Minutes of Meeting

Heritage and Local History Advisory Committee

Held Wednesday, 5 December 2012

PRESENT:

Councillors

Cllr Adele Heasman, Chair
Cllr Hugh Burns
Cllr Candy Bingham

Community Representatives

Terry Metherell
Karen Noosa
Melanie Fillios
Jim Boyce
Luisa Manfredini
Dennis Sherris (arrived 9:30)

Staff Representatives

Nayeem Islam, Principal Planner & Manager, Strategic Planning
Zoran Popovic, Heritage Advisor

APOLOGIES:

Alan Yuille

To the Mayor and Councillors of the Council,

The Heritage and Local History Advisory Committee met on 05/12/2012, to consider the matters referred to it and now reports:

		ACTIONS
Open	Meeting opened at 8:30am.	
ITEM 1	**Apologies and leave of absence**	
	An apology was received from Alan Yuille. Dennis Sherris was expected to arrive late due to other commitments.	
	It was noted that deemed quorum is present	
ITEM 2	**Declarations of Interest – Pecuniary and Non-Pecuniary**	
	None declared	

ITEM 3	**Welcome and Introductions** Councillors, community members and staff representatives introduced themselves. The Committee welcomed new members, Cllr Bingham and Luisa Manfredini.	**ACTION**
ITEM 4	**Election of Chairperson** Cllr Heasman, Chairperson of the previous Heritage Committee, was nominated and elected unanimously. Cllr Heasman nominated Cllr Burns for Deputy Chairperson. This was confirmed unanimously.	
ITEM 5	**Review of the Heritage and Local History Committee Charter, including membership and quorum, their adoption and/or amendments recommended to Council** Zoran Popovic presented the suggested Heritage and Local History Committee's Terms of Reference, as prepared by Council's Corporate Services. Jim Boyce suggested that Objectives should be amended to include Local History, as a distinctive point from Heritage. An addendum "glossary" should be created. An additional objective (h) should also be created, to include these matters. A typo was noted in the proposed Terms of Reference, indicating required quorum of 4 (on p. 2) in one place, versus 5 in another place (on p. 4 of the same document). It was recommended to amend Terms of Reference by clarification: – The required quorum is 4 members; – Committee may elaborate its Objectives through identification of priorities and actions. Councillor Burns suggested that quorum should include at least 2 community representatives, to avoid the possibility of having a quorum with 3 Councillors and only 1 community representative.	
	The Committee resolved to recommend to the General Manager to amend the Terms of Reference of the Heritage and Local History Committee as follows: 1. On page (2), to correct the second-last paragraph to read: "The quorum of the Committee is 4 members, of which two must be community representatives." This should be confirmed under matching clause on the page 4. 2. On page (2), to add a dot point objective "h": "To provide advice to Council on matters of local history, including on events, exhibitions, moveable items and related matters." 3. On page (2), below the said Objective h), to add: "Based on these Objectives, the Committee may adopt its priority goals and actions for a particular period." 4. On page (4), to add a dot point to read: "The Committee Chairperson may call an extraordinary meeting as required." 5. An explanation of terms "heritage" and "local history" should be provided in the document.	GM to consider

		ACTION
ITEM 6	**Review of the Heritage and Local History Committee meeting cycle, times and days, their adoption and recommendations to Council**	
	The schedule was noted and accepted as proposed by the Secretariat without discussion.	
	Dennis Sherris noted that he is not receiving mail, due to omission in his postal address. He lives in the postal neighbourhood Fairlight, while documents were posted to Manly and were not received. This address should be corrected in the Secretariat.	Staff to action
ITEM 7	**Identification of Priorities to be addressed in 2012-2016**	
	The Committee noted and accepted report from Zoran Popovic. Additional matters were discussed, including potentially complementing requirements of: – Committee objectives; – Council's annual SHOROC State of the Environment Report; – Council's annual reports to the NSW Heritage Council.	
	Further discussions included a list of activities of the previous Council's Heritage Committee in 2010-2012.	
	Jim Boyce also presented the previous Council's Heritage Committee program for 2011, and asked if one can be prepared for 2013.	
	The Committee further discussed issues of Cultural Tourism. Jim Boyce (representing Manly Council's Heritage Committee on Quarantine Station Committee) indicated dissatisfaction with lack of renewal of the QS Committee by the State Government. Jim will report back in February on the progress of this issue.	Noted – No action required
	The Committee further discussed Working Groups on development applications and heritage tourism policy. The Committee appointed working group members.	Noted – No action required Staff to action
	Terry Metherell informed the Committee on the Aboriginal cave in Tower Street Park, where there are indications that a homeless person is living and using sandstone, potentially from ruins of Dalley's Castle, to change internal layout of the cave. It was asked if this can be investigated and discussed in the February meeting of the Committee. AHO should also be informed. Heritage staff will follow up with the Compliance Section.	Compliance matter Staff to action
	Feedback is also sought on any seawall construction/repair activities.	Staff to action
	Jim Boyce indicated that he is awaiting feedback from Mick Darda on tourism research statistics. This is now due.	Staff to action
	Jim Boyce asked whether it is possible to ascertain number of heritage-related brochures (The Corso, Heritage in Manly, House Styles, Walking Tours etc.) available through MAGAM, VIC and MEC and discuss in the February meeting of the Committee.	Staff to action
	Deputy GM Stephen Clements briefly joined meeting during this point and informed the Committee that a large DA is in preparation for the St Paul's School.	DGM to action

ITEM 7 (cont.)	The Committee expressed interest in a presentation by the applicants' architects and heritage consultant, perhaps at the February Meeting.	**ACTION**
	Members noted that Stephen Clements might need to call on Heritage Committee members to discuss this DA before the February meeting.	
	The Committee indicated interest in participating in the Heritage Week 2013 organised by the National Trust.	
	Jim Boyce inquired on Manly Rugby Club activities regarding moveable heritage items (which are numerous and valuable), given the Fishos Club is closing down. Cllr Heasman noted that this may be beyond Council's scope given that these items are privately owned.	Noted – No action required
	The Committee resolved that:	
	1. Zoran Popovic will prepare a detailed task priority list, based on presented report and discussed draft points list. This task priority list will be accompanied by the annual program for 2013, indicating main activities relevant for each bi-monthly Committee meeting. The task priority list and annual program for 2013 will be considered for endorsement in the next Committee meeting.	Staff to action
	2. The Committee appoints working group for development applications consisting of: Terry Metherell, Luisa Manfredini, Alan Yuille, Jim Boyce, and Melanie Fillios.	Points 2 and 3 are noted – No action required
	3. The Committee appoints working group for heritage tourism policy consisting of: Alan Yuille, Jim Boyce and Karen Norsa.	
	4. The Committee wishes to take part in the Heritage Week 2013 organised by the National Trust and members wish to be informed via email of relevant dates and deadlines.	Staff to action
ITEM 8	**Date for next meeting**	
	The Committee accepted date for next meeting as proposed by the Secretariat, 6^{th} February 2013.	

Meeting closed at 10:30