



MINUTES OF MEETING

MANLY SISTER CITIES ADVISORY COMMITTEE

HELD WEDNESDAY 27 FEBRUARY 2013

NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.

PRESENT:

Councillors

Cllr Alan Le Surf

Chair

Other Representatives

Liberty Campbell

St Paul's College Japanese Teacher

Wayne Collins

Community Member

Ian Host

Balgowlah Boys Campus Japanese Teacher

Amanda Kibby

St Paul's College Japanese Teacher

Judi Mudge

Community Member

John O'Brien

Community Member

Sue O'Brien

Community Member

Tatsuko Ryan

Community Member

Trevor Schwab

Community Member

Suzanne Smith

Community Member

Peter Stephens

Community Member

Laura Currie

Community Member

Elaine Kent

Community Member

Professor Hugh Clarke

Community Member

Diane Sullivan

Community Member

Helen Foster

Community Member

Anthony Foster

Community Member

Council Staff

Trish O'Grady

Executive Assistant & Protocol Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Manly Sister Cities Advisory Committee** met on Wednesday 27 February 2013, to consider the matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 6.00pm in the Councillors Room.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

ACTION

Leave of absence – Sumiyo Mimori. Application received requesting leave of absence for more than three consecutive committee meetings. Absence approved by the Committee.

Apologies – The Mayor Jean Hay AM, Mitch Garth, Helen Foster

ITEM 2 DECLARATION OF INTEREST

No declaration of pecuniary or non-pecuniary interest.

ITEM 3 CONFIRMATION OF TERMS OF REFERENCE AND MEETING DATES FOR 2013.

The Terms of Reference were approved and meeting dates to be confirmed.

Date for meeting to be held 27 March to be confirmed. Executive Assistant and Protocol Officer to check availability of Councillors Room for 26 March and advise Committee.

EA&PO

ITEM 4 MINUTES OF MEETING 25 JULY 2012 – MATTERS ARISING

The minutes of the meeting held July 2012 were confirmed under delegation by the General Manager. There were no matters to report.

ITEM 5 Report – Friendship City and Sister City Projects/Exchange

5.1 Taito-ku, Japan

There were no matters to report.

5.2 Jing'an, China

There were no matters to report.

5.3 Odawara, Japan

5.3.1 2013 Manly/Odawara Student Exchange Program

Chairman advised dates have been confirmed for students to travel to Odawara. The group will leave Sydney on 4 July and return on 16 July 2013.

Letters are being prepared for the schools to advise details of the exchange program and an ad will be placed in the Manly Daily on Saturday 9 March. Information will also be placed on the Manly Council website.

EA&PO

Teachers from St Paul's, Balgowlah Boys and Mackellar Girls Campus confirmed that students are preparing for the exchange in advance of receiving information.

Advice has been received from Odawara confirming that students will arrive in Manly on Friday 26 July and depart Monday 5 August.

ACTION

Discussion was held regarding the contribution to the program by teachers of participating schools.

5.3.2 Chaperones

The Chair advised that only one Expression of Interest received from the committee to act as a chaperone for the 2013 program.

Peter Stephens has submitted an Expression of Interest. A female chaperone would also be required. Sue O'Brien and Judi Mudge both indicated they would consider acting as a chaperone this year.

Interviews will be conducted for students at Manly Council on Sunday 7 April.

Councillor Alan Le Surf, Peter Stephens, Ian Host, Amanda Kibby and Christine Richardson will form part of the interview panel.

Elaine Kent, Judi Mudge, John O'Brien, Sue O'Brien and Sue Smith will assist with meet and greet.

A brief discussion was held regarding the need for chaperones to be members of the Committee. It was agreed that there needs to be a high level of commitment from chaperones and that attendance at committee meetings would be very useful.

Some committee members feel a higher level of commitment should be expected from the schools but also that the students should not be jeopardised if the teachers are not willing to give up their time. Members also expressed the view that it is ultimately the responsibility of committee members to ensure that the program runs smoothly.

Ian Host confirmed that Balgowlah Boys Campus would be available as a venue for meetings with students and chaperones.

5.3.3 Tokimeki Cup

Discussion regarding the Tokimeki Cup also centred on participation from schools and whether it should be part of the criteria for all students taking part in the Exchange Program. It was decided this would be too much pressure for some students. Liberty would like to see more involvement from teachers from other schools for the Cup. 26 June was suggested as the date for the Cup and Farewell for students. Trish to check availability and advise Liberty.

EA&PO

5.3.4 Visit by Mr Ozawara

ACTION

The Chairman advised that former Mayor of Odawara, Mr Ozawa will travel on a private trip to Manly in April. Mr Ozawa's group will stay at the Novotel, Manly and the group is planning a visit to St Andrew's Church to pay their respects to Joan Thorburn. Mr Ozawa had indicated he would like to have a lunch or dinner with the Mayor.

Committee members indicated they would like to host a home party for the group and would be prepared to do airport transfers for the group.

EA&PO to email Sumiyo Mimori and advise.

EA&PO

5.4 Gunnedah

5.4.1 Aboriginal Youth Cultural Exchange

It was noted by the Committee that the group will visit Manly from Monday 22 April to Friday 26 April. Manly Council's Human Services Division, Youth Services is coordinating the visit. Assistance has been offered to the Youth Services for help by the Committee during the visit.

Information noted by the Committee.

5.5 Yeongdu-gu, Korea

Information noted by the Committee.

5.6 Huntington Beach

Report noted by the Committee.

Recommendation

That the information be received and noted.

ITEM 6 FINANCIAL REPORTS

The end of December 2012 Financial Statement was presented.

Recommendation

That the report be received and noted.

ITEM 7 CORRESPONDENCE REPORT

Correspondence In and Out, as discussed by the Chairman and tabled at the meeting was noted.

Recommendation

That the information be received and noted.

ITEM 8 GENERAL BUSINESS

8.1 Committee Annual Trip

Wayne Collins asked if members of the committee would be interested in taking part in an annual trip away. Mr Collins believes this should be a standing item on the agenda.

The Yeongdu-gu Light Festival was discussed as an option.

Trish O'Grady to contact Young Cha at the Korean Consulate General's Office regarding and advise that committee members are interested in visiting Yeongdo-gu during the festival. The Fireworks Festival is 26 & 27 October and the trip would take place from around 20-30 October.

8.2 Beneath Hill 60

The Chairman spoke about Will Davis who he met recently. Will Davis is a historian and writer and is involved with NSW Government's Centenary of Anzac Commemoration Committee.

The Chair is happy to pass on any information if committee members or teachers would like to pursue this.

ACTION

Recommendation

That the information be received and noted.

ITEM 7 NEXT MEETING DATE:

Date: To be advised

Time: 6.00pm

Venue: To be advised

Meeting closed at 7.40pm