



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a meeting of the **Meals on Wheels Committee** will be held:

DATE: Wednesday 11 June 2014

TIME: From 3pm – maximum 2 hours

PLACE: Volunteers' Room, Meals on Wheels Distribution Centre

COMMITTEE MEMBERS:

Councillors

Cllr Adele Heasman

Councillor

Other Representatives

Arthur Pasfield

Community Member

John Collins

Community Member

Robert Reed

Community Member

Michelle Sas

Community Member

June Whelan

Community Member

Maureen Cotterell

Community Member

Council Staff

Katie Acheson

Coordinator Community Development & Direct Services

Tom Miles

Food Services Coordinator

In Attendance

Andrew McEwen

Community Member

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

Kathryn Rayle

Divisional Manager

Human Services and Facilities

Date:

3/6/14



MEETING TO BE HELD ON WEDNESDAY 11 JUNE 2014 AT 3.00PM

ITEM 1	Apologies and leave of absence
ITEM 2	Declarations of Interest – Pecuniary Non- Pecuniary
ITEM 3	Confirmation of Minutes held on 14 May 2014 and Matters Arising
ITEM 4	Finance Report
ITEM 5	Coordinator's Report
ITEM 6	General Business brought to the attention of the Chair prior to the Meeting and Approved for Consideration
ITEM 7	Date for Next Meeting – 9 July 2014