



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a meeting of the **HERITAGE AND LOCAL HISTORY ADVISORY COMMITTEE** will be held on:

Date: 6 May 2015

Time: From 8:30 to 10:30 – maximum 2 hours

Place: Manly Town Hall, 1 Belgrave Street, Manly

Committee Members:

Cllr Adele Heasman	Manly Council
Cllr Hugh Burns	Manly Council
Cllr Candy Bingham	Manly Council
Jim Boyce	Community Member
Alan Yuille	Community Member
Melanie Fillios	Community Member
Terry Metherell	Community Member
Karen Norsa	Community Member
Dennis Sherris	Community Member
Luisa Manfredini	Community Member

Staff Members:

Nayeem Islam	Manager Land Use Planning
Louise Doherty	Heritage Advisor, Landuse & Sustainability
Sophie Butler	Heritage Advisor, Landuse & Sustainability

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.

Stephen Clements
Deputy General Manager, Landuse & Sustainability

Date: 22 April 2015



**Agenda
of the
Heritage and Local History Committee Meeting**

**To be held on Wednesday, 6 May, 2015
Councillors Room, Manly Council, 1 Belgrave Street, Manly**

- ITEM 1** **Welcome, apologies and leave of absence**
- ITEM 2** **Declarations of Interest – Pecuniary and Non- Pecuniary**
- ITEM 3** **Confirmation of Minutes of the previous meeting 4 March 2015**
- ITEM 4** **Confirmation of DA's from previous DA sub-committee working group:**
- 97 Addison Road, Manly
 - 4 Thornton Street, Fairlight
 - 7 Quinton Road, Manly
- ITEM 5** **Matters arising from the previous meetings.**
- ITEM 6** **Inventory Sheets for Items of Environmental Heritage.**
- ITEM 7** **Application for Heritage Grant**
- ITEM 8** **Additional General Business brought to the attention of the Chair prior to the Meeting and approved for consideration:**
- Application for inclusion of grave on Iconic Graves Register
- ITEM 9** **Date for next meeting: 1 July 2015, 8.30am**



MINUTES OF MEETING

Heritage and Local History Committee

HELD WEDNESDAY 4 MARCH 2015

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

Councillors

Cllr Adele Heasman (Chairperson)	Manly Council
Cllr Candy Bingham	Manly Council (Left 10.00am)
Cllr Hugh Burns	Manly Council

Other Representatives

Alan Yuille	Community Member
Jim Boyce	Community Member
Melanie Fillios	Community Member (arrived 8.45am)
Dennis Sherris	Community Member
Luisa Manfredini	Community Member
Karen Norsa	Community Member (left 9.20am)

Council Staff

Nayeem Islam (NI)	Manager Land Use Planning
Louise Doherty (LD)	Heritage Advisor, Landuse & Sustainability
Sophie Butler (SB)	Heritage Advisor, Landuse & Sustainability

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Heritage and Local History Committee met on 4 March, 2015, to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 8.30am

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Apologies were received from: Mayor Jean Hay (ex officio), and Terry Metherell (Community Member).

It was noted that quorum is present.

ITEM 2 DECLARATION OF INTEREST

None declared

ACTION

ITEM 3	CONFIRMATION OF MINUTES The minutes of the Committee meeting held on 5 November 2014 were confirmed unanimously. Moved: Cllr C Bingham; seconded: Denis Sherris	ACTION
ITEM 4	Confirmation of DA's from previous DA sub-committee working group - 120-122 Condamine Street, Balgowlah - 107 Pittwater Road, Manly - 129 Bower Street, Manly - 22 Wentworth Street, Manly Moved: Cllr A Heasman; seconded: Alan Yuille	
ITEM 5	MATTERS ARISING Council's Heritage Advisor Louise Doherty (LD) informed the Committee as per the Report on Matters Arising (Item 4). The Committee received the information with discussion as follows:	
5.1 (4.5 SEP 2014)	Moveable Heritage Register Heritage Advisor, Landuse & Sustainability, updated the committee regarding her discussion with John MacRitchie, Council's Local Studies advisor, Manly Library regarding existing registers both of Council organisations and privately held collections. John MacRitchie advised that Library, Museum and MEC all have existing databases and that it would be difficult to combine them as they have different needs. John does have a database of different organisations in Manly and he sends out a request for information each year to the members in the Database. Community member, Jim Boyce raised the matter of the Rugby Club and requested clarification as to who is the designated archivist at the club. Community member, Melanie Fillios informed the committee that Sydney University had introduced a new Masters course in Museum and Heritage Studies and that it may be possible to source interns from this course to help maintain a register.	Staff to Follow up
5.2 ITEM 7 (NOV 2013)	Weeding Day at Cemetery Cllr Heasman advised that the Anglican Church and Catholic Church, have not as yet responded to Manly Council's request for permission for volunteers to the undertake maintenance at the site. However Cllr Heasman believes that a Maintenance Day is being organised between Cemetery Friends, Ivanhoe Park Volunteers and Beth Lawson. Recommendation: The committee seeks to ascertain the ownership and responsibly of the cemetery.	

ITEM 6	Report Additional Matters	ACTION
6.1	Ordinary Meeting resolution 2015 - Notice of motion Report No.2 Commissioning of a book on History of Manly Council Council at its ordinary meeting of 9 February 2015 resolved as follows: <i>“That:</i> <i>1. Manly Council refer to the Heritage Committee the proposal to commission a book on the history of Manly council to be completed ideally by September 2016; and</i> <i>2. The Committee consider the Terms of Reference, options for funding and publishing and report back to Council for further consideration and to proceed to Call for Expressions of Interest”</i> The committee discussed the proposal to commission a book on the History of Manly Council. The committee was directed to consider the Terms of Reference, options for funding and publishing Jim Boyce is opposed to the book as he believes the money would be better spent updating the 1986 Heritage Report and identifying the thematic history and themes of Manly.	
	Recommendation: The committee recommends to the General Manager that: - Council's Local Studies advisor, John MacRitchie undertake further research regarding potential authors for the book, preferably with experience in the preparation of local government histories. - The book should focus on significant people, events and decisions in the history of Manly Council. - The book should be written chronologically in 10 year blocks. - A subcommittee is to be formed to liaise with author and further investigate print on demand [like Sydney University] - Council considers funding for updating the 1986 Heritage study, Environmental history and Thematic History and be returned to the committee for consideration.	GM GM
6.2	Discussion regarding nominations for inclusion on Iconic Graves register LD apprised the committee on the process for adding items to the Iconic Graves Register and advised them that an application should be anticipated in the coming months	No further action

ITEM 7	Inventory Sheets for items of Environmental Heritage	ACTION
7.1	Inventory Sheets for items of Environmental Heritage At the Committees request the following draft inventory sheets were forwarded to them: • 11 Victoria Parade, Manly • 129 Bower Street, Manly • 2 Boyle Street, Balgowlah • 33-45 Boyle Street, Balgowlah • 30 Alexandra Street, Manly • 37 White Street, Manly • 107 Pittwater Road, Manly Cllr Heasman requested that the committee should e-mail any amendments to the secretariat (deadline two weeks from the meeting; 18 March 2015) SB informed the committee that we have received access to the NSW State inventory database and that a demonstration of the new system will be arranged for the next meeting	Staff to Follow up
ITEM 8	ADDITIONAL GENERAL BUSINESS:	
8.1	Cutler Road Signage Cllr Bingham informed the committee of the resolution from Council's planning and strategy meeting regarding the proposed signage to the public open space below Cutler Road near Grotto Point. Recommendation: The Committee recommends to the General Manager that: The matter be referred to Council's Local Studies to clarify history and prepare the wording of the proposed signage. Moved: Cllr C Bingham; seconded: Cllr A Heasman	Staff to Follow up GM
8.2	Former school of artillery - lack of signage and interpretation relaying the history of the place (Jim Boyce) Community member Jim Boyce raised concerns that the former school of artillery has no map showing the extent of the heritage item or identifying the buildings. Cllr Heasman suggested that he contact The Mayor, Jean Hay and request access to that information as the property is a SHFT site and she is on the committee. Community member Dennis Sherris noted that the Executive Director of SHFT, Geoff Bailey, is visiting the site next week and perhaps those questions could be put to him directly by Mr Boyce during a public meeting.	

	Recommendation: Former school of artillery - lack of signage and interpretation relaying the history of the place (Jim Boyce) Community member Jim Boyce raised concerns that the former school of artillery has no map showing the extent of the heritage item or identifying the buildings. Cllr Heasman suggested that he contact The Mayor, Jean Hay and request access to that information as the property is a SHFT site and she is on the committee. Community member Dennis Sherris noted that the Executive Director of SHFT, Geoff Bailey, is visiting the site next week and perhaps those questions could be put to him directly by Mr Boyce during a public meeting. Moved: Cllr A Heasman; seconded: Cllr C Bingham	Staff to Follow up
8.3	Cemetery – requested repair of Grave u55 belonging to James Spurway and wife Maria Anne, nee Smith, Youngest Daughter of ‘Granny Smith’ (Maria Ann Smith, nee Sherwood) LD informed the committee that Council has received an e-mail regarding maintenance for the above grave The committee asks that it be considered in the next round of repairs.	Staff to Follow up
8.4	Iconic Graves Repairs Councillor Heasman noted that Fenton Beatty had requested a list of Iconic Graves to be prepared.	Staff to Follow up
8.5	150 Year anniversary of the consecration of the cemetery The committee was advised that this year is the 150th Year anniversary of the consecration of the cemetery. LD has informed the events team however it is unlikely that any events will be planned for this occasion, due to the 100 year commemoration of Gallipoli this year.	
ITEM 9	Grant Applications 129 Bower Street – internal painting amount sought \$3000. The committee approved this grant 54 West Street – proposed tuck pointing - The building is not a heritage listed property and the work has not yet been carried out. The committee provided comment that, despite the fact that the house is not heritage listed, this is the type of work that would be considered by the committee when distributing the grant however the work must be carried out prior to the grant being considered.	Staff to follow up
ITEM 10	NEXT MEETING DATE: Date: 6 May 2015	

Time: 8.30am

Venue: Town Hall, Councillors Room

Meeting closed at 10.50am