



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that of a meeting of the Surf Club Liaison Working Group will be held:

DATE: Tuesday 20 August 2013

TIME: 8am – 10.00am

PLACE: Councillors' Room, Manly Council

COMMITTEE MEMBERS:

Councillors

Cllr Jean Hay AM, Mayor

Manly Council

Other Representatives

Craig Sussans

Barry Antella

Tracey Hare-Boyd

Paul S Friedmann

Marc Manion

Queenscliff Surf Life Saving Club

Queenscliff Surf Life Saving Club

North Steyne Surf Life Saving Club

North Steyne Surf Life Saving Club

Manly Life Saving Club

Manly Life Saving Club

Fairy Bower Precinct

The Corso Precinct

Penny Verdich

Hania Norman

Mike Baird MP

Tony Abbott

The State Member for Manly (or nominated rep)

The Federal Member Warringah (or nominated rep)

Council Staff

Kathryn Fayle

Divisional Manager Human Services and Facilities

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

Kathryn Fayle

Divisional Manager

Human Services and Facilities

Date: 12.8.13



**MINUTES OF MEETING
SURF CLUB LIAISON WORKING GROUP**

HELD 28 May 2013

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Councillors

Cllr Jean Hay AM, Mayor

Manly Council

Other Representatives

David Piper

Queenscliff Surf Life Savings Club

Barry Antella

Queenscliff Surf Life Savings Club

Craig Sussans

Queenscliff Surf Life Savings Club

Marc Manion

Manly Life Savings Club

Garry O'Sullivan

North Steyne Surf Life Savings Club

Damian O'Shannassy

North Steyne Surf Life Savings Club

Ray Mathieson

Mike Baird MP Representative

Hania Norman

The Corso Precinct

Council Staff

Kathryn Fayle

Manly Council

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Surf Club Liaison Working Group met on 29 May, 2013 to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 8.05am. The meeting was chaired by Cllr Jean Hay AM, Mayor.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE
Graham Moore, Geoff Cooper and Daniel Mulcahy

ITEM 2 DECLARATION OF INTEREST
Nil

ACTION

ITEM 3 CONFIRMATION OF MINUTES

The minutes of the Committee meeting held 19 February 2013 are confirmed.

MATTERS ARISING

It was resolved at Council's Ordinary meeting held on 11 March 2013 that the minutes of the Surf Club Liaison Working Group be adopted.

Surf Boat Protocol

Surf Boat Protocol to be reviewed by Beach Services Coordinator and sent to Club representatives for feedback.

Surf Boat protocol to be tabled at the next Surf Club Liaison Working Group Meeting to be held on 20 August 2013.

Recommendation

Information to be received and noted

ACTION**ITEM 4 CLUB REPORTS****North Steyne SLSC**

- AGM to be held on 21/7/13
- Grant received has been expended on Club refurbishment, including new floor in hall and a new vinyl floor to be laid in the kitchen
- Community Building Grant enabled the club to have installed a \$30,000 security system
- Front doors require replacement, but has heritage implications
- Tiles need replacing in front foyer
- Light outside Club is out of order and provides light over the Club enhancing security. Council requested to contact external provider responsible for the lighting

CUS**Queenscliff SLSC**

- Downstairs extensions close to completion
- \$30,000 received from state government for extensions
- Council has painted hall
- Presentation night to be held on 1/6/13
- AGM to be held on 4 August 2013
- Club noted that funds from Council have been received
- Club wishes to inform Council that the weekend garbage collector is driving over grass area and damaging the grass and there were no Council bins collected at the weekend

CUS/Waste**Manly LSC**

- Presentation night held on 24/5/13
- Renovations commenced, construction works expected to last 13 weeks

Recommendation

Information to be received and noted

ACTION

ITEM 5 GENERAL BUSINESS**ACTION****Manly Beach Boat Ramp**

Access may be limited during construction works at Manly Life Saving Club, which are expected to take 13 weeks

Australian Open of Surfing

Council has accepted in principle the event to be held over 3 consecutive years.

North Steyne SLSC would like to be involved again to support the event, but would like a donation for the use of the hall during the event.

It was also requested that Ric Gruellman who is the President of International Board Riders be invited to be part of the event.

Aboriginal Youth Cultural Exchange Program

Council thanked North Steyne SLSC for providing surf life saving education to the Gunnedah youth visiting Manly for this program.

It was noted that the exchange was a great success and was greatly enjoyed by the youth in attendance.

Election of Presidents at the Clubs

Noted that all 3 presidents would be standing down at the AGM and new presidents to be elected.

The Mayor thanked Daniel, Garry and Craig for their service to their Clubs.

Surfers Rescue 24/7

Council has approved in principle the training program at Manly Beach for board riders to attend CPR and board rescue training.

It was noted that use of one of the Club's may be required to assist the training program.

Recommendation

Information to be received and noted

Meeting closed at 8.45 am**NEXT MEETING DATE:**

Date: 20 August 2013

Time: 8am

Venue: Manly Councillors' Room



Report from: Kathryn Fayle, Divisional Manager Human Services and Facilities

To: Surf Club Liaison Working Group

Date: 20 August 2013

Subject: Draft Surfboat Protocol

Introduction

Following a near miss incident with a surf boat at Manly Beach in December 2012, the Beach Services Coordinator developed and implemented a surf boat protocol to ensure safety during the swimming season.

1. Information

A draft protocol has been prepared by the Beach Services Coordinator for 2013/14 swimming season. The draft protocol is to be reviewed and an agreement reached prior to September 2013, to ensure risk is minimised and safety maximised for all beach users during the swimming season.

2. Recommendations:

- 1)** Draft Protocol (as per attachment) be received and noted
- 2)** Recommendations in draft surf boat protocol memorandum be finalised and implemented by all key stakeholders

Surf Club Liaison Working Group

Report prepared: 15 July 2013

Attachment: Draft Surf Boat Protocol



MEMORANDUM

Human Services & Facilities Division

MEMO TO: SURF CLUB LIAISON WORKING GROUP

SUBJECT: DRAFT SURF BOAT PROTOCOL

FROM: MARK MCDUGALL

DATE: 15 JULY 2013

REFERENCE:

Background

Following a number of recent collisions and then a serious near miss incident with surf boats at the South Steyne end of Manly Beach on Sunday 16 December 2012, a surf boat protocol was developed to ensure safety during the swimming season.

The protocol was accepted and abided by the three surf clubs and Surf Life Saving Sydney Northern Beaches were informed of the protocol, as other clubs besides the Manly Club access Manly Beach for surf boat training sessions.

Following the success of the protocol for surf boat training management in peak times for beach users during the swimming season, the protocol has been drafted for review by key stakeholders for the 2013/14 swimming season.

Information

Draft Surf Boat Protocol:

Surf boat conditions and management protocol to be applied for the official surfing season being the beginning of the September school holidays to Anzac Day 25th April.

- 1) *Whenever accessing the ramp and southern corner of the beach at South Steyne surf boats must only row to and from shore. Outside of patrol hours if this cannot be done safely then the boat must waded along the water's edge to a point well away from all swimmers to enter and exit the surf.*
- 2) ***South Steyne Beach (defined as south corner to Raglan St. storm water pipe)-***
All surf boats are banned from catching waves to the shore or training in the surf break during patrol hours.
Those hours are:
 - Eastern Standard Time 7.00am to 5.00pm
 - Daylight Saving Time 7.00am to 6.00pm

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- Xmas school holidays 7.00am to 7.00pm.

North Steyne Beach (defined as Raglan St. stormwater pipe to Pine St. stormwater pipe)- All surf boats are banned from catching waves to the shore or training in the surf break during patrol hours.

Those hours are:

- Eastern Standard Time 9.00am to 5.00pm.
- Daylight Saving Time and Xmas school holidays 9.00am to 6.00pm.

Queenscliff Beach (defined as Pine St. stormwater pipe to the northern corner of beach)- In consultation with the beach supervisor surf boat training north of Pine Street stormwater pipe is permitted in the surf break during lifeguard patrol hours at an area identified and agreed to as suitable. Signs must be placed marking the area at which training is permitted and a sign advising the surf boats will be in that area will also be erected. The lifeguards will also give notice by way of PA announcement that surf boat training is occurring in that specific area.

- 3) No ramp access for any surf boats at South Steyne from 8.00am to 12 noon Saturdays and/or Sundays
- 4) South Steyne ramp is not to be accessed during lifeguard patrol hours by any clubs other than Manly, North Steyne and Queenscliff Surf Life Saving Clubs.
Those hours are:
 - Eastern Standard Time 7.00am to 5.00pm.
 - Daylight Saving Time 7.00am to 6.00pm.
 - Xmas school holidays 7.00am to 7.00pm.

- 5) All collisions or injuries involving any member of the public, swimmers or surf board riders must be reported to the Council and relevant Authorities as required.

Recommendation

- 1) The three surf clubs review and comment on the draft surf boat protocol as prepared by the Beach Services Coordinator
- 2) The surf boat protocol be finalised and agreed between the three surf clubs and the Beach Services Coordinator
- 3) The agreed protocol is implemented from September 2013, for the 2013/14 swimming season

Mark McDougall
Beach Services Coordinator
Human Services and Facilities

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Report from: Kathryn Fayle, Divisional Manager Human Services and Facilities

To: Surf Club Liaison Working Group

Date: 20 August 2013

Subject: Marker Buoys usage by Surf Clubs

Introduction

Council received a notification of an incident at Manly Beach whereby a surfer sustained an injury below his left eye which he claimed was due to a marker buoy. It was stated that the marker buoy was underwater and not visible when larger waves moved towards the shore.

Information

Communication between Council and the Manly Life Saving Club confirmed that the buoy was not a fixed marker and had been put in place by Manly Life Saving Club, and it was subsequently removed.

It was noted that current buoys are used for training and are being removed at the end of training sessions.

Council responded to the complainant regarding the responsibility of the buoy and the action that has been taken.

Recommendation:

- 1) For all surf clubs to ensure that temporary marker buoys used for training are removed at end of each training session.

Surf Club Liaison Working Group

Report prepared: 15 July 2013