



**MINUTES OF MEETING
SISTER CITIES COMMITTEE
HELD WEDNESDAY 23 MARCH 2016**

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

COUNCILLORS:

Clr Alan Le Surf

Manly Council (Chair)

REPRESENTATIVES:

Hugh Clarke

Community Member

Helen Foster

Community Member

Anthony Foster

Community Member

Elaine Kent

Community Member

Amanda Kibby

St Paul's College Japanese Teacher

John O'Brien

Community Member

Sue O'Brien

Community Member

Christine Richardson

Mackellar Girls Campus Japanese Teacher

Tatsuko Ryan

Community Member

Trevor Schwab

Community Member

Lyn Schwab

Community Member

Suzanne Smith

Community Member

Diane Sullivan

Community Member

COUNCIL STAFF

Trish O'Grady

Executive Assistant and Protocol Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Sister Cities Committee met on Wednesday 23 March to consider matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 6.00pm in the Councillors Room.

ITEM 1	APOLOGIES AND LEAVE OF ABSENCE	ACTION
	Apologies – The Mayor Jean Hay AM, Wayne Collins, Judi Mudge, Tomoko Waters, Liberty Campbell, Peter Stephens Recommendation The Committee recommended to the General Manager that the information be received and noted.	
ITEM 2	DECLARATION OF INTEREST	
	No Declarations of pecuniary or non-pecuniary interest.	
ITEM 3	CONFIRMATION OF MINUTES	
	The minutes of the Sister Cities Committee held Wednesday 24 February were accepted. Anthony Foster John O'Brien Recommendation The Committee recommended to the General Manager that the information be received and noted.	
ITEM 4	FRIENDSHIP CITY AND SISTER CITY PROJECTS/EXCHANGES	
	4.1 Taito-Ku, Japan No matters to report.	
	4.2 Jing'an, China No matters to report 4.3 Odawara, Japan 4.3.1 Shiroyama Junior High School Christine Richardson reported that she has been in direct contact with Shiroyama Junior High School and that the students from Mackellar Girls will be corresponding by letter with students from Shiroyama Junior High School in June and December. The Committee thanked Christine for her assistance with this project.	

	4.3.2 Student Exchange • Closing date for applications is Wednesday 30 March. Teachers were reminded to have applications in by the due date. • EOIs to act as Chaperone received from Suzanne Smith, Yoko Sullivan and Peter Stephens. All three committee members were advised that they have been successful in their application to act as chaperones for 2016 and congratulated by the Committee. • Interviews for students to be held on Sunday 10 April. The following members will assist: ○ Clr Alan Le Surf (Chair) ○ Suzanne Smith (chaperone) ○ Peter Stephens (chaperone) ○ Liberty Campbell (teacher) ○ Christine Richardson (teacher) ○ Helen Foster (committee) ○ Amanda Kibby (committee) ○ Elaine Kent (committee) ○ John O'Brien (committee) ○ Judi Mudge (committee member) ○ Diane Sullivan (committee member) ○ Lyn Schwab (committee half day) ○ Sue O'Brien (committee half day) • Itinerary Staff to prepare draft itinerary. 4.3.3 Tokimeki Cup – Japanese Speaking Contest • To be held at Manly Council on Thursday 23 June prior to student farewell. • Teachers to discuss format of speaking contest.	
4.4	Yeongdo-gu, South Korea No matters to report	
4.5	Gunnedah, Australia No matters to report	
4.6	City of Huntington Beach California USA No matters to report Recommendation The Committee recommended to the General Manager that	

	the information be received and noted.	
ITEM 5	FINANCIAL REPORTS Budget allocation balance as at the end of February was accepted. Recommendation: The Committee recommended to the General Manager that the information be received and noted.	
ITEM 6	CORRESPONDENCE REPORT Correspondence, In and Out tabled in folder, was noted. Recommendation: The Committee recommended to the General Manager that the information be received and noted.	
ITEM 7	GENERAL BUSINESS Korean Tight-Rope Performance Members were advised details of a Korean Tight-Rope performance to be held in The Corso on Friday 1 April at 3.00pm. Council is hosting this event at the request of the Korean Local Government Centre and the Consulate General. Following the performance there will be an opportunity for Committee members to meet with the performers and other representatives for refreshments. Hugh Clarke was granted 2 months leave of absence. Diane Sullivan and John O'Brien advised apologies for April meeting. Recommendation: The Committee recommended to the General Manager that the information be received and noted.	
ITEM 8	NEXT MEETING DATE The next meeting will be held on Wednesday 27 April 2016.	
	Meeting closed at 7.00pm	