



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a meeting of **Sports & Recreation Facilities Committee** will be held:

DATE: Friday 2 August 2013
TIME: From 8.00am – 9.30am – maximum 2 hours
PLACE: Manly Council Chambers

COMMITTEE MEMBERS:

Councillors

Cllr Jean Hay AM, Mayor	Manly Council (Chair)
Cllr Steve Pickering	Manly Council

Other Representatives

Stewart Davies	Manly Roos Junior Rugby Club
Paul Klarenaar	Northern Beaches Health Promotion
Anthony Seminara	Manly Warringah Football Ass. & Brookvale Football Club
Tony Pecar	Manly Warringah Junior Cricket Association
Sean Rout	Manly Rugby Club
William Tricker	Manly Savers Rugby Club
David Gainsford	Manly Warringah District Cricket Club
Louise Simmons	OZTAG Touch
Marc Manion	Manly Life Saving Club
Stuart Davis	Northern Beaches Beach Volley Ball
Chris Goodmanson	Seaforth Football Club
Patrick Wong	Manly Warringah Sporting Union President
Guy Rees- Allen	Seaforth- Balgowlah Raiders Junior Rugby

Council Staff

Fenton Beatty	Manager Parks and Reserves
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All other Councillors/persons are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.


Param Rajah
Divisional Manager Civic & Urban Services

Date: 03/07/13



AGENDA

SPORTS FACILITIES COMMITTEE

**MEETING TO BE HELD ON 2nd August, 2013 AT 8.00am
Councillors' Room, Manly Town Hall, 1 Belgrave Street, Manly**

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| ITEM 1 | Apologies and leave of absence |
| ITEM 2 | Declarations of Interest – Pecuniary
Non Pecuniary |
| ITEM 3 | Confirmation of Minutes of Meeting 7 th June 2013 |
| ITEM 4 | Report – Grounds report |
| ITEM 5 | Report - Update on items from previous meetings |
| ITEM 6 | Report – Future agenda items |
| ITEM 7 | Report sports fields lighting SMS Cloud Master system billing cost recovery |
| ITEM 8 | Renovation dates for Seaforth Oval change of season |
| ITEM 9 | General business brought to the attention of the Chair prior to the meeting and approved for consideration |
| ITEM 10 | Date for next meeting: 4 th October 2013 |



MINUTES OF MEETING
SPORTS & RECREATIONAL FACILITIES ADVISORY COMMITTEE
HELD FRIDAY 7th JUNE 2013

*NOTE: All minutes are subject to confirmation at a subsequent Council
or Planning and Strategy Committee meetings.*

PRESENT:

Councillors

Cllr Jean Hay AM Mayor
Cllr Steve Pickering

Manly Council (Chair)
Manly Council

Other Representatives

Guy Rees- Allen
William Tricker
Sean Rout
Stewart Davies
Stephen Beatty
Chris Goodmanson
Paul Klarenaar
Louise Simmons
Anthony Seminara
Patrick Wong

Seaforth Raiders Rugby
Manly Savers Rugby Club
Manly Rugby Club
Manly Roos Rugby
Manly Cricket Club
Seaforth Football Club
NSLHD Health Promotion
OZ Tag
Manly Warringah Football Association & Brookvale Soccer
Manly Warringah Pittwater Sporting Union

Council Staff

Fenton Beatty

Manager, Parks and Reserves

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Sports Facilities Committee** met on **12th April 2013**, to consider the matters referred to it and provides the following advice to Council.

OPEN The meeting commenced at 8.00am.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Cllr Candy Bingham, Tony Pecar, Marc Manion and David Gainsford.
Note: Cllr Bingham tendered her resignation by way of email to the Committee Chair.

ITEM 2 DECLARATION OF INTEREST

Nil

ACTION

ITEM 3	CONFIRMATION OF MINUTES	ACTION
	The minutes of the Committee meeting held 12 th April 2013 are confirmed.	
ITEM 4	Report Off Leash Dog Areas and Sporting Fields	GM IBM
	The Committee discussed the option of a fenced off leash dog run at LM Graham Reserve. In consideration of the information provided, the Committee was in favour of a designated off leash dog area because it would provide some separation for both user groups on sport match days and at training times, allowing dog owners to utilise a designated area at any time.	
	Recommendation:	
	The Committee recommended to the General Manager that a designated off leash area is a good compromise to help with delineation of the sporting and passive uses of the area, and would assist in relieving the conflicts with user groups	
ITEM 5	REPORT: Sports Ground Lighting LUX Rating for Each Ground	ACTION GM
	At the Committee's meeting on the 12 th April 2013 the Committee requested that sportsfields LUX rating be assessed on all sporting fields, members outlining that they felt lighting was not meeting the standard.	
	Council's electrician was engaged to carry out a preliminary assessment of the lighting with a LUX lighting metre on the sports fields listed.	
	The results of the preliminary assessment were discussed at the meeting for the following reserves:	
	• Seaforth Oval • Bantry Bay Oval • Balgowlah Oval • Manly West Oval • Keirle Park • LM Graham Reserve	
	There is some variation in terms of the lighting levels at various ovals. If the lighting levels need to be rectified for any reason, an external lighting company would need to determine what lighting direction and number of lights would be required. Some of the light fixtures have moved with recent storms, if lights are re aligned this may help.	
	Seaforth Football Club highlighted the lighting proposal at Balgowlah Oval for replacement lights, this project proposal was at a cost of \$100,000.	
	The Committee suggested that costing be provided for any improvements that may be required to lights.	
	The Manager of Parks & Reserve outlined to the Committee that costing would be based on whether there is a need for works to be carried out and this would be based on a further assessment of the lights.	

Brookvale Soccer outlined that the lighting at LM Graham Reserve has a shortfall in terms of coverage.

The Manager of Parks & Reserves outlined that re direction of lights may help rectify this for training purposes.

The Parks Manager outlined to the Committee that there is currently no funding for any proposals for lighting. Sporting clubs would have to look at sources of funding in this regard.

The chair of the Manly Warringah Pittwater Sporting Union outlined that the association may have funds available in this regard which could be sought buy sporting clubs.

Recommendation:

The Committee recommend to the General Manager that:

A further assessment of the lighting at Sports Fields is carried out to ascertain whether there is any shortfall in the LUX ratings.

ITEM 6 REPORT: Change of Season Renovation Works Winter to Summer Sports GM

The Committee discussed the conflicts with bookings at Seaforth Oval in relation to Oz-tag, Council will need to make a change in the time frame for renovation works at Seaforth Oval.

Returning the original timeframe is the only way to lessen the conflicts with other bookings.

Summer allocations start around the 5th September to 2nd April.

Winter allocations Start Around 31st March to 25th Aug.

Oz-tag runs 10th September to 17th September and 14th January to 25th March.

There looks to still be some conflicts in this regard as well.

Recommendation:

That the Committee received and noted the report.

The Committee recommends to the General manager that the clubs liaise with the Manager of Parks and Reserve to obtain an agreed date for the season renovation period at Seaforth Oval

ITEM7 Report :Update on Items From Previous Meetings

Parking at Keirle Park	The Manager traffic is currently surveying this area.
Grant Applications	Lm Grahams Reserve Grass Cricket pitches
Recycling of seating to Sportsfields	Council will continue to use any available un used seating for sports fields.
Bubblers at Sporting fields	This will be ongoing.
SMS Billing to User groups	Council is currently preparing billing for user groups.

Recommendation:

The committee Received and noted the report.

ITEM 8 General Business.**GM**

General business items brought to the attention of the Chair prior to the meeting and approved for consideration.

A representative for Basket ball at LM Grahams reserve was concerned at the high usage of the court at Grahams but the lack of enough facility to accommodate the users.

The manager of Parks & Reserves met onsite to outline council, proposal for Grahams Reserve. The owner of Garfish Restaurant has offered to install an additional back board at Grahams reserve at his cost, to accommodate the users until the multi -purpose courts are in place.

The item filming on sporting fields was raised in relation to when filming bookings are made and sporting clubs have to reallocate usage times that a contribution from filming entity should be allocated to sporting clubs.

The Manager Of Parks & Reserves outlined that Council does not receive any booking or fees for these organisations. Any bookings taken in Manly are in consideration of the sporting allocations or bookings that currently exist. There was no conflict experienced in this regard.

Recommendation:

1. The items raised were received and noted by the committee.
2. That the committee recommend to the General Manager that donation of an additional back board at Grahams Reserve be accepted to assist with interim facilitating of the usage of the court area.

The following Future Agreed block out dates for 2013 should be noted

- 30th June 2013 to 15th July 2013
- 21st September 2013 to 7th October 2013
- 21st December 2013 to 27th January 2013

ITEM 8 Next Meeting

Date: Friday 2nd August 2013

Time: 8.00am – 9:30am

Venue: Councillors' Room, Manly Council Chambers

Meeting closed at 10am



TO: Sports Facilities Committee

MEETING DATE: 2nd August 2013

AUTHOR: Fenton Beatty Manager Parks and Reserves

TO: Sports Facilities Committee

SUBJECT: **Report – Update on Items from Previous Meetings**

SUMMARY:

Grounds condition report on sports fields.

REPORT:

This report is to update the Committee on current condition of grounds in Manly so that the Committee can see any related issues with sports fields.

Bantry Bay	Some puddles during rain period, surface has held up well.
Seaforth Oval	Seaforth has held some water during this period and wear and tear is high due to usage.
Balgowlah Oval	Small amount of water retained on surface, grass intact no grass loss.
Tania Park	High water retention at Tania's, water sitting on surface some time after rain.
Manly Oval	Manly has retained grass surface, wicket table high use with rugby surface restoration weekly.
Keirle Park	Keirle is all sand but has retained a large amount of water during and after the rain period.
Manly West	Drainage system working on oval with water getting away 2-3 hrs after rain events. Covered wicket requires re turfing by contractor.
LM Graham Reserve	Graham's has retained water on the surface for days after rain event. Some heave wear areas in goal mouths.

RECOMMENDATION:

That the Committee receives and notes the report.

Fenton Beatty
Manager Parks & Reserves
Sports Facilities Committee

Date: 27th May 2013

Bantry Bay



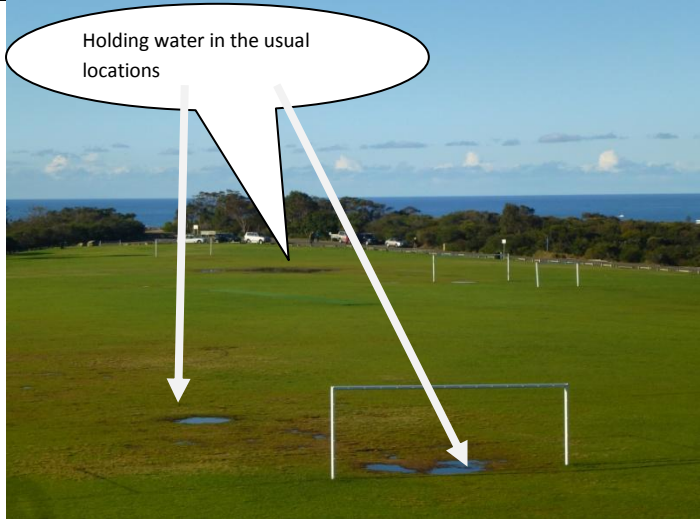
Seaforth Oval



Balgowlah Oval



Tania Park



Manly Oval



Keirle Park





Manly West Oval



LM Grahams Reserve





TO: Sports Facilities Committee

MEETING DATE: 2nd August 2013

AUTHOR: Fenton Beatty Manager Parks and Reserves

TO: Sports Facilities Committee

SUBJECT: **Report – Update on Items from Previous Meetings**

SUMMARY:

This item is to update the Committee on any items from previous meetings.

REPORT

Parking at Keirle Park	The traffic team will undertake a survey to ascertain the need for any restriction or signage in this location. Current.
SMS Billing to User groups	Council is currently preparing billing for user groups. User groups are requested to check their billing. Current
Assessment of LUX Rating for Sports fields	Preliminary assessment carried out. Manager of Parks & Reserves has asked Sylvania lighting (who originally did the lighting design for lights) to look at lighting on fields. Current

RECOMMENDATION:

That the Committee receives and notes the report.

Fenton Beatty
Manager Parks & Reserves
Sports Facilities Committee

Date: 27th June 2013



TO: Sports Facilities Committee

MEETING DATE: 2nd August 2013

AUTHOR: Fenton Beatty Manager Parks and Reserves

TO: Sports Facilities Committee

SUBJECT: Report – Future Agenda Items

SUMMARY:

Future agenda Items to be reported on.

REPORT

This report is to update the Committee on current condition of grounds in Manly so that the Committee can see any related issues with sportsfields.

RECOMMENDATION:

That the Committee members list any agenda items that require reporting on at this item.

Fenton Beatty
Manager Parks & Reserves
Sports Facilities Committee

Date: 27th May 2013



TO: Sports Facilities Committee

MEETING DATE: 2nd August 2013

AUTHOR: Fenton Beatty Manager Parks and Reserves

TO: Sports Facilities Committee

SUBJECT: **Sports Fields Lighting SMS Cloud Master System Cost Recovery**

SUMMARY:

Council has received billing for lighting from the vendor of the Cloud Master SMS system from the 1st April 2013

REPORT

In August 2012 Council wrote to all user groups about activation of the Cloud Master SMS lighting system on all sporting fields. In that correspondence Council provided a user agreement to be signed and returned to Council, and the user groups have all returned their signed agreements to Council.

The system produces a billing process that allows the exact amount of usage to be determined and billed per user.

The billing period 1st April to 31st May 2013 for winter sports has been received from the vendor and Council has initiated invoices to clubs for payment.

The specified infrastructure maintenance contribution applied to sporting user groups was set at a flat rate of \$700.00 per annum per club. This contribution fee has also now been invoiced to clubs.

User groups are advised to check their billing sheet and bring to Council's attention any anomalies.

RECOMMENDATION:

That the report be received and noted.

Fenton Beatty
Manager Parks & Reserves
Sports Facilities Committee

Date: 27 June 2013



TO: Sports Facilities Committee

MEETING DATE: 2nd August 2013

AUTHOR: Fenton Beatty Manager Parks and Reserves

TO: Sports Facilities Committee

SUBJECT: **Sports Fields Lighting SMS Cloud Master System Cost Recovery**

SUMMARY:

Review of Seaforth Oval's renovation time frame.

REPORT

At the previous meeting 7th June 2013 Seaforth Soccer Club, OZ tag and Cricket will liaise with the Manager of Parks and Reserves to establish a timeframe for renovation works. Some possible dates should be provided by the groups for this meeting to enable the organisation of change of season works.

RECOMMENDATION:

That the relevant clubs nominate some suitable dates for works.

Fenton Beatty
Manager Parks & Reserves
Sports Facilities Committee

Date: 27 June 2013