



NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the first meeting of **HERITAGE AND LOCAL HISTORY ADVISORY COMMITTEE** will be held:

Date: 4 December 2013

Time: From 8:30 to 10:30 – maximum 2 hours

Place: Manly Town Hall, 1 Belgrave Street, Manly

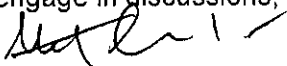
Committee Members:

Cllr Adele Heasman	Manly Council
Cllr Hugh Burns	Manly Council
Cllr Candy Bingham	Manly Council
Jim Boyce	Community Member
Alan Yuille	Community Member
Melanie Fillios	Community Member
Terry Metherell	Community Member
Karen Norsa	Community Member
Dennis Sherris	Community Member
Luisa Manfredini	Community Member

Staff Members:

Nayeem Islam	Manager Land Use Planning
Zoran Popovic	Heritage Advisor, Landuse & Sustainability
Louise Doherty	Heritage Advisor, Landuse & Sustainability

All other Councillors are free to attend as observers and are invited to do so and to engage in discussions, but not in voting, on any matter before the Committee.


Stephen Clements
Deputy General Manager, Landuse & Sustainability

Date: 22 November 2013



AGENDA

Heritage and Local History Committee Meeting

**To be held on Wednesday, 4 December, 2013
Councillors Room, Manly Council, 1 Belgrave Street, Manly**

- ITEM 1 Welcome, apologies and leave of absence**
- ITEM 2 Declarations of Interest – Pecuniary and Non- Pecuniary**
- ITEM 3 Confirmation of Minutes of the previous meeting (of 02/10/2013)**
- ITEM 4 Report – Matters arising from the previous meetings**
- ITEM 5 Local Heritage Assistance Fund Applications**
- ITEM 6 Additional General Business brought to the attention of the Chair
prior to the meeting and approved for consideration.**
- ITEM 7 Schedule topics
- Conversations with manager, parks and Reserves**
- ITEM 8 Date for next meeting: 5 March 2014, 8.30am**

Note that prior to the meeting, interested members will be able to view the documentary film on historic town of Montgomery (starting at 8.00am).



MINUTES OF MEETING

Heritage and Local History Committee

Held 2 October 2013

PRESENT:

Committee Members:

Cllr Adele Heasman (Chairperson)	Manly Council	Present
Cllr Hugh Burns	Manly Council	Absent
Cllr Candy Bingham	Manly Council	Present
Jim Boyce	Community Member	Present
Alan Yuille	Community Member	Present
Melanie Fillios	Community Member	Present
Terry Metherell	Community Member	Present
Karen Norsa	Community Member	Present (left 9:00)
Dennis Sherris	Community Member	Absent
Luisa Manfredini	Community Member	Apologised

Staff Members:

Nayeem Islam	Manager Land Use Planning
Zoran Popovic	Heritage Advisor, Landuse & Sustainability
Louise Doherty	Heritage Advisor, Landuse & Sustainability

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Heritage and Local History Committee met on 7 August 2013, to consider the matters referred to it and now provides the following advice to Council.

OPEN		ACTION
ITEM 1	Apologies and Leave of Absence Apologies were received from: Mayor Jean Hay (ex officio), and Luisa Manfredini It was noted that quorum is present.	
ITEM 2	Declarations of Interest None declared	
ITEM 3	Confirmation of Minutes The minutes of the Committee meeting held 7 August 2013 were confirmed unanimously. Moved: Councillor Adele Heasman; seconded: Jim Boyce.	

The following actions were identified in the Heritage and Local History Committee meeting held on **Wednesday, 3 April 2013**:

ITEM 5 (April 2013)	Report – Matters arising from previous meeting ITEM 7 of December 2012 – Tower Street Park – indications of homeless person living and using sandstone. Committee members repeat concern that stones were removed from adjacent heritage items, fittings and pathways. Staff should urgently follow up with GM regarding removal of the unauthorised structure. If needed, police presence should be organised during removal of the structure. (Where moveable items or artefacts are found, there should be a standard condition to impose display on site and availability to the general public.) The SMH plaque on MC Town Hall (Committee requested additional research on the history of the triangular area in front of Town Hall. Any associations with Fields of Remembrance (WWI) should be explored. The Committee indicated that, based on future research, it may possibly be acceptable to install a new plaque rather than restoring the current plaque with a different element, potentially one explaining the history of the park.) 25 Pdr Gun, Gilbert Park Committee members are pleased that SHFT agreed to contribute volunteer work and time to this project. ZP should meet SHFT representatives and arrange detailed plan and schedule.	Action (ZP) (ZP) (Continues – ZP to follow up and report) (ZP)
ITEM 8 (April 2013)	Heritage-related brochures: Electronic documents were added to the MC web page. Action continues on the distribution of printed heritage publications (including any necessary re-editing, re-printing and production), timed in accordance with the available budget: Priority / Title / Primary Distribution Points 1. Heritage in Manly: VIC, Library, Town Hall, MAGAM 2. House Styles in Manly (4 publications): Town Hall, Library 3. Heritage Plaques in Manly: MEC, Library, VIC Report – Manly Mayors buried in Manly Cemetery (Individual plaques to be installed over time in 2013-2015) (Relatives of the 11 Mayors be contacted, invited to events and any memorabilia sought) 2016 Re-dedication of Manly War Memorial (The Committee resolved to recommend commemoration of the event and wish to be provided ongoing information).	ZP to follow up and report ZP ZP/JMcR Ongoing staff action

ITEM 6 (August 2013)	RAHS History Week The History Week was not adequately promoted. There was no notice in the Manly Daily of Jim Boyce's walks. The Council's events and calendar available via web page had no indication of the walks. An outdated automated reply on the phone wrongly advised that tours were fully booked. Karen Norsa indicated that Luisa Manfredini did not have adequate logistics support for her talk on Federation houses, and she was not allowed to put her posters up. The Chair advised that she was in Jim's Cemetery Tour and wanted to commend maintenance and landscaping staff for their efforts. The Committee resolved to recommend that: 1. All future events/talks relating to heritage are recommended for inclusion in Council's Diary and advertised or announced via Manly Daily. 2. Any issues with Library regarding talks and promotion be investigated and reported on. 3. The Heritage and Local History Committee endorses Chair's commendation of Cemetery's landscaping maintenance staff.	Action (ZP to follow up and report) (ZP to follow up and report) (ZP to notify relevant staff)
ITEM 5	Local Heritage Assistance Fund Applications Two applications were received, from: (1) Ray Stead, on behalf of St Andrews Presbyterian Church, 56 Raglan Street, Manly and (2) Kate Jones, 1 Griffiths Street, Fairlight. The Heritage and Local History Committee decided to recommend to the GM that: 1. The grant application from St Andrews Presbyterian Church be supported and \$1,000 grant be approved. 2. The grant application from K Jones of 1 Griffiths Street be supported and \$500 grant be approved. Moved: Terry Metherell; seconded: Alan Yuille	Refer to P&S for approval (IBM)
ITEM 6	RAHS History Week As above	No action
ITEM 7	Additional Matters Raised with Chair Memorial plaque on Sovereign Smith The Committee received and noted the email from Sovereign Smith's descendant, Ariel Mack. Iconic Graves Restoration in Manly Cemetery The Committee received and noted the report emailed by Manager Parks and Reserves. This may be further discussed with him in the December meeting. Cemetery – Weeding Day (Added Item) Pittwater council has organised a cemetery weeding day with volunteers invited to complete the works. The Committee would recommend to staff to ascertain any legality involved which could prevent a similar event in Manly Cemetery. This matter should be forwarded to Manager, Parks and Reserves.	As above Action (ZP)

ITEM 8 Next Meeting: 4 December 2013, 8:30 am, Town Hall Councillors Room

Committee members indicated wish to view a projection of the short movie on historic town of Montgomery in Wales, GB before the next meeting. Projection is to take place from 8:00am in Councillor's Room

Meeting closed at 9:45am



TO: **Heritage & Local History Advisory Committee**

MEETING DATE: 4 December 2013

AUTHOR: Secretariat

SUBJECT: **Proposed Committee meeting dates for 2014**

1. INTRODUCTION

Below are proposed meeting dates for the Heritage & Local History Advisory Committee for 2014.

2. INFORMATION

The following table sets out the proposed meeting dates for the Heritage & Local History Advisory Committee meetings for 2014. The meetings have been scheduled bi-monthly for the first 1st Wednesday of the month, meeting to commence at 8.30am, Manly Town Hall, 1 Belgrave Street, Manly and will run for a maximum of 2 hours, as per the current meeting schedule.

Jan 2014	Feb 2014	Mar 2014	April 2014	May 2014	June 2014	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014
		5		7		2		3		5	

3. RECOMMENDATION:

That the proposed dates for 2014 be approved.

Secretariat
Corporate Services Division

Date: 12 November 2013