



MINUTES OF MEETING

ACCESS COMMITTEE

HELD TUESDAY 15 JUNE 2010

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Councillors

Cllr Barbara Aird

Manly Council

Cllr Adele Heasman

Manly Council

Other Representatives

Evelyn Shervington

Community Member (Chairperson)

Verity Shervington

Community Member

Mandy George

Sunnyfield Independence Representative

Council Staff

Kathryn Fayle

Community Services Manager

Sandra Faase

Community Development Coordinator (Minutes)

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Access Committee** met on 15 June, 2010, to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced 2.10pm.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Cllr Jean Hay, Mayor, Elizabeth Graham, Kirelle Mathieson, Bourke Gibbons.

ACTION

ITEM 2 DECLARATIONS OF INTEREST

Nil.

ITEM 3 CONFIRMATION OF MINUTES

The minutes of the Committee meeting held 20 April 2010, are confirmed.

MATTERS ARISING

It was resolved at Council's Planning & Strategy meeting held on 7 June, that the minutes of the Access Committee meeting of 20 April 2010 be adopted.

ITEM 4 REPORT – PRELIMINARY DESIGN OF THE NORTH HARBOUR LANDSCAPE MASTERPLAN

Council's Estuary Management Officer was unable to present this plan at the meeting.

The Committee requested that this item be held over to the next meeting on 17 August. And if this was not possible due to input being required sooner, that the EMO contact the Committee Chairperson to arrange a meeting to enable Committee input.

CDC/EMO

Addendum:

A meeting was held on 21 June 2010, attended by the Access Committee Chairperson and Council's Estuary Management Officer, Landscape Architect, and Community Development Coordinator. Feedback from the meeting in support of the plan, in particular the wheelchair accessible ramp from King Avenue to North Harbour Reserve, was provided.

ITEM 5 REPORT – FIRST DRAFT OF THE MANLY COVE COASTLINE MANAGEMENT PLAN

Council's Estuary Management Officer was unable to present this plan at the meeting.

The Committee requested that this item be held over to the next meeting on 17 August. And if this was not possible due to input being required sooner, that the EMO contact the Committee Chairperson to arrange a meeting to enable Committee input.

CDC/EMO

Addendum:

A meeting was held on 21 June 2010, attended by the Access Committee Chairperson, Council's Estuary Management Officer and Community Development Coordinator. As a result, the plan was emailed to all Access Committee members on 22 June to ask for comments to be returned by 9 July. The Committee chairperson provided some preliminary comments on the plan in the forwarding email.

ITEM 6 REPORT – DRAFT ROLE & RESPONSIBILITIES FOR MANLY AMBASSADOR FOR PEOPLE WITH A DISABILITY

The Committee considered a draft Role and Responsibilities statement for the proposed Manly Ambassador for People with a Disability.

Recommendation

The Committee recommends to the General Manager that the role and responsibilities statement be amended as follows:

GM

Position Purpose:

To engage with the local community and disability stakeholders to foster greater understanding and recognition of people with disabilities and to encourage greater participation in all aspects of community life.

Key Responsibilities

- Promote the key messages of International Day of People with a Disability:
- Act as a guest speaker for organisations, groups and forums to promote key messages in relation to people with disabilities.
- Promote Manly as an area that is accessible and welcoming of People with Disabilities

Selection Criteria:

- Member of the Manly Access Committee.
- Person with a disability who is a resident of the Manly LGA with a high level of achievement in their chosen field.
- Possess strong interpersonal and communication skills, with the ability to apply these to individual and group situations; and to different target audiences, such as government, committees, community groups, professional groups and the general public.

Term of appointment:

One (1) year.

ITEM 7**ACCESS ITEMS FOR UPDATE AND DISCUSSION**

The Committee was briefed on the progress of previous access matters discussed in relation to: accessible taxis pick-up and drop-off zone, accessible parking in the CBD, Access DCP, Manly Missed Business Guide, Accessible Manly brochure/information, North Harbour Coastline Management Plan, accessible toilet at Manly Wharf, Fairlight Shops accessible parking spaces, new Little Penguin sign West Esplanade, illegally parked bicycles, request for wheelchair at Stockland Balgowlah, parking on Scenic Walkway at Bollingbroke Parade, toilets at Clontarf Reserve.

Recommendation

The Committee recommends to the General Manager that:

1. Missed Business Guide:

Now that the Guide is being printed, that:

- The Manly Chamber of Commerce be contacted to raise awareness of the Guide via:
 - Promotion in their Newsletter
 - Distribution to their members
 - Possible short presentation by Access Committee representatives at a Chamber networking meeting
- Council issue a press release to publicise the Guide and to publicise in Mayor's Message.
- Distribute Guide to shopping centres/areas where access is not well provided, for instance, Belgrave St shops, Seaforth shops, Fairlight shops, and Balgowlah on-street shops.

2. Accessible Manly information and brochure:

- On advice that the *Manly Visitors Guide* is not a Council publication, Committee requests:
 - Clarification of whether Council contributes towards this publication, whether 'in kind' or otherwise.
 - Contact Council's Communications section to ascertain whether information on Accessible Manly can be provided into the next issue of this Guide (Autumn 2010)
- The Committee would also like to have input into the Council's Visitor Information Centre free guide, *Manly - More than a Beach*, which is due to be updated in November.
- Council keep pursuing an OT student for student placement with Council to assist with information required for updating the Accessible Manly brochure to determine which accommodation is accessible in the Manly LGA.

3. Little Penguin Sign on West Esplanade:

As per April minutes, the Committee requests a site meeting to ensure a better location for the new "penguin sign" which blocks

GM

CDC

CDC/Communications Team

CDC

CDC/Manager Cultural & Information Services

CDC/Communications Team

CDC/Manager Cultural & Information Services

CDC

CDC/Div. Mgr

	access from West Esplanade, and that relocation of the sign does not compromise opportunity for installation of bike racks.	Civic & Urban Services
	4. Request for Wheelchair for Stockland Balgowlah shoppers: Committee requests that a follow-up phone call be made to Centre management to ascertain if they have received the General Manager's letter in relation to this request.	CDC
	5. Toilets at Clontarf Reserve: Committee requests an update on whether these toilets are now accessible with adjustments to toilet doors, or whether they will be made accessible in the scheduled refurbishment in 2010/11.	CDC/Facilities Manager
ITEM 8	GENERAL BUSINESS	
8.1	Bus stops along North and South Steyne The Committee Chairperson met on site with a public transport user to Manly who raised the issue of accessibility to bus stops along North & South Steyne with the Access Committee. Recommendation The Committee requests that the Chairperson's notes in relation to this matter be forwarded to Council's Civic & Urban Services Division to further investigate this matter and provide a solution to ensure wheelchair accessibility of these bus stops.	CDC/Div. Mgr Civic & Urban Services
8.2	Buskers' equipment Recommendation The Committee requests that Council Rangers pay special attention to ensure that buskers' equipment does not pose a trip/safety hazard, as has been recently observed on The Corso.	CDC/Manager Compliance & Enforcement
8.3	Proliferation of stalls at Manly Wharf The Access Committee is concerned about the proliferation of stalls at Manly Wharf compromising adequate pedestrian access, especially during peak hours. Recommendation The Committee requests that a Compliance Officer check the undercover Wharf area from the ticket booths to the forecourt area to check whether the current configuration of stalls meets with development consent.	CDC/Manager Compliance & Enforcement
ITEM 9	NEXT MEETING DATE: Date: Tuesday 17 August 2010 Time: 2.00pm Venue: Councillors' Room, Manly Council	
	Meeting closed at 3.30pm	