



**MINUTES OF MEETING
SISTER CITIES COMMITTEE
HELD WEDNESDAY 25 FEBRUARY 2015**

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

COUNCILLORS

Clr Alan Le Surf

Manly Council (Chair)

REPRESENTATIVES

Liberty Campbell

Hugh Clarke

Ian Host

Elaine Kent

Judi Mudge

John O'Brien

Sue O'Brien

Christine Richardson

Tatsuko Ryan

Suzanne Smith

Peter Stephens

Diane Sullivan

Tomoko Waters

St Paul's College Japanese Teacher

Community Member

Balgowlah Boys Campus Japanese Teacher

Community Member

Community Member

Community Member

Community Member

Mackellar Girls Campus Japanese Teacher

Community Member

Community Member

Community Member

Community Member

Community Member

COUNCIL STAFF

Trish O'Grady

Executive Assistant and Protocol Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Sister Cities Committee met on Wednesday 25 February to consider matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 6.00pm in the Training Room.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Apologies – Mayor Jean Hay, Helen Foster, Anthony Foster, Amanda Kibby, Trevor Schwab, Lyn Schwab, Wayne Collins, Mitch Garth.

ACTION

ITEM 2	DECLARATION OF INTEREST	ACTION
	No Declarations of pecuniary or non-pecuniary interest	
ITEM 3	CONFIRMATION OF MINUTES	
	The minutes of the Sister Cities Committee meeting held on Wednesday 26 November 2014 were accepted as approved by the General Manager:	
ITEM 4	FRIENDSHIP CITY AND SISTER CITY PROJECTS/EXCHANGES	
	4.1 Taito-Ku, Japan	
	The Committee noted the passing of Mayor Hiroshi Yoshizumi and that messages of condolence and flowers had been sent to the family.	
	4.2 Odawara, Japan	
	4.2.1 Student Exchange	
	The meeting was updated on progress with application process.	
	Interviews to take place at Manly Council on Sunday 29 March. Interview panels to be set up and Council staff member present to cover administration matters with parent/guardian while student interview takes place.	EA&PO
	The Committee noted that the Director General from Odawara Council will visit Manly during the Exchange. A formal dinner for the 25th Anniversary will be held on Thursday 6 August at Manly Council.	
	Email will be sent to Committee seeking Expressions of Interest for members to act as Chaperones for the 2015 Exchange.	EA&PO
	4.2.2 Odawara Close	
	Councillor Le Surf and Council staff conducted a site visit of Odawara Close to inspect trees and discuss options.	
	Trees currently planted in Odawara Close are dead or in very bad condition and do not flower. There is no room for additional trees or more plaques.	
	The replating of trees was discussed with Mr Ozaki at Odawara Close in 2014 and he agreed that something more attractive would be a good idea.	
	Photos of a Buchinghamia Celsisima flowering tree were circulated to the meeting, these trees have been recommended by Manager, Parks for replanting at Odawara Close.	

- Discussions were held regarding the current signage at Odawara Close and it was proposed that appropriate wording replace the signage to signify 25th Anniversary of the Exchange and to include wording (and photo if possible) in recognition of the Chair of the Tokimeki International School, Mr Ozaki.
- The meeting agreed that the Buchinghamia Celsisima be planted in a row on either side of the avenue and that new signage be erected.
- Elaine Kent requested that the plaques currently in Odawara Close be utilised in some way and that the trees also be planted elsewhere.

Moved: Diane Sullivan

Seconded: John O'Brien

Recommendation

The Committee recommended to the General Manager that the trees in Odawara Close be replaced by a row of Buchinghamia Celsisima on either side of the avenue and that signage be updated to include history of the Exchange and 25th anniversary and Mr Ozaki.

Jing'an, China

There were no matters to report.

4.4 Yeongdo-gu, South Korea

The Committee was informed that a staff member Belinda Hooley from Council's Events Team has been selected to participate in the K2H Exchange in Korea commencing in April 2015.

4.5 Gunnedah, Australia

There were no matters to report.

4.6 City of Huntington Beach California USA

Chris Cole, City of Huntington Beach Community Services Department, informed Council in January this year that the proposed Student Exchange Program between Huntington and Manly has run into a delay through the drafting of a new City Council resolution that authorises an exchange program with Manly. They will get a new resolution on the table for a Council vote on 16 March, not leaving enough time to efficiently execute an inaugural student trip to Manly in April.

Recommendation

The Committee recommended to the General Manager that the information be received and noted.

ACTION

EA&PO

ITEM 5	FINANCIAL REPORTS The end of December Financial Statement was accepted. Recommendation The Committee recommended to the General Manager that the information be received and noted.	ACTION
ITEM 6	CORRESPONDENCE REPORT Correspondence, In and Out tabled in folder, was noted. Recommendation: The Committee recommended to the General Manager that the information be received and noted.	
ITEM 7	GENERAL BUSINESS Australia Japan Society event Mr Ian Stewart of the Australia Japan Society met with the Chair and Trish O’Grady to discuss Council involvement with the Society. Clr Le Surf has been invited to be a guest speaker at an event for the Society on Wednesday 9 September. Details to be provided closer to the event. Committee Official Tour The Chair suggested that those members travelling to Odawara for the 25th Anniversary should also visit Taito to pay their respects on the passing of Mayor Hiroshi Yoshizumi. Committee members intending to take part in the trip include: Chair, Clr Alan Le Surf Diane Sullivan John & Sue O’Brien Details of the trip to be confirmed.	
ITEM 8	NEXT MEETING DATE: The next meeting will be held on Wednesday 22 April 2015. Meeting closed at 7.30pm	