



**MINUTES OF MEETING
SISTER CITIES COMMITTEE
HELD TUESDAY 22 MAY 2013**

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Cr Alan Le Surf

Councillor (Chair)

Other Representatives

John O'Brien
Tatsuko Ryan
Lyn Schwab
Trevor Schwab
Suzanne Smith
Peter Stephens
Laura Currie
Mitch Garth
Elaine Kent
Hugh Clarke
Diane Sullivan

Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Community Member

Council Staff

Trish O'Grady

Executive Assistant & Protocol Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Sister Cities Committee** met on Wednesday 22 May to consider matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 6.00pm in the Councillors Room.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Leave of absence – Helen Foster & Tony Foster
Apologies – The Mayor, Jean Hay, Liberty Campbell, Ian Host, Amanda Kibby, Judi Mudge, Sue O'Brien, Yoko Sullivan, Christine Richardson

ACTION

ITEM 2 DECLARATION OF INTEREST

No declarations of pecuniary or non-pecuniary interest.

ITEM 3 CONFIRMATION OF MINUTES

The minutes of the Sister Cities Committee meeting held on Wednesday 26 March 2013 were accepted:

Moved: Peter Stephens Seconded: John O'Brien

MATTERS ARISING

Notes of the meeting held 24 April were read and noted.

Moved: John O'Brien Seconded: Mitch Garth

ITEM 4 Friendship City and Sister City Projects/Exchanges

4.1 Taito-ku, Japan

- No matters to report

4.2 Odawara, Japan

Exchange Programme

Orientation Meetings

- Two orientation meetings held so far with good participation by the students. Chaperones believe the presentations have been of a high standard. Assistance has been given by the Japanese teacher from Mackellar along with Ian Host.

Gifts for Exchange Programme

- Suggestions included hand towels with the Manly Odawara Exchange logo. These would be used as gifts for the chaperones to present to officials. Trish to investigate prices.
- The official gift would normally be valued around \$100.00 and a water jug with engraving was suggested. Trish to investigate prices & alternatives.

EA&PO

EA&PO

Odawara Itinerary

- Odawara has advised that they would like to include the trip to Disneyland in the itinerary. The Committee is happy for this to proceed. Manly to offer assistance with the cost for students to visit Disneyland.

EA&PO

Manly Itinerary

- The sub-committee has prepared a draft itinerary which was discussed at length and amended where necessary. Trish to prepare update for Committee and email requesting assistance where necessary.

EA&PO

Tree for Odawara Close

- Type of suitable tree was discussed. John O'Brien suggested a camellia tree. It is difficult to get something that is a suitable size and will thrive or survive in the current environment. Trish to discuss with Manager, Parks regarding suggestions for the 2013 tree species. Also need to check that Odawara Close will not be affected by the LM Graham Masterplan.
- **Visit to school for Odawara Chaperones.**
Trish to contact schools regarding visit by Chaperones and advise date for student visit.

EA&PO

4.3 Jing'an, China

There were no matters to report.

4.4 Yeongdo-gu, South Korea

- David Hummerston currently participating in the staff exchange programme. Report on David's progress to Committee.
- The Chair requested that those members who expressed an interest in visiting Yeongdo-gu this year for the Fireworks Festival report to the Committee regarding dates and plans to enable Yeongdo-gu to plan for the event further to the advice that the Mayor has changed plans and budget to accommodate the visit by Manly Sister Cities Committee members.

Committee
Members

Exhibition of Joseon Dynasty Art Work in Manly

- Plans are underway for this exhibition of Korean Folk Art at Manly Art Gallery & Museum. Committee members will receive and invitation to the official opening event which will take place on 18 July at 6.30pm. The exhibition will only be held in two places - Willoughby and Manly.

4.5 Gunnedah, Australia

There were no matters to report.

4.6 City of Huntington Beach California USA

There were no matters to report.

Recommendation

That the information be received and noted.

ITEM 5 FINANCIAL REPORTS

The end of April 2013 Financial Statement was accepted.

Recommendation

That the report be received and noted.

ITEM 6 CORRESPONDENCE REPORT

Correspondence, In and Out, as discussed by Chairman, and tabled in folder, was noted.

Resolved:

That the information be received and noted.

ITEM 7 GENERAL BUSINESS

1. Joan Thorburn Encouragement Award for Tokimeki Cup

- The trophy has been ordered. Proof of trophy distributed and wording confirmed by Committee.

2. Tokimeki Cup

- Malcolm Thorburn to be invited to present the Joan Thorburn Encouragement Award new trophy at the Tokimeki Cup.
- Contest to commence at 4.00pm.
- Trish to organise Certificates.

EA&PO

3. Yoko Sullivan – Chaperone

Diane Sullivan conveyed a message from Yoko Sullivan requesting that Council officially advise Odawara City Office that Yoko Sullivan will be acting as the third Chaperone for the Manly Odawara Exchange for 2013.

EA&PO

There were no further matters of General Business.

ITEM 8 NEXT MEETING DATE:

The next meeting will be held on Thursday 27 June following the Tokimeki Cup and prior to the Odawara Student Exchange Farewell.

Meeting closed at 7.50pm