



MINUTES OF MEETING

Heritage and Local History Committee

HELD WEDNESDAY 2 SEPTEMBER 2015

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

Councillors

Cllr Adele Heasman (Chairperson)	Manly Council
Cllr Candy Bingham	Manly Council

Other Representatives

Terry Metherell	Community Member
Alan Yuille	Community Member
Luisa Manfredini	Community Member
Jim Boyce	Community Member
Dennis Sherris	Community Member
Robyn Waters	Community Member

Council Staff

Nayeem Islam (NI)	Manager Land Use Planning
Louise Doherty (LD)	Heritage Advisor, Land Use Planning
Sophie Butler (SB)	Heritage Advisor, Land Use Planning

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Heritage and Local History Committee met on 2 September, 2015, to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 8.30am

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Apologies were received from: Mayor Jean Hay (ex officio).

The committee welcomed and introduced themselves to the new member, Robyn Waters.

Prior to the meeting, Melanie Fillios (Community Member) tendered her written resignation from the Committee. The committee acknowledged her resignation and conveyed their thanks for her participation on the committee and wished her well in her new career.

It was noted that quorum is present.

ITEM 2 DECLARATION OF INTEREST

None declared

ACTION

ITEM 3	CONFIRMATION OF MINUTES The minutes of the Committee meeting held on 1 July 2015 were confirmed. Moved: Cllr C Bingham; seconded: Cllr A Heasman	ACTION
ITEM 4	Confirmation of DA's from previous DA sub-committee working group: • 54 Bower Street This item has been noted by the sub-committee.	
ITEM 5	MATTERS ARISING Council's Heritage Advisor Louise Doherty (LD) informed the Committee as per the Report on Matters Arising (Item 4). The Committee received the information with discussion as follows:	
5.1 (5.6 MARCH 2013)	69 Pittwater Road - update Heritage Advisor, Louise Doherty informed the committee that since the last update to the committee a letter has been written to the Minister apprising him of the matter, requesting an update on the status of the IHO and seeking advice regarding Manly Councils options for the protection of this item. It was noted that the independent report prepared on behalf of the Heritage Branch has still not been forwarded to Manly Council for review. Recommendation: The committee resolved, that given the urgency of the issue, a copy be sent to Amanda Farrar, Senior Adviser Office of Mike Baird MP, requesting that an update on the matter be sought from the Minister. Moved: Cllr A Heasman; seconded: Terry Metherell	
5.2 (5.1 NOV 2014)	Proposed Manly Ocean and Harbour Foreshore Heritage Study Heritage Advisor, Land Use Planning, Sophie Butler noted that she had not heard from RMS regarding the request for funding.	ACTION Staff to follow up.
5.3 (6.1 Mar 2015)	Ordinary Meeting resolution 2015 - Notice of motion Report No.2 Commissioning of a book on History of Manly Council The committee was presented with details of an e-mail which had been sent to Cllr Heasman from Virginia Macleod. It is noted that Ms Macleod did misunderstand that the book should be about Manly Council rather than a history of the Councillors. Ms Macleod suggested that rather than publish a book, Manly Council could use the information already on hand to prepare an e-book or similar electronic document which would be available on the Manly Council website. The Committee supported this suggestion.	GM

Recommendation:

The Committee concludes that the history of Manly Council is worth recording. Due to budget constraints the best method would be to publish an e-book accessed via Council's website.

The Committee acknowledges the limited budget for this venture and recommends to the General Manager that the library resources are reallocated to enable John MacRitchie to work full time for a period of 6 months, as the local studies historian to enable the preparation of an e-book on the history of Manly Council.

Moved: Cllr A Heasman; seconded: Cllr C Bingham

5.4 Cutler Road Signage

(8.1 Mar
2015)

The Committee discussed the revised Cutler Road signage which was electronically forwarded to them, in August 2015, for their review.

Councillors Heasman formally thanked the staff of Manly Council for their efforts in resolving this matter.

No further
action

5.5 Former school of artillery - lack of signage and interpretation relaying the history of the place (Jim Boyce)

(8.2 Mar
2015)

The committee heard that due to personal reasons Jim Boyce was unable to attend the meeting with the former chair of the Sydney Harbour Federation Trust, noted during the last meeting.

Jim Boyce noted the lack of interpretative signage at the site and also raised awareness at the scarcity of information on Manly Council's heritage inventory sheet for the item.

Cllr Heasman suggested that she could have a discussion with the Mayor Jean Hay, in her capacity as a member of the SHFT board, to request that she raise the issue at the next board meeting. Cllr Heasman requested an e-mail from Jim Boyce outlining his concerns and requesting that the Trust prioritise a series of signs and plaques for the school of artillery.

Cllr Heasman
and staff to
follow up

5.8	Iconic Graves Repairs	
	Heritage Advisor, Land Use Planning, Louise Doherty reported that she had relayed the recommendations regarding Trinity Bays Gravesite to the AHO and Parks and reserves.	No further action
	Louise Louise also noted that during a recent inspection of the Cemetery she had determined that a majority of the work identified in the 2006 Conservation Management Plan (CMP) and that quotes are now being sought for this work.	No further action
	Recommendation:	
	The Committee notes that the CMP is nearly 10 years old and consideration should be given to updating this document the next year.	Staff to follow up
5.9 (8.4 Mar 2015)	150 Year anniversary of the consecration of the cemetery	
	The committee noted that the 150th commemoration of the consecration of the cemetery is scheduled for the 18th September 2015.	
	Recommendation	
	The committee requested that weeding and mowing of the grass is undertaken a couple of days before the ceremony is undertaken.	Staff to follow up
	Moved: Cllr A Heasman; seconded: Luisa Manfredini	
ITEM 6	Inventory Sheets for items of Environmental Heritage	
6.1	Inventory Sheets for items of Environmental Heritage	
	Manager Land Use Planning, Nayeem Islam, spoke about the increased work load for Council's Heritage staff and the difficulty they are having in preparing and updating the Inventory sheets.	GM
	Recommendation:	
	The committee recommends to the General Manager that resources are made available for a consultant to be engaged to expedite the update of the inventory sheets.	
	Moved: Cllr A Heasman; seconded: Terry Metherell	
6.2	Demonstration of Heritage Database	
	SB gave a demonstration of the Heritage Database for the committee	No further action
ITEM 7	ADDITIONAL GENERAL BUSINESS:	
7.1	Former tram Depot (Harris Farm) graffiti to Balgowlah Road	
	Sophie Butler prepared a report for the consideration of the committee regarding the adhesion of bill posters and graffiti to the Balgowlah Road elevation of this heritage item.	IBM

It was noted that the responsibility of bill poster and graffiti removal falls to the owner of the property.

Recommendation:

The committee recommends that the report be put to Council with a recommendation that a sympathetic artistically detailed framed panel be added to this façade to deter graffiti/ bill posters

Moved: Cllr A Heasman; seconded: Cllr C Bingham

7.2 East Esplanade Captain Phillips Monument

Denis Sherris brought to the attention of the committee the signage associated with the Captain Phillip Monument on the East Esplanade. It is considered to be very close to the road and poses a potential risk to the many tourist groups including school groups, as it faces the street and difficult to read without stepping on to the road.

Staff to follow up.

7.3 Pavilion development

Alan Yuille brought to the attention of the committee the potential redevelopment of the pavilion. Council staff noted that no Development applications have been lodged with regards to this site.

ITEM 8 Heritage Grants

8.1 15 Pittwater Road

The committee viewed the application details and notes that the building has been well maintained. However, the committee refused the heritage grant as it was considered that due to the limited budget available for heritage works the priority of the committee is to assist owners of privately owned residential properties.

8.2 Availability of Grants to owners of non-heritage listed buildings

Further to the committees discussion of the ineligibility sympathetic repairs undertaken using traditional methods to non-heritage listed items. The committee requested that a letter is written to the Department of Environment and Heritage - Heritage Branch requesting that a grant program is formulated to enable grants to be awarded to sympathetic works undertaken using traditional methods to non-heritage listed items.

Staff to follow up

ITEM 9 NEXT MEETING DATE:

Date: 4 November 2015

Time: 8.30am

Venue: Town Hall, Councillors Room

Meeting closed at 10.30am