



## NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a meeting of the  
**COMMUNITY GARDEN ADVISORY COMMITTEE**  
will be held:

**DATE:** WEDNESDAY 8 July 2015

**TIME:** From 6.00pm

**PLACE:** The Cove Room, Manly Town Hall. 1 Belgrave Street Manly.

### COMMITTEE MEMBERS:

#### Councillors

Clr Cathy Griffin

Manly Council (Chair)

#### Other Representatives

Leah McKenzie

Community member

Libby Bubb

Community member

Patricia Griffen

Community member

Keelah Lam

Community member

Peter White

Community member

Jaydon Inott

Community member

Brian Dunphy

Guest

#### Council Staff

Maura Pigeon

Sustainability Education Projects Officer

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

Stephen Clements

Deputy General Manager, Landuse & Sustainability

30/06/2015



## **AGENDA**

### **COMMUNITY GARDEN ADVISORY COMMITTEE**

**MEETING TO BE HELD ON WEDNESDAY 8 JULY, 2015 AT 6.00PM**

**The Cove, Manly Council Chambers**

- ITEM 1**      **Apologies and leave of absence**
- ITEM 2**      **Declarations of Interest:      Pecuniary  
                                                                 Non - Pecuniary**
- ITEM 3**      **Confirmation of Minutes of Meeting 11 March 2015 and Matters  
                                                                 Arising**
- ITEM 4**      **Update – Baringa Bush Community Garden**
- ITEM 5**      **Update – Proposed Public Community Garden Meeting Thur 9<sup>th</sup> July  
                                                                 2015**
- ITEM 6**      **General Business brought to the Attention of the Chair Prior to the  
                                                                 Meeting and Approved for Consideration**
- ITEM 7**      **Date for Next Meeting:  
                                                                 9 September 2015**



## MINUTES OF MEETING

### COMMUNITY GARDENS ADVISORY COMMITTEE

**HELD WEDNESDAY 11 MARCH 2015**

*NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.*

#### **PRESENT:**

##### **Councillors**

Clr Cathy Griffin                      Manly Council (Chair)

##### **Other Representatives**

Patricia Griffen                      Community member

##### **Council Staff**

Ed McPeake                      Manager, Environmental Programs

Maura Pigeon                      Sustainability Education Projects Officer (SEPO)

##### **Invited Guests**

Peter White                      President, Baringa Bush Community Garden (BBCG)

Jaydon Inott                      Community member

#### **TO THE MAYOR AND COUNCILLORS OF THE COUNCIL**

The **Community Garden Advisory Committee** met on Wednesday 11<sup>th</sup> March, 2015 to consider the matters referred to it and now provides the following advice to Council.

**OPEN**              The meeting commenced at 6.00pm

#### **ITEM 1      APOLOGIES AND LEAVE OF ABSENCE**

Mayor Jean Hay  
Myrian Petre, Community member  
Libby Bubb, Community member

#### **ITEM 2      DECLARATION OF INTEREST**

Nil

**ACTION**

|               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                     |
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| <b>ITEM 3</b> | <b>CONFIRMATION OF MINUTES OF MEETING 3<sup>rd</sup> DECEMBER 2014</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>ACTION</b>                                                                                                                                                                                                                                                                                                                                                                                       |
|               | <p><b>MATTERS ARISING</b></p> <p>The committee noted that the proposed installation of a small community garden planter box outside the Patagonia shop on Victoria Parade and Darley Road should proceed.</p> <p>The committee discussed Mr White's contacts at Balgowlah RSL who offered to look after garden beds at Seaforth TAFE, should Council decide to install them.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>ITEM 4</b> | <p><b>Patagonia Verge Garden Project Proposal</b></p> <p>The committee discussed the proposal put forth by community members Charlotte Simsar and Jaydon Inott to install a small planter box garden outside the Patagonia shop on Darley Road and Victoria Parade, reiterating its previous recommendation to donate \$500 and one of Council's existing planter boxes to the project. The committee also discussed the possibility of a plaque or some other form of signage to be installed at the site to raise awareness of the benefits of community gardens in Manly.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>ITEM 5</b> | <p><b>GENERAL BUSINESS</b></p> <p><b>Update on Baringa Bush Community Garden</b><br/> Peter White, President of Baringa Bush Community Garden, provided the following update on the garden:</p> <ul style="list-style-type: none"> <li>• The Men's Shed is building seating for the shelter at the garden</li> <li>• Mr White requested funding from Council for several items for the garden, including installation of a toilet, signage, and a standpipe for water</li> <li>• Mr White requires invoice to pay rent for garden space</li> <li>• Mr White asked for update on the status of the parcel of land adjacent to the garden</li> <li>• BBCG important calendar dates have been determined for 2015</li> </ul> <p><b>Update on Community Garden Potential Sites Matrix</b><br/> The committee discussed possible future site locations for community gardens, as well as possible locations for the installation of the remaining planter boxes which will become available after the Food, Wine and Sustainability Festival in May.</p> | <p>Mr White to send email to Council requesting funds, including information on member/visitor numbers, usage etc.</p> <p>SEPO to liaise with Council staff to organise invoice for rent, and to make enquiry with Department of Housing regarding land status</p> <p>Mr White to forward schedule of important dates for BBCG</p> <p>SEPO to include Mr Dunphy on subsequent Notice of Meeting</p> |

Mr Brian Dunphy, resident, has made a request to investigate a site at Manly West, near the football area, for placement of Council's planter boxes to become a small community garden.

The committee requested that Mr Dunphy be invited to next committee meeting.

**Other business discussed**

The committee requested a separate section in Council's e-newsletter be created for DIG events and environmental issues.

Council staff to enquire regarding possibility of separate DIG section of e-Newsletter

The committee also discussed the following items, however no official recommendations were made as Cllr Griffin had left and therefore quorum was not met:

- the negotiated change of hours of the Balgowlah Community Garden
- the upcoming Manly Food, Wine and Sustainability Festival and relevant garden/educational opportunities
- upcoming community grant opportunities in NSW

**ITEM 6      NEXT MEETING DATE:**

**Date:     10 June 2015**

**Time:    6pm**

**Venue: Council**

Cllr Griffin departed meeting early due to other commitments; therefore due to lack of quorum meeting officially closed at 6.30pm.