



**MINUTES OF MEETING
SISTER CITIES COMMITTEE
HELD TUESDAY 27 JUNE 2013**

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Cr Alan Le Surf

Councillor (Chair)

Other Representatives

John O'Brien	Community Member
Sue O'Brien	Community Member
Tatsuko Ryan	Community Member
Lyn Schwab	Community Member
Trevor Schwab	Community Member
Suzanne Smith	Community Member
Peter Stephens	Community Member
Laura Currie	Community Member
Mitch Garth	Community Member
Elaine Kent	Community Member
Hugh Clarke	Community Member
Diane Sullivan	Community Member
Liberty Campbell	Japanese Teacher St Paul's College
Wayne Collins	Community Member
Ian Host	Japanese Teacher Balgowlah Boys
Judi Mudge	Community Member
Christine Richardson	Japanese Teacher Mackellar Girls

Council Staff

Trish O'Grady

Executive Assistant & Protocol Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Sister Cities Committee** met on Thursday 27 June to consider matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 6.00pm in the Cove Room.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE
Leave of absence – Helen Foster & Tony Foster
Apologies – The Mayor, Jean Hay, Yoko Sullivan

ACTION

ITEM 2 DECLARATION OF INTEREST

No declarations of pecuniary or non-pecuniary interest.

ITEM 3 CONFIRMATION OF MINUTES

The minutes of the Sister Cities Committee meeting held on Wednesday 22 May 2013 were accepted:

Moved: Peter Stephens Seconded: John O'Brien

ITEM 4 Friendship City and Sister City Projects/Exchanges

4.1 Taito-ku, Japan

- No matters to report

4.2 Odawara, Japan

Exchange Programme

Orientation Meetings

- Chaperones reported that the Orientation meetings had been very well attended and the students had participated well.

Gifts for Exchange Programme

- Towels have been purchased with the Odawara logo and chaperones will take these as official gifts.

Odawara Itinerary

- Itinerary to be distributed to students at Farewell to be held following Committee meeting.

Manly Itinerary

- The Committee discussed the Manly itinerary in depth and an updated draft itinerary will be distributed to Committee members.

Tree for Odawara Close

- Tree was discussed and photos distributed of suggested tree by Manager Parks.
- The Committee agreed that the original trees should remain in Odawara Close at this point in time.

4.3 Jing'an, China

There were no matters to report.

4.4 Yeongdo-gu, South Korea

- The Chair advised that emails had been forwarded regarding the Committee's request for festival dates - awaiting reply.

4.5 Gunnedah, Australia

There were no matters to report.

4.6 City of Huntington Beach California USA

There were no matters to report.

Recommendation

That the information be received and noted.

ITEM 5 FINANCIAL REPORTS

The end of May 2013 Financial Statement was accepted.

Recommendation

That the report be received and noted.

ITEM 6 CORRESPONDENCE REPORT

Correspondence, In and Out tabled in folder, was noted.

Resolved:

That the information be received and noted.

ITEM 7 GENERAL BUSINESS

There were no further matters of General Business.

ITEM 8 NEXT MEETING DATE:

The next meeting will be held on Wednesday 24 July 2013

Meeting closed at 7.00pm