



## MINUTES OF MEETING

### ARTS AND CULTURE COMMITTEE

HELD TUESDAY 10 DECEMBER 2013

#### PRESENT:

##### Councillors

Cllr Adele Heasman

Cllr Hugh Burns

Manly Council (Chair)

Manly Council

##### Community Representatives

Margo Bavinton

Jeanette Bywater

Akky van Ogtrop

Janie Raffin

Community Member

Community Member

Community Member

Community Member

##### Staff Representatives

Michael Hedger

Katherine Roberts

Director MAGAM

Senior Curator MAGAM

#### TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Arts and Culture Committee met on 10 December 2013, to consider the matters referred to it and now provides the following advice to Council.

The meeting commenced at 4.00pm.

#### ITEM 1 WELCOME, APOLOGIES AND LEAVE OF ABSENCE

Apologies were received from Cllr Jean Hay AM, Cllr Candy Bingham and community members Warren Langley, Gina O'Neill and Louise Rice.

ACTION

#### ITEM 2 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### ITEM 3 CONFIRMATION OF MINUTES of meeting of 15 October 2013 and MATTERS ARISING

Minutes of the Meeting held on 15 October 2013 were confirmed.

Director confirmed that discussions were to be held with the Manly Wharf Management re new Gallery signage.

MH

#### ITEM 4 REPORT – Acquisitions, exhibitions, collection

Director outlined new acquisitions; the new exhibitions; the receipt of two Arts NSW grants; and the announcement of a \$20,000 bequest for ceramic purchases and a painting from the estate of Mr Roger Pietri, late of Balgowlah. Director also presented the list of Gallery Society acquisitions which now total \$100,060.15 since 2002.

**Recommendations:**

- That the report be noted.
- That a letter be written, for Cllr Heasman's signature, to thank the Society for their generous efforts.

**ITEM 5 REPORT – Facilities Management**

Director advised the Committee that a report on the Gallery's future lighting needs has been drawn up by Erko and that a budget bid for the lighting upgrade of the museum and Access galleries may be included in next year's budget. The air conditioning problems of the previous weekend were discussed.

**Recommendations:**

- That the report be noted.
- That it be investigated whether the emergency air conditioning switch be moved to a more convenient place for staff access.
- That it be investigated whether gallery staff are able to contact Frost Air conditioning after hours.
- That the current air conditioning budget allocation be rolled over into the 2014/15 budget if it is not exhausted this year.
- That Margo Bavinton investigates the air conditioning systems at the Singaporean museums to determine how they cope with humidity problems.

**ITEM 6 REPORT –Committee meeting dates for 2014**

| Feb<br>2014 | Apr<br>201<br>4 | June<br>2014 | Aug<br>2014 | Oct<br>2014 | Dec<br>2014 |
|-------------|-----------------|--------------|-------------|-------------|-------------|
| 18          | 15              | 17           | 19          | 21          | 16          |

**Recommendations:**

- That the report be noted and
- That Secretariat be asked to change the December meeting date to 9 December.

**ITEM 7 General Business**

That Director and Senior Curator present a list of possible ceramics purchases in response to Mr Pietri's bequest.

That a report on the status of the Gallery's extensions program be tabled.

That a report on the digitization of the Gallery's photograph collection be tabled.

**ITEM 8 Date of next meeting:**

**Day:** Tuesday

**Date:** 18 February 2014