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30/4/14

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the first meeting of **HERITAGE AND LOCAL HISTORY ADVISORY COMMITTEE** will be held:

Date: 7 May 2014

Time: From 8:30 to 10:30 – maximum 2 hours

Place: Manly Town Hall, 1 Belgrave Street, Manly

Committee Members:

Cllr Adele Heasman	Manly Council
Cllr Hugh Burns	Manly Council
Cllr Candy Bingham	Manly Council
Jim Boyce	Community Member
Alan Yuille	Community Member
Melanie Fillios	Community Member
Terry Metherell	Community Member
Karen Norsa	Community Member
Dennis Sherris	Community Member
Luisa Manfredini	Community Member

Staff Members:

Nayeem Islam	Manager Land Use Planning
Zoran Popovic	Heritage Advisor, Landuse & Sustainability
Louise Doherty	Heritage Advisor, Landuse & Sustainability

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

Stephen Clements
Deputy General Manager, Landuse & Sustainability

Date: 30 April 2014



**Agenda
of the
Heritage and Local History Committee Meeting**

**To be held on Wednesday, 7 May, 2014
Councillors Room, Manly Council, 1 Belgrave Street, Manly**

- ITEM 1 Welcome, apologies and leave of absence**
- ITEM 2 Declarations of Interest – Pecuniary and Non- Pecuniary**
- ITEM 3 Confirmation of Minutes of the previous meeting (of 05/03/2014)
Confirmation of DA's from previous DA sub-committee working
group:**
- 18 Raglan Street, Manly - DA19/2014
 - 8 Cliff Street, Manly - DA 6/2014
 - 5 Margaret Street, Manly - DA236/2012
- ITEM 4 Matters arising from the previous meetings**
- ITEM 5 Additional General Business brought to the attention of the Chair
prior to the Meeting and approved for consideration**
- ITEM 6 Date for next meeting: 2 July 2014, 8.30am**



MINUTES OF MEETING

Heritage and Local History Committee

HELD WEDNESDAY 5 MARCH 2014

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

Councillors

Cllr Jean Hay AM, Mayor	Manly Council	Apologises
Cllr Adele Heasman (Chairperson)	Manly Council	Present
Cllr Hugh Burns	Manly Council	Present
Cllr Candy Bingham	Manly Council	Present

Other Representatives

Jim Boyce	Community Member	Present
Alan Yuille	Community Member	Apologises
Melanie Fillios	Community Member	Present
Terry Metherell	Community Member	Present
Karen Norsa	Community Member	Present
Dennis Sherris	Community Member	Apologises
Luisa Manfredini	Community Member	Present (from 8.50am)

Council Staff

Nayeem Islam (NI)	Manager Land Use Planning	Apologises
Mark Dennett (MD)	Senior Strategic Planner Landuse & Sustainability	Present
Louise Doherty (LD)	Heritage Advisor, Landuse & Sustainability	Present

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Heritage and Local History Committee met on 5 March, 2014, to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 8.30am

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Apologies were received from: Mayor Jean Hay (ex officio)
Alan Yuille (Community Member), Denis Sherris (Community Member) and Nayeem Islam (Council Staff)

It was noted that quorum is present.

ACTION

ITEM 2 DECLARATION OF INTEREST

None declared

ITEM 3 CONFIRMATION OF MINUTES

J Boyce requested that the minutes of the Committee meeting held 4 December 2013 were amended from

LD to amend previous minutes

Jim Boyce sought further information from Fenton Beatty with regards to the mistaken planting and incorrect identification of the Araucaria Cookii (Cook Pines). Fenton confirmed that a plan had been created identifying the location of the Araucaria Cookii along the beach frontage and that the same consultant has been engaged to identify all pines on public land within the Manly LGA.

To:

Jim Boyce sought further information from Fenton Beatty with regard to the mistaken planting and incorrect identification of the Cook Pines Araucaria Columnaris). Fenton confirmed that the mistake had been realised in 1998. Fenton confirmed that a plan had been created identifying the location of the Cook Pines. After discussion, Fenton Beatty agreed that those Cook Pines that were in heritage listed areas were of higher priority than those that were in non-heritage listed areas.

Fenton Beatty said that the same consultant has been engaged to identify all pines on public land within the Manly LGA.

The minutes of the Committee meeting held 4 December 2013 were confirmed unanimously on the provision that the above amendment was made.

Moved: T Metherell; seconded: Cllr Heasman

ITEM 4 MATTERS ARISING

Council's Heritage Advisor Louise Doherty informed the Committee as per the Report on Matters Arising (Item 4). The Committee received information with discussion as follows:

4.1 Weeding Day at Cemetery

ITEM 7
(NOV
2013)

The Committee were keen to recommence discussions with Parks and Reserves to determine when this could start.

LD to follow up dot point 2 with Parks and Reserves

The Committee had the following concerns:

- That the mowing schedule would conflict with the weeding day and may represent a safety issue.
- It was noted that several committee members felt there had been a decline in maintenance and information is to be requested from Parks and Reserves with regards to the maintenance schedule, policy and methodology.
- That the weeding day is not intended to replace the existing maintenance regime.

4.2 ITEM 9 (AUG 2013)	Commemorations of War Graves in Sydney Council's Heritage officer Louise Doherty presented a short report to the committee about the investigations carried out in trying to find a suitable wreath for each of the 56 persons WWI service men identified in Manly Cemetery. The Committee did not consider the wreath available from the RSL to be suitable and were keen to consider other options such as a long Stem Poppy (depending on details) or an Australian Flag, possibly with rising sun badge attached. It was also noted that the graves up at North Head could also be included and suggested that Jenny Wilson at North Head Sanctuary Foundation be contacted.	ACTION LD to follow up
4.3	Area/Curtilage of Field of Remembrance Council's Heritage officer Louise Doherty presented a short report to the committee about the Field of Remembrance. L Doherty had looked into the origins of the Field of Remembrance both in England and Australia. The report included images of the Field of Remembrance at St Andrews, Sydney and the Committee noted the similarities between it and the movable flowerbeds located around Manly. The following points were considered: Could the flowerbeds be used for this purpose? The Bus Depot has a field of remembrance perhaps they could be contacted to ascertain where they purchase their crosses from.	LD to follow up
4.4	Promotion of Anzac Memorial Events Staff should be contacted to ascertain whether the above two points could be promoted and incorporated into Manly Councils Anzac day events. Recommendation: The Committee recommends to the General Manager that: i) Council write to Bronwyn Bishop and Tony Abbott requesting funding for the proposed Anzac Day /WW1 events. ii) that an enquiry be made as to the availability of grants for enduring projects such as grave maintenance, sculptures, walk ways etc	Referred to GM LD to follow up
4.5	Heritage Related brochures Louise, on behalf of Nayeem, reported that the brochures had been sent to Anne Scott and were to be added to the web page. Hard Copies will be actioned over the next couple of months The Committee has requested that they are easily searchable within the website.	NI to follow up MD to Action

		ACTION
4.6	Promotion of events using Library Resources Louise, on behalf of Nayeem, reported that Vicki Smith, Manager of Cultural Information Services stated that the Library is happy to display information about events provided that they are free and promote the local area. LD mentioned that she was seeking further information regarding local events with a nominal fee.	LD to follow up
4.7 ITEM 7 (NOV 2013)	Man on Tyres Councillor Bingham contacted Keith Tucker, owner of Ultratune Manly who informed her that a new pole was being constructed. The pole was to be topped with several tyres and then the figure placed on top. It was not possible to place him on a tall stack of tyres as he has previously been displayed as the general public would be able to climb this.	No further action
4.8	Anne Clarke of Quarantine Station The Committee enquired as to whether Anne Clark would be available for the Heritage Festival.	Cllr Heasman to follow up
4.9	Items of moveable heritage within the Art Gallery The Committee are aware that the Art Gallery and Library staff were currently in discussions about the issue. Currently, although limited, storage is co-managed between the Art Gallery and the Library. The Committee enquired about Councils on-going storage strategy for local history information and movable heritage?	Staff to follow up
ITEM 5	Additional Matters Raised with Chair	
5.1	Discussion regarding night time cemetery tours The Committee discussed the night time tours currently run by Karen Norsa (KN) which are currently promoted as Ghost Tours. KN stated that they were Ad-hoc tours, her insurance company has confirmed that public liability is covered on Council Land. The committee requested that the following changes be made: • That the word "ghost" be removed from the title • That the host dresses in period attire and not as a ghost/ghoul or similar As a side note to this discussion, it was revealed that during a recent Manly Daily article KN was photographed at the Rock Shelter. The committee requested that all future visits to the Rock Shelter be cleared with the Aboriginal Heritage Office.	KN to follow up
5.2	Heritage/local history Information on Manly Council Website The Committee expressed an interest in requesting a drop down tab on the Manly Council website dedicated to Heritage/Local History. The intention would be to locate all the information in one easily located place and include links to other historical resources such as the Local studies section.	MD to follow up

5.3	Nominations for Heritage Heros L Doherty to circulate detail of this to the committee members	LD to follow up
5.4	Adoptions of Minutes – existing process and proposed changes L Doherty noted the requirement of the Manly Council Heritage Local History Advisory Committee Terms of Reference in particular <i>Once the draft minutes have been approved they will be referred to the Chair of the Committee for confirmation. The draft minutes will then be circulated to committee members. Any questions by members regarding the minutes are to be referred immediately to the Staff Officer and if any error in the minutes is confirmed, the Staff Officer shall arrange to make the appropriate changes.</i> Committee agreed that this was appropriate	LD to do this moving forward
5.5	Parks and Gardens - Cultural Landscape Discussion of Parks and Gardens – cultural Landscape document prepared by J Boyce and response by L Doherty. It was noted that there are currently two reports being prepared for Council by external consultants with regards to Pines and Street trees. Recommendation: The Committee recommends to the General Manager that: i) the immature trees located within the beach reserve (between Ashburner Street and Denison Street be removed as soon as possible and replanted with Norfolk Island Pines to restore the iconic status as the starting place of an Australian wide use of a Norfolk Island pine as a signifier of a beachside suburb or town. ii) given the amount of knowledge and research undertaken by J Boyce, the external consultants should liaise/interview Mr Boyce as part of their scope of works	To be forwarded to Fenton Beatty for action To be forwarded to F Beatty and E McPeake for action.
5.6	69 Pittwater Road Cllr Burns asked Terry Metherill and Louise Doherty for an update on this issues which was given by both parties. It was proposed that the status of this situation be updated at the next meeting.	LD to follow up

5.7	2015 Manly Oval The committee raised concerns regarding the heritage implications of the proposed 2015 Manly Oval project to the existing heritage status of the Oval. Recommendation: The Committee recommends to the General Manager that: Staff report back on heritage implications of the proposed works.	Referred to GM
5.8	Signage at Whitehall, Dalwood Lodge and Brighton College The condition of these signs was noted as being in a deteriorated condition. Councillor Heasman moved that they be removed until replacements are installed	Bob Spenser to action
ITEM 6	NEXT MEETING DATE: Date: 7 May 2014 Time:8.30am Venue:Town Hall, Councillors Road	

Meeting closed at 10.30am