



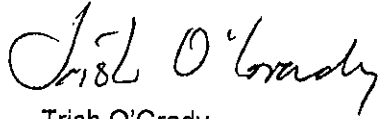
Mackellar Girls Campus Japanese Teacher

Council Staff

Trish O'Grady

Executive Assistant & Protocol Officer

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

A handwritten signature in black ink, appearing to read 'Trish O'Grady', written in a cursive style.

Trish O'Grady
Executive Assistant & Protocol Officer

Date: 15 October 2014



MANLY SISTER CITIES COMMITTEE

ITEM 1	Apologies and leave of absence
ITEM 2	Declarations of Interest – Pecuniary Non- Pecuniary
ITEM 3	Confirmation of Minutes of Meeting 27 August 2014 and Matters Arising
ITEM 4	Report - Friendship City and Sister City Projects/Exchange
ITEM 5	Financial Report
ITEM 6	Correspondence Report
ITEM 7	General Business Matters brought to the attention of the Chair prior to the meeting and approved for consideration.
ITEM 8	Date of Next Meeting – Wednesday 26 November 2014



**MINUTES OF MEETING
SISTER CITIES COMMITTEE
HELD Wednesday 27 AUGUST 2014**

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Cr Alan Le Surf

Councillor (Chair)

Other Representatives

Hugh Clarke
Tatsuko Ryan
John O'Brien
Sue O'Brien
Laura Currie
Helen Foster
Anthony Foster
Diane Sullivan
Judi Mudge
Liberty Campbell

Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Japanese Teacher, St Paul's College

Council Staff

Trish O'Grady

Executive Assistant & Protocol Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Sister Cities Committee** met on Wednesday 27 August to consider matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 6.00pm in the Councillors Room.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Apologies –The Mayor, Jean Hay AM, Yoko Sullivan, Ian Host, Sumiyo Mimori, Wayne Collins, Amanda Kibby, Peter Stephens, Elaine Kent, Tomoko Waters, Christine Richardson.

ITEM 2 DECLARATION OF INTEREST

No declarations of pecuniary or non-pecuniary interest.

ACTION

ITEM 3 CONFIRMATION OF MINUTES

The minutes of the Sister Cities Committee meeting held on 23 July were accepted:

Moved: Anthony Foster Seconded: John O'Brien

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

ITEM 4 Friendship City and Sister City Projects/Exchanges

4.1 Taito-ku, Japan

- There were no matters to report.

4.2 Odawara, Japan

Exchange Programme

Programme a great success.

The meeting was advised that a debrief meeting had been held and chaperones are preparing a formal report.

25 Year Celebrations for Odawara Program.

- A proposed visit to Odawara by Committee members was discussed and it was agreed that it would be better for a delegation to visit Odawara at a separate time to the Student Exchange Program so as not to interrupt the Exchange.
- Yoko Sullivan to discuss with Odawara staff and report to Committee.
- Planning to start for celebration of 25 years of Odawara Exchange Program during visit to Manly next year.

2015 Applications

- Liberty Campbell asked if application forms could be sent to the schools prior to end of the school year as there was a big interest at St Paul's for the 2015 Exchange and this would enable teachers to have adequate time to evaluate applications.
- Staff to prepare application forms and forward to schools prior to end of year.

Chaperone – Yoko Sullivan

- Committee agreed that a letter of thanks should be sent to Yoko Sullivan for her contribution to the Odawara Exchange Program.

Trish O'Grady

Trish O'Grady

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

4.3 Jing'an, China

- There were no matters to report.

4.4 Yeongdo-gu, South Korea

- Advice received that Mayor Eo and delegation may visit Manly during long weekend in October.

4.5 Gunnedah, Australia

- There were no matters to report.

4.6 City of Huntington Beach California USA

- There were no matters to report.

ITEM 5 FINANCIAL REPORTS

The end of July Financial Statement was accepted.

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

ITEM 6 CORRESPONDENCE REPORT

Correspondence, In and Out tabled in folder, was noted.

Recommendation:

The Committee recommended to the General Manager that the information be received and noted.

ITEM 7 GENERAL BUSINESS**ITEM 8 NEXT MEETING DATE:**

The next meeting will be held on Wednesday 22 October 2014.

Meeting closed at 7.15pm