

Agenda

Ordinary Meeting

Notice is hereby given that a Ordinary Meeting of Council will be held at Council Chambers, 1 Belgrave Street, Manly, on:

Monday 14 December 2015

Commencing at 7.30pm for the purpose of considering items included on the Agenda.

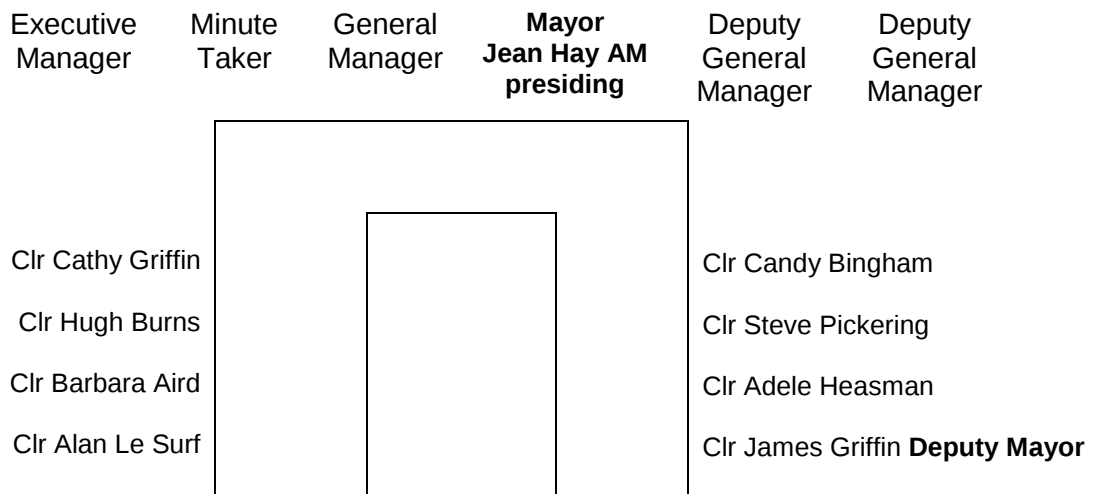
Persons in the gallery are advised that the proceedings of the meeting are being taped for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other tape recording is permitted without the authority of the Council or Committee. Tape recording includes a video camera and any electronic device capable of recording speech.

Copies of business papers are available at the Customer Service Counters at Manly Council, Manly Library and Seaforth Library and are available on Council's website:

www.manly.nsw.gov.au



Seating Arrangements for Meetings



Chairperson: The Mayor, Clr Jean Hay AM
Deputy Chairperson: Clr James Griffin

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QUESTIONS WITHOUT NOTICE**MATTERS OF URGENCY**

(In accordance with Clause 241 of the Local Government (General) Regulations, 2005)

CLOSED SESSION**CONFIDENTIAL COMMITTEE OF THE WHOLE****Notice of Motion Report No. 53**

Property Matter

It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (d) of the Local Government Act, 1993, on the grounds that the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret.

TO: Ordinary Meeting - 14 December 2015
REPORT: Mayoral Minute Report No. 8
SUBJECT: The Retention of the Manly Community Safety Committee following Council Mergers
FILE NO: MC/15/155181

I Move that:

A committee similar to the Manly Community Safety and Place Management Committee consisting of interagency and community representatives be retained by any future Council that Manly Council might be merged with in order to sustain positive outcomes and ensure that Manly and in particular the safety and security of our late night entertainment precinct is maintained.

Report

A decision by the government on Local Government reform appears imminent.

It is also a matter of public record that the community of Manly and the Council have consistently opposed any propositions to amalgamate Manly Council with any other local government areas.

In the event a merger be forced on Manly, then aside from Council's and the community's preference for two councils of equal population size on the Northern Beach, there are other matters that need to be put on the table for transiting discussion by the merging councils. In Manly's case, it may involve up to two other councils, Warringah to the North and Mosman to the South.

One of the matters is the preservation of the system of discussing and managing public safety.

As the Council is aware, the investment of time and energy in community safety initiatives by our interagency community safety committee are delivering a real difference to the after dark atmosphere of Manly. From a low base, community safety as a customer facing issue is now scoring greater than 9 out of 10 in customer satisfaction.

The work of the Committee has also been recognised internationally by International City/County Management Association (ICMA) in 2015 when it was awarded the top 2015 Program Excellence Award in the Community Health and Safety category.

I MOVE THAT:

A committee similar to the Manly Community Safety and Place Management Committee consisting of interagency and community representatives be retained by any future Council that Manly Council might be merged with in order to sustain positive outcomes and ensure that Manly and particularly the safety and security of the late night entertainment precinct is maintained.

ATTACHMENTS

There are no attachments for this report.

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***** End of Mayoral Minute Report No. 8 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Notice of Motion Report No. 51
SUBJECT: Ban on Plastic Wrap on Polling Booths on Election Day
FILE NO: MC/15/153755

Councillor Cathy Griffin will move:

Manly Council writes to the Australian Electoral Commission requesting consideration be given to banning the use of environmentally damaging continuous plastic wrap for poster displays on polling day at polling booths, bringing the use of posters and election material in line with the NSW Electoral Commission requirements.

Background

This single use continuous plastic wrap is damaging to the environment because it cannot be recycled or reused, making it disposable only in landfill. In addition continuous plastic wrap rips to pieces and blows around the environment on polling day possibly entering the stormwater drains and ending up in the harbour or ocean.

Manly Council has a proud record of supporting businesses and the community to minimize the use of 'single use plastic', be it bags, drink bottles, or plastic wrap.

The Australian Electoral Commission offers no guidance on the type or composition of poster materials used by candidates on polling booths for Federal Elections.

However the NSW Electoral Commission does specify "The size of posters is only regulated when they are displayed in certain areas at a polling place on election day. Posters are prohibited within 6 metres of the entrance to a polling place (the actual building). Posters displayed beyond the 6 metre exclusion zone and up to or on an outer wall, fence or other boundary to the grounds are not allowed to be bigger than 8,000 square centimetres (80cm x 100cm) in area. Several single posters of the required size must not be joined together so as to create a sign in excess of the legal maximum size."

At the recent Federal by-election in North Sydney and the previous Federal Election, both the Liberal and Labor candidates used rolls of continuous plastic wrap to display their credentials.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM14122015NM_6.DOCX

***** End of Notice of Motion Report No. 52 *****

TO: Ordinary Meeting - 14 December 2015

REPORT: Notice of Motion Report No. 52

SUBJECT: Support for Boomerang Alliance's proposal for a Container Deposit Scheme in NSW

FILE NO: MC/15/153577

Councillor Barbara Aird will move:

That Manly Council writes to the Premier, and all members of NSW State Parliament, urging them to support Boomerang Alliance's proposal for a Container Deposit Scheme.

Background

30 million bottles and cans are littered or landfilled every day.

They end up in our streets, parks and most often, our beaches and oceans, meaning our oceans are full of microplastics and 90% of our seabirds have a gut full of plastic.

However, a fantastic solution to this plastic epidemic is within our grasp. After decades of campaigning, we're on the cusp of getting Cash for Containers in NSW and if it happens here, Queensland can follow, meaning 1 in 2 Australians could soon have access to Cash for Containers.

This would mean that everyday Australians would be rewarded for recycling, and 80% of our bottle and can rubbish would be recycled instead of thrown out or sent to landfill.

Local Government NSW is a member of Boomerang Alliance, a peak body of environmental groups.

Boomerang Alliance has advised that the NSW Government is in the final stages of finalising their container deposit scheme, and have two schemes left on the table — Boomerang Alliance's efficient state-of-the-art proposal which is based on evidence from around the world, or Coca Cola Amatil's proposal which would only target 2.5% of the bottles and cans that are currently unrecycled.

Boomerang Alliance has also advised that in these final months of the campaign, Coca Cola Amatil most likely will be focusing on heavily marketing their scheme. However, Boomerang Alliance has studied how these schemes work in more than 40 locations around the world and have come up with what they believe is the best option for NSW. To this end, they are seeking our support by requesting Council write to members of Parliament in this regard.

Finally, it should be noted Manly Council has previously resolved to support Boomerang Alliance in its ongoing campaign for a Container Deposit Scheme and at this critical time for this initiative, this should be reiterated with State Government.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM14122015NM_4.DOCX

***** End of Notice of Motion Report No. 53 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Notice of Motion Report No. 54
SUBJECT: Change Of Location For Major Community Events
FILE NO: MC/15/153581

Councillor Candy Bingham will move:

That there be no location change for any established major community event in Manly, such as the Christmas Choral Concert, without due community consultation and a resolution of full Council.

Background

Recently an operational decision was made by Council management to move the location of the popular annual Christmas Choral Concert from Manly Oval to The Corso/Oceanfront, with no true consultation.

This decision resulted in an immediate backlash from the community who raised major concerns about the event being on a Friday night, in a busy commercial area, close to hotels. A petition of over 400 signatures was lodged with Council.

The traditional venue of Manly Oval previously featured picnic rugs all over the grass, lots of families with little ones and the bigger kids who could just run freely while parents relaxed knowing they were safe. At such late notice it was not possible to move the night or the location back to the Oval.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

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***** End of Notice of Motion Report No. 54 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Notice of Motion Report No. 55
SUBJECT: Night Council Car Parking Low Flat Rate
FILE NO: MC/15/153913

Councillor Hugh Burns will move:

That:

1. as part of the 2016/17 budget planning, Council review the night parking fees in its car parking stations; and
2. Council introduce in 2016/17 a two hour free initial period (to match that offered at other times) combined with a low flat rate after this free period just sufficient to cover the night staff costs and lighting costs.

Background

Manly Council currently charges fees for car parking after 7pm at night. However the carparks remain underutilised at night, with plenty of spare spaces.

The parking charges during the day are imposed to cover the cost of running all the carparks and also act as a method of demand management – to encourage turnover of the spaces and permit many people to use the convenience of the car parks for shopping or visits to Manly for other purposes.

Recently there have been issues raised that hospitality staff working hours outside of those served by public transport find it difficult to afford to pay Council's night parking fees on the casual part-time income they receive.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

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***** End of Notice of Motion Report No. 55 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Notice of Motion Report No. 56
SUBJECT: Wharf Forecourt
FILE NO: MC/15/153920

Councillor Hugh Burns will move:

That:

1. Council extend its Corso cleaning regime to the Manly Wharf forecourt area on its side of the marked boundary. As staff resources permit, urgent attention is given to removing the paving staining and gum. Such cleaning is especially required on the raised level near the fountain;
2. the spray fountain at the edge of the forecourt be restored to operation by just replacing the deteriorated internal plastic piping with the same material (as easy to do); and
3. the shelter at the edge of the forecourt be repaired and restored in the original style, including but not limited to, refixing the glass panels with new rubbers and cleaning or silver painting the corroded aluminum ceiling etc. and otherwise making the structure appear attractive and well maintained.

Background

Many residents consider the present appearance of the wharf forecourt is now looking rather dirty, unkempt and does not reflect that this area is the main gateway to visitors entering and leaving Manly.

The contrast between the wharf forecourt and the excellent maintained appearance of The Corso and new Sydney Road paving is most marked.

Control and cleaning of the forecourt area is divided between the Wharf lessee TMG and Council, with the boundary between the areas previously marked.

The paving in the forecourt is in many places dirty, stained and marked with chewing gum residue.

The fountain continues to be non-operational and the shelter building is considered by many to also look a bit neglected.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

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***** End of Notice of Motion Report No. 56 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Notice of Motion Report No. 57
SUBJECT: Numbering All Council Light Fittings
FILE NO: MC/15/153922

Councillor Hugh Burns will move:

That:

1. Council review all lighting fixtures on its reserves to identify any fitting provided or maintained by Ausgrid, and its operational status; and
2. Council approach Ausgrid to remove its fittings and for Council to replace them with its own LED or solar boosted fittings fed by a meter from the Ausgrid network.

Background

That Council permanently number by metal tag all its light fittings, so as to identify Council as the owner and provide a reporting number to enable residents to easily notify defective lights to Council.

The lights on the Ocean Beach in particular fail by flashing in an irritating manner, causing some residents frustration in not knowing who to contact to get prompt attention.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM14122015NM_9.DOCX

***** End of Notice of Motion Report No. 57 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Item For Brief Mention Report No. 18
SUBJECT: Items For Brief Mention
FILE NO: MC/15/148734

1. Notices of Motion status report.

The following Notices of Motion are currently in progress.

Res No.	Meeting Date	Subject	Resolution Précis	Status
142/15	9 Nov	Notice of Motion Report No. 49 - Refurbishment of Fairy Bower Pool	Actions to refurbish Fairy Bower Pool.	Scope of works and quotations being reviewed.
141/15	9 Nov	Notice of Motion Report No. 47 - Composting Toilet for Little Manly Reserve	That the General Manager prepare a report investigating the option of providing Eco Composting Toilets at Little Manly Reserve.	Report being prepared.
123/15	14 Sep	Notice of Motion Report No. 37 - Smoke Free Zone – Market Place & Market Lane	That the General Manager prepare a report investigating the possibility of Market Place & Market Lane becoming a designated "Smoke-Free Zone".	Signage being prepared
93/15	13 July	Notice of Motion 32 – Clearing of Former Tramway Reservation from Terminus to Manly road for a Public Walking Track	Council sufficiently clear the former tramway line right-of-way from the Spit Terminus near Manly Road to enable the public to walk and inspect the route, including interpretive signage.	In progress with two Special Purpose Committees.

2. Tabled Documents

Date	Author	Précis
30 Nov 15	Rob Rogers AFSM Deputy Commissioner Executive Director Operations	NSW Rural Fire Service revised Guide to Bush Fire Prone Land Mapping
9 Dec 15	Mike Baird MP State Member for Manly	Response from Minister regarding fire protection in NSW public schools

RECOMMENDATION

- That the Item For Brief Mention Reports 1 and 2 be received and noted.

ATTACHMENTS

There are no attachments for this report.

OM14122015IBM_1.DOCX

***** End of Item For Brief Mention Report No. 18 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Report Of Committees Report No. 30
SUBJECT: Minutes for notation by Council - Special Purpose Advisory Committee without recommendations of a significant nature
FILE NO: MC/15/148737

That the following Special Purpose Advisory Committee meetings are tabled at the meeting, for formal notation.

1. Playground Advisory Committee – 8 October 2015
2. Access & Mobility Advisory Committee – 20 October 2015
3. Economic Development & Tourism Advisory Committee – 5 November 2015
4. Manly Scenic Walkway Advisory Committee – 10 November 2015
5. Community Safety Advisory Committee – 12 November 2015
6. Arts & Culture Advisory Committee – 16 November 2015
7. Manly Local Traffic Committee – 27 November 2015

RECOMMENDATION

That the minutes of the following special Purpose Advisory committee meetings be noted:

1. Playground Advisory Committee – 8 October 2015
2. Access & Mobility Advisory Committee – 20 October 2015
3. Economic Development & Tourism Advisory Committee – 5 November 2015
4. Manly Scenic Walkway Advisory Committee – 10 November 2015
5. Community Safety Advisory Committee – 12 November 2015
6. Arts & Culture Advisory Committee – 16 November 2015
7. Manly Local Traffic Committee – 27 November 2015

ATTACHMENTS

There are no attachments for this report.

OM14122015RC_1.DOCX

***** End of Report Of Committees Report No. 30 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Report Of Committees Report No. 31
SUBJECT: Minutes for Notation by Council - Community Environment Advisory Committee
- 11 November 2015
FILE NO: MC/15/153973

This report was dealt with at the Community Environment Advisory Committee meeting of 11 November 2015 and was listed as a Recommendation in those minutes. The item is hereby submitted to the Ordinary Meeting, together with the minutes for formal notation by Council.

1. ITEM 4 New Members for Committee

Council's Manager, Manly Environment Centre advised that:

Rosie Lempriere, a former member of the Committee, who attended our October meeting is interested in re-joining the Committee and has completed Committee Application Forms. She gives her apology for tonight's meeting owing to a prior commitment.

RECOMMENDATION

That the minutes of the Community Environment Advisory Committee meeting held on 11 November be received and noted, including the following item:

1. ITEM 4 New Members for Committee

The Committee recommends to the General Manager that Rosie Lempriere is appointed to the Committee to fill the vacancy on the Advisory Committee and in line with the Terms of Reference.

ATTACHMENTS

There are no attachments for this report.

OM14122015RC_2.DOCX

***** End of Report Of Committees Report No. 31 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: General Managers Division Report No. 12
SUBJECT: Manly2015 Major Projects - Call for Selective Tendering
FILE NO: MC/15/139444

SUMMARY

Council at its meeting of August 2015 considered a report on the outcome of the market testing by Expressions of Interest (EOI) on the two major Projects of Manly2015 and resolved to request the General Manager to publicise and inform the public on the outcome (Attachment 1).

In addition to publicising the outcome of the EOI, the General Manager also visited and spoke at the meetings of six community Precinct Forums as well as conducted surveys of businesses in Manly and Manly LGA residents (Attachment 2).¹

Based on the results of the market testing conducted, it is the recommendation of this report to make select invitations to the shortlisted EOI respondents to submit tenders conforming to the EOI Invitation Briefs (Attachment 3) for:

1. The development of the Whistler Street site on a 99 year lease, and
2. The design and construct of a new underground carpark at Manly Oval.

Background

Following Council's resolution of 21 April 2015 to undertake market testing of the Manly Oval Carpark proposal, and the redevelopment of the Whistler Street site (the Projects), the Executive Manager, Corporate Support Services publicly invited Expressions of Interest (EOI) from suitably qualified firms to respond to the EOI Invitation Briefs.

At the close of the EOI, 12 responses had been received for the Manly Oval carpark by design and construct contract; and three for the redevelopment of the Whistler Street site.

The analysis of the EOIs was reported to Council on 10 August 2015 (Attachment 4), and Council resolved to inform the public of the EOI outcome, which was carried out by digital media, paid advertising, a rates notice insert, and precinct visits by the General Manager.

This report outlines the reasons for my recommendation to proceed with the tendering of these Projects by selective invitation.

REPORT

Council commenced work on the Manly Town Centre Masterplan in 2007, adopting it in 2010 and giving it the project name of the Manly2015 Masterplan (Masterplan).

Following its official launch in April 2011, the Masterplan was placed on public exhibition for a period of nine months. Following which, the Masterplan was amended in response to public feedback.

¹ Research Report: A Survey of Manly Residents & Businesses on Attitudes to Masterplan 2015, October 2015, Taverner Research, October 2015

General Managers Division Report No. 12 (Cont'd)

During the past 5 years, the Masterplan has been reaffirmed by the Council each and every year through its resolutions to adopt the Community Strategic Plan.

As a result, the Masterplan has quickly progressed from concepts to the implementation of public domain works in recent times. This activation of public spaces and revitalisation of Manly's CBD has created an air of excitement which has led to the creation of new and potential business opportunities.

When the 2015/16 Community Strategic Plan was adopted by Council resolution on 1 June 2015, Council reaffirmed its continued commitment to the works of the Masterplan by preserving funding for the Oval carpark and the redevelopment of the Whistler Street site, and allocating \$4m to the implementation of the public domain works in Sydney Road – Manly's new High Street. This is additional to the \$1.4m already allocated for Raglan Street and \$1m for Manly Plaza at Short Street.

In the meantime, contestable EOI's received for the Projects confirmed that the Masterplan to revitalise Manly can be delivered without the need for a long term loan, and in August the Council decided to inform the community of the outcome.

In addition to Council advertising the result of the EOI in the local media and eNews, the local media also heavily featured the Projects in its news and letters to the Editor. As a result, awareness about the Projects and their specific details among businesses and residents is at a high level.²

Despite the media's approach to reporting, particularly in letters to the Editor, close to 2 out of 3 Manly businesses and 3 out of 5 residents support the Manly Oval carpark being relocated from Whistler Street.³ With support among 18-34 age group noted as greater than the sample average.⁴

The confidence and certainty with which the Council has progressed with the Masterplan to date has already resulted in interest in the areas targeted for activation, as well as in Manly generally.

Reasons for Recommendation

In making my recommendation to Council, I have taken a number of factors into account, including the following:

1. Since its launch in April 2011, Council has engaged in extensive and comprehensive consultations covering all integral elements of the Masterplan with the Manly community and key stakeholders.
2. The Council's commitment to the Projects is evidenced by its ongoing resolutions to advance the works of the Masterplan and by Council's ongoing commitment to fund all linked components of the public domains works that surround these Projects.

² Ibid, 5, 84% of residents and 72% of business know something or a lot about the key features of the two major Projects of the Manly2015 Masterplan and their main source of information was reportedly the Manly Daily (64% residents, 30% business).

³ Business: support was 58% and opposed was 30% with 13% don't know. Residents: support was 55% and 37% opposed with 7% don't know

⁴ Ibid, 18

General Managers Division Report No. 12 (Cont'd)

3. The vision of the Masterplan is delivering and will continue to deliver transformative and beneficial effects for Manly's economic future as infrastructure of the Manly2015 Masterplan is implemented - of which the Projects are a necessary part.
4. The Oval Underground Carpark and the development of the Whistler Street town centre site are an integral and pivotal part of the Manly2015 Masterplan. Without them, the Masterplan cannot succeed in full or in part.
5. The contestable market testing conducted by the Council recently demonstrates that the Projects are highly viable and the market interest in them is highly competitive.
6. Market testing has validated the assumptions used in the business case for the Projects.
7. The Council has undertaken a thorough due diligence process to afford the Projects with as much certainty as possible.
8. The proposed approach to funding the Projects by asset recycling of Whistler Street to fund the Oval underground carpark is supported by residents and Manly businesses.
9. The delivery of the Projects can be fully funded and without the need to raise any long term loans.
10. The long term leasing for 99 years of the Whistler Street site for development is intergenerationally equitable because while its value can be released by the upfront payment of rent, the site will remain in public ownership.
11. The asset recycling by long term leasing of the Whistler Street site is consistent with current best practice for governments to deliver new and enduring infrastructure.
12. Vision and objectives of the Masterplan, of which the Projects are pivotal, are unequivocally clear, and have been reaffirmed by Council in both the Community Strategic Plan and Council's long term financial plans.
13. The community is fully conscious of, and has sufficient clarity about the vision of the Masterplan and has consistently exercised informed judgement on its merits both for and against.
14. Since the Plan's conception, there has been consistent support for the vision and intent of the Masterplan from Council, Manly businesses, and the community. This is evidenced in the resolutions of the Council and in surveys independently conducted recently.
15. From the results of surveys, it is unequivocally evident that stakeholder support for the Projects is not insignificant, where close to 2 out of 3 Manly businesses and 3 out of 5 residents support the Manly Oval carpark being relocated from Whistler Street.

General Managers Division Report No. 12 (Cont'd)

16. Notwithstanding the majority of survey respondents saying the Manly Daily was their main source of information on the Projects,⁵ and the Manly Daily's persistently negative approach in its reporting of, and in their letters to the Editor about the Projects,⁶ yet still nearly 3 out of 5 residents and 2 out of 3 Manly businesses surveyed said they support them.

Call for Selective Tendering

Attachment 4 (Confidential) is an in-confidence analysis of the responses received from the market testing by EOI conducted by Council for the Projects resulting in this report recommending selective tenders be invited from among the respondents to the EOI.

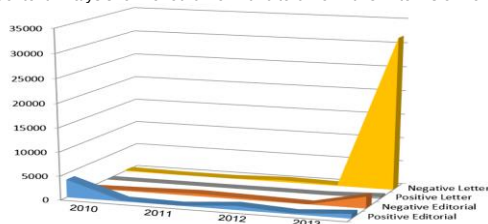
RECOMMENDATION

That:

- 1 In relation to the new underground carpark at Manly Oval, Council invite the following EOI respondents to submit a design and construct tender:
 - Haslin Constructions Pty Ltd
 - Hutchinson Builders
 - Abergeldie Complex Infrastructure
 - Richard Crookes Constructions
 - Built Athas
- 2 In relation to the development of the Whistler Street town centre site on a 99 year lease, Council invite the following EOI respondents to submit a tender:
 - Built Athas
 - Grocon
- 3 The period for tendering be at least 8 weeks.

⁵ Ibid, 20

⁶ Content Analysis by Manly Council of Manly2015 items in the Manly Daily published over the past 6 months. Articles: 7 out of 10 were Negative, 2 out of 10 were Positive Published Letters: < 4 out of 5 were negative, Editor's Opinion: 100% Negative. Word-length: 12,846 Negative to 3,921 Positive or 3.3:1 Negative. Content Analysis for Period 6 Nov 2010 to 6 Nov 2013 in terms of word-length is represented in the following graph.



General Managers Division Report No. 12 (Cont'd)**ATTACHMENTS**

AT- 1	Corporate Services Division Report No. 12, 10 August 2015, on Market Sounding EOIs	5 Pages	Circulated in Attachments document
AT- 1	Confidential Attachment - Closed Meeting of Council 10 August 2015 - <i>CONFIDENTIAL ATTACHMENT - for the information of Councillors</i>	4 Pages	
AT- 2	A Survey of Manly Residents & Businesses on Attitudes to Masterplan 2015, October 2015, Taverner Research,	36 Pages	Circulated in Attachments document
AT- 3	Invitation Brief for the Design and Construction of Underground Carpark	22 Pages	Circulated in Attachments document
AT- 3	Invitation Brief for the Redevelopment Opportunity of Landmark Site	22 Pages	Circulated in Attachments document
AT- 4	Manly 2015 Projects An Analysis of EOIs Received.pdf - <i>CONFIDENTIAL ATTACHMENT - for the information of Councillors</i>	10 Pages	

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***** End of General Managers Division Report No. 12 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Environmental Services Division Report No. 47
SUBJECT: Draft Balgowlah Grey-headed Flying-fox Camp Management Plan
FILE NO: MC/15/154005

SUMMARY

This report presents the 'Draft Balgowlah Grey-headed Flying-fox Camp Management Plan' (December 2015) for Council's consideration and seeks approval for release of the Draft Plan for public exhibition. The Draft Plan has been developed in accordance with the 2015 NSW Flying-fox Camp Management Policy and Camp Management Plan Template and seeks to facilitate sustainable management of the Burnt Bridge Creek site and resident flying-fox camp.

REPORT

Previous Council Resolutions

At the September 2015 Ordinary Meeting, Council resolved to revise the Balgowlah Grey-headed Flying-fox Camp Management Plan (March 2015) such that it is consistent with the new NSW Flying-fox Camp Management Policy and Camp Management Plan Template [OM 137/15]:

That the Balgowlah Camp Management Plan be revised:

- 1. In accordance with the NSW Flying-fox Camp Management Policy and Camp Management Plan Template; and*
- 2. Such that dispersal is considered as a potential management option, with a discussion of the method's cost-effectiveness and humaneness and triggers for escalating to this Level 3 action.*

At the August 2015 Ordinary Meeting, Council also resolved to publicly exhibit the Plan and prepare a community engagement strategy to support its implementation [OM 118/15]:

- a. Have a public exhibition of the Management Plan for the Balgowlah Grey-head Flying Fox Camp;*
- b. Prepare a Community Engagement Strategy with an emphasis on facilitating the public's understanding of the unique role the Flying Fox plays in pollinating and seed dispersal of vegetation over an area of up to 100km per night, compared to the small range of bees;*
- c. Evaluate the research which has been done by other communities in relation to education and management;*
- d. Consult with Pittwater Council and determine what was done to move on the GHFF Colony and determine how effective the move was and how humane the process was; and*
- e. A report be brought back to this Council outlining the above, following presentation of the Environment Committee.*

This report presents the Balgowlah Grey-headed Flying-fox Camp Management Plan (Attachment 1), revised in accordance with the above Council resolutions and presented as the "Draft Balgowlah Grey-headed Flying-fox Camp Management Plan". The report also seeks approval for release of the Draft Plan for the purposes of public exhibition, with feedback received to be considered in development of the Final Plan.

Environmental Services Division Report No. 47 (Cont'd)**The Balgowlah Grey-headed Flying-fox Camp**

All flying-fox species are protected under the *National Parks and Wildlife Act 1974 (NPW Act)*. The Grey-headed Flying-fox (GHFF) (*Pteropus poliocephalus*) is also listed as vulnerable to extinction under the *NSW Threatened Species Conservation Act 1995* and *Commonwealth Environment Protection and Biodiversity Conservation Act 1999*.

In 2010, a colony of flying-foxes established in urban bushland at Burnt Bridge Creek, Balgowlah. Regular monitoring by the Royal Botanic Gardens and Domain Trust has determined that numbers at the camp have increased in recent years, reaching an estimated 5,900 individuals in June 2014. As land manager of the Burnt Bridge Creek site, Council is required under State and Commonwealth legislation to protect flying-foxes and minimise conflicts between the camp and nearby residents. To date, there have been approximately 20 complaints from Manly LGA residents, predominantly in relation to noise at night as flying-foxes forage in tree canopies.

In February 2015, the NSW Government released a new Flying-fox Camp Management Policy and Camp Management Plan Template (the 'Policy and 'Template') to provide a framework for land managers to manage flying-fox camps effectively. Accordingly, the existing Balgowlah Grey-headed Flying-fox Camp Management Plan has been revised to achieve consistency with the new Policy and Template.

The Draft Balgowlah Grey-headed Flying-fox Camp Management Plan

The revised Plan is presented as the 'Draft Balgowlah Grey-headed Camp Management Plan' (December 2015). This Draft Plan seeks to facilitate sustainable management of the Burnt Bridge Creek site and flying-fox camp through the following key management actions:

- Continue to restore and protect the camp habitat by removing coral trees and other weeds, and plant suitable roost trees in appropriate areas away from adjacent residences;
- Obtain a five-year s91 licence from the NSW Office of the Environment & Heritage to cover routine maintenance activities listed above;
- Maintain current buffers and increase if required;
- Prepare a community education strategy to support implementation of the Plan;
- Support ongoing monitoring of the flying-fox population by Royal Botanic Gardens and Domain Trust, and respond promptly to issues raised by survey data and the community.

Council endorsement is now sought for the Draft Balgowlah Grey-headed Flying-fox Camp Management Plan to be exhibited for public comment, with feedback received to be considered in development of the Final Balgowlah Grey-headed Flying-fox Camp Management Plan.

CONCLUSION

The Balgowlah Grey-headed Flying-fox Camp Management Plan has been revised to achieve consistency with the new NSW Flying-fox Camp Management Policy and Camp Management Plan Template (2015). Council approval is now sought for the revised Plan (presented as the 'Draft Balgowlah Grey-headed Flying-fox Camp Management Plan') to be released for the purposes of public exhibition, with all feedback received to be considered in development of the Final Balgowlah Grey-headed Flying-fox Camp Management Plan.

Environmental Services Division Report No. 47 (Cont'd)**RECOMMENDATION**

That:

1. The 'Draft Balgowlah Grey-headed Flying-fox Camp Management Plan' (December 2015) be placed on public exhibition for a period of 28 days; and
2. That upon receipt of any submissions, a report be prepared for presentation to Council for final adoption.

ATTACHMENTS

AT- 1	Draft Balgowlah Grey-headed Flying-fox Camp Management Plan - Revised December 2015	53 Pages	Circulated in Attachments document
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OM14122015ESD_2.DOCX

***** End of Environmental Services Division Report No. 47 *****

TO: Ordinary Meeting - 14 December 2015
REPORT: Corporate Services Division Report No. 22
SUBJECT: Report on Council Investments as at November 2015
FILE NO: MC/15/5247

SUMMARY

In accordance with clause 212 of the Local Government (General) Regulation 2005, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the Investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

REPORT

Council is required to report on a monthly basis, all invested funds which have been made in accordance with the Local Government Act 1993, The Local Government (General) Regulation 2005, and Council's Investment Policy.

Attached is the report of the bank balances and investment performance for **November 2015**.

Legislative & Policy Implications

Manly Council Investment Policy
Section 625 Local Government Act 1993
Clause 212 Local Government (General) Regulation 2005
DLG Circular 11-01 – Ministerial Investment Order dated 12 January 2011
DLG Circular 10-11 – Investment Policy Guidelines

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Investment Performance

The Investment Report shows that Council has total Investments of \$45,412,686 comprising a Commonwealth Bank Balance of \$4,964,858 and Investment Holdings of \$40,447,828 directly managed.

Investments overall performed above the 90 day average Bank Bill Swap Rate (BBSW) for the month providing a return of 2.91% (*Council Benchmark =2.22% - benchmark is 90 day average BBSW*).

Movements in Investments for the Month of November 2015

Investments Made

Corporate Services Division Report No. 22 (Cont'd)

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>
Bank of Queensland	Term Deposit	\$1,000,000
Bankwest	Term Deposit	\$1,000,000
Bankwest	Term Deposit	\$1,000,000
Suncorp Bank	Term Deposit	\$1,000,000
Suncorp Bank	Term Deposit	\$1,000,000
Suncorp Bank	Term Deposit	\$1,000,000
Westpac	Term Deposit	\$1,000,000

Investments Matured

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>	<u>Redeemed Value</u>
Westpac	Term Deposit	\$1,000,000	\$1,000,000
Suncorp Bank	Term Deposit	\$1,000,000	\$1,000,000
Suncorp Bank	Term Deposit	\$1,000,000	\$1,000,000
Bankwest	Term Deposit	\$1,000,000	\$1,000,000
Bankwest	Term Deposit	\$1,000,000	\$1,000,000
Bank of Queensland	Term Deposit	\$1,000,000	\$1,000,000
Bank of Queensland	Term Deposit	\$1,000,000	\$1,000,000
Suncorp Bank	Term Deposit	\$1,000,000	\$1,000,000

RECOMMENDATION

That: the statement of Bank Balances and Investment Holdings as at 30 November 2015 be received and noted.

ATTACHMENTS

AT- 1 Investment Report 4 Pages

OM14122015CSD_2.DOCX

***** End of Corporate Services Division Report No. 22 *****

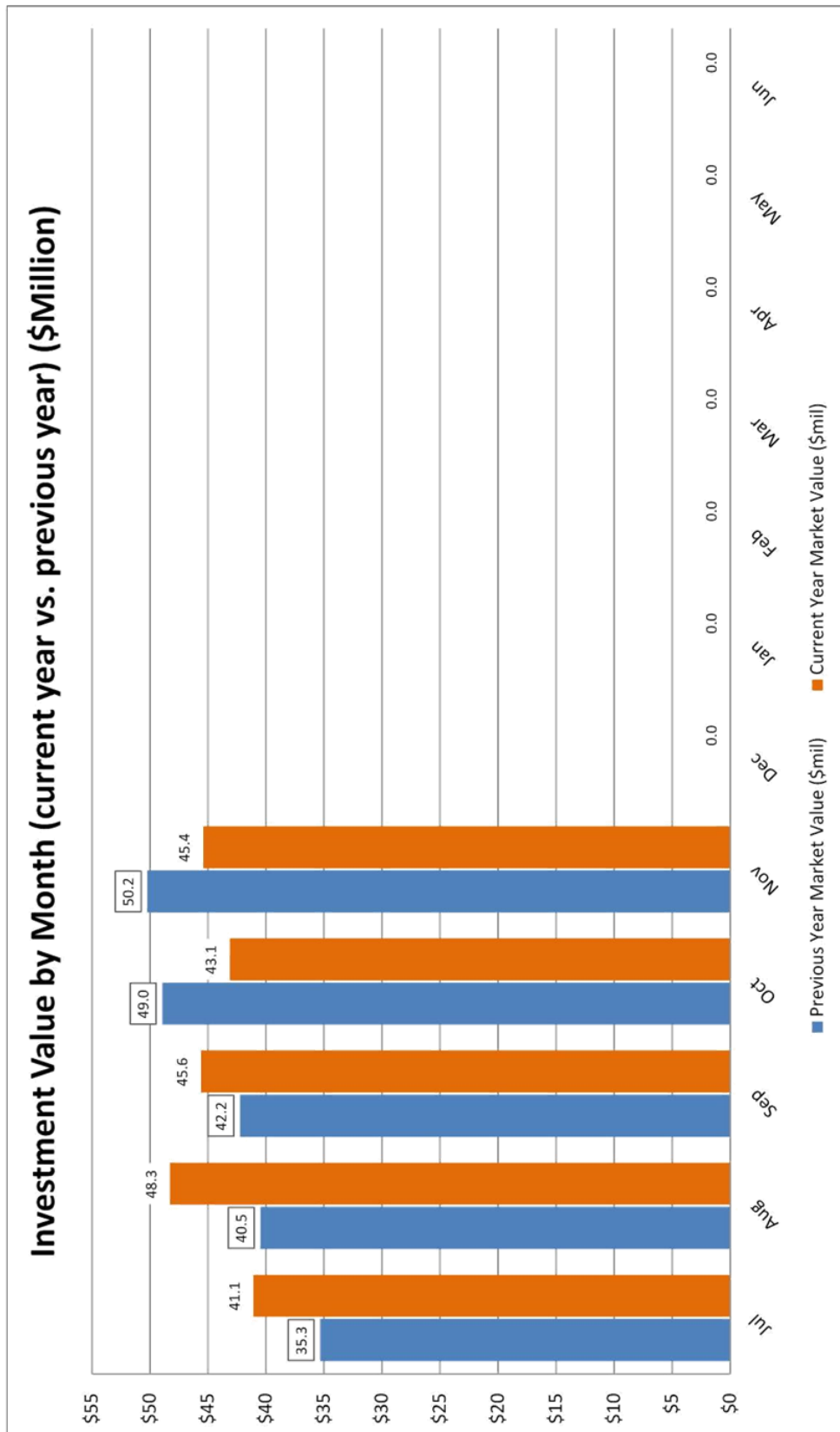
ATTACHMENT 1

Corporate Services Division Report No. 22.DOC - Report on Council Investments as at November 2015 Investment Report

MANLY COUNCIL INVESTMENT PORTFOLIO as at 30 November 2015									
Directly Managed Funds	Form of Investment	Investment \$	Market Value \$	Percentage of Portfolio	S & P Rating	Date Invested	Call/Maturity Date	Interest Rate	Interest YTD Nov 2015
Trading Account	Cash Trading Account	4,964,858	4,964,858	10.93%	AA-			0.3% ⁽²⁾	13,206
Others									
CBA	At Call	1,345,677	1,345,677	2.96%	AA-	At Call	At Call	1.80%	2,632
AMP	At Call	3,085,041	3,085,041	6.79%	A+	At Call	At Call	2.55%	6,466
Macquarie Bank	At Call	61,898	61,898	0.14%	A	At Call	At Call	1.90%	97
AMP	TD	1,000,000	1,000,000	2.20%	A+	04/08/2015	02/02/2016	2.90%	2,384
Bank of Queensland	TD	1,000,000	1,000,000	2.20%	A+	04/08/2015	02/02/2016	2.90%	2,384
Bank of Queensland	TD	1,000,000	1,000,000	2.20%	A-	17/08/2015	15/02/2016	2.85%	2,342
Bank of Queensland	TD	1,000,000	1,000,000	2.20%	A-	17/08/2015	15/02/2016	2.85%	2,342
Bankwest	TD	1,000,000	1,000,000	2.20%	A-	30/11/2015	30/05/2016	2.95%	2,425
Bankwest	TD	1,000,000	1,000,000	2.20%	A-	08/10/2015	07/04/2016	2.95%	2,425
Bankwest	TD	1,000,000	1,000,000	2.20%	AA-	30/11/2015	29/04/2016	3.00%	-
Bankwest	TD	1,000,000	1,000,000	2.20%	AA-	04/06/2015	01/12/2015	2.90%	2,384
Bankwest	TD	1,000,000	1,000,000	2.20%	AA-	07/07/2015	06/04/2016	2.85%	2,342
Bankwest	TD	1,000,000	1,000,000	2.20%	AA-	06/08/2015	09/08/2016	2.85%	2,342
Bendigo and Adelaide Bank	TD	235,335	235,335	0.52%	A-	06/08/2015	22/02/2016	2.76%	2,268
CBA	TD	1,000,000	1,000,000	2.20%	AA-	05/08/2015	01/02/2016	2.79%	2,293
CBA	TD	1,000,000	1,000,000	2.20%	AA-	05/08/2015	01/02/2016	2.79%	2,293
CBA	TD	1,000,000	1,000,000	2.20%	AA-	31/08/2015	29/12/2015	2.85%	2,342
CBA	TD	1,000,000	1,000,000	2.20%	AA-	31/08/2015	29/12/2015	2.85%	2,342
CBA	TD	1,000,000	1,000,000	2.20%	AA-	03/09/2015	01/02/2016	2.84%	2,334
ME Bank	TD	1,000,000	1,000,000	2.20%	A2	24/08/2015	22/02/2016	2.80%	2,301
National Bank	TD	1,000,000	1,000,000	2.20%	AA-	24/08/2015	22/02/2016	2.90%	2,384
National Bank	TD	1,000,000	1,000,000	2.20%	AA-	24/08/2015	22/02/2016	2.90%	2,384
National Bank	TD	1,000,000	1,000,000	2.20%	AA-	26/08/2015	22/02/2016	2.88%	2,367
National Bank	TD	1,000,000	1,000,000	2.20%	AA-	31/08/2015	29/02/2016	2.90%	2,384
National Bank	TD	1,000,000	1,000,000	2.20%	AA-	04/08/2015	02/02/2016	2.93%	2,408
National Bank	TD	1,000,000	1,000,000	2.20%	AA-	07/07/2015	07/01/2016	3.00%	1,775
National Bank	TD	1,000,000	1,000,000	2.20%	A+	07/07/2015	07/07/2016	3.00%	1,775
Rural Bank	TD	1,000,000	1,000,000	2.20%	A-	03/09/2015	02/03/2016	2.85%	2,342
Suncorp Bank	TD	1,000,000	1,000,000	2.20%	A+	23/11/2015	22/02/2016	2.75%	527
Suncorp Bank	TD	1,000,000	1,000,000	2.20%	A+	23/11/2015	22/02/2016	2.75%	527
Suncorp Bank	TD	1,000,000	1,000,000	2.20%	A+	30/11/2015	30/05/2016	3.00%	-
Suncorp Bank	TD	1,000,000	1,000,000	2.20%	A+	27/08/2015	26/02/2016	2.84%	2,334
Suncorp Bank	TD	1,000,000	1,000,000	2.20%	A+	31/08/2015	29/02/2016	2.85%	2,342
Westpac	TD	1,000,000	1,000,000	2.20%	AA-	07/10/2015	07/04/2016	2.84%	2,334
Westpac	TD	1,000,000	1,000,000	2.20%	AA-	04/11/2015	04/05/2016	2.82%	2,009
Total		40,447,828	40,447,828	89.07%					
Total Directly Managed Funds		45,412,686	45,412,686	100%					
Retired Investments									
TOTAL PORTFOLIO		45,412,686	45,412,686	100%					
BENCHMARK⁽¹⁾								2.22%	
Notes: ¹ Benchmark is 90 day BBSW as at 30 November 2015 ² CBA's portfolio is calculated on the monthly portfolio return calculation ³ Market Value as at 30 November 2015									

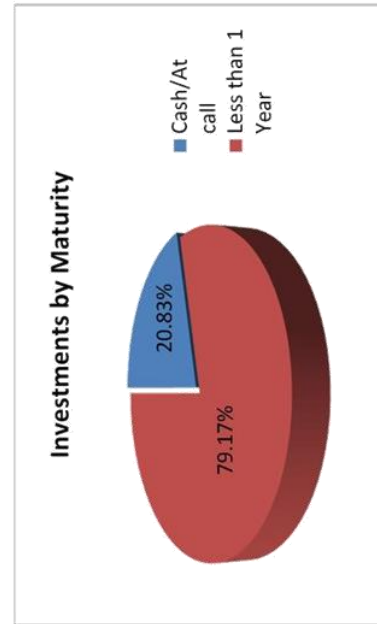
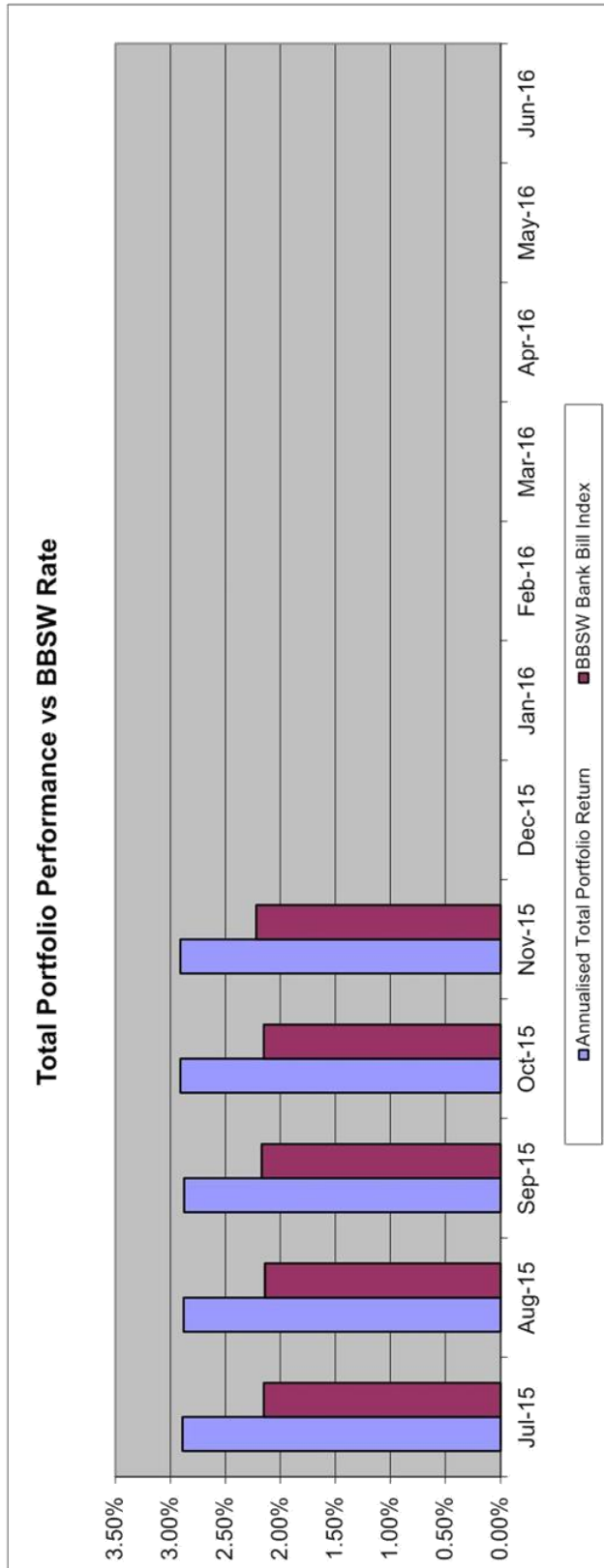
ATTACHMENT 1

Corporate Services Division Report No. 22.DOC - Report on Council Investments as at November 2015 Investment Report



ATTACHMENT 1

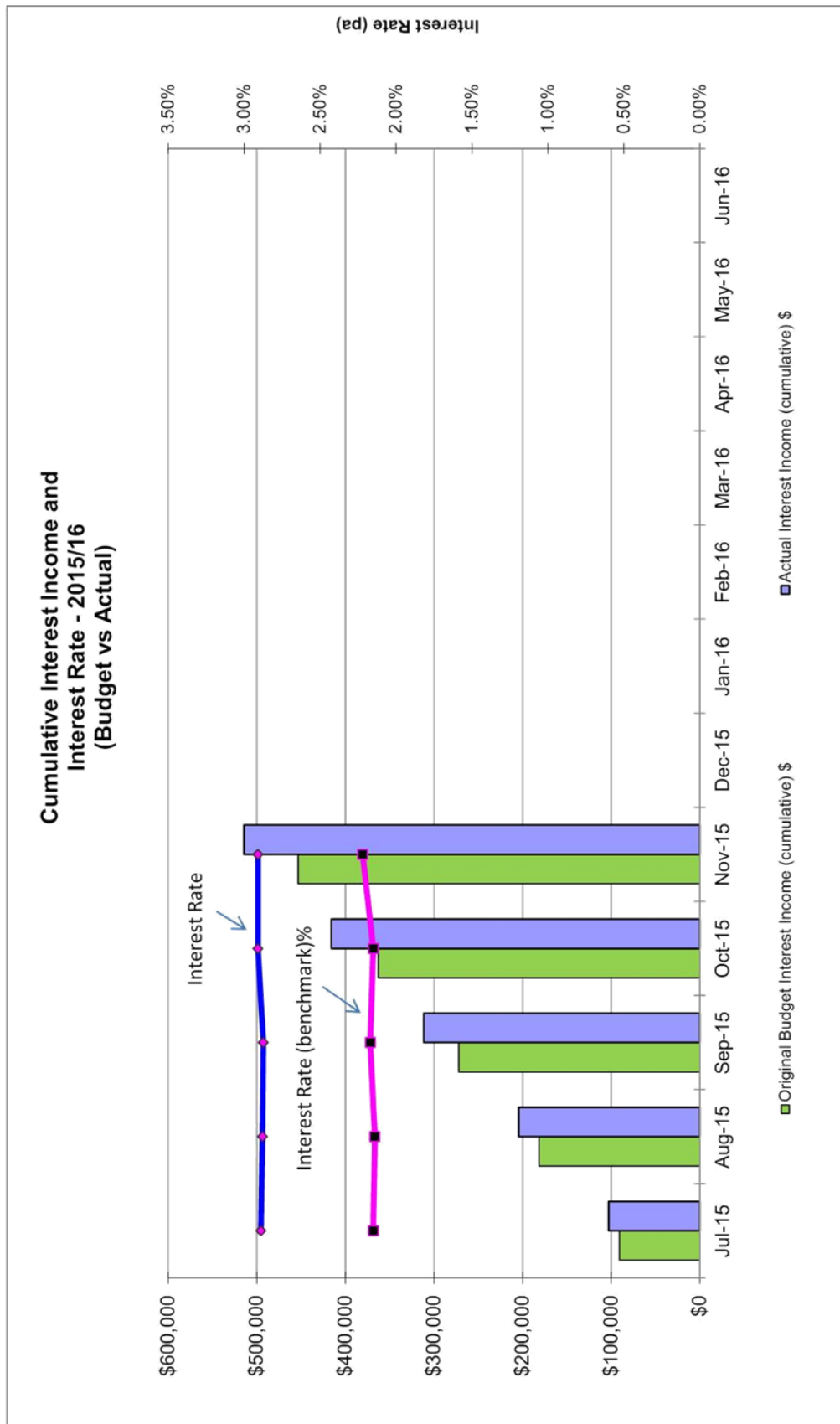
Corporate Services Division Report No. 22.DOC - Report on Council Investments as at November 2015 Investment Report



Summary by Credit Rating		No.
AA-	60.14%	23
A+	23.79%	9
A-	11.53%	6
A	0.14%	1
A2	4.40%	2
100.00%		41

ATTACHMENT 1

Corporate Services Division Report No. 22.DOC - Report on Council Investments as at November 2015 Investment Report



TO: Ordinary Meeting - 14 December 2015
REPORT: Corporate Services Division Report No. 23
SUBJECT: Approval to Write-off Bad Debts
FILE NO: MC/15/144215

SUMMARY

The purpose of this report is to obtain Council's approval to write off bad debts to the value of \$109,749.28. Outlined below are the debts and the reasons they were incurred, and an explanation for requesting the write-offs.

Clause 213 of the Local Government (General) Regulation 2005 specifies the condition that if a debt is not lawfully recoverable it may be written off.

REPORT

FINANCIAL IMPACT

A provision for these bad debts has already been made so there is no further financial impact on budget.

POLICY IMPACT

Council at its' Planning & Strategy Meeting of 7 June 2010 delegated to the General Manager in accordance with Clause 131(1) of the Regulations authority to write off debts up to \$2,000. As this debt is over that limit a Council resolution to write off the amount is required.

REPORT

Azure Wave Pty Ltd t/as Azure Café

Azure Café previously traded at 36 Belgrave St, Manly. As part of its condition to trade Azure Café was required to pay periodic shop inspection fees and an outdoor eating licence. In addition the café was required to pay a \$6,000.00 Section 94 Contribution.

On 5 January 2015 advice was received from Australian Financial Security Authority that Aleksandar Popov, chief executive or managing director of Azure Café had been declared bankrupt after a Debtor's Petition had been lodged with the authority. As a result any assets held by the business were to be sold, however it was advised no dividends would be paid as a result of the bankruptcy.

At the time the advice was received the following balances remained:-

Outdoor Eating	\$219.50
Shop Inspections	\$520.00
Section 94 Contributions	<u>\$5,300.00</u>
	\$6,039.50

As no dividend will be payable it is recommended action cease to recover the outstanding amount and the debt be written-off.

Corporate Services Division Report No. 23 (Cont'd)**Beach Volleyball Australia**

Beach Volleyball Australia applied to Council, under a formal event and approval process, to use Manly Beach. This use was for the Renault National Beach Volleyball Series event held 30 March 2012 to 1st April 2012. The debt comprised a number of application fees which were not paid prior to the event taking place.

Legal action was commenced in December 2012 to recover the outstanding amount of **\$24,483.00**. On 22 January 2013 a Statement of Liquidated Claim was approved by the court for issue, however the claim was never served as the address listed as the registered office of the company was no longer occupied by the company

Advice was received from Council's collection agent on 27 August 2013 that the company, Beach Volleyball Australia Pty Ltd, had been deregistered on 26 May 2012 under Section 601AB of the Corporations Act 2001 – Deregistration – ASIC Initiated.

Council has no further avenues to pursue to recover all or part of this debt, hence it is recommended the debt be written off.

Das Kaffe Haus Pty Ltd/Das Kaffe Haus t/as Sweet Kraut

Das Kaffe Haus previously traded in Market Lane, Manly under the name Sweet Kraut and was a small capacity coffee and schnitzel restaurant. As part of its condition to trade Sweet Kraut was required to pay periodic shop inspection fees and an outdoor eating licence. In addition Sweet Kraut had previously utilised Council's trade waste service.

Legal action was commenced on 23 March 2013 to recover an amount of \$5,926.14, being comprised of monies owing for shop inspections, trade waste and an outdoor eating licence.

On 25 June 2013 advice was received from SME Rescue that Das Kaffe Haus Pty Ltd had, on 20 June 2013, passed a resolution to voluntarily windup the company. The business, Sweet Kraut, was no longer operating as of 31 March 2013 when the business and all assets were sold.

At the time of the windup the following balances remained:-

Outdoor Eating	\$3,638.14
Shop Inspection	\$375.00
Trade Waste	<u>\$1,216.30</u>
	\$5,229.44

As a result of the windup it would not be viable to continue action to recover the outstanding debt, hence it is recommended the debt be written off.

Manly Projects

On 22 October 2012 an invoice for an amount of \$5,162.20 was issued to Manly Projects Pty Ltd being for 'A' Class Hoarding Fee of 53sqm – 17/10/12 to 31/10/12. This hoarding was located at 25-29 Victoria Pde, Manly as part of a building development.

Legal action was commenced by Council's collection agent Recoveries and Reconstructions (R & R) on 28 March 2014 to recover the outstanding amount. On 4th April 2014 R & R received advice from Ernst & Young the receivers and managers were appointed to the company on 30 April 2013. Furthermore it was believed all outstanding invoices had been paid to Council in January 2014.

In a report received on 23 April 2015 Hall Chadwick advised they had been appointed Administrators of the company on 25 March 2015. In the report was mention the amount of

Corporate Services Division Report No. 23 (Cont'd)

\$5,162.20 had been tabled at a creditors meeting held 8 April 2015. Furthermore it was the Administrator's recommendation that in the creditors interests the company be wound-up.

In a final report received on 1 May 2015 it was advised the company was in the process of being wound-up, and that no dividends would be payable as there were insufficient funds available for creditors. It is therefore recommended the debt be written off.

The Space Manly

The Space Manly was a multi-use function centre/piano room/small bar, run by Ms Karen Cox. As a result of the business operations The Space Manly was required to pay periodic shop inspection and annual fire statement fees. In addition pre-paid parking at Manly National and Trade Waste services were being utilised.

On 12/01/2012 legal action was commenced to recover an amount of \$2,670.14. This amount comprised of:-

Annual Fire Safety Statement	\$30.00
Shop Inspection Fees	\$350.00
Pre-paid Parking – Manly National	\$948.02
Trade Waste Service	<u>\$1,342.14</u>
	\$2,670.14

In addition, on 20/08/2013 a further amount of \$165.00 being a Beauty Shop Inspection Fee was incurred.

Legal action to recover the amount was ongoing however the business proprietor was not forthcoming with payment or an arrangement to reduce the outstanding debt. In addition, the business closed the latter half of 2013, however action was ongoing as The Space Manly was still a registered business.

On 25/02/2015 advice was received from Recoveries and Reconstructions the business had been deregistered. As a result it is not viable to recover the amounts and it is recommended the debt be written off.

East Coast Industrial Factories Pty Ltd

In September 2011 Council sold to East Coast Industrial Factories Pty Ltd (Adam Lam) a shed for \$88,000 (inc GST). A payment was received in Dec 2011 for \$22,000, leaving a balance of \$66,000. Adam Lam claimed a number of times the final amount would eventually be settled, however this did not eventuate.

On 28 March 2014 legal action was undertaken to recover the \$66,000. Recovering the amount proved to be problematic as Mr Lam claimed financial difficulties.

On 2 September 2014 a letter was received from Cor Cordis Chartered Accountants advising Members of the Company has resolved that East Coast Industrial Factories be placed into liquidation.

On 20 November 2015 a further letter was received from Cor Cordis giving further details to the ongoing liquidation. At this point it is believed no further dividends will be paid to any creditors due to nil assets position. It should also be noted both directors of the company are currently bankrupt, hence pursuing them would only lead to further costs to Council with no gain to be obtained. It is therefore recommended the debt be written off.

Corporate Services Division Report No. 23 (Cont'd)

Clause 213 of the Local Government (General) Regulation 2005 specifies conditions in which bad debts may be written off specifically:

- (a) If the debt is not lawfully recoverable, or
- (b) As a result of a decision of a court, or
- (c) If the Council or the General Manager believes on reasonable grounds that an attempt to recover the debt would not be cost effective.

Where it is required that the bad debt be written off, specific details regarding the outstanding debts must be disclosed.

Clause 213(4) requires that:

“A resolution or order writing off a debt to a council must:

- (a) Specify the name of the person whose debt is being written off, and
- (b) Identify the account concerned, and
- (c) Specify the amount of the debt.

Or must refer to a record kept by the Council in which those particulars are recorded”.

Details have been provided below in a form compliant with Clause 213(4). It is recommended that Council approves the write-off of bad debts totalling \$109,749.28 (Including GST) as detailed in the attached table.

RECOMMENDATION

That Council approve writing off of the debt of \$109,749.28 (Including GST) against the debtors as outlined in the attached table titled Bad Debts Write-Off.

ATTACHMENTS

AT- 1 Bad Debts Write-Off 1 Page

OM14122015CSD_4.DOCX

***** End of Corporate Services Division Report No. 23 *****

ATTACHMENT 1

Corporate Services Division Report No. 23.DOC - Approval to Write-off Bad Debts Bad Debts Write-Off

BAD DEBTS WRITE-OFF				
Account No.	Business Name	Balance	Invoice Reason	Comment
8032	Azure Wave T/As Azure Café	\$219.50	Outdoor Eating	Business owner declared bankrupt 5/01/2015.
8032	Azure Wave T/As Azure Café	\$520.00	Shop Inspections	Business assets to be sold however no dividends would be paid.
8032	Azure Wave T/As Azure Café	\$5,300.00	Section 94 Contributions 2013-2014	Company deregistered 26 May 2013. Registered office address no longer occupied by Company.
7652	Beach Volleyball Australia	\$24,483.00	Renault National Beach Volleyball Series	Statement of Liquidated Claim could not be served.
4188	Das Kaffe Haus Pty Ltd t/as Sweet Kraut	\$375.00	Shop Inspections	Company voluntarily wound-up, ceased operating 31 March 2013. Business and assets sold. Not viable to recover
4188	Das Kaffe Haus Pty Ltd t/as Sweet Kraut	\$3,638.14	Outdoor Eating	
5220	Das Kaffehaus Pty Ltd	\$1,216.30	Garbage Container Services	
7941	Manly Projects	\$5,162.20	A' Class Hoarding Fee 13/10/12 - 31/10/12	1 May 2015 advice received Council was being wound-up, and insufficient funds available for creditors.
548	The Space Manly	\$30.00	Lodgement Fee for Annual Fire Safety Statement - 30/08/2011	Advice received from Collection Agent business was deregistered. Not viable to recover debt.
548	The Space Manly	\$350.00	Shop Inspections - 31/08/2011 & 29/11/2011	
548	The Space Manly	\$948.02	Pre-paid Parking - Manly National - 01/07/2011-31/12/2011	
548	The Space Manly	\$1,342.12	Trade Waste Service - May 2011 - September 2011	
8357	The Space Manly	\$165.00	Beauty Shop Inspection Fee - 20/08/2013	
7454	East Coast Industrial Factories Pty Ltd	\$66,000.00	Sale of shed	East Coast Industrial under liquidation and both directors bankrupt. Process not yet finalised however liquidator believes no further dividends will be payable to creditors.
TOTAL		\$109,749.28		

TO: Ordinary Meeting - 14 December 2015
REPORT: Civic and Urban Services Division Report No. 9
SUBJECT: Manly Street Tree Master Plan
FILE NO: MC/15/153795

SUMMARY

On the 1st September 2014, at the Ordinary Meeting of Council, it was resolved to engage a consultant to provide a Street Tree Master Plan for the Manly local government area.

Fiddlehead Landscape Design Pty Ltd was commissioned to provide Council with a draft Street Tree Master Plan. Council gave guidance to the engagement process with the community and by the provision of background, history and relative information required to correlate this document under the umbrella of the tree management strategy.

The local community through the Precinct groups were invited to participate in the planning process. The Precincts and local community demonstrated a keen interest in their local environment and supported Council in the vision for succession planting, and planning for the future tree population in Manly, aiming to provide a legacy for future generations.

This process has been completed by the consultant and with input from the Community, and has delivered to Council; a draft Street Tree Master Plan document.

The subject of this report is to seek the approval of Council to go to public exhibition for 56 Days with the draft Street Tree Master plan, to seek public submissions and feedback on the draft plan up until the end of February 2016. This document is prepared for public exhibition.

REPORT

Manly Council engaged Fiddlehead Landscape Design Pty Limited in September 2014, to supply services to Council for the drafting, preparation and delivery of the Manly Street Tree Master Plan.

The preparation of this draft document was planned through a Scope of Works with three (3) separate stages.

- Stage one - information gathering
- Stage two - data collection
- Stage three - drafting of the Master Plan document.

Through each stage, the consultant and her team worked with community and held meetings on 26th February, 2014 - 20th November, 2014, 2nd July, 2015. At these meetings, representation was made from the precincts, and Councils existing strategies and policy were available to representatives and the consultant team,

Council's tree related policies and plans include:

- Tree management Policy
- Tree management strategy
- Development control plan
- Norfolk Island Pine Management Plan
- Significant Tree register
- Nature Strip garden policy
- Heritage Register

Civic and Urban Services Division Report No. 9 (Cont'd)

Staff guidance towards delivery of the final draft document to Council was provided.

The feedback received from residents during the workshops has informed the information contained within the document and in the tree species selection.

The Precincts offered to collect and document a current street tree inventory, and this valuable inventory is acknowledged for the work of the volunteers and as an important and current resource to Council, in terms of implementing priorities in future street tree succession planting.

Feedback from the community on selected species contained in the Street Tree Master Plan, following the public exhibition period, will be received and assessed by Council.

A Public Exhibition of the draft document seeking public submissions on the draft Street Tree Master Plan for a period of 2 months is recommended to enable the precinct groups to contribute to the final Street Tree Master Plan, prior to adoption by Council.

RECOMMENDATION

That:

1. Council receive and note the draft Manly Street Tree Master Plan;
2. Council resolve to place the draft Manly Street Tree Master Plan on public exhibition inviting submissions for a period of two months; and
3. That Council acknowledges and thanks the Precinct groups and residents, as well as the local community for their effort in assisting Council in the Street Tree Master Plan preparation process.

ATTACHMENTS

The Draft Street Tree Master Plan is **Tabled**.

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***** End of Civic and Urban Services Division Report No. 9 ***** .

******* END OF AGENDA *******