

Agenda

Ordinary Meeting

Notice is hereby given that a Ordinary Meeting of Council will be held at Council Chambers, 1 Belgrave Street, Manly, on:

Monday 9 February 2015

Commencing at 7.30pm for the purpose of considering items included on the Agenda.

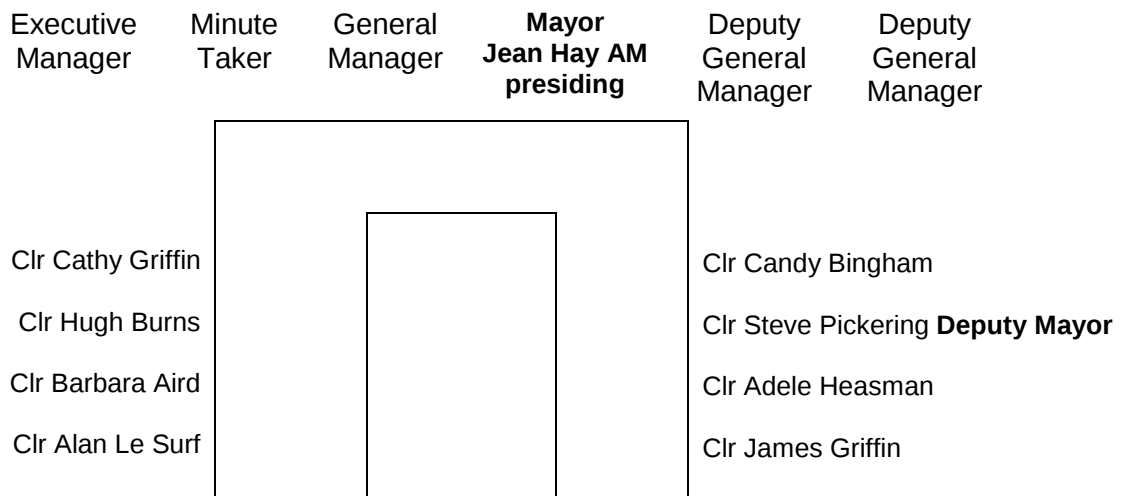
Persons in the gallery are advised that the proceedings of the meeting are being taped for the purpose of ensuring the accuracy of the Minutes. However, under the Local Government Act 1993, no other tape recording is permitted without the authority of the Council or Committee. Tape recording includes a video camera and any electronic device capable of recording speech.

Copies of business papers are available at the Customer Service Counters at Manly Council, Manly Library and Seaforth Library and are available on Council's website:

www.manly.nsw.gov.au



Seating Arrangements for Meetings



Press

Public
Addresses

Public Gallery

Chairperson: The Mayor, Clr Jean Hay AM
Deputy Chairperson: Clr Steve Pickering

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(In accordance with Clause 66 in Council's Code of Meeting Practice, the Public Forum is for a maximum of fifteen (15) minutes for <i>matters that are not listed on the Agenda</i> . A total of five (5) people may address Council for a maximum of three (3) minutes each.)	
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QUESTIONS WITHOUT NOTICE

MATTERS OF URGENCY

(In accordance with Clause 241 of the Local Government (General) Regulations, 2005)

CLOSED SESSION

CONFIDENTIAL COMMITTEE OF THE WHOLE

Mayoral Minute Report No. 2

Staff Matter 1It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (a) of the Local Government Act, 1993, on the grounds that the matter will involve the discussion of personnel matters concerning a particular individual

It further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing and report contains personal information concerning a member of staff.

Mayoral Minute Report No. 3

Staff Matter 2It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (a) of the Local Government Act, 1993, on the grounds that the matter will involve the discussion of personnel matters concerning a particular individual

It further being considered that discussion of the matter in open meeting would be, on balance, contrary to public interest by reason of the foregoing and report contains personal information concerning a member of staff.

******* END OF AGENDA *******

TO: Ordinary Meeting - 9 February 2015
REPORT: Notice of Motion Report No. 1
SUBJECT: Coal Seam Gas Mining in NSW
FILE NO: MC/15/13209

Councillor Cathy Griffin will move:

Manly Council declares its support for a safe and secure water and food supply for the residents of Manly and the Northern Beaches and writes to the Member for Manly, The Premier, and the Minister for Resources and Energy and express Council's deep concern regarding the continuation of coal seam gas (CSG) mining in NSW and coal mining in Sydney's drinking water catchment.

In addition Manly Council calls for:

- A ban on CSG exploration and extraction in the Sydney Water Catchment Special Areas.
- Cancellation of the licence held by Dart Energy to drill for coal seam gas that is in operation over the Sydney basin including parts of the Manly Local Government Area (PEL 463);
- A ban on CSG exploration and mining off the coast of NSW. Specifically cancellation of the licence held by Advent Energy Ltd., exploration permit (PEP11), which is off the coast of Manly.
- A ban on the expansion of coal mining in the Sydney Water Catchment Special Areas and a plan for phasing out existing coal mining. Mining in the catchment is currently costing three billion litres of water each year and this will grow if coal mining expands.
- A permanent freeze on new CSG exploration licence applications, (noting that there is a temporary freeze which was extended to September 2015)
- A stop to all existing CSG activity, including the Narrabri and Gloucester projects, until CSG extraction technology develops to a point where it is proven safe for water supplies and public health.
- Establishment of an Environmental rehabilitation fund to address possible legacy issues and ensure the costs and impacts of the current CGS industry activities are not a burden on the community.
- Establishment of an independent Mining and Petroleum Authority to take over the oversight of all approved mining developments in NSW from the Department of Resources and Energy.

Background

Currently there is a lack of understanding about the nature of the risk of pollution or other potential short or long-term environmental damage from CSG and related operations. Evidence from here and overseas points to serious pollution and methane leakage issues when extracting CSG with current technologies. The discovery last week of cancer-causing BTEX chemicals in the wastewater of the Gloucester CSG project is just the most recent incident. There is also substantial Community concern regarding Government or Industry capacity in relation to the adequacy of financial mechanisms for mitigation and/or remediation of environmental damage from CSG exploration and mining.

In addition there is irrefutable evidence that coal mining in Sydney's drinking water catchments is having a serious impact on the quality and quantity of our water supplies. Through the draining of upland swamps, cracking of streambeds and mobilisation of pollutants we are damaging a precious resource. Currently 24% of the catchment Special Areas have been undermined and if coal mining is allowed to continue this will rise to 90% by 2030.

According to the Chief Scientist, Sydney is the only city in the world that allows mining in its publicly owned water catchment areas.

Notice of Motion Report No. 1 (Cont'd)**Extract from the Final Report – Independent Review of Coal Seam Gas Activities in NSW
Chief Scientist 30 Sept 2014**

Australia has a long history of working in the subsurface, but there is still considerable uncertainty associated with the development of any new resource province. Currently CSG activities tend to be considered mainly at a site-specific level. A better understanding of the industry impacts at scale and over time is needed. To enable better planning decisions and better management of cumulative impacts, it will be necessary that industry collects and provides to Government significantly more data than at present including data from a wider range of sources. With a diverse range of resources, including coal, CSG and underground water, hosted in our sedimentary basins, there is a need to understand better how the different resources and their development regimes interact. More detailed knowledge of the structure and composition (especially regarding hydrogeology) of the sedimentary basins is needed to enhance productivity for the CSG industry through more precise resource characterisation and better subsurface and surface environmental management.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM09022015NM_1.DOC

***** End of Notice of Motion Report No. 1 *****

TO: Ordinary Meeting - 9 February 2015
REPORT: Notice of Motion Report No. 2
SUBJECT: Commission of History of Manly Council
FILE NO: MC/15/13495

Councillor Cathy Griffin will move:

Manly Council commission a book on the history of Manly Council. In doing so, Council call for expressions of interest from historians and/or authors and commit reasonable funds to the project which should be completed by September 2016.

Background

In view of the possible demise of Manly Council due to amalgamation and the fact that there is no recorded history on Manly Council from its beginnings when there was some controversy about the name of the area which was originally to be called Brighton by 'the father of Manly, Henry Gilbert Smith'.

Manly Council has a rich and sometimes colourful history and this should be recorded.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM09022015NM_2.DOC

***** End of Notice of Motion Report No. 2 *****

TO: Ordinary Meeting - 9 February 2015
REPORT: Notice of Motion Report No. 3
SUBJECT: Audit & Strategic Plan for Cycling in Manly
FILE NO: MC/15/13571

Councillor Candy Bingham will move:

An audit be undertaken of Manly's existing bicycling networks and facilities with a view to preparing a strategic plan for future management & requirements.

This will include, but not be limited to:

- a) A review of the condition of existing cycleways and any maintenance or upgrade that is needed;
- b) A review of signage;
- c) A map of all existing bike paths and bike racks;
- d) Recommendations for the improvement and upgrading of existing facilities;
- e) Recommendations for future bike paths, bike storage and bike racks; and
- f) Funding opportunities through grants and otherwise.

BACKGROUND

Manly has become an extremely popular place to cycle, with the demand for additional bike racks and facilities increasing dramatically.

While Manly has an established bike network of recommended cycling paths, some of these are in need of maintenance, are difficult to find, or are not connected.

With the increased popularity and clear benefits of encouraging the use of bikes rather than cars in Manly, such a review is seen as timely.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM09022015NM_3.DOC

***** End of Notice of Motion Report No. 3 *****

TO: Ordinary Meeting - 9 February 2015
REPORT: Notice of Motion Report No. 4
SUBJECT: Telstra Phone Booths
FILE NO: MC/15/13579

Councillor Candy Bingham will move that:

1. The General Manager contact Telstra and request that a more appropriate colour be used for any public phone booths erected in the Manly CBD; and
2. A report setting out the heritage significance of Manly's streetscape and ocean beach, together with suggestions on what would be a more appropriate colour for the area, be included with the request.

Background

In recent times Telstra has installed a number of public phone booths along the Manly Beach oceanfront and other parts of Manly's CBD.

While it is appreciated that the phone booths need to be easily visible, the garish hot pink colour is completely out of keeping with their historic surroundings. I therefore move the above motion.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

AT- 1 Telstra Booth 1 Page

OM09022015NM_4.DOC

***** End of Notice of Motion Report No. 4 *****

ATTACHMENT 1

Notice of Motion Report No. 4.DOC - Telstra Phone Booths Telstra Booth



TO: Ordinary Meeting - 9 February 2015
REPORT: Notice of Motion Report No. 5
SUBJECT: Outstanding Plaque to be Erected
FILE NO: MC/15/13603

Councillor Candy Bingham will move that:

A report be prepared correctly identifying the land and historic event referred to in the Manly Daily article on 30/1/15 with the view to erecting a plaque to honour the then Lands Minister Jack Renshaw, Alderman Frank Preacher and all the Manly alderman of the time who were responsible for saving the land "below Cutler Road" from development.

Background

On Saturday 30th January 2015, reporter John Morcombe's feature article in the Manly Daily, "*A Legacy That Needs Recognition*", highlighted how Manly Council resolved in June 1997 to erect a plaque to honour Lands Minister Jack Renshaw, Alderman Frank Preacher and all the Manly alderman responsible for saving the land below Cutler Road from development.

It would appear that this was never done.

Given the historic significance of this decision, it would be timely that such a plaque now be erected.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM09022015NM_5.DOC

***** End of Notice of Motion Report No. 5 *****

TO: Ordinary Meeting - 9 February 2015
REPORT: Notice of Motion Report No. 6
SUBJECT: Establishment of Little Manly Reserve Community Park
FILE NO: MC/15/13738

Councillor Barbara Aird will move:

That Council re-affirms its commitment to establish a community park at Little Manly Reserve, and in line with the long held vision and community expectations, accordingly undertakes genuine steps to progress the matter by implementing the recommendations of the Public Domains Committee.

In 2008, eleven of the 12 elected councillors voted to establish the community park and ensure funding. However, nearly seven years later there has been very little progress and significant doubt in the community that there is any genuine will to fulfil this commitment.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM09022015NM_6.DOC

***** End of Notice of Motion Report No. 6 *****

TO: Ordinary Meeting - 9 February 2015
REPORT: Notice of Motion Report No. 7
SUBJECT: Market Lane Sewage Odours
FILE NO: MC/15/13770

Councillor Hugh Burns will move that:

Council work with Sydney Water to develop a plan to remove odours emitted from the sewage pumping station in front of the Whistler Street Carpark. This plan should involve the installation of mechanical air handling equipment to ventilate the pump chamber. This solution could involve:

1. a riser and air discharge at roof level incorporated in to the new external lift well, under preliminary consideration as part of the Whistler Street Car Park refurbishment (with underground duct route from pumping chamber to side of car park); and
2. Odour scrubbers with an exhaust air discharge stack 3m above the street above the pumping station location.

RECOMMENDATION

That the Notice of Motion be submitted for consideration.

ATTACHMENTS

There are no attachments for this report.

OM09022015NM_8.DOC

***** End of Notice of Motion Report No. 7 *****

TO: Ordinary Meeting - 9 February 2015
REPORT: Item For Brief Mention Report No. 2
SUBJECT: Items For Brief Mention
FILE NO: MC/15/13774

Notices of Motion status report.

The following Notices of Motion are currently in progress.

Res No.	Meeting Date	Report number and subject	Précis	Status
199/14	8/12	Notice of Motion No. 65 – Council car parks	Scoping Parking Study to increase utilisation of Council's Carparks	Being prepared.
198/14	8/12	Notice of Motion No. 64 - Feasibility of becoming an Internet Service Provider (ISP) as part of the National Broadband Network (NBN)	Request that SHOROC undertake a preliminary feasibility study/analysis and brief report to Council.	SHOROC letter sent awaiting response
197/14	8/12	Notice of Motion No. 63 – Sydney's drug problem	Responding to the escalating Sydney drug problem	Letter sent, awaiting response
196/14	8/12	Notice of Motion No. 62 – Boat Trailers	Boat storage and boat trailer initiatives	Harbour Foreshores and Coastline Management Committee
195/14	8/12	Notice of Motion No. 61 – East Esplanade Reserve	Improve toilet facilities at East Esplanade	In progress – Cleaning of sandstone is schedule for late February.
178/14	10/11	Notice of Motion No. 53 - Manly Wharf Signpost	Signpost be designed and installed at Manly Wharf directing people to the key attractions of Manly.	In progress
156/14	13/10	Notice of Motion No. 50 - Upgrading of Electronic display of Car Park Free Spaces	That parking availability of Council car parks be published on line and mobile devices or App.	App being scoped.
158/14	13/10	Notice of Motion No. 52 - Council Report on the Bat Camp at Burnt Bridge Creek	Council staff bring back the Management Plan to Council in regards to the bat camp located adjacent to Burnt Bridge Creek	In progress – for March OM

RECOMMENDATION

1. That the report be received and noted.

ATTACHMENTS

There are no attachments for this report.

OM09022015IBM_1.DOC

***** End of Item For Brief Mention Report No. 2 *****

TO: Ordinary Meeting - 9 February 2015
 REPORT: Environmental Services Division Report No. 4
 SUBJECT: Review of Hop, Skip & Jump Community Bus Service
 FILE NO: MC/14/153286

SUMMARY

Council at its Ordinary Meeting on the 8th September 2014 resolved:

"That the General Manager:

1. *Undertake an audit and provide an update on the current usage of the service, by route, by whom, including most popular routes and times;*
2. *Request the Precincts to provide feedback on the service and any improvements that could be made, including alternative routes and times;*
3. *Survey the current users of the service requesting their feedback and ideas; and*
4. *Prepare a report to Council on the outcomes of the Precinct feedback and the survey conducted."*

Report

Correspondence was forwarded to the Precincts and survey forms were made available in all buses in order to obtain feedback by those who use the service.

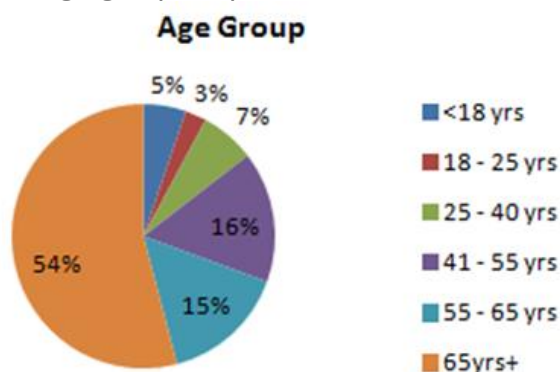
271 responses including individual submissions were received all of which support the service.

Current usage

In 2013/14 there were 395,000 passenger trips and on average between 7,000 and 8,500 passenger trips each week.

Of those who responded to the survey **94% live in the Manly Local Government Area** and **69% are over 55 years of age**. The following graph indicates the age groups of those who responded to the survey.

Graph 1- Age groups of patrons



The most popular route is the Manly route which from May to October accounts on average for 62% of patronage Monday to Friday and 75% of patronage on weekends. From November to April, this route accounts on average for 64% of patronage Monday to Friday and 81% of patronage on weekends.

Environmental Services Division Report No. 4 (Cont'd)

The Balgowlah Heights/Seaforth route is the next most popular route which accounts on average for 21% of patronage Monday to Friday during the winter months and 18% of patronage weekdays during the summer season.

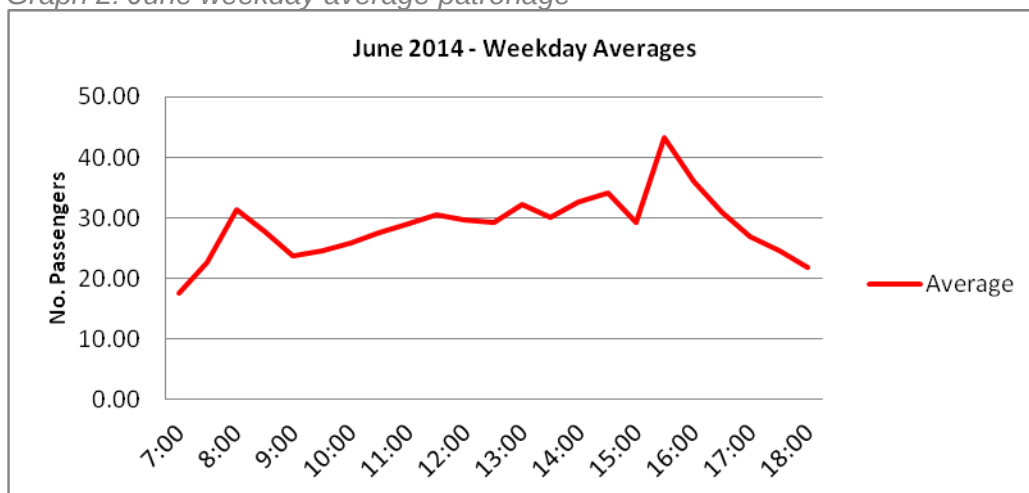
Fairy Bower/Manly route on average accounts for 17% of patronage weekdays during the winter season and 18% on average during the summer season.

83% of respondents had used the service more than 4 times in the preceding two-week period.

Times of use

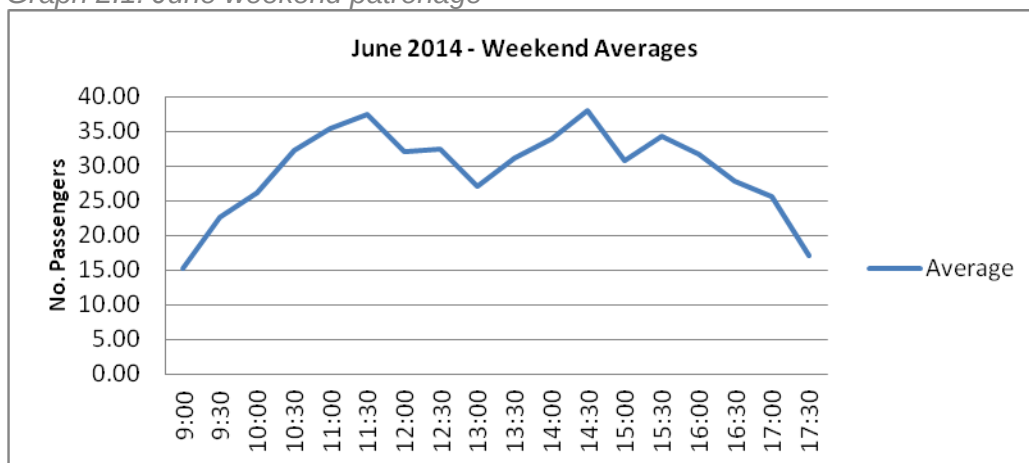
The following graph indicates the average times of use Monday to Friday for June 2014

Graph 2: June weekday average patronage



The following graph indicates the average times of weekend use for June 2014

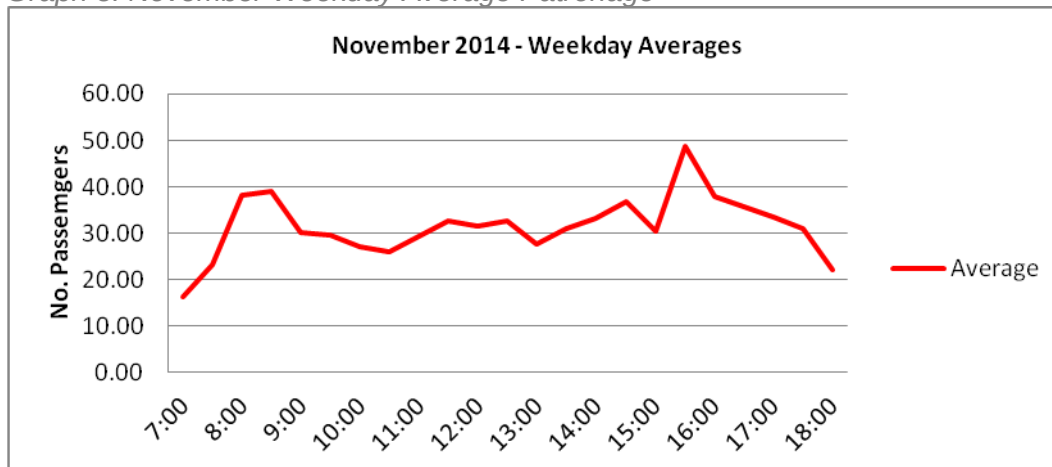
Graph 2.1: June weekend patronage



Environmental Services Division Report No. 4 (Cont'd)

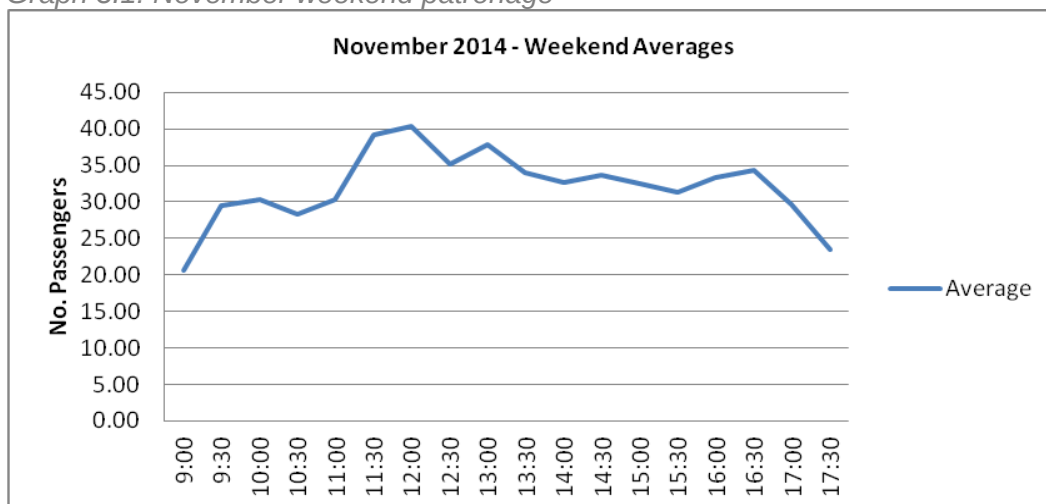
The following graph indicates the average times of use Monday to Friday for November 2014

Graph 3: November Weekday Average Patronage



The following graph indicates the average times of weekend use for November 2014

Graph 3.1: November weekend patronage



Each of the four preceding graphs is indicative of the patterns of average use during the year.

During the cooler months, the weekday patterns show a steady incline in use, with the peak period around 3.30pm to 4.00pm, coinciding with the end of school. Following this time, usage declines. Weekend peak use in winter is mid morning and mid afternoon.

During the warmer months, the weekday peak periods occur between 7.30am and 9.00am and between 3.00pm and 4.30 pm. On weekends, most use occurs during the middle of the day.

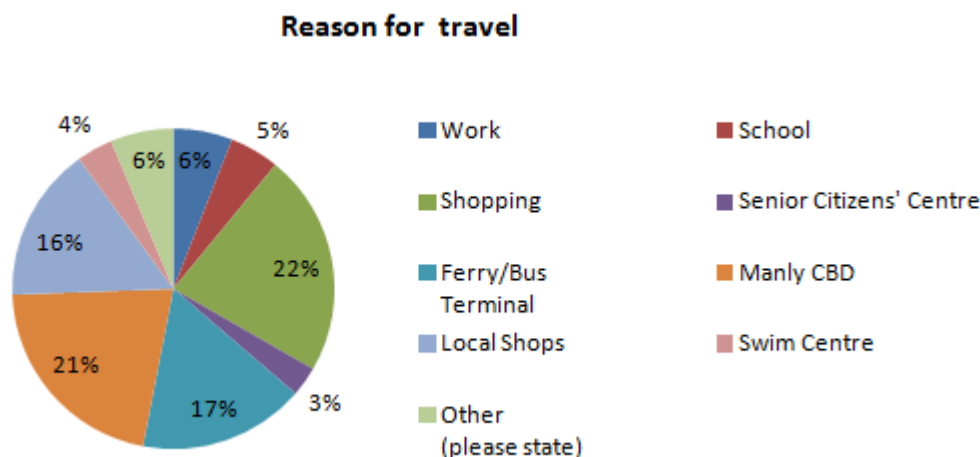
Reason for travel

Responses to the survey indicate that the service caters for people travelling locally to and from:

- shops and parks;
- the aquatic centre, harbour and ocean beaches;
- Senior citizens centre and library;
- school; and
- major transport hubs e.g. Manly Wharf.

Environmental Services Division Report No. 4 (Cont'd)

Graph 4: Reason for travel



Response from Precincts

Submissions were received from North Harbour, Clontarf, Ocean Beach and Little Manly Precincts. All responses uniformly supported the service noting its value to the community especially those less able and the elderly.

Suggested improvements include:

- Incorporating Manly Hospital in the scheduled route;
- Relocating the central meeting point from Balgowlah to Manly;
- Extending the service by one hour during the summer months to cater for ferry commuters;
- More promotion of the service;
- Installing clearly marked bus stops;
- Placing a timetable with a map of service on the Ocean Beach Precinct notice board; and
- Installing an aural signifier such as "Green sleeves" (e.g. ice-cream truck).

Staff Comments Regarding the Suggestions

Manly Hospital

While this suggestion has merit, Transport for NSW has confirmed that the State Transit Authority has a commercial contract which, under the Passenger Transport Act 1990, confers upon it exclusive rights to operate passenger services to Manly Hospital.

This precludes Council or any other person or company from offering a similar service along a proximate route that would result in competition with the service provided by the STA.

Relocating the Interchange to Manly

The design of the three routes is to make each a 25 minute round trip or two round trips per hour which makes the service reliable, dependable and frequent. The location of the Balgowlah interchange is the ideal point for all three routes to make this 25 minute round trip and therefore maintain timetable and reliability.

Extending the Service

The current patterns of use do not support an extension to the timetable during summer. It will be recommended, however, that demand for the service be reviewed annually to determine future service requirements.

Promotion of the Service

The service is currently promoted via Council's website, Hello Manly and Council's e-newsletter. Additional promotion of the service will be investigated with Council's communications team, in particular promoting the service in conjunction with major events.

Corporate sponsorship is discussed later in the report.

Environmental Services Division Report No. 4 (Cont'd)Installation of Signs

The service is in the main a 'hail and ride' service. Bus stops are located at key locations. A review of bus stops and signs has been conducted and recommendations to improve access and signage are with Council's Traffic Manager.

Information on Notice Boards

Copies of the timetable are to be circulated to all Precincts for distribution as required.

Aural Signifier

The service operates on a timetable with established routes. An aural signifier may be repetitious in areas where service intervals are 30 minutes and may be considered intrusive in some residential areas.

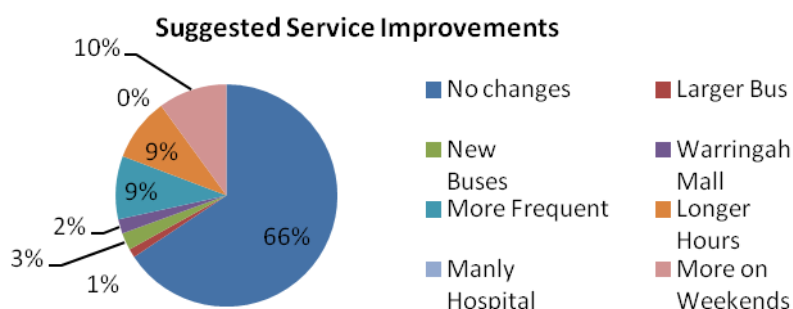
Suggested Improvements - From the Survey

All respondents supported the Hop Skip Jump bus service. Two thirds of the passengers surveyed are very happy with the existing service and did not seek change.

10% of respondents suggested more services on weekends, particularly during the summer season and for large events such as Food and Wine and the Jazz Festival. Some respondents suggested that the weekday timetable should be extended to cover Saturdays and Sundays.

9% suggested extended hours during weekdays. 9% sought more frequent services.

Graph 5: From the Survey: Suggested Service Improvements

**The Current Service**

The HSJ is a sustainable transport initiative and is believed to be the first of its kind in Australia.

Its aim is to encourage residents when taking short trips locally to do so by bus rather than by car. Council has been able to effect change locally by reducing:

1. reliance on vehicles for local trips;
2. congestion on local roads;
3. strain on parking; and
4. localised air pollution.

Operationally, the service spans 7.00am to 6.30pm Monday to Friday and 9.00 am to 6.00pm Saturdays, Sundays and public holidays.

A bus interchange is located in Condamine St, Balgowlah and facilitates connection with other buses in the service. Each route takes approximately 30 minutes and caters for people travelling to and from:

- local shops and parks;
- the aquatic centre, harbour and ocean beaches;

Environmental Services Division Report No. 4 (Cont'd)

- Senior Citizens Centre and Library;
- School; and
- major transport hubs e.g. the wharf.

The service operates using a fleet of buses with a carrying capacity of between 22 to 28 passengers per bus.

As a "Hail and Ride" service there is great benefit for those with limited mobility. Timetables are available online, from Council's customer service centre and Hello Manly.

Corporate Sponsorships

A three-tiered Corporate Sponsorship package is in development to attract prospective sponsors.

Presentation of the Service

Corporate summer uniforms have been issued to drivers. Winter uniforms are currently being designed.

Donations

Passengers are encouraged to make a donation however this is not mandatory. Anecdotally, elderly passengers and tourists are most likely to make a donation.

Bus signs are being designed to inform users about the service and encourage donations.

Timetable

The timetable is currently being reviewed to incorporate changes arising from the impacts of increased traffic over time and will accommodate any changes that arise as part of this service review. The timetable will be reformatted to provide relevant information and greater clarity for users.

SUMMARY

The HSJ service connects people with local, is a social hub, provides a great local experience for tourists and for many, particularly the elderly it is often the only contact they have with other people.

Overwhelmingly, the service is used by local residents and with over 395,000 passenger trips in 2014 has achieved its aim to reduce the community's reliance on cars for single local journeys. The response to the survey was positive with many respondents making note of the value that the service adds to the local social fabric.

RECOMMENDATION

That the report be received and noted.

ATTACHMENTS

AT- 1 HSJ Customer Survey 1 Page

OM09022015ESD_1.DOC

***** End of Environmental Services Division Report No. 4 *****

Environmental Services Division Report No. 4.DOC - Review of Hop, Skip & Jump Community Bus Service

HSJ Customer Survey



HOP SKIP JUMP BUS CUSTOMER SURVEY

Council are currently seeking feedback from the local community on how it can improve the Hop Skip Jump Bus Service. Council would appreciate your time in completing the survey below.

QUESTIONS

1. Do you live in the Manly Local Government Area? Yes / No
2. If you do not live in the Manly local Government Area please provide your residential postcode. Or if visiting from outside Australia, please indicate your country of residence.

3. What is your age group? Please circle one

Under 18yrs	18-25 yrs	25-40yrs	41-55 yrs	55-65 yrs	65 yrs +
-------------	-----------	----------	-----------	-----------	----------

4. How often do you use the Hop Skip Jump bus service? Please circle one

2-3 times per week	Weekly	Fortnightly
Monthly	Less Frequently	

5. How many times have you used the HSJ service in the last 2 weeks?

6. Why do you use the Hop Skip Jump Bus Service? Travel To / From:

Please circle as many as appropriate

Work	School	Shopping	Senior Citizens Centre
Ferry/Bus Terminal	Manly CBD	Local shops	Swim Centre
Other? Please state:			

7. How do you think Council could improve the Hop Skip Jump Bus Service?

Thank you for your participation.



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Monthly	Less Frequently	

5. How many times have you used the HSJ service in the last 2 weeks?

6. Why do you use the Hop Skip Jump Bus Service? Travel To / From:

Please circle as many as appropriate

Work	School	Shopping	Senior Citizens Centre
Ferry/Bus Terminal	Manly CBD	Local shops	Swim Centre
Other? Please state:			

7. How do you think Council could improve the Hop Skip Jump Bus Service?

Thank you for your participation.

ATTACHMENT 1

**Environmental Services Division Report No. 4.DOC - Review of Hop, Skip & Jump Community
Bus Service
HSJ Customer Survey**

TO: Ordinary Meeting - 9 February 2015
REPORT: Corporate Services Division Report No. 1
SUBJECT: Report on Council Investments as at 31 December 2014
FILE NO: MC/15/4512

SUMMARY

In accordance with clause 212 of the Local Government (General) Regulation 2005, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the Investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

REPORT

Council is required to report on a monthly basis, all invested funds which have been made in accordance with the Local Government Act 1993, The Local Government (General) Regulation 2005, and Council's Investment Policy.

Attached is the report of the bank balances and investment performance for **December 2014**.

Legislative & Policy Implications

Manly Council Investment Policy
Section 625 Local Government Act 1993
Clause 212 Local Government (General) Regulation 2005
DLG Circular 11-01 – Ministerial Investment Order dated 12 January 2011
DLG Circular 10-11 – Investment Policy Guidelines

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Investment Performance

The Investment Report shows that Council has total Investments of \$49,881,470 comprising a Commonwealth Bank Balance of \$1,671,599 and Investment Holdings of \$48,209,871 directly managed.

Investments overall performed above the 90 day average Bank Bill Swap Rate (BBSW) for the month providing a return of 3.50% (*Council Benchmark =2.75% - benchmark is 90 day average BBSW*).

The investment with Emu Note (Dresdner Bank) is not paying interest coupons and initiating capital guarantee mechanisms to protect the investment. The average rate of return for investments paying interest is 3.55%.

Corporate Services Division Report No. 1 (Cont'd)

Movements in Investments for the Month of December 2014

Investments Made

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>
Bankwest	Term Deposit	\$1,000,000
Bankwest	Term Deposit	\$1,000,000
Bendigo and Adelaide Bank	Term Deposit	\$1,000,000
ING Direct	Term Deposit	\$1,000,000
ING Direct	Term Deposit	\$1,000,000
ING Direct	Term Deposit	\$1,000,000
National Bank	Term Deposit	\$1,000,000

Investments Matured

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>	<u>Redeemed Value</u>
ING Direct	Term Deposit	\$1,000,000	\$1,000,000
ING Direct	Term Deposit	\$1,000,000	\$1,000,000
National Bank	Term Deposit	\$1,000,000	\$1,000,000
Rural Bank	Term Deposit	\$1,000,000	\$1,000,000
Bendigo and Adelaide Bank	Term Deposit	\$1,000,000	\$1,000,000
Bankwest	Term Deposit	\$1,000,000	\$1,000,000

RECOMMENDATION

That the statement of Bank Balances and Investment Holdings as at 31 December 2014 be received and noted.

ATTACHMENTS

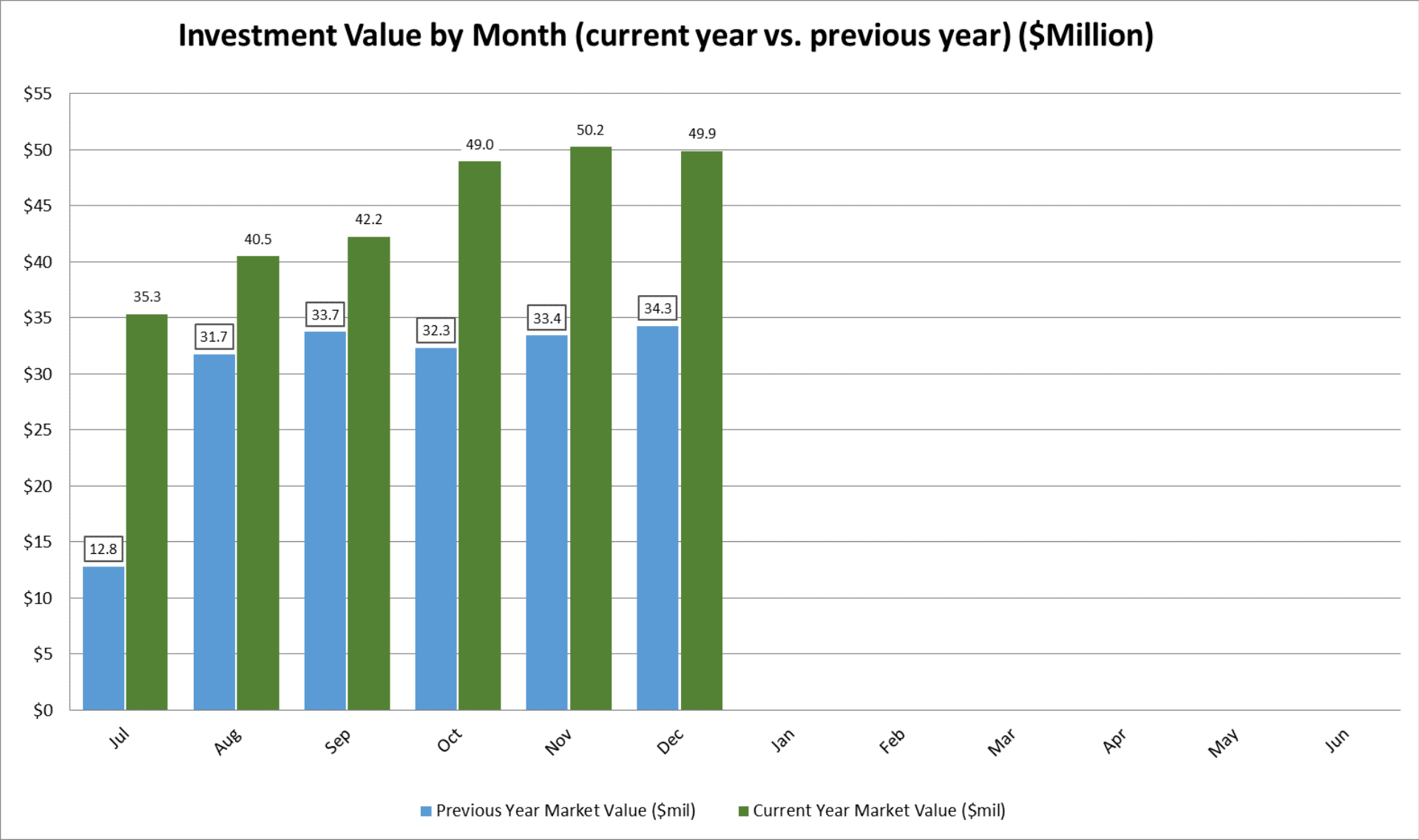
AT- 1 Investments Report 4 Pages

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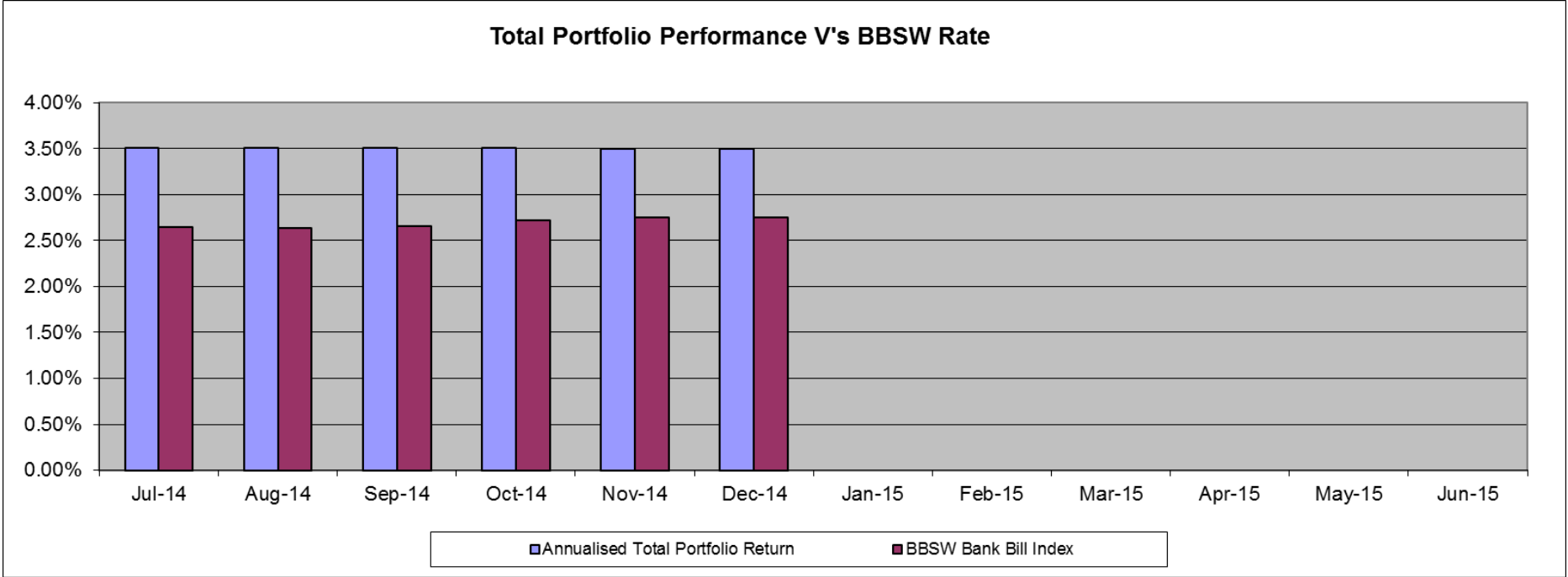
***** End of Corporate Services Division Report No. 1 *****

MANLY COUNCIL INVESTMENT PORTFOLIO as at 31 December 2014									Interest	
	Form of Investment	Investment \$	Market Value \$	Percentage of Portfolio	S & P Rating	Date Invested	Call/Maturity Date	Interest Rate	YTD	Dec 2014
Directly Managed Funds										
Trading Account										
CBA	Cash Trading Account	1,671,599	1,671,599	3.35%	AA-			2.45%(2)	18,230	3,418
Others										
CBA	At Call	1,096,413	1,096,413	2.20%	AA-	At Call	At Call	2.50%	33,921	5,787
AMP	At Call	3,615,592	3,615,592	7.25%	A+	At Call	At Call	3.15%	46,282	9,673
Macquarie Bank	At Call	39,827	39,827 (3)	0.08%	A	At Call	At Call	2.50%	262	82
RaboDirect	TD	719,877	719,877	1.44%	AA-	07/07/2014	07/07/2015	3.65%	12,742	2,232
RaboDirect	TD	238,162	238,162	0.48%	AA-	06/08/2014	06/08/2015	3.50%	3,357	708
AMP	TD	1,000,000	1,000,000	2.00%	A+	25/08/2014	25/05/2015	3.50%	12,274	2,973
AMP	TD	1,000,000	1,000,000	2.00%	A+	20/08/2014	16/02/2015	3.50%	12,753	2,973
Bank of Queensland	TD	1,000,000	1,000,000	2.00%	A-	18/08/2014	16/02/2015	3.50%	12,945	2,973
Bank of Queensland	TD	1,000,000	1,000,000	2.00%	A-	18/08/2014	16/02/2015	3.50%	12,945	2,973
Bank of Queensland	TD	1,000,000	1,000,000	2.00%	A-	20/05/2014	20/05/2015	3.66%	18,450	3,108
Bank of Queensland	TD	1,000,000	1,000,000	2.00%	A-	01/09/2014	04/03/2015	3.50%	11,603	2,973
Bankwest	TD	1,000,000	1,000,000	2.00%	AA-	10/12/2014	10/03/2015	3.50%	2,014	2,014
Bankwest	TD	1,000,000	1,000,000	2.00%	AA-	03/11/2014	02/02/2015	3.40%	5,403	2,888
Bankwest	TD	1,000,000	1,000,000	2.00%	AA-	03/11/2014	02/02/2015	3.40%	5,403	2,888
Bankwest	TD	1,000,000	1,000,000	2.00%	AA-	02/12/2014	01/06/2015	3.50%	2,781	2,781
Bendigo and Adelaide Bank	TD	1,000,000	1,000,000	2.00%	A-	09/12/2014	09/06/2015	3.40%	2,049	2,049
CBA	TD	1,000,000	1,000,000	2.00%	AA-	01/09/2014	02/03/2015	3.55%	11,768	3,015
CBA	TD	1,000,000	1,000,000	2.00%	AA-	03/09/2014	04/03/2015	3.53%	11,509	2,998
CBA	TD	1,000,000	1,000,000	2.00%	AA-	26/11/2014	26/05/2015	3.58%	3,433	3,041
CBA	TD	1,000,000	1,000,000	2.00%	AA-	28/08/2014	26/02/2015	3.52%	12,055	2,990
CBA	TD	1,000,000	1,000,000	2.00%	AA-	25/11/2014	23/06/2015	3.52%	3,472	2,990
ING Direct	TD	1,000,000	1,000,000	2.00%	A-	17/11/2014	18/05/2015	3.51%	4,231	2,981
ING Direct	TD	1,000,000	1,000,000	2.00%	A-	18/08/2014	16/02/2015	3.56%	13,167	3,024
ING Direct	TD	1,000,000	1,000,000	2.00%	A-	02/12/2014	02/06/2015	3.55%	2,821	2,821
ING Direct	TD	1,000,000	1,000,000	2.00%	A-	02/12/2014	03/06/2015	3.55%	2,821	2,821
ING Direct	TD	1,000,000	1,000,000	2.00%	A-	02/12/2014	04/06/2015	3.55%	2,821	2,821
Macquarie Bank	TD	1,000,000	1,000,000	2.00%	A	26/08/2014	22/02/2015	3.45%	12,004	2,930
ME Bank	TD	1,000,000	1,000,000	2.00%	A2	24/11/2014	25/05/2015	3.50%	3,548	2,973
ME Bank	TD	1,000,000	1,000,000	2.00%	A2	03/06/2014	04/03/2015	3.67%	18,501	3,117
National Bank	TD	1,000,000	1,000,000	2.00%	AA-	26/08/2014	23/02/2015	3.60%	12,526	3,058
National Bank	TD	1,000,000	1,000,000	2.00%	AA-	26/08/2014	23/02/2015	3.60%	12,526	3,058
National Bank	TD	1,000,000	1,000,000	2.00%	AA-	26/05/2014	25/02/2015	3.62%	18,249	3,075
National Bank	TD	1,000,000	1,000,000	2.00%	AA-	01/12/2014	01/06/2015	3.50%	2,877	2,877
National Bank	TD	1,000,000	1,000,000	2.00%	AA-	04/11/2014	02/02/2015	3.45%	5,388	2,930
People's Choice Credit Union	TD	1,000,000	1,000,000	2.00%	A2	04/11/2014	02/02/2015	3.38%	5,278	2,871
Suncorp Bank	TD	1,000,000	1,000,000	2.00%	A+	24/11/2014	25/05/2015	3.60%	3,649	3,058
Suncorp Bank	TD	1,000,000	1,000,000	2.00%	A+	03/11/2014	02/02/2015	3.40%	5,403	2,888
Suncorp Bank	TD	1,000,000	1,000,000	2.00%	A+	03/11/2014	02/02/2015	3.40%	5,403	2,888
Suncorp Bank	TD	1,000,000	1,000,000	2.00%	A+	25/11/2014	26/05/2015	3.60%	3,551	3,058
Westpac	TD	1,000,000	1,000,000	2.00%	AA-	07/07/2014	07/01/2015	3.77%	18,282	3,202
Westpac	TD	1,000,000	1,000,000	2.00%	AA-	07/07/2014	07/01/2015	3.77%	18,282	3,202
Westpac	TD	1,000,000	1,000,000	2.00%	AA-	07/07/2014	07/04/2015	3.69%	17,894	3,134
Westpac	TD	1,000,000	1,000,000	2.00%	AA-	07/07/2014	07/04/2015	3.69%	17,894	3,134
Westpac	TD	1,000,000	1,000,000	2.00%	AA-	07/07/2014	07/04/2015	3.69%	17,894	3,134
Westpac	TD	1,000,000	1,000,000	2.00%	AA-	04/11/2014	04/02/2015	3.38%	5,278	2,871
Wide Bay Australia Ltd	TD	1,000,000	1,000,000	2.00%	A2	28/03/2014	30/03/2015	3.81%	19,207	3,236
Wide Bay Australia Ltd	TD	1,000,000	1,000,000	2.00%	A2	01/04/2014	01/04/2015	3.70%	18,652	3,142
Emu Note - Dresdner Bank AG	Struct'd Note	500,000	485,200 (3)	1.00%	A	25/10/2005	30/10/2015	0.00%	-	-
	Total	48,209,871	48,195,071	96.65%						
Total Directly Managed Funds		49,881,470	49,866,670	100.00%						
Retired Investments									223,912	2,176
TOTAL PORTFOLIO		49,881,470	49,866,670	100%				3.50%	747,708	147,997
BENCHMARK(1)								2.75%		
Notes:										
1 Benchmark is 90 day BBSW as at 31 December 2014										
2 CBA Trading account not included in the monthly portfolio return calculation										
3 Market Value as at 30 November 2014										

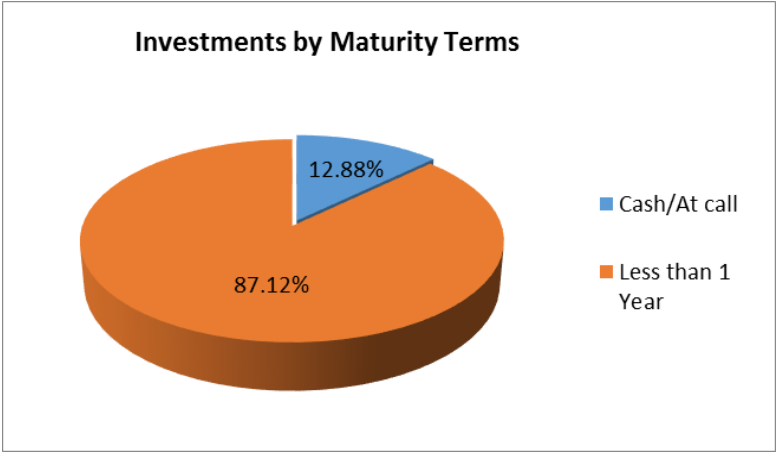
Corporate Services Division Report No. 2 (Cont'd)



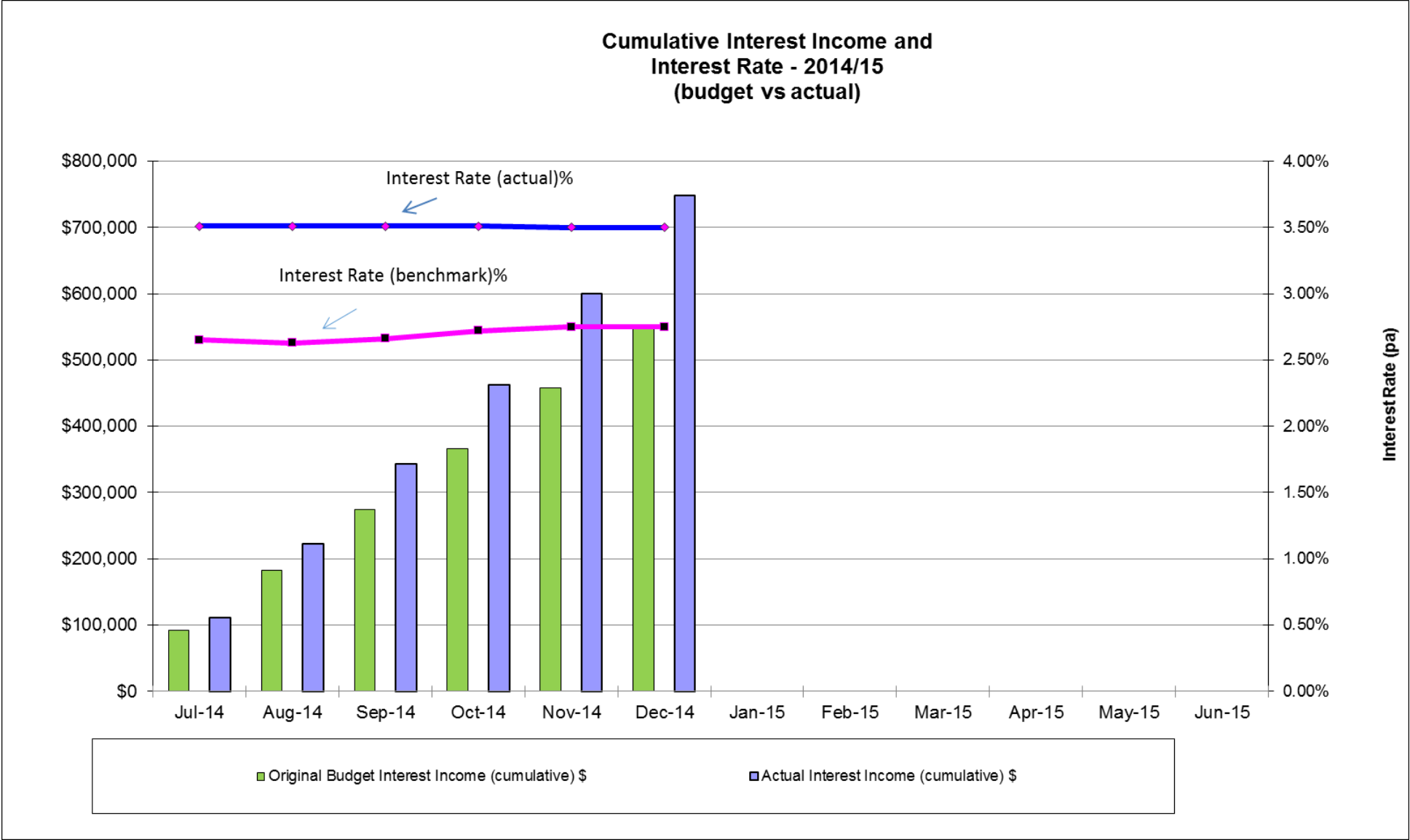
Corporate Services Division Report No. 2 (Cont'd)



Summary by Credit Rating		No.
AA-	47.56%	24
A+	19.28%	7
A-	20.05%	10
A	3.09%	3
A2	10.02%	5
	100.00%	49



Corporate Services Division Report No. 2 (Cont'd)



TO: Ordinary Meeting - 9 February 2015
REPORT: Corporate Services Division Report No. 2
SUBJECT: Report on Council Investments as at 31 January 2015
FILE NO: MC/15/5116

SUMMARY

In accordance with clause 212 of the Local Government (General) Regulation 2005, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the Investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

REPORT

Council is required to report on a monthly basis, all invested funds which have been made in accordance with the Local Government Act 1993, The Local Government (General) Regulation 2005, and Council's Investment Policy.

Attached is the report of the bank balances and investment performance for **January 2015**.

Legislative & Policy Implications

Manly Council Investment Policy
Section 625 Local Government Act 1993
Clause 212 Local Government (General) Regulation 2005
DLG Circular 11-01 – Ministerial Investment Order dated 12 January 2011
DLG Circular 10-11 – Investment Policy Guidelines

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Investment Performance

The Investment Report shows that Council has total Investments of \$47,023,454 comprising a Commonwealth Bank Balance of \$898,038 and Investment Holdings of \$46,125,416 directly managed.

Investments overall performed above the 90 day average Bank Bill Swap Rate (BBSW) for the month providing a return of 3.50% (*Council Benchmark =2.70% - benchmark is 90 day average BBSW*).

The investment with Emu Note (Dresdner Bank) is not paying interest coupons and initiating capital guarantee mechanisms to protect the investment. The average rate of return for investments paying interest is 3.55%.

Movements in Investments for the Month of January 2015

Investments Made

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>
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Corporate Services Division Report No. 2 (Cont'd)

Westpac	Term Deposit	\$1,000,000
Westpac	Term Deposit	\$1,000,000

Investments Matured

<u>Issuer</u>	<u>Particulars</u>	<u>Face Value</u>	<u>Redeemed Value</u>
Westpac	Term Deposit	\$1,000,000	\$1,000,000
Westpac	Term Deposit	\$1,000,000	\$1,000,000

RECOMMENDATION

That the statement of Bank Balances and Investment Holdings as at 31 January 2015 be received and noted.

ATTACHMENTS

AT- 1 Investment Report January 2015 4 Pages

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***** End of Corporate Services Division Report No. 2 *****

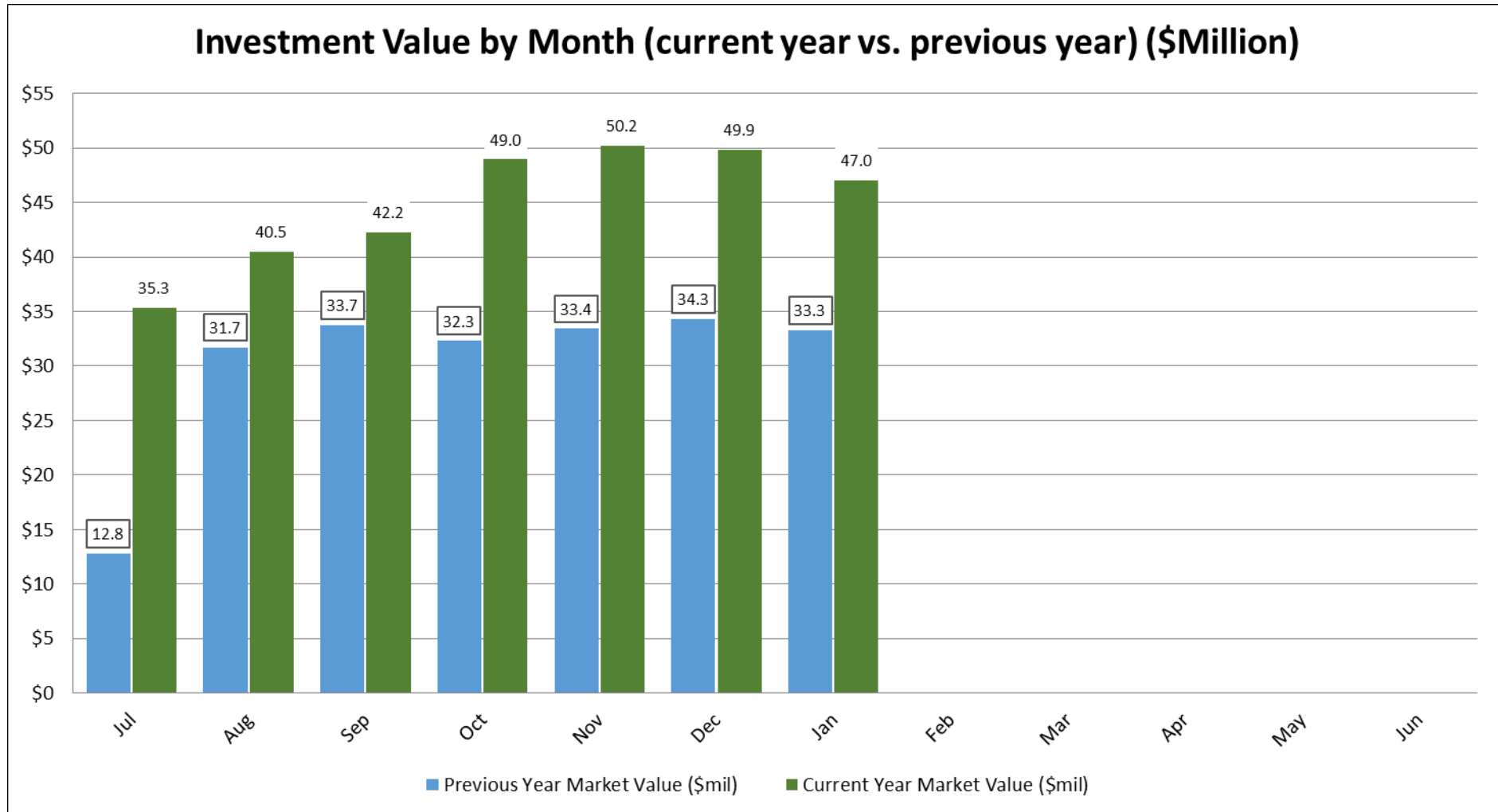
ATTACHMENT 1

Corporate Services Division Report No. 2.DOC - Report on Council Investments as at 31 January 2015 Investment Report January 2015

	Form of Investment	Investment \$	Market Value \$	Percentage of Portfolio	S & P Rating	Date Invested	Call/Maturity Date	Interest Rate	YTD	Interest Jan 2015
Directly Managed Funds										
Trading Account										
CBA	Cash Trading Account	898,038	898,038	1.91%	AA-			2.45% ⁽²⁾	20,385	2,155
Others										
CBA	At Call	502,200	502,200	1.07%	AA-	At Call	At Call	2.50%	36,631	2,710
AMP	At Call	2,125,265	2,125,265	4.52%	A+	At Call	At Call	3.15%	54,427	8,145
Macquarie Bank	At Call	39,912	39,912 ⁽³⁾	0.08%	A	At Call	At Call	2.50%	347	85
RaboDirect	TD	719,877	719,877	1.53%	AA-	07/07/2014	07/07/2015	3.65%	14,973	2,232
RaboDirect	TD	238,162	238,162	0.51%	AA-	06/08/2014	06/08/2015	3.50%	4,065	708
AMP	TD	1,000,000	1,000,000	2.13%	A+	25/08/2014	25/05/2015	3.50%	15,247	2,973
AMP	TD	1,000,000	1,000,000	2.13%	A+	20/08/2014	16/02/2015	3.50%	15,726	2,973
Bank of Queensland	TD	1,000,000	1,000,000	2.13%	A-	18/08/2014	16/02/2015	3.50%	15,918	2,973
Bank of Queensland	TD	1,000,000	1,000,000	2.13%	A-	18/08/2014	16/02/2015	3.50%	15,918	2,973
Bank of Queensland	TD	1,000,000	1,000,000	2.13%	A-	20/05/2014	20/05/2015	3.66%	21,559	3,108
Bank of Queensland	TD	1,000,000	1,000,000	2.13%	A-	01/09/2014	04/03/2015	3.50%	14,575	2,973
Bankwest	TD	1,000,000	1,000,000	2.13%	AA-	10/12/2014	10/03/2015	3.50%	4,986	2,973
Bankwest	TD	1,000,000	1,000,000	2.13%	AA-	03/11/2014	02/02/2015	3.40%	8,290	2,888
Bankwest	TD	1,000,000	1,000,000	2.13%	AA-	03/11/2014	02/02/2015	3.40%	8,290	2,888
Bankwest	TD	1,000,000	1,000,000	2.13%	AA-	02/12/2014	01/06/2015	3.50%	5,753	2,973
Bendigo and Adelaide Bank	TD	1,000,000	1,000,000	2.13%	A-	09/12/2014	09/06/2015	3.40%	4,937	2,888
CBA	TD	1,000,000	1,000,000	2.13%	AA-	01/09/2014	02/03/2015	3.55%	14,784	3,015
CBA	TD	1,000,000	1,000,000	2.13%	AA-	03/09/2014	04/03/2015	3.53%	14,507	2,998
CBA	TD	1,000,000	1,000,000	2.13%	AA-	26/11/2014	26/05/2015	3.58%	6,473	3,041
CBA	TD	1,000,000	1,000,000	2.13%	AA-	28/08/2014	26/02/2015	3.52%	15,044	2,990
CBA	TD	1,000,000	1,000,000	2.13%	AA-	25/11/2014	23/06/2015	3.52%	6,461	2,990
ING Direct	TD	1,000,000	1,000,000	2.13%	A-	17/11/2014	18/05/2015	3.51%	7,212	2,981
ING Direct	TD	1,000,000	1,000,000	2.13%	A-	18/08/2014	16/02/2015	3.56%	16,191	3,024
ING Direct	TD	1,000,000	1,000,000	2.13%	A-	02/12/2014	02/06/2015	3.55%	5,836	3,015
ING Direct	TD	1,000,000	1,000,000	2.13%	A-	02/12/2014	03/06/2015	3.55%	5,836	3,015
ING Direct	TD	1,000,000	1,000,000	2.13%	A-	02/12/2014	04/06/2015	3.55%	5,836	3,015
Macquarie Bank	TD	1,000,000	1,000,000	2.13%	A	26/08/2014	22/02/2015	3.45%	14,934	2,930
ME Bank	TD	1,000,000	1,000,000	2.13%	A2	24/11/2014	25/05/2015	3.50%	6,521	2,973
ME Bank	TD	1,000,000	1,000,000	2.13%	A2	03/06/2014	04/03/2015	3.67%	21,618	3,117
National Bank	TD	1,000,000	1,000,000	2.13%	AA-	26/08/2014	23/02/2015	3.60%	15,584	3,058
National Bank	TD	1,000,000	1,000,000	2.13%	AA-	26/08/2014	23/02/2015	3.60%	15,584	3,058
National Bank	TD	1,000,000	1,000,000	2.13%	AA-	26/05/2014	25/02/2015	3.62%	21,323	3,075
National Bank	TD	1,000,000	1,000,000	2.13%	AA-	01/12/2014	01/06/2015	3.50%	5,849	2,973
National Bank	TD	1,000,000	1,000,000	2.13%	AA-	04/11/2014	02/02/2015	3.45%	8,318	2,930
People's Choice Credit Union	TD	1,000,000	1,000,000	2.13%	A2	04/11/2014	02/02/2015	3.38%	8,149	2,871
Suncorp Bank	TD	1,000,000	1,000,000	2.13%	A+	24/11/2014	25/05/2015	3.60%	6,707	3,058
Suncorp Bank	TD	1,000,000	1,000,000	2.13%	A+	03/11/2014	02/02/2015	3.40%	8,290	2,888
Suncorp Bank	TD	1,000,000	1,000,000	2.13%	A+	03/11/2014	02/02/2015	3.40%	8,290	2,888
Suncorp Bank	TD	1,000,000	1,000,000	2.13%	A+	25/11/2014	26/05/2015	3.60%	6,608	3,058
Westpac	TD	1,000,000	1,000,000	2.13%	AA-	07/01/2015	07/04/2015	3.47%	2,282	2,282
Westpac	TD	1,000,000	1,000,000	2.13%	AA-	07/01/2015	07/04/2015	3.47%	2,282	2,282
Westpac	TD	1,000,000	1,000,000	2.13%	AA-	07/07/2014	07/04/2015	3.69%	21,028	3,134
Westpac	TD	1,000,000	1,000,000	2.13%	AA-	07/07/2014	07/04/2015	3.69%	21,028	3,134
Westpac	TD	1,000,000	1,000,000	2.13%	AA-	07/07/2014	07/04/2015	3.69%	21,028	3,134
Westpac	TD	1,000,000	1,000,000	2.13%	AA-	04/11/2014	04/02/2015	3.38%	8,149	2,871
Wide Bay Australia Ltd	TD	1,000,000	1,000,000	2.13%	A2	28/03/2014	30/03/2015	3.81%	22,442	3,236
Wide Bay Australia Ltd	TD	1,000,000	1,000,000	2.13%	A2	01/04/2014	01/04/2015	3.70%	21,795	3,142
Emu Note - Dresdner Bank AG	Struct'd Note	500,000	487,050 ⁽³⁾	1.06%	A	25/10/2005	30/10/2015	0.00%	-	-
	Total	46,125,416	46,112,466	98.09%						
Total Directly Managed Funds		47,023,454	47,010,504	100.00%						
Retired Investments									261,922	1,446
TOTAL PORTFOLIO		47,023,454	47,010,504	100%				3.50%	889,938	142,231
BENCHMARK ⁽¹⁾									2.70%	
Notes:										
1 Benchmark is 90 day BBSW as at 31 January 2015										
2 CBA Trading account not included in the monthly portfolio return calculation										
3 Market Value as at 31 December 2014										

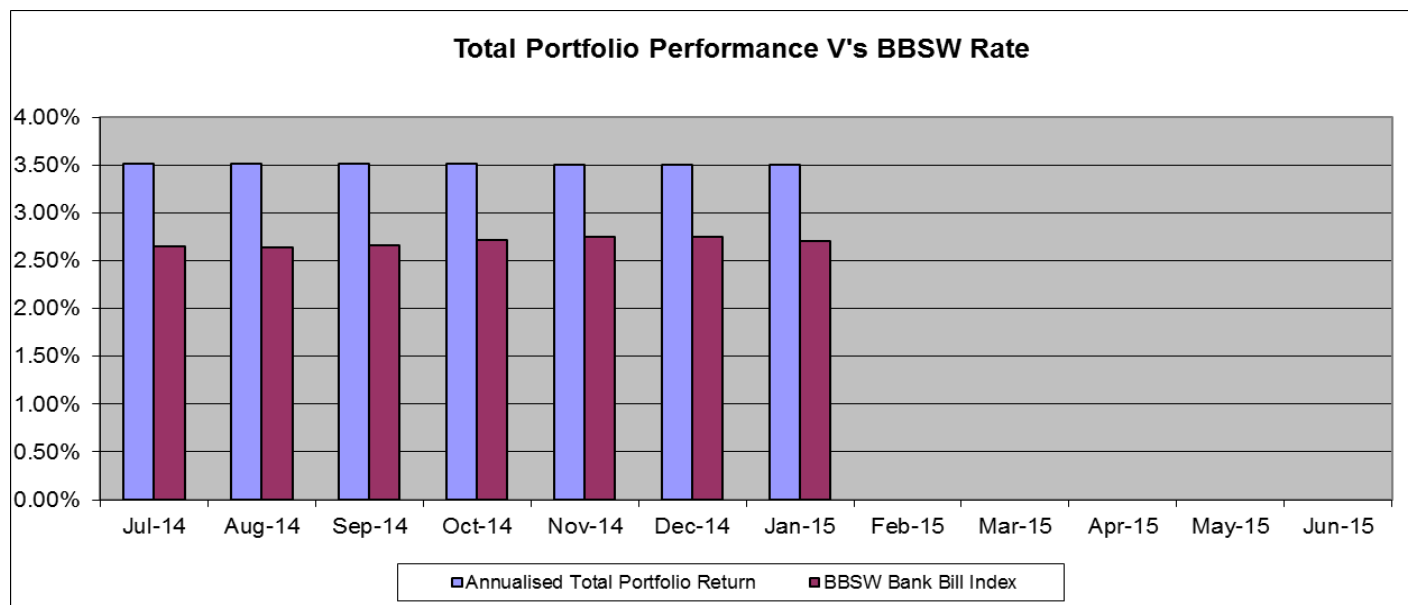
ATTACHMENT 1

Corporate Services Division Report No. 2.DOC - Report on Council Investments as at 31 January 2015 Investment Report January 2015

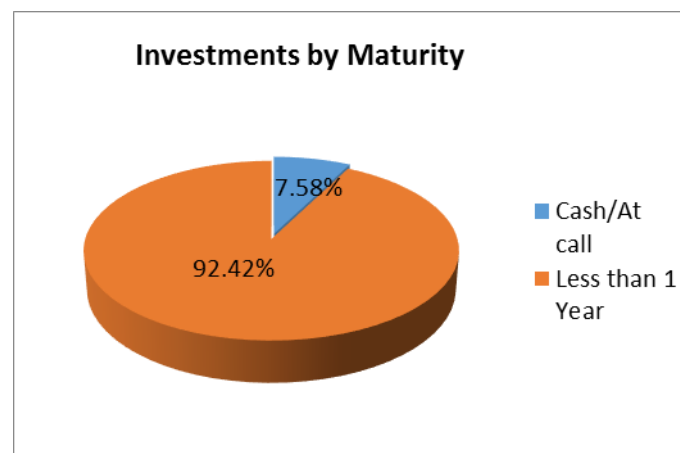


ATTACHMENT 1

Corporate Services Division Report No. 2.DOC - Report on Council Investments as at 31 January 2015 Investment Report January 2015

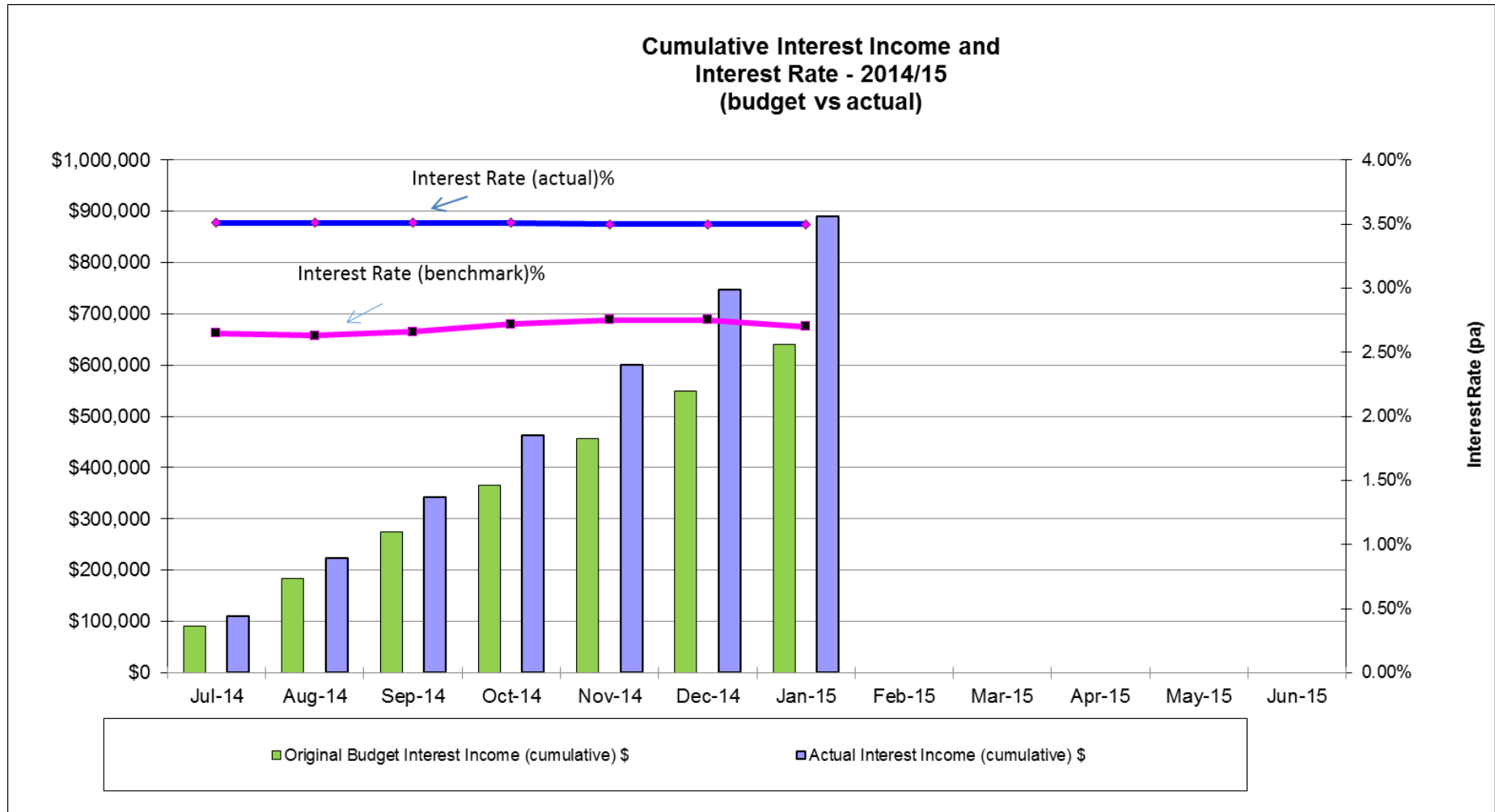


Summary by Credit Rating		No.
AA-	47.55%	24
A+	17.28%	7
A-	21.27%	10
A	3.27%	3
A2	10.63%	5
	100.00%	49



ATTACHMENT 1

Corporate Services Division Report No. 2.DOC - Report on Council Investments as at 31 January 2015 Investment Report January 2015



TO: Ordinary Meeting - 9 February 2015
REPORT: Corporate Services Division Report No. 3
SUBJECT: Second Quarter Report (1 October 2014 to 31 December 2014) – Progress with the Delivery Program 2013-2017 and Budget 2014-15
FILE NO: MC/15/11817

SUMMARY

This report provides the second progress report for Council's One Year Operational Plan 2014-15 forming part of the Delivery Program 2013-2017 and the period 1 October to 31 December 2014, in accordance with the requirements of section 404(5) of the *Local Government Act, 1993*.

Attached is a detailed matrix and graphs showing this Council progress in this period.

Quarterly Financial Review Reports for the quarter ending 31 December 2014, including variation recommendations are also discussed and detailed in the Attachments.

REPORT

Section 404(5) of the *Local Government Act, 1993*, requires the General Manager to ensure that regular progress reports are provided to the council "with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every 6 months".

In June 2014, Council adopted the Community Strategic Plan Beyond 2024 and its various components, including the Four Year Delivery Program 2013-2017 readjusted for the One Year Operational Plan 2014-15.

The Delivery Program establishes the principal activities to be undertaken by Council to implement the strategies established by the Community Strategic Plan Beyond 2024 within the resources available under the Resourcing Strategy. This cascades downwards to the various actions that are articulated in the Operational Plan 2014-15 that are reported to Council on a quarterly basis (September 2014, December 2014 and March 2015 through quarterly reports) and annual basis for the year ending 30 June 2015 (through the Annual Report).

Contained within the Delivery Program are the four main strategic directions undertaken by Council that provide a focus for the development of key goals and strategies arising from the adoption of the Community Strategic Plan. These are:

1. Social Priorities
2. Economic Priorities
3. Environmental Priorities
4. Governance Priorities

The attached spreadsheet (see Attachment 1) shows progress on the various Delivery Program strategies and actions for the October to December 2014 quarter, and is circulated under separate cover, along with trend data on the key performance indicators. The graphs (at Attachment 2), display monthly data for 2014, and the 2013 and 2012 calendar years for comparative purposes, and are also circulated under separate cover.

This Report provides for the requirement of statutory reporting on the Council's four Strategic directions in the Delivery Program for the period ending 31 December 2014.

Some of the key Delivery Program highlights for the 2nd quarter are as follows:

Social priorities – Council continues working to improve community safety, providing services library, information and a variety of cultural services. This includes programs relating to late night

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transport education, youth and children's services, meals on wheels, library events and services, citizenship and special needs specific programming. The professional lifeguard service continues to provide safe swimming with nil drawings, and various preventative measures undertaken on Manly Ocean Beach during the start of the swimming season and summer months. Highlights in the cultural area include the October Jazz Festival, the Christmas Choral Concert, and the New Year's Eve fireworks display at Manly Cove.

Economic priorities – Key projects have progressed relating to the former Seaforth TAFE Site, including preparations for community spaces and finalisation of the BUPA Health Services lease of the site. The Manly 2015 project has progressed in terms of streetscape designs for Raglan Street. Maintenance and improvements to our community infrastructure took place through continued footpath and road improvements and various capital works programs, HopSkipJump community bus network, and provision of car parking facilities. Collaboration with the Manly Chamber of Commerce continued through the operation of the Manly Mainstreet program and the Hello Manly site improvements at Manly Wharf.

Governance priorities – continuous progress is being made with improvements to Council's governance and reporting systems, policies and procedures. Improvements in electronic systems for customer services and transactions such as rates and parking permits continue. Computer system upgrades continue to improve internal operations, productivity and efficiency. At the same time, strategic organisational development initiatives focusing on Work Health & Safety, performance partnering, training and the Investors in People program benefit staff outcomes. Council will continue working with its regional stakeholders through SHOROC to improve resources for the local area and Northern Beaches region through savings, collaboration and enhancements to waste, transport, and health.

QUARTERLY FINANCIAL REPORT

This Financial Report for the period ending 31 December 2014 for the second quarter 2014/2015 Financial Year has been prepared in accordance with the Clause 203(2) of the Local Government (General) Regulation, 2005. The Division of Local Government has also issued guidelines to Councils regarding the requirements for the Quarterly Budget Review Statements (QBRS) reporting.

The QBRS are now required to be presented on an accrual basis, and include the following Statements:

1. Budget Review Statement by the Responsible Accounting Officer on Council's financial position
2. Income and Expenses Budget Review Statement (with recommended variations)
3. Capital Budget Review Statement
4. Cash and Investments Statement
5. Key Performance Indicators
6. Summary of Contracts entered into during the Quarter
7. Consultancy and Legal Expenses Statement

Council's Budget as presented to Council has been prepared on a "Cash" basis, while the 4 Year Delivery Plan Budget and LTFP adopted by Council in June 2014 with the Community Strategic Plan is prepared on an "Accruals" basis.

The following is a summary of Council's adopted Cash Budget for 2014/2015 and revised Budget Estimates as at 31 December 2014:

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	Original Budget	Revised Budget 30 September 2014	Revised Budget 31 December 2014
Operating Income	\$79,572,164	\$79,753,055	\$79,856,055
Capital Income	\$55,473,314	\$55,584,272	\$55,666,272
Total Income	\$135,045,478	\$135,337,327	\$135,522,327
Operating Expenditure	\$76,935,345	\$77,053,539	\$77,003,519
Capital Expenditure	\$58,614,567	\$58,788,222	\$59,023,242
Total Expenditure	\$135,549,912	\$135,841,760	\$136,026,761
Net Surplus / (Deficit)	(\$504,434)	(\$504,434)	(\$504,434)

The Statements (listed above) setting out details of the variations to the Budget for the financial year ended 30 June 2015 are attached as Attachment 3.

The December 2014 quarter budget review reports no change to the original cash budget deficit for the financial year of \$504,434. This original deficit is due to the Court's decision on the Stuart Street properties. On an accrual basis the Quarterly Budget Review Statement forecasts a quarterly surplus of \$153,000. The full annual financial statement Net operating Result forecast is \$3.015million and Net Operating Result before Capital Income is forecast \$2.585million.

RECOMMENDATION**THAT:**

1. The second quarterly report for the 2014-15 Operational Plan and progress report with the second year of Council's Delivery Program 2013-2017 be received and noted; and
2. The Financial Statement for the quarter ended 31 December 2014, including the revised estimates and recommended variations contained within the report, be adopted.

ATTACHMENTS

AT- 1	Delivery Program Second Quarter Matrix	21 Pages	Circulated in Attachments document
AT- 2	Quarterly Budget Review	14 Pages	Circulated in Attachments document
AT- 3	Graphs Quarterly Report October to December 2014	12 Pages	Circulated in Attachments document

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***** End of Corporate Services Division Report No. 3 ***** .