additions to existing dwelling including new carport and verandah

291/2007 85 New Street, CLONTARF 2093
Section 96 to modify approved Alterations and additions to dwelling including double garage to replace existing carport

193/2008 197 Condamine Street, BALGOWLAH 2093
Section 96 to modify approved Use of the identified floor areas within the Balgowlah Village Shopping Centre (Totem Site) for global non-food and non-health retail shops in relation to Condition ANS02

261/2009 122 Woodland Street, BALGOWLAH 2093
Section 96 to modify approved Construction of new carport, front fence and landscaping

216/2007 88 Bower Street, MANLY 2095
Two Dwellings on One Lot

250/2010 18A Whistler Street, MANLY 2095
Change of use to a Beauty Salon and fitout – The Space Manly

Environmental Services Division Report No. 32 (Cont'd)

289/2010 48 Wood Street, MANLY 2095

Alterations and additions to an existing dwelling by extending the existing ground floor including a deck and existing lower ground floor including a terrace

79/2010 2 Aden Street, SEAFORTH 2092

Section 82A Review of Construction of a front fence and gates

302/2010 23 Acacia Road, SEAFORTH 2092

Construction of a new two (2) storey dwelling including double garage, driveway and landscaping

304/2010 112 Wanganella Street, BALGOWLAH 2093

Alterations and additions to an existing dwelling including rear ground floor addition and deck

305/2010 5 Coral Street, BALGOWLAH 2093

Alterations and additions to an existing dwelling including rear deck, bi-fold doors, spa and landscaping

106/2010 358 Sydney Road, BALGOWLAH 2093

Section 82A Review of refused Alterations and additions to an existing building including demolition of rear section, construction of a new take-away facing Lane 34, extension of existing Pharmacy and change of use of residence to an office with fit out

166/2010 2 Geddes Street, BALGOWLAH HEIGHTS 2093

Section 96 to modify approved Alterations and additions to an existing dwelling including extend deck with stairs, awning and pergola

320/2010 3 Rosedale Avenue, FAIRLIGHT 2094

Alterations and additions to existing dwelling including front extension, new french doors, deck and landscaping

321/2010 31 Ocean Road, MANLY 2095

Alterations and additions to an existing dwelling including partial demolition, first floor addition, rear extension and deck

97/2010 86 Kirkwood Street, SEAFORTH 2092

Section 96 to modify approved Alterations and additions to an existing dwelling including new carport, covered deck and landscaping

322/2010 17 Cove Avenue, MANLY 2095

Alterations and additions to existing hospital including new lift

326/2010 8 Francis Street, FAIRLIGHT 2094

Alterations and additions to existing semi-detached dwelling including internal alterations, rear extension, front retaining walls and landscaping

429/2003 9 Castle Circuit, SEAFORTH 2092

Section 96 to modify approved Alterations and additions to existing dwelling

89/2010 83 Cutler Road, CLONTARF 2093

Section 96 to modify approved Alterations and additions to existing dwelling including new windows, bi-fold doors, rainwater tank, front fence and new metal storage shed

329/2010 11A Monash Crescent, CLONTARF 2093

Alterations and additions to an existing dwelling including extensions, new roof, new decks, rear access stairs, and modification to existing pool

332/2010 15A Linkmead Avenue, CLONTARF 2093

Demolition of existing structures and construction of a three (3) level dwelling with multi car basement garage, decks, swimming pool and landscaping

Environmental Services Division Report No. 32 (Cont'd)

333/2010 45 The Corso, MANLY 2095
Shop fitout and signage – Cotton On

334/2010 6 David Place, SEAFORTH 2092
Swimming pool, spa, decking, awning over portion of the decking, rainwater tanks and landscaping

335/2010 12 Malvern Avenue, MANLY 2095
Alterations and additions to an existing dwelling including construction of first floor over the existing detached double garage

336/2010 555 Sydney Road, SEAFORTH 2092
Strata Subdivision of existing building into two (2) lots

337/2010 1 Griffiths Street, FAIRLIGHT 2094
Alterations and additions to an existing dwelling including internal alterations, extensions, replacement of roof and external alterations

338/2010 11 Monash Crescent, CLONTARF 2093
Demolition of existing and construction of a two (2) storey dwelling with double garage and deck

339/2010 5A Raglan Street, MANLY 2095
Change of use to a Cafe (Refreshment Room)/ Wine Bar and fitout

340/2010 30 Rickard Street, BALGOWLAH 2093
Alterations and additions to an existing dwelling including rear extension, deck and double carport

341/2010 37 Seaview Street, BALGOWLAH 2093
Alterations and additions to an existing dwelling including double carport and rear terrace

342/2010 360 Sydney Road, BALGOWLAH 2093
Demolition of existing and construction of a four (4) storey mixed use building containing Council facilities, retail premises, nine (9) studio units and Stratum Subdivision Title into three (3) lots

343/2010 112 Sydney Road, FAIRLIGHT 2094
Demolition of existing and construction of a two (2) storey Residential Flat Building consisting of four (4) townhouses with basement garage

344/2010 51 Wakehurst Parkway, SEAFORTH 2092
Alterations and additions to an existing dwelling including first addition and rear deck

345/2010 7 Laurence Street, MANLY 2095
Demolition of existing and construction of a part two (2) and part three (3) storey dwelling with double garage, rooftop deck, swimming pool, decks and landscaping

333/2007 6 Laura Street, SEAFORTH 2092
Alterations & Additions to Dwelling

346/2010 9 The Corso, MANLY 2095
Change of Use/New Use

347/2010 46 East Esplanade, MANLY 2095
Change of Use/New Use

95/2010 40 Bower Street, MANLY 2095
First Floor Addition

Environmental Services Division Report No. 32 (Cont'd)

232/2010 29 Sydney Road, MANLY 2095
Change of Use/New Use

348/2010 85 Gurney Crescent, SEAFORTH 2092
Alterations & Additions to Dwelling

349/2010 129 Frenchs Forest Road, SEAFORTH 2092
Carspace

Development Applications referred and determined by Manly Independent Assessment Panel (MIAP) on the 21st October 2010.

DA#	Site	Proposal	Decision
111/10	74 Lauderdale Avenue Fairlight	Alterations and additions to existing dwelling including extensions, car turntable, front fence, deck, pool and landscaping	Approved
77/10	71 Kangaroo Street Manly	Alterations and additions to existing dwelling including first floor addition, extension to garage, pool, new shed, cabana, deck and landscaping	Approved
165/10	14 Francis Street Fairlight	Alterations and additions to existing dwelling including first floor and rear additions	Deferred Commencement Approved
22/10	20 Cutler Road Clontarf	Alterations and additions to existing dwelling including second floor, basement garage, decks and cabana	Approved
148/10	22 Jackson Street Manly	Alterations and additions to existing dwelling including first floor and rear additions, double carport, pool, terrace and landscaping	Deferred Commencement Approved
77/10	58 North Steyne Manly	Section 96 Modification Extension of trading hours to balcony area	Refused
402/09	28 Alexander Street Manly	Re-subdivision of approved 2 lot subdivision, construction of 2 x 2 storey semi-detached dwellings with garages and swimming pools	Deferred Commencement Approved
249/10	43-45 North Steyne Manly	Retractable awning for shopfront of China Beach Restaurant	Approved

The following applications are referred to the Manly Independent Assessment Panel (MIAP) on the 18th November 2010.

DA#	Site	Proposal
183/10	151A Condamine Street Balgowlah	Alterations and first floor additions and deck

Environmental Services Division Report No. 32 (Cont'd)

RECOMMENDATION

THAT the information be noted.

ATTACHMENTS

There are no attachments for this report.

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***** End of Environmental Services Division Report No. 32 *****

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Environmental Services Division Report No. 33
SUBJECT: Current Appeals Relating to Development Applications during October 2010
FILE NO:

SUMMARY

List of appeals relating to Development Applications during October 2010.

REPORT

DA#	L&E Appeal Reference	House #	Address	Date Appeal Lodged	Solicitor Company	Current Status
26/09	Class 1 10420/10	Bathers Pavilion	West Esplanade	26/03/10	Pikes	Judgment Reserved
526/07	Class 4 40533/10	65/7	Rignold Street/ Sandra Place	05/07/10	Pikes	Callover 29/10/10
13/10	Class 1 10584/10	46-48	North Steyne	27/07/10	HWL	Callover 04/11/10
252/09	Class 1 10733/10	36	Pacific Parade	15/09/10	Pikes	S34 Conference 12/11/10

RECOMMENDATION

THAT the information be noted.

ATTACHMENTS

There are no attachments for this report.

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***** End of Environmental Services Division Report No. 33 *****

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Human Services And Facilities Division Report No. 16
SUBJECT: World Food Markets (WFM)
FILE NO:

SUMMARY

The World Food Markets (WFM) developed as a program from Council's Manly After Hours Venue Management Plan (the MVM Plan). The MVM Plan was presented to Council as part of a Mayoral Minute on 16 June 2008, and was subsequently referred for development to Council's Community Safety Committee.

Ms Amanda Smart made a submission to Council recently regarding the "detrimental effect of Council's Friday night food markets on local shop owners". A petition signed by approximately 25 business proprietors, asking Council to reconsider operating the Friday night markets, was also submitted.

REPORT

Submission regarding World Food Markets

In addition to the submission from Ms Smart, the Chamber of Commerce also raised the WFM as an issue in its September Newsletter, under the heading "*Friday Night World Food Markets – we want your feedback*".

The Sustainable and Economic Development and Tourism Committee at its meeting of 16 September 2010, in receiving the Report from the Manager Cultural and Information Services regarding the Calendar of Events from September – December 2010 recommended, *inter alia*:

"Because of the effects it has on the patronage of neighbouring restaurants, Committee recommends to the General Manager that the Friday night World Food Markets program be abandoned, unless a process can be undertaken to justify its existence."

Background

Manly Council has a long history of working with its Committees, the Police, the Chamber of Commerce, Centre Management and local businesses to ensure that the CBD of Manly and its surrounds remain welcoming friendly public places to be enjoyed by the local community and visitors.

In June 2008 Council adopted a Mayoral Minute to support the objectives of the Manly Venue Management Plan. The Venue Management Plan was based on the principles of the Manly After Midnight Policy.

One of the strategies of this Plan (which was prepared by Manly Police), was the need to develop a strategy to re-badge Manly After Hours, and to reshape the patron behaviours through events management.

A key objective was to engage with the local community early in the evenings, aiming for a welcoming of families, friends and neighbours to the central business areas for community participation and enjoyment through an events management strategy. This objective aimed to provide a flow on effect from people visiting Manly early in the evenings, by moving on to other

Human Services And Facilities Division Report No. 16 (Cont'd)

activities such as walking through the town centre and visiting businesses and entertainment venues.

One of the key activities in the MVM Plan was to:

“Develop an events strategy that reshapes patronage composition and focus and moves key periods of attendance and activity earlier in the evening”.

Key to this was the provision by Council of family friendly programs and activities in The Corso to encourage the use of The Corso by family groups, particularly in the weekend 5pm – 10pm timeslot.

Consistent with the above, a range of programming options have been developed by Council. These included:

- Dancing on The Corso (Thursday evenings 6.00 to 7.00pm - which later became *Saturdays at Sunset*).
- Saturdays at Sunset (Saturday between 5.00 - 7.00pm).
- World Food Markets (Friday evenings between 5.00 – 9.00pm).

The Markets first began as a one month trial in November 2009, and has proved popular. Following its success the Markets were held again from January to May 2010.

Local food establishments were encouraged to participate, and an invitation to be part of the WFM program did result in two businesses joining the program.

Council has received correspondences in support from families commenting positively on the WFM and the opportunity provided locally to enjoy the food and entertainment in Manly.

Additionally, two separate surveys of people attending the WFM were conducted on two occasions. Over 75% of the persons surveyed were Manly residents.

Feedback from the surveys includes that food on offer was good, and was value for money; and that the music was appropriate and enhanced the event. People were also asked how they found out about the Markets – these included: Manly Daily (10%), Council Web (19%), passing by (33%), signage (10%), friends (25%), and other (3%).

Based on the feedback from patrons planning had begun to hold the Markets again this year, to commence in November. This has now been placed on hold pending a decision whether to continue the Markets in the current format, in a revised format (e.g. hold them monthly), or to cancel the Markets altogether.

RECOMMENDATION

THAT:

1. The World Food Markets continue to be held weekly, on Friday evenings, to commence on Friday 3rd December and continue to 25th March 2011;
2. Local food outlets again be encouraged to apply to participate in the World Food Markets; and
3. The Council undertake a review and evaluation of the outcomes of the community engagement program during the spring/summer season 2010/2011 events.

Human Services And Facilities Division Report No. 16 (Cont'd)

ATTACHMENTS

There are no attachments for this report.

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***** End of Human Services And Facilities Division Report No. 16 *****

TO: Planning and Strategy Committee - 1 November 2010
REPORT: Civic and Urban Services Division Report No. 10
SUBJECT: Public Infrastructure - West Esplanade, Manly

FILE NO:

SUMMARY

At Council's Ordinary Meeting dated 10 May 2010, Council resolved [76/10]:

1. *That repairs and remediation are carried out on the Art Gallery rear exterior, West Promenade beach stairs and the North Steyne toilet block exterior.*
2. *That a review of the inspection and remediation activities being carried out in Council public areas is carried out to assess adequacy, with a report brought back to Council and an annual certification process introduced.*

REPORT

A condition audit of the Gallery building has been carried out during June 2010. Defects have been identified and assessed on a priority basis, and a Maintenance Management Plan (Attachment 1) prepared to program the work required.

All essential repairs have been carried out.

RECOMMENDATION

THAT the report be received and noted.

ATTACHMENTS

AT- 1 Manly Art Gallery & Museum Maintenance Management Plan 3 Pages

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***** End of Civic and Urban Services Division Report No. 10 *****

Civic and Urban Services Division Report No. 10 - Public Infrastructure - West Esplanade, Manly

Manly Art Gallery & Museum Maintenance Management Plan



Maintenance Management Plan

LOCATION – MANLY ART GALLERY.

The building maintenance condition assessment completed on the 2nd June 2010 was compiled from a visual inspection of all the internal and external areas of the building, including an under floor assessment.

REPORT DETAILS ETC

Item	Issue	Action	Comment	Status
Under floor	Qualified pest inspection for termites to some locations under the floor of the administration office.	Pest inspection program in place.	Termite specific inspections to be included in the rescheduled inspection process.	Complete
Under floor	Repair rusted structural steel columns damaged from water entry at the window on the eastern side of the building.	Scope of work to be undertaken and plan to be developed in consultation with Gallery staff.	Works to be included in the 2010/2011 Programmed Maintenance Works.	Programmed maintenance May 2011
Under floor	Install additional drainage under the Art store.	Existing drainage to be examined, for future improvements.	Works to be included in the 2011/2012 Programmed Maintenance Works.	Programmed maintenance May 2012
Floors	Re-sand and seal timber floors.	Scope of work to be undertaken and plan to be developed in consultation with Gallery staff.	Works to be included in the 2010/2011 Programmed Maintenance Works.	Programmed maintenance Jan 2011
Walls	Selective external repaint of the Gallery as required.	Scope of work to be undertaken and plan to be developed in consultation with Gallery staff.	Works to be included in the 2010/2011 Programmed Maintenance Works.	Ongoing painting schedule
Walls	Works to be carried out in the Art store to attempt to control atmospheric conditions and to prevent vermin entry.	Scope of work to be undertaken and plan to be developed in consultation with Gallery staff.	Works to be included in the 2010/2011 Programmed Maintenance Works.	Partially completed and ongoing
Walls	Install brick sills and flashings to windows and doors on the eastern side of the gallery to prevent water entry to the sub floor area.	Scope of work to be undertaken and plan to be developed in consultation with Gallery staff.	Works to be included in the 2010/2011 Programmed Maintenance Works.	Programmed maintenance Jan 2011
Walls	Selective internal repaint of walls.	Painting works scheduled with maintenance	Works completed as arranged with Gallery staff	Completed

Civic and Urban Services Division Report No. 10 - Public Infrastructure - West Esplanade, Manly

Manly Art Gallery & Museum Maintenance Management Plan

		program.	Instruction to be issued to the Cleansing team for pressure cleaning as required.	August 2010.	Works to be included in the 2010/2011 Programmed Maintenance Works, and included in future PMW programs.	Ongoing
Walls	Pressure clean mould off external brickwork in several locations.					
Windows & doors	Ease and adjust rear entry doors to loading bay that are hard to lock and pose a security risk.	Instruction issued for adjustment to doors and repairs as required.		Works completed as arranged with Gallery staff August 2010.		Completed
Windows & doors	Ease and adjust internal doors as required.	Instruction issued for adjustment to doors and repairs as required.		Works completed as arranged with Gallery staff August 2010.		Completed
Windows & doors	Selective internal painting of doors.	Painting works scheduled with maintenance program.		Works completed as arranged with Gallery staff August 2010.		Completed
Windows & doors	Replace door hardware to all doors as required due to the proximity to the sea air.	Review of door hardware to be included in review.		Works to be included in the 2010/2011 Programmed Maintenance Works.		Programmed maintenance Jan 2011
Windows & doors	Replace aluminium door unit to the eastern side of the building.	Sealing works completed in interim, to avoid further water ingress.		Consideration to be given to an alternate entry to the Gallery and works to be included in the 2011/2012 Programmed Maintenance Works.		Programmed maintenance 2012
Ceilings	Selective internal painting of ceilings.	Painting works scheduled with maintenance program.		Works completed as arranged with Gallery staff August 2010.		Completed
Lights	Clean light diffusers throughout the Gallery.	Instruction to be issued with the next lighting works (bulb replacement program).		Works to be included in the 2010/2011 Programmed Maintenance Works.		Partially completed ongoing as required
Roof	Replace gutters and downpipes to the front and rear of the building.	Instruction issued for works as required.		All gutters and downpipes/ connections completed to the front and rear August 2010.		Completed
Roof	Clean all gutters and downpipes to prevent water entry.	Monthly maintenance schedule implemented.		Monthly maintenance schedule implemented.		Completed and ongoing
Roof	Replace rusted barge capping to roof.	Scope of work to be undertaken and plan to be developed in consultation with Gallery staff.		Works to be included in the 2010/2011 Programmed Maintenance Works		Programmed maintenance Jan 2011
Roof	Replace and repaint eaves linings following gutter replacement.	Rear loading dock completed August 2010. Entry area painting completed August 2010.		Front entry area eaves replacement to be included in the 2010/2011 Programmed Maintenance Works.		Completed and ongoing
External	Remove and replace all rotted timber sections of pergola at the entry to the Gallery.	Scope of work to be undertaken and plan to be developed in consultation with Gallery staff.		Works to be included in the 2010/2011 Programmed Maintenance Works.		Programmed maintenance 2011
External	Full external repaint of the pergola to the front and side of the Gallery following repairs.	Scope of work to be undertaken and plan to be developed in consultation with Gallery staff.		Minor painting works completed and the balance of the work to be included in the 2011/2012 Programmed Maintenance Works.		Programmed maintenance 2012

Civic and Urban Services Division Report No. 10 - Public Infrastructure - West Esplanade, Manly

Manly Art Gallery & Museum Maintenance Management Plan

External	Removal of tree debris to the external areas at the western side of the Gallery near the water tanks.	Instruction to be issued to the Parks team for removal of vegetation as required.	Works to be included in the 2010/2011 Programmed Maintenance Works, and included in future PMW programs.	Programmed maintenance Dec 2010
External	Re-lay pavers to the top of the external staircase on the eastern side of the Gallery to eliminate a trip hazard	Instruction to be issued to the Works team for repairs to the paved footpath as required.	Works to be included in the 2010/2011 Programmed Maintenance Works.	Programmed maintenance Dec 2010
Mechanical services	Major servicing and replacement of parts to the air conditioning system.	Maintenance service agreement for 2010/2011 period established and equipment condition assessment undertaken.	Recommendations by qualified service company to be implemented including preventative maintenance program and review of BMS software.	Ongoing