



## MINUTES OF MEETING

### Heritage and Local History Committee

Held 2 October 2013

#### PRESENT:

##### Committee Members:

|                                  |                  |                     |
|----------------------------------|------------------|---------------------|
| Cllr Adele Heasman (Chairperson) | Manly Council    | Present             |
| Cllr Hugh Burns                  | Manly Council    | Absent              |
| Cllr Candy Bingham               | Manly Council    | Present             |
| Jim Boyce                        | Community Member | Present             |
| Alan Yuille                      | Community Member | Present             |
| Melanie Fillios                  | Community Member | Present             |
| Terry Metherell                  | Community Member | Present             |
| Karen Norsa                      | Community Member | Present (left 9:00) |
| Dennis Sherris                   | Community Member | Absent              |
| Luisa Manfredini                 | Community Member | Apologised          |

##### Staff Members:

|                |                                            |
|----------------|--------------------------------------------|
| Nayeem Islam   | Manager Land Use Planning                  |
| Zoran Popovic  | Heritage Advisor, Landuse & Sustainability |
| Louise Doherty | Heritage Advisor, Landuse & Sustainability |

#### TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The Heritage and Local History Committee met on 7 August 2013, to consider the matters referred to it and now provides the following advice to Council.

| OPEN   |                                                                                                                                                                                | ACTION |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| ITEM 1 | <b>Apologies and Leave of Absence</b><br>Apologies were received from: Mayor Jean Hay (ex officio), and Luisa Manfredini<br><br><b>It was noted that quorum is present.</b>    |        |
| ITEM 2 | <b>Declarations of Interest</b><br>None declared                                                                                                                               |        |
| ITEM 3 | <b>Confirmation of Minutes</b><br>The minutes of the Committee meeting held 7 August 2013 were confirmed unanimously.<br>Moved: Councillor Adele Heasman; seconded: Jim Boyce. |        |



The following actions were identified in the Heritage and Local History Committee meeting held on **Wednesday, 3 April 2013**:

|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                          |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| ITEM 5<br>(April 2013) | <p><b>Report – Matters arising from previous meeting</b></p> <p>ITEM 7 of December 2012 – Tower Street Park – indications of homeless person living and using sandstone.</p> <p>Committee members repeat concern that stones were removed from adjacent heritage items, fittings and pathways. Staff should urgently follow up with GM regarding removal of the unauthorised structure. If needed, police presence should be organised during removal of the structure.</p> <p>(Where moveable items or artefacts are found, there should be a standard condition to impose display on site and availability to the general public.)</p> <p><b>The SMH plaque on MC Town Hall</b><br/>(Committee requested additional research on the history of the triangular area in front of Town Hall. Any associations with Fields of Remembrance (WWI) should be explored. The Committee indicated that, based on future research, it may possibly be acceptable to install a new plaque rather than restoring the current plaque with a different element, potentially one explaining the history of the park.)</p> <p><b>25 Pdr Gun, Gilbert Park</b></p> <p>Committee members are pleased that SHFT agreed to contribute volunteer work and time to this project. ZP should meet SHFT representatives and arrange detailed plan and schedule.</p> | <p><b>Action</b></p> <p>(ZP)</p> <p>(ZP)</p> <p>(Continues – ZP to follow up and report)</p> <p>(ZP)</p> |
| ITEM 8<br>(April 2013) | <p><b>Heritage-related brochures:</b></p> <p>Electronic documents were added to the MC web page.</p> <p>Action continues on the distribution of printed heritage publications (including any necessary re-editing, re-printing and production), timed in accordance with the available budget:</p> <p>Priority / Title / Primary Distribution Points</p> <ol style="list-style-type: none"> <li>1. Heritage in Manly: VIC, Library, Town Hall, MAGAM</li> <li>2. House Styles in Manly (4 publications): Town Hall, Library</li> <li>3. Heritage Plaques in Manly: MEC, Library, VIC</li> </ol> <p><b>Report – Manly Mayors buried in Manly Cemetery</b><br/>(Individual plaques to be installed over time in 2013-2015)<br/>(Relatives of the 11 Mayors be contacted, invited to events and any memorabilia sought)</p> <p><b>2016 Re-dedication of Manly War Memorial</b><br/>(The Committee resolved to recommend commemoration of the event and wish to be provided ongoing information).</p>                                                                                                                                                                                                                                                                                                                                           | <p>ZP to follow up and report</p> <p>ZP</p> <p>ZP/JMcR</p> <p>Ongoing staff action</p>                   |

|                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                   |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| ITEM 6<br>(August 2013) | <p><b>RAHS History Week</b></p> <p>The History Week was not adequately promoted. There was no notice in the Manly Daily of Jim Boyce's walks. The Council's events and calendar available via web page had no indication of the walks. An outdated automated reply on the phone wrongly advised that tours were fully booked.</p> <p>Karen Norsa indicated that Luisa Manfredini did not have adequate logistics support for her talk on Federation houses, and she was not allowed to put her posters up.</p> <p>The Chair advised that she was in Jim's Cemetery Tour and wanted to commend maintenance and landscaping staff for their efforts.</p> <p>The Committee resolved to recommend that:</p> <ol style="list-style-type: none"> <li>1. All future events/talks relating to heritage are recommended for inclusion in Council's Diary and advertised or announced via Manly Daily.</li> <li>2. Any issues with Library regarding talks and promotion be investigated and reported on.</li> <li>3. The Heritage and Local History Committee endorses Chair's commendation of Cemetery's landscaping maintenance staff.</li> </ol> | <p><b>Action</b></p> <p>(ZP to follow up and report)</p> <p>(ZP to follow up and report)</p> <p>(ZP to notify relevant staff)</p> |
| ITEM 5                  | <p><b>Local Heritage Assistance Fund Applications</b></p> <p>Two applications were received, from: (1) Ray Stead, on behalf of St Andrews Presbyterian Church, 56 Raglan Street, Manly and (2) Kate Jones, 1 Griffiths Street, Fairlight.</p> <p>The Heritage and Local History Committee decided to recommend to the GM that:</p> <ol style="list-style-type: none"> <li>1. The grant application from St Andrews Presbyterian Church be supported and \$1,000 grant be approved.</li> <li>2. The grant application from K Jones of 1 Griffiths Street be supported and \$500 grant be approved.</li> </ol> <p>Moved: Terry Metherell; seconded: Alan Yuille</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <p><b>Refer to P&amp;S for approval (IBM)</b></p>                                                                                 |
| ITEM 6                  | <p><b>RAHS History Week</b></p> <p>As above</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p>No action</p>                                                                                                                  |
| ITEM 7                  | <p><b>Additional Matters Raised with Chair</b></p> <p><b>Memorial plaque on Sovereign Smith</b></p> <p>The Committee received and noted the email from Sovereign Smith's descendant, Ariel Mack.</p> <p><b>Iconic Graves Restoration in Manly Cemetery</b></p> <p>The Committee received and noted the report emailed by Manager Parks and Reserves. This may be further discussed with him in the December meeting.</p> <p><b>Cemetery – Weeding Day (Added Item)</b></p> <p>Pittwater council has organised a cemetery weeding day with volunteers invited to complete the works. The Committee would recommend to staff to ascertain any legality involved which could prevent a similar event in Manly Cemetery.</p> <p>This matter should be forwarded to Manager, Parks and Reserves.</p>                                                                                                                                                                                                                                                                                                                                            | <p>As above</p> <p><b>Action</b><br/>(ZP)</p>                                                                                     |

**ITEM 8    Next Meeting: 4 December 2013, 8:30 am, Town Hall Councillors Room**

**Committee members indicated wish to view a projection of the short movie on historic town of Montgomery in Wales, GB before the next meeting. Projection is to take place from 8:00am in Councillor's Room**

Meeting closed at 9:45am