



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a meeting of the **Meals on Wheels Committee** will be held:

DATE: Wednesday 10 September 2014

TIME: From 3pm – maximum 2 hours

PLACE: Volunteers' Room, Meals on Wheels Distribution Centre

COMMITTEE MEMBERS:

Councillors

Cllr Adele Heasman

Councillor

Other Representatives

John Collins

Community Member

Robert Reed

Community Member

Michelle Sas

Community Member

June Whelan

Community Member

Maureen Cotterell

Community Member

Council Staff

Sandra Faase

Senior Community Development Officer

Tom Miles

Food Services Coordinator

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

Kathryn Fayle

Divisional Manager

Human Services and Facilities

Date: 29.8.14



DRAFT AGENDA FOR APPROVAL

to be signed off by your Divisional or Executive Manager

COMMITTEE NAME:	MEALS ON WHEELS ADVISORY COMMITTEE
MEETING DATE:	10-9-14

DIVISIONAL /EXECUTIVE MANAGER:	SIGNATURE
Henry Wong	
Stephen Clements	
Beth Lawsen	
Anthony Hewton	
Kathryn Fayle	KZf
Gordon Malesevic	
DATE APPROVED:	29.8.14



AGENDA

Manly Council

Manly Meals on Wheels Committee

MEETING TO BE HELD ON Wednesday 10 September, 2014

Volunteers' Room, Meals on Wheels Distribution Centre

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| ITEM 1 | Apologies and leave of absence |
| ITEM 2 | Declarations of Interest – Pecuniary
Non- Pecuniary |
| ITEM 3 | Confirmation of Minutes held on 13 August, 2014 and Matters
Arising |
| ITEM 4 | Finance Report |
| ITEM 5 | Coordinators Report |
| ITEM 6 | General Business brought to the attention of the Chair prior to the
Meeting and Approved for Consideration |
| ITEM 7 | Date for Next Meeting 8 October, 2014 |