



MINUTES OF MEETING

MANLY TRAMWAY LOOP FEASIBILITY WORKING GROUP

HELD 17 AUGUST 2011

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Councillors

Cllr Hugh Burns

Manly Council (Chair)

Council Staff

Param Rajah

Manly Council

Anthony Hewton

Manly Council

Jennie Minifie

Manly Council (until 3pm)

Anneli Karlsson

Manly Council

Kathryn Parker

Manly Council

Kathy Fuller

Manly Council

Community Representative

Terry Boardman

Community Representative

Invited Guests

Steven Ford

Director, Independent Transport Safety Regulator

Gilbert Elliott

Senior Transport Safety Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Manly Tramway Loop Feasibility Working Group** met on 17th August 2011, to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 2.15pm.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Apologies were received from Cllr Jean Hay, Mayor, and Michael Giddey.

ACTION

ITEM 2 DECLARATION OF INTEREST

Nil.

ITEM 3 CONFIRMATION OF MINUTES

The minutes from the meeting held on 28 June 2011 are confirmed.

Secretariat

Moved: Cllr Burns

Seconded: Param Rajah

MATTERS ARISING	ACTION
It was resolved at Council's Planning and Strategy meeting held on 1st August 2011 that the minutes of the Manly Tramway Loop Feasibility Working Group 28 June 2011 be adopted. Resolution PS84/11.	Secretariat
Cllr Burns introduced and welcomed Mr Terry Boardman as a community representative on the Working Group. Mr Boardman has experience as a driver of heritage trams: 15 years with Sydney Tramway Museum at Loftus, and 5 years with Bendigo Tramways.	
ITEM 3.1 Verbal Presentation by representatives of the Independent Transport Safety Regulator (ITSR) Cllr Burns welcomed and introduced two representatives from the Independent Transport Safety Regulator (ITSR). Verbal Presentation by the representatives is <u>attached</u>.	.
Recommendation The Working Group resolved to: I. receive and note the information, and thank the two representatives for their attendance. They left the meeting at 3.15pm. II. commence the preparation of a draft risk register (Rail Safety Management System), using the template available via the ITSR website.	
ITEM 4 FRAMEWORK FOR SCOPING REPORT TO COUNCIL Cllr Burns requested that this matter be deferred until the next meeting.	All to note
Recommendation The Working Group resolved to defer this matter until the next meeting.	
ITEM 5 TASK ANALYSIS A. Pilot Project (or Stage One) Cllr Burns suggested that it would be more productive to focus on the methodology, planning, design, cost and construction of a small section of track, say, along Victoria Parade, from East Esplanade to South Steyne, or Darley Road. This pilot project could demonstrate the practicalities (or otherwise) of the tramway. It could demonstrate to the general public how the tram would operate, and how it could be done. The track would be constructed for bi-directional running. Discussion followed on whether this was the best section to use as a pilot, compared to the Ocean beach front, and various planning matters to be considered. It was agreed to a staged approach, using Victoria Parade as the location for a test track. Considerations: - o Description - o Methodology	All to note

	- Costs (Cllr Burn's visit to Melbourne should assist this process) - In house construction considerations – Council may have to competencies but does it have the resources? - Use of volunteer labour - Planning – seek advice from Council Planners for (a) Stage One and (b) the whole loop as proposed. Is a Part V or a DA required? - Consultation with local Precinct and local community was also important in planning matters and as per the ITSr guidelines. - It was agreed to commence the preparation of a risk register (Rail Safety Management System) and submission to the Independent Rail Safety Regulator for Stage One scope of works (Victoria Parade).	ACTION Civic & Urban Services
	Recommendation That the information be received and noted. B. Consultations with other agencies Param Rajah reported that he has made contact with agencies (AGL, Energy Australia) and is endeavouring to set up meetings. Cllr Burns asked how much progress had been made regarding contacting Christchurch City Council (CCC), and suggested that consideration be given to paying for a representative from CCC to fly to Sydney and brief the Working Group on the Christchurch light rail system. Recommendation Working Group members to note tasks assigned to follow up and report back next meeting.	All to note
ITEM 6	GENERAL BUSINESS Nil	
ITEM 7	NEXT MEETING DATE: Date: TBA Time: 2pm Venue: Councillors' Room	All to note

The meeting closed at 3.40pm