



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that of a meeting of the Manly Council Access Committee will be held:

DATE: Tuesday 18 October, 2011

TIME: 2.00pm to 4.00pm

PLACE: Councillors Room

COMMITTEE MEMBERS:

Councillors

Cllr Jean Hay AM, Mayor (ex officio)
Cllr Adele Heasman
Cllr Barbara Aird

Manly Council
Manly Council
Manly Council

Other Representatives

Mr Evelyn Shervington
Mrs Verity Shervington
Mr Bourke Gibbons
Mrs Beverly Mathieson
Ms Mandy George
Ms Elizabeth Graham

Community Member (Chair)
Community Member
Community Member
Community Member
Organisational Representative
Organisational Representative

Council Staff

Kathryn Fayle
Sandra Faase

Manager Community Services
Community Development Coordinator

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

Michael Hedger
Acting Divisional Manager
Human Services and Facilities

Date: _____

20/9/11



AGENDA

ACCESS COMMITTEE

MEETING TO BE HELD ON

TUESDAY 18 OCTOBER 2011 at 2.00PM

Councillors' Room, Manly Town Hall, 1 Belgrave St, Manly

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|--------|--|
| ITEM 1 | Apologies and leave of absence |
| ITEM 2 | Declarations of Interest – Pecuniary
Non- Pecuniary |
| ITEM 3 | Confirmation of Minutes of Meeting held on 16 August, 2011 and Matters Arising |
| ITEM 4 | Access Items for Update and Discussion |
| ITEM 5 | General Business brought to the Attention of the Chair Prior to the Meeting and Approved for Consideration |
| ITEM 6 | Date for Next Meeting: 13 December, 2011 |



MINUTES OF MEETING

ACCESS COMMITTEE

HELD TUESDAY 16 AUGUST 2011

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Councillors

Cllr Barbara Aird
Cllr Adele Heasman

Manly Council
Manly Council

Other Representatives

Evelyn Shervington
Verity Shervington
Bourke Gibbons
Beverly Mathieson
Mandy George

Community Representative (Chair)
Community Representative
Community Representative
Community Representative
Sunnyfield Representative

Council Staff

Kathryn Fayle
Sandra Faase

Community Services Manager
Community Development Coordinator (minutes)

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Access Committee met on 16 August 2011, to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 2.15 pm

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Cllr Jean Hay AM and Elizabeth Graham. The Committee welcomed new Community Representative, Beverly Mathieson.

ITEM 2 DECLARATION OF INTEREST

Nil

ITEM 3 CONFIRMATION OF MINUTES

The minutes of the Committee meeting held 21 June 2011 are confirmed.

MATTERS ARISING

It was resolved at Council's Ordinary Meeting held 18 July 2011, that the minutes of the Access Committee of 21 June 2011 be adopted.

ACTION

ITEM 4 PRESENTATION BY MELANIE REBANE, NSW FIRE & RESCUE

Ms Rebane, who is Community Safety Coordinator, Ageing & Disabilities, for NSW Fire & Rescue, addressed the Committee on Emergency Evacuation Planning for People with Disabilities.

It takes up to 10 minutes for Fire & Rescue to respond to a call, and rooms catch on fire in a matter of a few minutes. Information that can assist in evacuation planning that were cited are as follows:

- AS 3745-2010 - Planning for emergencies in facilities
- Personal Emergency Evacuation Plan (PEEP)
- NFPA – Emergency Evacuation Planning Guide for People with Disabilities
- Your building's Emergency Response Procedures

In response to a question about how the Access Committee and Council planners can seek clarification what design is required for multi-storey buildings in relation to fire safety and evacuation, it was suggested that NSW Fire & Rescue's Structural Fire Safety Unit could be used as a resource (ph. 9742 7400).

The Committee thanked Melanie for her informative presentation.

Recommendation

That the information from this presentation be received and noted, and distributed to Committee members.

CDC

ITEM 5 REPORT- AUGUST 2011 ACCESS ITEMS FOR UPDATE & DISCUSSION

The Committee was briefed on the progress of previous access matters discussed: Disability parking in CBD, Accessible Manly information, Fairlight Shops accessible parking, accessible bus stops for North & South Steyne, request for wider laybacks Manly CBD, time-limited disability parking Wentworth Street, other requests for CBD access ramps, enforcement of accessible parking limits Whistler St forecourt, and Manly 2015 Exhibition.

Recommendation

The Committee recommends that:

1. Disability Parking in Manly CBD.

Traffic section provided information about a new parallel disability parking spot on beach side of Ashburner Street, approved at the June Traffic Committee/

- Committee requests meeting with member of Traffic Team to determine location of another disability parking spot on harbour side of Ashburner St, at the corner of East Esplanade, which would be suitable for use by Sailability vehicles. (Meeting has been arranged for 18 August).

**CDO/ ES /
Traffic Team**

2. Accessible Manly Disability Information

Council's Community Development Officer has prepared comprehensive information in relation to accessible facilities and parking in Manly CBD and surrounds. Committee feedback has now been incorporated and the information has been submitted for inclusion on Council's Aged & Disability web pages.

- Committee asks that a link to this information also be included

CDC / CDO

from Council's Attractions/Tourism web page.

- 3. Fairlight shops – Accessible parking spaces.** Site meeting was held to inspect possible bay for accessible parallel parking on Sydney Rd adjacent Fairlight Vet. Traffic Section advised 8 August Traffic Committee considered to replace the current William Street accessible parking space with the proposed bay near the vet. No objections were raised by the RTA and they have requested a concept design for the new bay for their approval. Traffic team to submit in next few weeks.

CDC /Traffic Team

- Committee seeks an update on the implementation of the new accessible parking space on Sydney Rd and requests that the current accessible parking space on William St remains up until the new one on Sydney Rd is implemented.

- 4. Request for accessible bus stops along North & South Steyne.** Re. relocation of bus stop opposite Novotel to opposite Manly Beach plaza – Concerns raised at June Traffic Committee meeting that there is an accessible parking space at this location, and by STA that current kerb is too low for bus' ramps. Traffic Team & STA have since met on site to discuss other options. Another option is being investigated, and if considered feasible, will be referred to the Committee for comment, before approval.

CDC /Traffic Team

- Committee requests that Traffic Team forward this new option to the Committee for comment.

Re providing accessible bus stop opposite Ceramic Lane. The Committee has requested a ramp be provided from the kerb to the existing footpath at this location. Traffic Team advises implementation is subject to detailed design, and if considered feasible, would be funded in a future works program.

CDC /Traffic Team

- Committee advises there is sufficient space for this ramp and requests that this ramp be designed and installed.

- 5. Request for wider access ramps in CBD**

Traffic Team advised that the ramps crossing over East Esplanade from the Corso to the Wharf will be widened, as it is warranted due to high pedestrian flows at this crossing.

CDC/ Design Team

- Committee requests a timeline for the widening of these ramps, and asks if works can be carried out before summer.
- Committee also requests new ramps crossing over Raglan Street from the Tennis Courts to the old Baby Health Centre, as they are too steep and are unsafe for wheelchair users.

CDC/ Traffic Team

- 6. Time-limited disability parking near medical facilities, Wentworth Street.**

Traffic Team advised that Local Government Association letter of 25 May 2011, advising they will lobby the RTA to change their policy so that local Traffic Committees can decide whether timed disability parking is justified at particular locations, was tabled at August Traffic Committee. Traffic Team advised if lobbying successful, a policy would need to be developed as to when time-limited disability parking is justified. Traffic Team subsequently advised of RTA letter dated 28 January 2011, which stated if Council had peak disability organisation support for timed disability parking at a particular location, then it would have no objections to that location being time-limited. The letter from Spinal Cord

Injuries Australia of 24 April 2011 **provides peak disability organisation support** for such parking at Wentworth Street.

- Committee requests that SCIA letter of 24 April 2011 and RTA letter of 28 January 2011 be considered by the Traffic Committee, to enable time-limited disability parking at the two Wentworth Street accessible parking spaces. Time limits to be on doctors' surgery opening days, 2 hours, from 8am to 5.30pm Monday to Friday, and Saturdays 8.30am to 12.30pm.

CDC/ Traffic Team

7. Enforcement of parking time limits in Whistler Street Car Park forecourt. Manager Compliance & Enforcement advised that the "2 hours on any 1 day" signs requested for the forecourt parking would be "extremely difficult" to enforce, thus did not support the proposal.

- Committee requests Council's Compliance section check whether the permit of the vehicle which parks repeatedly for several 2 hour periods a day, is valid, and whether the permit is for the person who drives the vehicle. If found to be contravening permit rules, that compliance action be taken.

CDC/ Mgr Regulatory Services Unit

8. Request for access ramp outside Grand Esplanade apartments, and near Hop Skip Jump stop, near Wharf, West Esplanade. Traffic Team advised they would like to investigate a more holistic approach to the bus zone and parking arrangements along this part of West Esplanade.

- Committee advises that an accessible parking spot at this location is not a priority. However, priorities are that the holistic approach includes a ramp at either side of West Esplanade – Wharf side and Grand Esplanade side – to allow safe disability access in and out of vehicles given these are well known drop-off and pick-up points.

CDC/ Traffic Team

9. Accessible Parking bay near Manly Art Gallery.

- The Committee requests that this be time limited to 2 hours, rather than for the current 30 minute limit.

CDC/ Traffic Team

10. Watson's Bay Aquatic Wheelchair Ramp

- Committee requests this be held over to the October or December meeting.

11. Manly 2015 Exhibition. Committee members were emailed the Chairperson's notes and link to Exhibition documents ahead of the meeting. These documents were tabled and discussed.

- The Committee accepts the version of the Chairperson's notes, attached, as its formal submission to the Manly 2015 Exhibition.

ITEM 6 GENERAL BUSINESS
Nil

ITEM 7 NEXT MEETING DATE:
Date: 18 October 2011
Time: 2.00 pm
Venue: Councillors' Room, Manly Council

Meeting closed at 4.00pm