



PRESENT:

Councillor (Chair)
Mayor

Ian Host

Judi Mudge

John O'Brien

Lyn Schwab

Suzanne Sm

Peter Stephens

Laura Currie

Elaine Kent

Hugh Clarke

Diane Sullivan

Helen Foster

Christine Richardson

Balgowlah Boys Campus Japanese Teacher

Community Member

Community Member

Community Member

Community Member

Community Member

Community Member

Community Member

Community Member

Community Member

Community Member

Mackellar Girls Campus Japanese Teacher

Council Staff

Trish O'Grady

Executive Assistant & Protocol Officer

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Sister Cities Committee** met on Tuesday 26 March to consider matters referred to it and now provides the following advice to Council.

OPEN The meeting commenced at 6.00pm in the Councillors Room.

ITEM 1 APOLOGIES AND LEAVE OF ABSENCE

Leave of absence – Sumiyo Mimori.

Apologies – Amanda Kibby, Tatsuko Ryan, Sue O'Brien, Anthony Foster, Mitch Garth.

ACTION

ITEM 2 DECLARATION OF INTEREST

No declarations of pecuniary or non-pecuniary interest.

ITEM 3 CONFIRMATION OF MINUTES

The minutes of the Sister Cities Committee meeting held on Wednesday 27 February 2013 were accepted with the following amendment:

Helen Foster included on attendance list and apology.
Apology only.

Moved: Peter Stephens Seconded: Hugh Clarke

MATTERS ARISING

Confirmation of meeting date for June. Meeting to be held Thursday 27 June and incorporate Farewell for Odawara Students. If there is business to address the Committee will meet prior to the Farewell function.

ITEM 4 Friendship City and Sister City Projects/Exchanges

4.1 Taito-ku, Japan

- No matters to report

4.2 Odawara, Japan

Manly Itinerary

The Manly Odawara Exchange Programme was discussed at length.

- Interviews will be held on Sunday 7 April. Fifteen applications received at Council to date and it was decided to extend the closing date to Tuesday 2 April.
- Judi Mudge is confirmed as the second chaperone travelling to Odawara with the students and Peter Stephens.
- Discussion was held regarding the age of students on the programme. Odawara has advised they will be accepting applications from the equivalent of Year 7 in Australia. Members of the committee feel this is a little too young and at this stage Manly will not lower the age for applicants. This can be reviewed at a later date.
- Ian Host expressed a need for Chaperones to have more details of requirements for the programme in Japan. Information needed to enable chaperones to plan presentations and speeches.
- Yoko Sullivan is happy to translate any speeches in Japan but would like to receive material as early as possible, preferably prior to departure of students from Australia.
- Peter Stephens and Judi Mudge to decide dates for Orientation meetings. Ian Host will assist chaperones with information.

- A sub-committee will be formed to plan the itinerary for the students travelling from Odawara for the Exchange Programme. John O'Brien, Diane Sullivan, Judi Mudge and Peter Stephens will form part of the sub-committee. Copy of the 2012 itinerary to be emailed to all committee members seeking interest to join the sub-committee.
- Orientation & Welcome at Manly Council to be held 2 May.
- Extensive discussion took place regarding the participation of Japanese teachers from participating schools.
- Sue Smith requested more feedback for parents to try and avoid any problems with hosting. Elaine Kent explained the difficulty in planning for the reciprocal visit as information from Japan is usually received very close to the arrival of the students.
- Mackellar Girls has a student who would like to participate in the Exchange Programme but does not have room at home to host a Japanese student. The Mayor expressed concern at the possibility of any student being left out of the programme because of their living arrangements ie not having space. All students should be given the opportunity to participate in the program. The Committee will consider reviewing this condition as part of the criteria.

Visit by Mr Ozawa

- No updated information received from Sumiyo. Diane Sullivan will email Yoko for update.
- Peter Stephens will organise a welcome at the hotel for the arrival of Mr & Mrs Ozawa.
- Sue & John O'Brien will host a home party for the group.

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4.3 Jing'an, China

There were no matters to report.

4.4 Yeongdo-gu, South Korea

There were no matters to report.

4.5 Gunnedah, Australia

There were no matters to report.

4.6 City of Huntington Beach California USA

There were no matters to report.

Recommendation

That the information be received and noted.

ITEM 5 FINANCIAL REPORTS

The end of March 2013 Financial Statement was accepted.

Recommendation

That the report be received and noted.

ITEM 6 CORRESPONDENCE REPORT

Correspondence, In and Out, as discussed by Chairman, and tabled in folder, was noted.

Resolved:

That the information be received and noted.

ITEM 7 GENERAL BUSINESS

1. Joan Thorburn – Tokimeki Donations Account

An amount of \$1.220.00 remains in the Joan Thorburn – Tokimeki Donations account. Discussion was held regarding the use of this money. A perpetual trophy for an Encouragement Award was suggested.

- Trophy prices to be obtained.
- John O'Brien to speak with Malcolm Thorburn regarding a photo of Joan for the trophy.
- Mock up of a trophy to be organised.

2. Tokimeki Cup

- Discussion was held regarding former students taking part in the Tokimeki Cup. This issue to be discussed with Liberty Campbell.

There were no further matters of General Business.

ITEM 8 NEXT MEETING DATE:

24 April 2013

Meeting closed at 7.50pm

EA&PO

John O'Brien