



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that of a meeting of the **Manly Tramway Loop Feasibility Working Group** will be held:

DATE: Tuesday 6 December 2011

TIME: 2 pm – 4pm

PLACE: Councillors Room, Town Hall, 1 Belgrave Street, Manly

COMMITTEE MEMBERS:

Councillors

Cllr Hugh Burns

Manly Council

Other Representatives

Terry Boardman

Community Representative

Council Staff

HT Wong

Anthony Hewton

Ian Abbottsmith

Christina Femia

Michael Giddey

John Gilroy

Anneli Karlsson

Helen Lever

Kathryn Parker

Param Rajah

Ted Williams

General Manager

Head of Strategy, Convenor

Operations Coordinator

Catchments Project Officer

Building Inspector

Manager, Organisational Development

Transport Planner

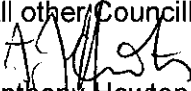
Manager, General Manager's Office

Strategic Planner

Divisional Manager, Civic & Urban Services

Senior Manager, Waste & Cleansing

All other Councillors are invited to attend the Working Group meetings.


Anthony Hewton

Head of Strategy

A/Executive Manager, Corporate Services

Date: 29 November 2011



AGENDA

MANLY TRAMWAY LOOP FEASIBILITY WORKING GROUP

**MEETING TO BE HELD ON THURSDAY 6TH DECEMBER, 2011 AT 2:00PM
COUNCILLORS' ROOM, MANLY TOWN HALL**

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| ITEM 1 | Apologies and leave of absence |
| ITEM 2 | Declarations of Interest – Pecuniary
Non- Pecuniary |
| ITEM 3 | Confirmation of Minutes |
| ITEM 4 | Melbourne stop signage and tram stops – Brief report |
| ITEM 5 | Melbourne construction of all concrete track – Brief report |
| ITEM 6 | Melbourne availability of surplus W-class trams – Brief report |
| ITEM 7 | Planning and safety regulation requirements for installation of test tram track in Manly street (LGA/EPA and Workcover/ITSA) |
| ITEM 8 | Preparation of installation plans and installation of survey markers in part of Victoria Parade for test track |
| ITEM 9 | Proposed progress – installation of length of 40m test concrete track in Victoria Parade for planning and budgeting. (Using both council trade staff (excavation and concreting) and volunteers (track installation).) |
| ITEM 10 | Proposed progress - operation of proposed tram loop route and most stops by double deck omnibuses for public consultation on one weekend in January 2012 (\$2000).
Preparation of public informational/promotional material for this event |
| ITEM 11 | Setting up a public volunteer group for tramway construction and community information |
| ITEM 12 | Optional proposed display of Melbourne W-class (SW5/6/7) tram in Corso for week on length of track (\$15,000) |
| ITEM 13 | General Business |
| ITEM 14 | Date for Next Meeting: TBA - week before bus loop operation (in consultation with Committee) |



MINUTES OF MEETING

MANLY TRAMWAY LOOP FEASIBILITY WORKING GROUP

HELD 17 AUGUST 2011

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Councillors

Cllr Hugh Burns

Manly Council (Chair)

Council Staff

Param Rajah

Manly Council

Anthony Hewton

Manly Council

Jennie Minifie

Manly Council (until 3pm)

Anneli Karlsson

Manly Council

Kathryn Parker

Manly Council

Kathy Fuller

Manly Council

Community Representative

Terry Boardman

Community Representative

Invited Guests

Steven Ford

Director, Independent Transport Safety Regulator

Gilbert Elliott

Senior Transport Safety Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Manly Tramway Loop Feasibility Working Group** met on 17th August 2011, to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 2.15pm.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Apologies were received from Cllr Jean Hay, Mayor, and Michael Giddey.

ACTION

ITEM 2 DECLARATION OF INTEREST

Nil.

ITEM 3 CONFIRMATION OF MINUTES

The minutes from the meeting held on 28 June 2011 are confirmed.

Secretariat

Moved: Cllr Burns

Seconded: Param Rajah

MATTERS ARISING		ACTION
	It was resolved at Council's Planning and Strategy meeting held on 1st August 2011 that the minutes of the Manly Tramway Loop Feasibility Working Group 28 June 2011 be adopted. Resolution PS84/11. Cllr Burns introduced and welcomed Mr Terry Boardman as a community representative on the Working Group. Mr Boardman has experience as a driver of heritage trams: 15 years with Sydney Tramway Museum at Loftus, and 5 years with Bendigo Tramways.	Secretariat
ITEM 3.1	Verbal Presentation by representatives of the Independent Transport Safety Regulator (ITSR) Cllr Burns welcomed and introduced two representatives from the Independent Transport Safety Regulator (ITSR). Verbal Presentation by the representatives is <u>attached</u>. Recommendation The Working Group resolved to: I. receive and note the information, and thank the two representatives for their attendance. They left the meeting at 3.15pm. II. commence the preparation of a draft risk register (Rail Safety Management System), using the template available via the ITSR website.	.
ITEM 4	FRAMEWORK FOR SCOPING REPORT TO COUNCIL Cllr Burns requested that this matter be deferred until the next meeting. Recommendation The Working Group resolved to defer this matter until the next meeting.	All to note
ITEM 5	TASK ANALYSIS A. Pilot Project (or Stage One) Cllr Burns suggested that it would be more productive to focus on the methodology, planning, design, cost and construction of a small section of track, say, along Victoria Parade, from East Esplanade to South Steyne, or Darley Road. This pilot project could demonstrate the practicalities (or otherwise) of the tramway. It could demonstrate to the general public how the tram would operate, and how it could be done. The track would be constructed for bi-directional running. Discussion followed on whether this was the best section to use as a pilot, compared to the Ocean beach front, and various planning matters to be considered. It was agreed to a staged approach, using Victoria Parade as the location for a test track. Considerations: - o Description - o Methodology	

