



MINUTES OF MEETING

Heritage and Local History Committee

HELD WEDNESDAY 5 NOVEMBER 2014

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

Councillors

Cllr Adele Heasman (Chairperson)	Manly Council (Left 10.00am)
Cllr Candy Bingham	Manly Council (Left 10.00am)
Cllr Hugh Burns	Manly Council

Other Representatives

Alan Yuille	Community Member
Jim Boyce	Community Member
Terry Metherell	Community Member
Dennis Sherris	Community Member (arrived 9.40am)

Council Staff

Nayeem Islam (NI)	Manager Land Use Planning
Louise Doherty (LD)	Heritage Advisor, Landuse & Sustainability
Sophie Butler (SB)	Heritage Advisor, Landuse & Sustainability

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Heritage and Local History Committee met on 5 November, 2014, to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 8.30am

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Apologies were received from: Mayor Jean Hay (ex officio), Melanie Fillios (Community Member), Luisa Manfredini (Community Member) and Karen Norsa (Community Member) .

It was noted that quorum is present.

ITEM 2 DECLARATION OF INTEREST

None declared

ACTION

ITEM 3	CONFIRMATION OF MINUTES The minutes of the Committee meeting held 5 September 2014 were confirmed unanimously. Moved: Cllr Burns; seconded: Cllr Bingham Confirmation of DA's from previous DA sub-committee working group - 16 Quinton Road, Manly - 71 Seaforth Crescent, Seaforth - 31 Pittwater Road, Manly - Headstone Manly Cemetery Moved: Cllr H Burns; seconded: Cllr A Heasman	ACTION
ITEM 4	MATTERS ARISING Council's Heritage Advisor Louise Doherty (LD) informed the Committee as per the Report on Matters Arising (Item 4). The Committee received the information with discussion as follows: 4.1 Moveable Heritage Register (4.5 SEP 2014) Sophie Butler, Heritage Advisor, Landuse & Sustainability presented report to Committee regarding the implementation of a Moveable heritage register. The committee discussed the issue at length Recommendation: The Committee made the following recommendations: 1. The Committee endorses the existing structure for the management of moveable heritage items in Council's ownership, as undertaken by the current custodians and their existing management processes and catalogues. 2. The Committee moves that: i. Liaison is undertaken with other Council Agencies to determine any existing catalogues of moveable heritage; ii. Identify any Items or collections, owned by Manly Council, that are not currently included in a register (i.e Seaforth Library, Manly Environment Centre and Other Council Facilities); iii. Council staff to liaise with Local Studies Library/John MacRitchie to collate register of Council owned Moveable heritage items; iv. Local Studies Library/John MacRitchie to be in contact with private organisations to seek any copies of	IBM

	existing moveable Heritage Registers;	
	v. Identify Council Officer with authority to accept items of Moveable heritage; vi. Examination of the potential for the use of interns to assist with the creation of the Register; vii. Council to Investigate the possibility of using volunteers to manage a museum collection and catalogue items; viii. Council to investigate the potential for any grant funding available to assist with this project; and ix. Identify Council staff responsible for managing the movable heritage collection.	
	3. Council's Heritage Advisors facilitate the appropriate management of ad hoc moveable heritage issues in conjunction with the MAG&M, and in accordance with the existing Collections Policy.	
	4. The Committee endorse the current approach utilised by Council's Heritage Advisors for the conservation of privately owned moveable heritage items through the development application process.	
	5. The Committee supports the MAG&M and the Local Studies Librarian in the investigation of suitable storage facilities for Council owned documents and moveable heritage of heritage significance.	
4.2 ITEM 7 (NOV 2013)	Weeding Day at Cemetery Cllr Heasman advised that the Anglican Church and Catholic Church, have not as yet responded to Manly Councils request for permission for volunteers to the undertake maintenance at the site. Cllr Heasman will advise the committee of any news pertaining to this matter.	Cllr Heasman to follow up
4.3	Area/Curtilage of Field of Remembrance LD reported that Chris Parsons had talked to John Morcombe, of the Manly Daily, about running a story on the Mitchell Family and its connection to the ANZAC Memorial.	No further action
4.4 (5.6 MARCH 2013)	69 Pittwater Road NI updated the committee regarding this issue and noted that the Minister for Environment and Heritage had issued an Interim Heritage Order for the site and the Heritage Office would be investigating the matter further.	Staff to follow up

ITEM 6	Inventory Sheets for items of Environmental Heritage	ACTION
6.1	Inventory Sheets for items of Environmental Heritage At the Committees request the following draft inventory sheets were forwarded to them: • 2 Ashburner Street, Manly • 37-41 Ashburner Street, Manly • 1-25 Birkley Road, Manly • 2-12 Cliff Street, Manly • 14 Cliff Street, Manly • 40 Collingwood Street, Manly • Fairy Bower Pool, Manly • 1-23 Quinton Road and 1-7 August Road, Manly Cllr Heasman requested that the committee should e-mail any amendments to the secretariat (deadline one week from the meeting)	Staff to Follow up
ITEM 7	ADDITIONAL GENERAL BUSINESS: Potential heritage listing – 38 Cliff Street, Manly Terry Metherell drew the committee’s attention to 38 Cliff Street. TM stated that the previous owners of the property have passed on and that the descendants of the previous owners may be amenable to the suggestion that the property should be heritage listed. DA Sub Committee NI sought confirmation that the DA subcommittee was happy to continue assessing DA’s in 2015. The DA subcommittee confirmed that they were happy to do so. Additional meetings of the subcommittee to be arranged, when need arises. Large Scale development noted in neighbouring LGA Alan Yuille noted the large scale development in the neighbouring LGA’s and the use of the S.96 process to increase the density of approved developments We should be aware of this.	ACTION Staff to Follow up Staff to Follow up No Action Required
ITEM 7	NEXT MEETING DATE: Date: 4 March 2015 Time: 8.30am Venue: Town Hall, Councillors Room Meeting closed at 10.05am	