



MEETING MINUTES
COUNCILLORS IMPLEMENTATION WORKING GROUP
OMBUDSMAN'S RECOMMENDATIONS

22 November 2010, 7:30pm
Council Chambers - Town Hall

Meeting Started: 7.12pm

Attendees: Jean Hay (Chair), Cllr Richard Morrison (Deputy Chair), Councillors: Barbara Aird; Hugh Burns; Cathy Griffin; Adele Heasman; David Murphy; Alan Le Surf; and Craig Whitting

Also in attendance: General Manager and General Counsel

Apologies: Cllrs Lauren Elder and Peter Macdonald

Absent: Cllr Mark Norek

ITEM 1 Welcome and Apologies (Cllrs Whitting/Heasman)

ITEM 2 Declaration of Interests – Nil

ITEM 3 Confirmation of Minutes (Cllrs Le Surf/Whitting)
Minutes of the meeting on 15 November 2010 were read. The minutes were amended to include a question by Cllr Whitting and an answer by external consultant Mr Jeff Williams of Fraud Prevention & Governance P/L at the meeting on 15 November 2010. The minutes will show that Cllr Whitting asked whether Mr Williams had previously Consulted to Council. Mr Williams advised no but has provided Code of Conduct training for Councillors and Staff.

Cllr Griffin brought to the attention of the Chair that the Minutes should reflect the Working Group had confirmed McArthur's engagement.

ITEM 4 Implementation Plan as at 12/11/10 (Cllrs Le Surf/Burns)
Received and Noted

Cllr Whitting asked what "elected Council" meant in Recommendation 7.2 of the Ombudsman's report. The Mayor responded that it meant all the councillors.

Cllr Griffin stated that she would like the implementation plan to include more detailed information about who is actioning each recommendation. The General Manager undertakes to reformat the table to accommodate an extra column in the coming week.

ITEM 5 General Business

Clr Griffin requested for information be provided to the public on the Council's progress of the implementation of the Ombudsman's recommendations. The Mayor stated that such information is currently being provided in her Mayoral column and on Council's website. The General Manager will request Communications staff to prepare a communications plan to the next meeting of the Working Group.

Clr Whitting asked whether it would assist the councillors to see a copy of the General Manager's contract and previous performance reviews. The General Manager requested Clr Whitting's question be put to the closed session. The Working Group agreed.

In relation to Recommendation 7.3, the Mayor advised that she had telephoned the Division of Local Government on 16 November 2010 and requested that it conduct a further Promoting Better Practice Review of Manly Council in 2011. The Division had advised that it will conduct a review in February/March 2011. The Mayor had requested the Division to confirm this in writing. Clr Griffin asked whether Council staff are aware of the online self-completed checklist on the DLG website, the General Manager responded in the affirmative.

ITEM 6 Next meeting – 29 November 2010

Closed Session: 7.35pm

The General Manager and the General Counsel left the meeting.

Confidential Item

ITEM 7 Reporting back by McArthur Management Services Re 7.2

This item was considered in closed session with the press and public excluded as provided for under section 10A(2) of the *Local Government Act 1993* on the grounds that the matter will involve the discussion of personnel matters concerning a particular individual (other than councillors).

Meeting Closed at 10:25pm