



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that of a meeting of the **Human Services & Social Planning Committee** will be held:

DATE: Tuesday 22 October 2013

TIME: From 8.30 am – maximum 2 hours

PLACE: Councillors' Room, Manly Council, 1 Belgrave Street, Manly

Councillors

Cllr Adele Heasman	Manly Council
Cllr Cathy Griffin	Manly Council
Cllr Candy Bingham	Manly Council

Other Representatives

Jacquiline Smith	Manly Community Centre
Jason Kioko	Pioneer Club House
Susan Gomola	Manly Drug Education Centre
Virginia Wilson	NSW Department of Family & Community Services
Melissa Palermo	Northern Beaches Health Promotion Unit
Judy Rice	Manly Club for Seniors
Jeanette Bywater	Community Member
Richard Hewitt	Community Member
Hania Norman	Community Member- Precincts
Christine Del Gallo	Department of Education - Mackellar Girls Campus

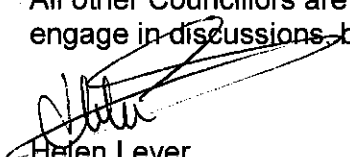
In attendance

Sam Wilkins	Manly Youth Council
Kris Hume	Sydney North Shore and Beaches Medicare Local

Council Staff

Eric Poulos	Manager Community Services
Katie Acheson	Coordinator Community Development & Direct Services
Sandra Faase	Community Development Coordinator

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions but not in voting, on any matter before the Committee.


Helen Lever

**A/Divisional Manager
Human Services and Facilities**

Date: 1/10/13



AGENDA

HUMAN SERVICES & SOCIAL PLANNING COMMITTEE

**MEETING TO BE HELD ON
TUESDAY 22 OCTOBER 2013 at 8.30AM**

COUNCILLORS' ROOM, MANLY COUNCIL, 1 BELGRAVE STREET, MANLY

- ITEM 1 Welcome to new members, apologies and leave of absence
- ITEM 2 Declarations of Interest – Pecuniary
 Non- Pecuniary
- ITEM 3 Confirmation of Minutes of Meeting held 27 August 2013 and Matters
 Arising
- ITEM 4 Guest Speaker: Tanya Austin-Howell, Northern Sydney HACC
 Development Officer, Northside Community Forum Inc.
 Topic: Home & Community Care (HACC) Services
- ITEM 5 Service Provider Updates
- ITEM 6 General Business brought to the Attention of the Chair Prior to the
 Meeting and Approved for Consideration
- ITEM 7 Next Meeting: 25 February, 2014



MINUTES OF MEETING

HUMAN SERVICES AND SOCIAL PLANNING ADVISORY COMMITTEE

HELD 27 AUGUST 2013

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Councillors

Cllr Cathy Griffin	Manly Council (Co-Chair)
Cllr Adele Heasman	Manly Council (Co-Chair)
Cllr Candy Bingham	Manly Council

Other Representatives

Jason Kioko	Pioneer Clubhouse
Melissa Palermo	Northern Beaches Health Promotion Unit
Janette Bywater	Community Representative
Richard Hewitt	Community Representative

Council Staff

Eric Poulos	Community Services Manager
Sandra Faase	Senior Community Development Officer – Minutes
Katie Acheson	Coordinator Community Development & Direct Services

Observers

Judy Rice – Manly Club for Seniors
Hania Norman - Precinct Representative

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Human Services Planning and Policy Advisory Committee** met on 27 August 2013 to consider the matters referred to it and now provides the following advice to Council.

OPEN	The meeting commenced at 8.35am. Cllr Griffin chaired the meeting.	
ITEM 1	APOLOGIES AND LEAVE OF ABSENCE The Mayor, Cllr Jean Hay (ex-officio), Susan Gomola, Jacqueline Smith, Virginia Wilson.	ACTION
ITEM 2	DECLARATION OF INTEREST There were no declarations of interest Note: The Agenda items were not in order of the Agenda due to there being guest speakers who arrived at 9.15am.	
ITEM 3	CONFIRMATION OF MINUTES The Minutes of the HS&SP Committee of 25 June 2013 are confirmed.	ACTION Secretariat

MATTERS ARISING

Committee Membership

The need for wider Committee representation and amendment of the Committee's Terms of Reference (TOR) to represent the broadest range of issues and to accommodate extra members with local knowledge was discussed. In terms of improving youth coverage, it was suggested that a representative from the Manly Youth Council be approached and that the DECS representative be from a local school. Ms Christine Del Gallo, the School Principal, from Northern Beaches Secondary College Mackellar Girls Campus was suggested. It was also suggested that Medicare Local be asked to join the Committee. To reflect this, the following changes to the Terms of Reference to add members to the committee were suggested:

Membership of Committee shall consist of:

- The Manly Club for Seniors
- Home and Community Care (HACC) Representative
- Department of Education and Communities (DECS) School Representative
- Manly Youth Council
- Medicare Local

and up to 3 Community members.

The quorum would also need to be changed to be the majority of appointed members.

Applications previously received from Judy Rice from the Manly Club for Seniors and Hania Norman from the Precincts was to go to GM and Council to be confirmed.

Recommendations

The Committee recommends to the General Manager and Council that:

1. The Terms of reference be changed and that the following be added to the Membership of Committee:

- The Manly Club for Seniors
- Home and Community Care (HACC) Representative
- Department of Education and Communities (DECS) School Representative
- Manly Youth Council
- Medicare Local,

and up to 3 Community members.

2. The quorum be changed to be the majority of appointed members.

3. The Committee recommends to the General Manager and Council that the following people be confirmed as appointed:

Hania Norman
Judy Rice

Precinct Representative
The Manly Club for Seniors

4. The Committee recommends to the General Manager and Council that Ms Christine Del Gallo, the School Principal, from

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Northern Beaches Secondary College Mackellar Girls Campus be asked to submit an application to be appointed.

Recommendation

The Committee recommends to the General Manager that a suitable member of the Manly Youth Council be approached and that Medicare Local be contacted to join the Committee.

ITEM 4 SERVICE PROVIDER UPDATES

Pioneer Clubhouse:

- Are working with the Medicare Local and other agencies in the Partnerships in Recovery (PIR) program, which is coordinated support and flexible funding for people with severe / persistent mental illness. Community Care Northern Beaches (CCNBs) received funding as lead agency for this program.
- Involved in organising a Harbour Bridge Wellness Walk on 16 November to raise awareness of mental health issues. Councillor Bingham offered to be a contact person.

Recommendation

The Committee recommends to the General Manager:

1. That a letter of congratulations be sent to CCNB for securing the Partnerships in Recovery (PIR) program and invite them to further contact Council about working together to improve outcomes with people who have mental health issues.
2. That a team from the HS&SP Committee participate in the Harbour Bridge Wellness Walk on Saturday 16 November, to which Councillors, Council staff and other interested parties be invited.

Manly Club for Seniors:

- Club has a range of activities and has nearly 400 members.
- Activities such as table tennis and ballroom dancing are very popular.
- Will hold a Life Membership event on 18 September with Manly Mayor invited to unveil an honour roll.
- Three planter boxes will soon be installed at the Seniors' Centre to encourage gardening amongst seniors and Meals on Wheels community restaurant clients.

Community Services Manager:

- Applications have been submitted to increase Council Long Day Care places at the Roundhouse (from 80 to 90) and Harbour View with a grant application submitted and if successful, the premises can be modified to take 51 children.
- New staff member Katie Acheson, Coordinator, Community Development & Direct Services started in July and has background in Government, Community Services, Youth issues and recently completed a Masters degree.
- Manly Meals on Wheels St Matthew's Community Restaurant celebrates its first birthday on 27 August with a function for over 40 people and National Meals on Wheels Week is this week, with volunteers invited to a special afternoon tea on 28 August.
- Council has received 32 Community Grants applications. \$14,000 is available under the program.
- Council were successful in securing a grant from Attorney General's Department for Taxi Security Scheme, Safer Suburbs Get Home Safe Project.
- Volunteer Community Co-ordinator has been recruited and will

**CSM /
SCDO**

start in September.

Coordinator, Community Development & Direct Services (CCD&DS) – Best Practice in Youth Issues:

- Chair welcomed the CCD&DS to Council and the Committee.
- CCD&DS attended the Australian Youth Affairs Coalition (AYAC) 2013 National Conference in Adelaide with Council's Youth Development Officer, as research for Council's Youth Strategy.
- Four themes: building youth participation, supporting the youth sector, advocating for change, and driving research for better practice. Highlights from the sessions include:
 - **New trends in service provision:** Young people need spaces to access information and programs that are youth friendly and accessible both online and in the local area. It is imperative that **all youth services and organisations have a clear strategy for social media** as it has become the primary tool for engaging young people.
 - **Models for youth consultation & strategies:** Engagement strategies need to include all Council areas, as young people are engaged in many facets of Council business. Maroondah City Council presented their successful youth engagement strategy. They engaged young people in running the consultation, used their feedback to Council and worked with all business units to create buy-in for a proactive strategy.
- Learning from the conference will be used to inform and develop the Council's Youth Strategy. Training youth facilitators through skills workshops and getting them involved to undertake a youth consultation (young people, the wider community & service providers) is seen as important stages in the process. Collaboration between Council business areas to create a Youth Strategy based on the consultation feedback with an action plan is seen as deliverable in 2014.
- Councillor Griffin advised that the Chamber of Commerce had information about a provider who was interested in developing skating in the Manly LGA.

Recommendation

The Committee recommends to the General Manager that:

- Council support, in principal, further investigation of improved skating facilities in Manly.

Northern Beaches Health Promotion Unit

- Are involved in a secondary supply of alcohol project which has provided resources to liquor outlets and posters to bus shelters re the law in this area.
- Are involved in the Bike Life Festival Retro Ride to be held at Lagoon Park on 22 September.
- Have provided comment on the new Liquor Act.
- Unit is involved in the Go for Fun program, which engages children in healthy lifestyles at risk of overweight and obesity.

ITEM 5 HEADSPACE IN THE NORTHERN BEACHES – PRESENTATION re. CHATSWOOD HEADSPACE.

Ashley MacPherson, Centre Manager of Chatswood headspace, presented to the Committee accompanied by Sarah Mercer, Manager, Northern Beaches Child & Adolescent Mental Health Services (presentation attached):

- Advised headspace NBs to be set up by January 2014.
- 55 headspace centres nation-wide with 90 centres planned.
- National office funded by DoHA, funds core centre staff (Manager, etc.) with Medicare funding the GPs and Psychologists.
- Northern Sydney Local Health District is the lead agency for Northern Beaches headspace and Chatswood.
- Chatswood Centre has 6 other consortium members, including Willoughby Council and Medicare Local.
- Centres are a 'soft entry point' into the mental health system, with a 'no wrong door' policy, assisting young people aged 15 to 25 with mild to moderate problems.
- There is collaboration with other service providers to provide services at Centres.
- Four core service streams: Mental health, Primary health care (bulk billing GPs), Drug and Alcohol and Vocational Services.
- GP referrals are required for mental health care plans under the headspace model – then young person referred to core services required. If unable to assist, Centre will refer to other services ie. in NBs can refer to services such as Council's Adolescent & Family Counselling service which do not require GP referral.
- Nearly half of those seen by Chatswood Centre have been young men – a group that is known to under-utilise health services.
- Warringah & Pittwater Councils are on the NBs consortium.
- It was thought there would be synergies between Council's Youth Strategy consultation and those for NBs headspace.
- The Committee thanked Ashley and Sarah for their time and look forward to having input into the Northern Beaches headspace.

ITEM 6 GENERAL BUSINESS

Northern Sydney Regional Youth Strategy

CSM advised that in response to NSW 2021 Regional Action Plans the NSW Government has set up a task group to develop and deliver youth strategies for the four regions covered by the area. The four regions in Sydney East are Northern Sydney, Northern Beaches (including Manly, Mosman, Pittwater & Warringah), Southern Sydney and Inner West Eastern. SHOROC were approached to provide two representatives. The SHOROC Representatives are Eric Poulos, Community Services Manager of Manly Council and Robert Van der Blink, Manager Community Development and Social Planning of Warringah Council and they can provide an alternate. It is intended that they attend meetings and keep their respective Councils and SHOROC briefed on progress. The Minutes of the first meeting are attached.

It was discussed that there should be Youth Strategies developed for the four Regions, including the Northern Beaches. Young people are to be engaged in the task group and on consultations. Each strategy will comprise a series of initiatives that will deliver outcomes for local young people. The Task Group will be co-chaired by the Office of Communities and the Youth Advisory Council. It consists of over 30 representatives of Government Departments, councils, ROCs, community groups and youth interagencies.

The Task Group will provide its final report, including draft Regional Youth Strategies, by 30 June 2014. These Strategies will begin implementation following their completion in 2014.

Ten priority areas have been identified and include Transport and Accessibility; Employment, Education and Training; Renting, Housing and Transition to Independence; Increasing Community Participation and Engagement; Homelessness and Vulnerable Young People; Public Safety; Wellbeing, Mental Health and Health Services; Recreation and Local Activities; Improving access to services, and Cultural Safety. Discussion and input took place at the last Human Services & Social Planning Committee.

Recommendation

The Committee recommends to the General Manager and Council that the information and minutes be received and noted.

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Homelessness

- Advice was provided about Manly Community Centre's Homeless Service and Council's Homeless Person's Protocol.

Graffiti

- A local graffiti removal initiative from Rotary was noted. A link is on Council's website where sites can be nominated for cleaning.

Recommendation

The Committee recommends to the General Manager that the information be received and noted.

ITEM 6 NEXT MEETING DATE:

Date: 22 October 2013

Time: 8.30-10.30am

Venue: Councillors Room, Manly Council

Meeting closed at 10.20am.