



**MINUTES OF MEETING
SISTER CITIES COMMITTEE
HELD WEDNESDAY 26 FEBRUARY 2014**

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Cr Alan Le Surf

Councillor (Chair)

Other Representatives

Mayor Jean Hay AM

Council

Tatsuko Ryan

Community Member

John O'Brien

Community Member

Laura Currie

Community Member

Peter Stephens

Community Member

Elaine Kent

Community Member

Diane Sullivan

Community Member

Wayne Collins

Community Member

Helen Foster

Community Member

Judi Mudge

Community Member

Christine Richardson

Japanese Teacher, Mackellar Girls Campus

Trevor Schwab

Community Member

Mitch Garth

Community Member

Tomoko Waters

Community Member

Council Staff

Trish O'Grady

Executive Assistant & Protocol Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Sister Cities Committee** met on Wednesday 26 February to consider matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 6.00pm in the Training Room, Town Hall

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE
Apologies – Sue O'Brien, Amanda Kibby, Yoko Sullivan, Hugh Clarke, Ian Host, Suzanne Smith, Anthony Foster, Sumiyo Mimori, Lyn Schwab, Liberty Campbell

ACTION

ITEM 2 DECLARATION OF INTEREST

No declarations of pecuniary or non-pecuniary interest.

ITEM 3 Appointment of New Member

Tomoko Waters has been appointed as a new member of the Sister Cities Committee. Members welcomed Tomoko.

ITEM 4 CONFIRMATION OF MINUTES

The minutes of the Sister Cities Committee meeting held on Wednesday 27 November were accepted:

Moved: Judi Mudge

Seconded: John O'Brien

ITEM 5 Friendship City and Sister City Projects/Exchanges

5.1 Taito-ku, Japan

There were no matters to report.

**5.2 Odawara, Japan
Exchange Programme**

- **Dates confirmed for travel**

Manly Students depart Thursday 3 July and return Tuesday 15 July, 2014.

Odawara Students arrive Manly 25 July and depart Monday 4 August, 2014.

- **Chaperones**

Peter Stephens has submitted an Expression of Interest to act as a chaperone in 2014.

The committee agreed that Peter would be a suitable chaperone to travel in 2014.

No Expressions of Interest received for a female chaperone from the Committee.

Yoko Sullivan has submitted an Expression of Interest to act as chaperone in Japan and also act as liaison person for the programme. The Committee agreed that Yoko Sullivan act in this capacity.

- **Interviews**

Interviews will be held on Sunday 13 April at Manly Council.

Interview Panel to include two Japanese teachers.

Christine Richardson and Judith French from Mackellar Girls have volunteered.

Committee members will assist with hospitality.

- **Itineraries**

Odawara has requested input from Manly regarding the itinerary in Japan.

It was agreed that the day trip to Disneyland should remain as the first activity on the itinerary.

A sub-committee will review the Odawara Itinerary and draft a proposed itinerary for Odawara visit to Manly.

Peter Stephens, Mitch Garth, Laura Currie, Tomoko Waters and Christine Richardson offered to be part of the committee.

Suggestions include

- more opportunities for students to practice English/activity incorporating English lesson.
- Indigenous culture activity/outing
- Inclusion of Immigration aspect of Australian life.
-
- **Dates**
 - Interviews Sunday 13 April, 2014
 - Mayoral Welcome & Orientation Thursday 15 May
 - Orientation dates to be confirmed.
 - Farewell Thursday 26 June.

Venue for orientation sessions to be investigated by Christine Richardson.

Mr Noriaki Ozaki

- Committee members would like to organise a presentation for Mr Ozaki to recognise his work and commitment to the Friendship relationship and Exchange Program over the past 24 years.
- Discussions were held regarding this occurring in 2015 during the 25th anniversary of the Program and it was decided that a framed certificate be presented in 2014 and that appropriate recognition for Mr Ozaki be discussed further for 2015.

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

5.3 Jing'an, China

There were no matters to report.

5.4 Yeongdo-gu, South Korea

- Arrangements are being made for a staff exchange with Yeongdo-gu. A staff member from Yeongdo-gu will spend 3 months at Manly Council. Committee members were asked to consider hosting the staff member for a period of time during that stay.
- Mayoral Elections will be held in July in Yeongdo-gu and it is anticipated that the newly elected Mayor will make an official visit to Manly later in the year.

5.5 Gunnedah, Australia

There were no matters to report.

5.6 City of Huntington Beach California USA

- The Hurley Australian Open of Surfing was held in Manly 8-16 February and members of the City of Huntington Beach visited Manly during this time. Discussions with Huntington Beach included:
 - the possibility of a student exchange programme. EA&PO is providing details of the Odawara Exchange as a model for a Huntington Beach program. Further discussions to be held.
 - Huntington Beach is celebrating 100 Years of surfing in 2014 and as part of the celebrations there will be a 4 July Parade with a float dedicated to the Huntington Beach and Manly Sister City Relationship. Committee members were asked to express interest in travelling to Huntington to take part in the Parade. The Chair advised that he plans to travel to Huntington for the occasion.
 - The Mayor will provide a video presentation on Huntington to the Committee at the next meeting.

ITEM 6 FINANCIAL REPORTS

The end of January Financial Statement was accepted.

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

ITEM 7 CORRESPONDENCE REPORT

Correspondence, In and Out tabled in folder, was noted.

Recommendation:

The Committee recommended to the General Manager that the information be received and noted.

ITEM 8 GENERAL BUSINESS

25th Anniversary Book

- Trevor Schwab enquired regarding an electronic version of the 25th Sister Cities Anniversary Book. EA&PO to investigate.

EA&PO

ITEM 8 NEXT MEETING DATE:

The next meeting will be held on Wednesday 26 March 2014.

Meeting closed at 7.15pm